



**THE HARYANA STATE COOPERATIVE SUPPLY  
AND MARKETING FEDERATION LIMITED**  
CORPORATE OFFICE, SECTOR 5, PANCHKULA HARYANA (INDIA)  
TEL: 2590520-24, FAX: 2590711 E.Mail: hafed@hry.nic.in  
Web-site: www.hafed.gov.in



**SHORT TERM TENDER NOTICE FOR PURCHASE OF D.B. SELLA RICE (PB-1) CROP YEAR 2023-24**

Hafed invites e-tender for purchase of D.B. Sella Rice (PB-1) crop year 2023-24 from the reputed suppliers as well as their authorized dealers/distributors as per details given below:-

Sr. No.	Name of the product	Quantity (approx.)
1.	D.B. Sella Rice (PB-1)	4500 MT

The quantity given above is purely tentative and may be increased or decreased at the sole discretion of Hafed. The e-tender document containing details of terms & conditions are available on portal <https://etenders.hry.nic.in>. The bidder will be required for deposit EMD Rs. 5 Lakh (Rs. Five Lakh only) online on the e-tender portal OR deposit EMD offline through RTGS/DD in favour of "The Haryana State Coop. Supply & Marketing Federation Limited" payable at Panchkula (Haryana). The tender document containing details of required material, quantity, specifications etc. and other terms & conditions are available on portal <https://etenders.hry.nic.in> and at Hafed Website [www.hafed.gov.in](http://www.hafed.gov.in). The tender document can be downloaded on deposit of Rs. 1000/- (non-refundable) as tender fee and e-service fee of Rs.1000/- (non-refundable). The tender document and the EMD must be remitted on or before 26.03.2024 upto 10:30 AM. The date of bid submission is from 14.03.2024 at 06:00 PM to 28.03.2024 upto 10:30 AM through e-Tender portal as mentioned above. All the bidders are required to get registered on the e-tendering portal and obtain a Digital Signature from NIC Office. All the bidders are requested to be present at the time of opening of the bids. The technical bid will be opened on 28.03.2024 at 11:00 AM in Hafed Corporate office, Sector-5, Panchkula.

**In addition, e-Auctions are also invited on the e-Auction portal of Hafed ([hafedagrixchane.org](http://hafedagrixchane.org)). On the Hafed Portal, no service charges will be charged from the bidders.**

Hafed reserves the right to accept/reject any/all the tenders or increase/decrease the tendered quantity without assigning any reason whatsoever.

**MANAGING DIRECTOR  
HAFED PANCHKULA.**

## Detailed Notice Inviting Tender

Hafed invites short term E-tender for rate contract for purchase of D.B. Sella Rice (P.B.1) from the reputed supplier as well as their authorized dealers/distributors for Hafed Rice Sheller, Taraori in single stage two cover systems. Under this process, the Technical Bid Application as well as online Price Bid shall be invited at single stage under two covers i.e. Technical Bid & Commercial Envelope. Eligibility of the Bidders will be first examined based on the details submitted online under first cover (Technical) with the request to eligibility and qualification criteria prescribed in the Tender document. The Price Bid under the second cover shall be opened for only those bidders whose Technical Applications are responsive to eligibility and qualifications requirements as per Tender document.

- 1. The payment for Tender Document Fee and Processing Fee shall be made by the bidders online directly through Debit Cards & Internet Banking Accounts and the payment for EMD can be made online directly through RTGS/NEFT or OTC Please refer to 'Online Payment Guideline' available at the Single e-Procurement portal of GoH (Govt. of Haryana) and also mentioned under the Tender Document.**
- 2. Intending bidders will be mandatorily required to online sign-up (create user account) on the website <https://etenders.hry.nic.in> to be eligible to participate in the e-Tender. He/She will be required to make online payment of required EMD in due course of time. The intended parties fails to pay EMD fee under the stipulated time frame shall not be allowed to submit his/her bids for the respective event/Tenders.**
- 3. The interested bidders must remit the funds at least T+1 working day (Transaction + One Day) in advance as given under Key Dates and make payment via RTGS/NEFT or OTC to the beneficiary account number specified under the online generated challan. The intended bidder/agency thereafter will be able to successfully verify their payment online, and submit their bids on or before the expiry date & time of the respective events/Tenders at <https://etenders.hry.nic.in>**
- 4. The interested bidders shall have to pay mandatorily Processing Fee of Rs 1,000/- (Rupee One Thousand Only– Non refundable) and Tender document fee of Rs.1,000/- (Rupee Five Hundred Only– Non refundable) online by using the service of secure electronic gateway. The secure electronic payments gateway is an online interface between bidders & online payment authorization networks. The Payment for document fee (Rs.1,000/-) and Processing Fee (Rs.1000/-) can be made by eligible bidders online directly through Debit Cards & Internet Banking. The interested bidders must remit the funds at least T+1 working day (Transaction + One Day) in advance before the expiry date & time of the respective events. And make payment via RTGS/NEFT to the beneficiary account number specified under the online generated challan. The Bidders can submit their tender documents (Online) as per the dates mentioned in the key dates:-**

