



**THE HARYANA STATE COOPERATIVE SUPPLY  
AND MARKETING FEDERATION LIMITED**  
CORPORATE OFFICE, SECTOR 5, PANCHKULA HARYANA (INDIA)  
TEL: 2590520-24, FAX: 2590711 E.Mail: [hafed@hry.nic.in](mailto:hafed@hry.nic.in)  
Web-site: [www.hafed.gov.in](http://www.hafed.gov.in)



**No.Hafed/EE(HQ)/Drg/479**

**Dated:24.06.2024**

**Short Term Notice Inviting E-Tender -**

**(E-Tendering Website: <https://etenders.hry.nic.in>)**

Online bids are hereby invited for the following works:

**NAME OF WORK : ANNUAL MAINTENANCE CONTRACT FOR OPERATION & MAINTENANCE SERVICE OF AIR-CONDITIONING PLANT FOR 200 TONES CAPACITY INSTALLED IN HAFED CORPORATE OFFICE, SECTOR-5, PANCHKULA**

Estimated Cost (in Rs.)	Time Limit	Earnest Money (in Rs.)	Tender Document Fee + Processing Fee	Downloading of Tender Document and online bid preparation / hash Submission Date & Time	Submission of online bid (Re-Encryption of Bids) Date & time
3,93,372/-	12 Months	7,867/-	Rs.500/- + Rs.1,000/-	25.06.2024 17:01 Hrs.	08.07.2024 12:00 Hrs.

The tender document containing details of required work, quantity, specifications etc. and other terms & conditions are available on portal <https://etenders.hry.nic.in> or at Hafed Website [www.hafed.gov.in](http://www.hafed.gov.in) The interested parties may download the tender document and must remit the funds on or before **08.07.2024 at 12:00 Hrs.** The date of bid submission is from **25.06.2024 at 17.01 Hrs to 08.07.2024 at 12:00 Hrs** through e-Tender portal as mentioned above. All bidders are required to get register on e-tendering portal & obtain Digital Signature from NIC office. The technical bid will be opened on **08.07.2024** and the date for opening of the financial bid will be informed lateron.

Hafed reserve the right to reject any / all tenders without assigning any reason whatsoever.

**NOTE 1. The interested bidder should not quote their rates less than Rs.3,93,372/- which includes HKRN rates, Panchkula wages, EPF, ESI, Contractor profit, GST etc.)**

**2. The agency should have executed at least one work of 80% amount OR two works of 50% amount OR three works of 40% amount of similar nature.**

**3. The bidder must have their office / service center in Tricity (Panchkula, Chandigarh & Mohali).**

**\* Tenders can be purchased/downloaded/opened as per the schedule given above.**

Online item / percentage rate tenders on prescribed forms are invited from the approved contractors/societies borne on the approved list of appropriate class of contractors/societies for specific nature of work in PWD(B&R) Haryana, MES, Railways, CPWD, HUDA, HSAMB, Haryana Warehousing Corporation, HPHC or any other State/Centre Govt.

Deptt/Board/Corporation for the above mentioned works and the same will be opened as per the schedule given above respectively in the office of undersigned in the presence of intending contractors or their authorized representatives, who may choose to attend for the purpose.

Tender documents can be obtained on making prescribed payment of:-

Rs. 500/- for the works costing upto Rs.5.00 lacs  
Rs.1000/-for the works costing above Rs.5.00 lacs upto Rs.25.00 lacs.  
Rs.5000/- for the works costing above Rs.25.00 lacs upto Rs.1.00 Crore  
Rs. 15000/- for the works above Rs.1.00 Crore upto Rs.5.00 Crores.  
Rs. 20000/- for the works above Rs.5.00 Crore upto Rs.50.00 Crores.  
Rs. 50000/- for the works more than Rs.50.00 Crores

**(Non Refundable)** For purchasing the tender documents online, contractors are required to pay the tender documents fees online using the electronic payments gateway service. The interested parties/bidders shall have to pay mandatorily e-Service fee (under document fee – Non refundable) of Rs.1000/- (Rupee One Thousand Only) online by using the service of secure electronic gateway. For online payments, please refer to the Home page of the e-tendering Portal <https://etenders.hry.nic.in>

#### **ELIGIBILITY, TERMS AND CONDITIONS:-**

1. DNIT can be seen on any working day during office hours in the office of the undersigned and can be downloaded from our website: <https://etenders.hry.nic.in> or [www.hafed.gov.in](http://www.hafed.gov.in) The price bids of only those tenderers shall be opened who have deposited online requisite earnest money as cost of tender form. Technical bid document will also be submitted online. No other mode of payment shall be acceptable.
2. **In case Financial bid is submitted but EMD has not been submitted by any bidder, the bid of that bidder will be rejected and the bidder would be debarred from further tendering in Hafed for a period of minimum one year.**
3. Conditional tenders will not be entertained and are liable to be rejected.
4. In case the day of opening of tenders happens to be a holiday, the date and time of opening of tender will be conveyed later.
5. The amount of earnest money shall be 1% of the estimated cost in case of Cooperative Labour & Construction Societies. The instructions regarding concession / facility to the Cooperative Labour & Construction Societies issued vide No.1214-C-7-2022/2747 dated 20.05.2022 are applicable in the said tenders.
6. The validity of the tender is 90 days extendable by 45 days purely at the discretion of Hafed. The contractors who modify their rates, terms and conditions or withdraw within the validity period of tenders, their tenders are liable to be rejected and earnest money will be forfeited."
7. Tenderer should have valid GST Registration Certificate from concerned Authorities of the State / Centre as applicable.
8. The jurisdiction of the Court will be at Panchkula / Chandigarh.
9. Hafed reserves the right to accept or reject any or all offers without assigning any reason.

**MANAGING DIRECTOR,  
HAFED,PANCHKULA**

### 3. Key Dates (Schedule)

Sr. No.	HAFED Stage	Contractor Stage	Start Date and Time	Expiry Date and Time
1	Release of Tender	-	25.06.2024 10:00 Hrs	25.06.2024 17:00 Hrs
2	-	Downloading of Tender Document / Online Bid Preparation, Hash Submission / Submission of online Bid (Re-encryption of Online Bid)	25.06.2024 17:01 Hrs	08.07.2024 12:00 Hrs
3	Open EMD / Technical Envelope	-	08.07.2024 12:01 Hrs	08.07.2024 17:00 Hrs
4	Open Financial / Price-Bid Envelope	-	Will be informed lateron.	