### **Key Dates**

The Bidders can submit their tender documents (Online) as per the dates mentioned in the key dates:-

S.N	Particulars	Date & Time
1	(i) Downloading of Tender Document / Online Bid Preparation. (ii) Online directly transfer of funds of <b>Rs.2000/-</b> through online directly through Debit Cards & Internet Banking Accounts (Tender document fee Rs.1,000/- Processing FeeRs.1,000/-) and required <b>EMD of Rs. 5 Lakh</b> (Five Lakh only) OR offline through RTGS/DD.	<b>14.03.2024 from 06:00 PM to 28.03.2024 at 10:00 AM</b>
2	Submission of onlineBid	<b>14.03.2024 from 06:01 PM to 28.03.2024 at 10:30 AM</b>
3	Opening of Technical Bid	<b>28.03.2024 at 11:00 AM</b>
4	Manual submission of additional/supportingdocument	<b>28.03.2024 upto 02:00 PM</b>
5	Opening of Financial Bid	<b>28.03.2024 upto 03:00 PM</b>

#### **NOTE:**

**"In case any bidder wants to apply and submit EMD for ONE or MORE ITEMS (except all items) then first he/she click to "Exemption" button and fill the exempted amount then bidder can choose the Items/amount of its EMD for which he/she wants to submit the EMD of offered items. He/she may also upload the details of Items to be quoted in the said tender."**

Important Note:

- 1) The bidders have to complete 'Application/Bid Preparation & Submission' stage on scheduled time as mentioned above. If any bidder failed to complete his/her aforesaid stage in the stipulated online time schedule for this stage, his/her Application/bid status will be considered as 'Applications/bids not submitted'.
- 2) Bidder must confirm & check his/her Application/bid status after completion of his/her all activities for e-bidding.
- 3) Bidder can rework on his/her bids even after completion of
- 4) Application/Bid Preparation & submission stage'(Application/Bidder Stage), subject to the condition that the rework must take place during the stipulated time frame of the Applicant/Bidder Stage.

## **INSTRUCTIONS TO BIDDER ON ELECTRONIC TENDERING SYSTEM**

**These conditions will over-rule the conditions stated in the tender documents, wherever relevant and applicable.**

**1. Registration of bidders on e-Procurement Portal:**

All the bidders intending to participate in the tenders process online are required to get registered on the centralized e-Procurement Portal i.e. <https://etenders.hry.nic.in> Please visit the website for more details.

**2. Obtaining a Digital Certificate:**

The Bids submitted online should be encrypted and signed electronically with a Digital Certificate to establish the identity of the bidder bidding online. These Digital certificates are issued by an Approved Certifying Authority, by the Controller of Certifying Authorities, Government of India.

A Digital Certificate is issued upon receipt of mandatory identity (i.e. Applicant's PAN Card) and Address proofs and verification form duly attested by the Bank Manager / Post Master / Gazetted Officer. Only upon the receipt of the required documents, a digital certificate can be issued. For more details please visit the website – <https://etenders.hry.nic.in>

The bidders may obtain Class-II or III digital signature certificate from any Certifying Authority or Sub-certifying Authority authorized by the Controller of Certifying Authorities or may obtain information and application format and documents required for the issue of digital certificate from.

The bidder must ensure that he/she comply by the online available important guidelines at the portal <https://etenders.hry.nic.in> for Digital Signature Certificate (DSC) including the e-Token carrying DSCs.

Bid for a particular tender must be submitted online using the digital certificate (Encryption & Signing), which is used to encrypt and sign the data during the stage of bid preparation. In case, during the process of a particular tender, the user loses his digital certificate (due to virus attack, hardware problem, operating system or any other problem) he will not be able to submit the bid online. Hence, the users are advised **to keep a backup of the certificate** and also keep the copies at safe place under proper security (for its use in case of emergencies).

In case of online tendering, if the digital certificate issued to the authorized user of a firm is used for signing and submitting a bid, it will be considered equivalent to a no-objection certificate/power of attorney /lawful authorization to that User. The firm has to authorize a specific individual through an authorization certificate signed by all partners to use the digital certificate as per Indian Information Technology Act 2000. Unless the certificates are revoked, it will be assumed to represent adequate authority of the user to bid on behalf of the firm in the department tenders as per Information Technology Act 2000. The digital signature of this authorized user will be binding on the firm.

In case of any change in the authorization, it shall be the responsibility of management / partners of the firm to inform the certifying authority about the change and to obtain the digital signatures of the new person / user on behalf of the firm / company. The procedure for application of a digital certificate however will remain the same for the new user.

The same procedure holds true for the authorized users in a private/Public limited company. In this case, the authorization certificate will have to be signed by the directors of the company.

**3. Pre-requisites for online bidding:**

In order to operate on the electronic tender management system, a user's machine is required to be set up. A help file on system setup/Pre-requisite can be obtained from NIC or downloaded from the home page of the website – <https://etenders.hry.nic.in> The link for downloading required java applet & DC setup are also available on the Home page of the e-tendering Portal.

**4. Online Viewing of Detailed Notice Inviting Tenders:**

The bidders can view the detailed N.I.T and the time schedule (Key Dates) for all the tenders floated through the single portal e- Procurement system on the Home Page at <https://etenders.hry.nic.in>

**5. Download of Tender Documents:**

The tender documents can be downloaded free of cost from the e- Procurement portal <https://etenders.hry.nic.in>

**6. Key Dates:**

The bidders are strictly advised to follow dates and times as indicated in the online Notice Inviting Tenders. The date and time shall be binding on all bidders. All online activities are time tracked and the system enforces time locks that ensure that no activity or transaction can take place outside the start and end dates and the time of the stage as defined in the online Notice Inviting Tenders.

**Online Payment of Tender Document Fee, Processing fee & EMD fee & Bid Preparation & Submission (Technical & Commercial/Price Bid) Online Payment of Tender Document Fee + Processing fee:**

The online payment for Tender document fee, Processing Fee & EMD can be done using the secure electronic payment gateway. The Payment for Tender Document Fee and Processing Fee shall be made by bidders/Vendors online directly through Debit Cards & Internet Banking Accounts and the Payment for EMD shall be made online directly through RTGS / NEFT & OTC.

The secure electronic payments gateway is an online interface between contractors and Debit card / online payment authorization networks.

**PREPARATION & SUBMISSION OF online APPLICATIONS/BIDS:**

- (i) Detailed Tender documents may be downloaded from e-Procurement website <https://etenders.hry.nic.in> and tender mandatorily be submitted online following the instruction appearing on the screen.
- (ii) Scan copy of Document to be submitted / uploaded for Technical bid under online

Technical Envelope. The required documents (refer to DNIT) shall be prepared and scanned in different file formats (in PDF/JPEG/MS WORD format such that file size is not exceed more than 10 MB) and uploaded during the on-line submission of Technical Envelope.

- (iii) **FINANCIAL or Price Bid PROPOSAL shall be submitted mandatorily online under Commercial Envelope and original not to be submitted manually)**

## 7. ASSISTANCE TO THE BIDDERS

For queries on Tenders Haryana Portal, Kindly Contact

Note: Bidders are requested to kindly mention the URL of the ortal and Tender ID in the subject shiel emailing any issue along with the contact detail. For any issue/clarification relating to the Tender (s) published kindly contact the repective tender Inviting Authority.

Tel:-0120-4200462,0120-4001002 Mobile:88262-46593  
Email:-support.etender@nic.in

For any technical related queries please call at 24x7 Help Desk number 0120-4001002,0120-4200462,0120-4001005,120-6277787

For support related to Haryana Tenders in addition to help desk you may also contact on email ID [eproc.nichry@yahoo.com](mailto:eproc.nichry@yahoo.com), [Tel:0172-2700275](tel:0172-2700275)

### Timing:

Technical support assistance will be available over telephone Monday to Friday (9:00am to 5:30pm) (Helpdesk Support in team shall not be contracted for online bidding on behalf of the contractors).

### Note:

Contact e-Procurement helpdesk on or before prior to 4 hours of the scheduled closing date and time of respective e-tendering event.

Also, for queries related to e-payment of EMD kindly contact thehelpdesk at least two days prior to closing date and time of therespective event. Intended bidders mandatorily required to register their quires if there is any pertaining to the online bidding and the single e-Procurement portal at email address:-<https://etenders.hry.nic.in>

### NOTE:-

- (A) ***Bidders participating in online tenders shall check the validity of his/her Digital Signature Certificate before participating in the online Tenders at the portal <https://etenders.hry.nic.in>***
- (B) ***For help manual please refer to the ‘Home Page’ of the e-Procurement website at <https://etenders.hry.nic.in> and click on the available link ‘How to...?’ to download the file.***

## **(Online Payment Guidelines)**

### ***Guideline for Online Payments at e-Procurement Portal of Government of Haryana.***

Post registration, bidder shall proceed for bidding by using both his digital certificates (one each for encryption and signing) & Password. Bidder shall proceed to select the event/Tenders he is interested in. On the respective Department's page in the e-Procurement portal, the Bidder would have following options to make payment for tender document fee + Processing fee & EMD:

- A. Debit Card
- B. Net Banking
- C. RTGS/NEFT or Over The Counter (OTC)

### **Operative Procedures for Bidder Payments**

#### **A) Debit Card**

**The procedure for paying through Debit Card will be as follows:**

- (i) Bidder selects Debit Card option in e-Procurement portal.
- (ii) The e-Procurement portal displays the amount and the card charges to be paid by bidder. The portal also displays the total amount to be paid by the bidder.
- (iii) Bidder clicks on "Continue" button.
- (iv) The e-Procurement portal takes the bidder to Debit Card payment gateway screen.
- (v) Bidder enters card credentials and confirms payment
- (vi) The gateway verifies the credentials and confirms with "successful" or "failure" message, which is confirmed back to e-Procurement portal.
- (vii) The page is automatically routed back to e-Procurement portal
- (viii) The status of the payment is displayed as "successful" in e-Procurement portal.
- (ix) In case of successful payment, a success message along with unique transaction ID is passed on to e-Procurement system. The e-tendering portal shall store the unique transaction number in its database along with the date and timestamp
- (x) The e-Procurement portal allows Bidder to process another payment attempt in case payments are not successful for previous attempt.

## **B) Net Banking**

**The procedure for paying through Net Banking will be as follows:**

- (i) Bidder selects Net Banking option in e-Procurement portal.
- (ii) The e-Procurement portal displays the amount to be paid by bidder.
- (iii) Bidder clicks on "Continue" button
- (iv) The e-Procurement portal takes the bidder to Net Banking payment gateway screen displaying list of Banks
- (v) Bidder chooses his / her Bank
- (vi) The Net Banking gateway redirects Bidder to the Net Banking page of the selected Bank
- (vii) Bidder enters his account credentials and confirms payment
- (viii) The Bank verifies the credentials and confirms with "successful" or "failure" message to the Net Banking gateway which is confirmed back to e-Procurement portal.
- (ix) The page is automatically routed back to e-Procurement portal
- (x) The status of the payment is displayed as "successful" in e-Procurement portal.
- (xi) In case of successful payment, a success message along with unique transaction ID is passed on to e-Procurement system. The e- Procurement portal shall store the unique transaction number in its database along with the date and timestamp.
- (xii) The e-Procurement portal allows Bidder to process another payment attempt in case payments are not successful for previous attempt.

## **C) RTGS/ NEFT**

This solution shall also allow the bidder to make the EMD payment via RTGS/NEFT this shall add to the convenience of those bidders who are not conversant to use net banking option to make the transaction.

Using this module, bidder would be able to pay from their existing bank account through RTGS/NEFT. This would offer a wide reach for more than 1,10,000 bank branches and would enable the bidder to make the payment from almost any bank branch across India.

1. To choose the payment of EMD, the bidder clicks on RTGS/NEFT payment option.
2. Upon doing so, the e-Procurement portal will redirect the bidder to a page where it will generate a Challan.
3. This Challan shall include the beneficiary (virtual) account number and other details like beneficiary IFSC code each.



## **RTGS / NEFT Payment Procedure**

The bidder shall be required to take a print of the challan and make the RTGS / NEFT on the basis of the virtual account number period on the challan. This provision will ensure that number confidential details regarding the bidder ortender are disclosed to the bank while remitting the RTGS/NEFT.

The bidder would remit the fund at least one day in advance to the last day and make the payment via RTGS/NEFT to the beneficiary account number as mention in the challan. SBI Bank shall receive this amount and credit the paymentgateway service provider intermediary Department/PSUs Escrow Security Deposit account post validating the first part of the beneficiary account number, i.e., the client code only, In case of validation of client code is not successful, the bank shall return the fund and not credit the Tec process intermediary Department/PSUs Escrow Security Deposit A/c.

## **Over the Counter (OTC)**

This solution shall allow the bidder having account with SBI bank, to make the payment from any CMS enables Branch of SBI Bank in India. Bidders can make the payment via cash (if amount is  $\leq$  Rs. 49,999), Demand Draft or SBIBank Cheque.

The procedure for paying through OTC mode is as follows:

- (i) Bidder selects over the counter remittance option in e-Procurement portal.
- (ii) The e-Procurement portal displays the amount to be paid. The bidder chooses the bank account number for refund of the amount.
- (iii) Bidder clicks on "Continue" Button.
- (iv) The e-Procurement portal displays the details of payment. The Bidders clickon "Print\_Challan" and print the OTC Challan.
- (v) Bidder submits the OTC Challan at the counter of any designated bank of SBI Bank with Cash/Demand Draft/SBI Bank Cheque (Payment in Cash is allowed upto Rs. 49,999/-).
- (vi) SBI bank verifies the URL (format to be discussed and decided) and amountwith e- Procurement portal prior to accepting the payment.
- (vii) On successful verification from e-Procurement portal, SBI bank accepts the payment. In case of failure, SBI bank shall return back the OTC challan and payment to the bidder.
- (viii) SBI bank commits the payment transaction (in case of successful verification from e- Procurement portal) and sends the Bank Transaction number (I-Sure Reference Number) online against the URN and Amount.
- (ix) SBI bank will generate receipt for the payment transaction and issues the same

to the bidder.

- (x) The e-Procurement system update the bank transaction number against the URN and Amount based on the details sent by SBI bank online prior to generation of the receipt.
- (xi) The status of the payment will be displayed as “verification successful” in e-Procurement Portal, when the bidder clicks on the verification option in the portal.
- (xii) Bidder would be required to upload the scan copy of receipt as received from SBI Bank as part of proof in next tender portal before submitting the tender.

**Particulars for offline deposit of EMD of Rs. 5 Lakh.**

Beneficiary name - The Haryana State Coop. Supply & Marketing Federation Limited.  
Name of Bank - State Bank of India  
Account No. - 34060275519  
IFS Code - SBIN0009926

## **Terms and conditions for supply of DB Sella Rice (P.B.1).**

Contact Person: General Manager, Hafed Taraori  
Ph No: 01745-242055  
E-mail:-dmr\_hafedtaraori@rediffmail.com

### **Eligibility Criteria:-**

1. Purchase of DB Sella PB-I Rice as per quality standard of M/s Lama Rice Mills Pvt. Ltd., Delhi and M/s A Babekar Sons Co. Riyadh, Saudi Arabia.
2. Reputed suppliers /authorized dealers of Rice.
3. The specifications of Rice to be supplied as per **Annexure-I** attached. It is hereby made clear that any deviation from the prescribed specifications shall not be accepted.
4. Technical bid & financial bid Performa is enclosed at **Annexure-II & III**.
5. QUANTITY: Hafed intends to purchase the following quantity:

<b>S. No.</b>	<b>Name of the product</b>	<b>Quantity inMT ( Approx.)</b>
1.	DB Sella Rice (P.B.1)	4500

The above quantity may be increased/ decreased according to the requirement of the Hafed as per terms and conditions of the order. The tenderer will have to quote the rate of 100% of the required quantity.

### **6. EARNEST MONEY AND SECURITY:-**

E- tenders must be accompanied with earnest money @ Rs. 5 Lakh (Five Lakh only).

Earnest money will be deposited through online as per e-tendering process. Tenders without earnest money will be rejected. The earnest money is subject to forfeiture if after submitting the tender, the tenderer refuses from or modifies any of the terms and conditions of the tender and also if the tenderer fails to furnish the requisite security deposit within seven days of the issue of the supply order. The successful tenderers will have to furnish security/bank guarantee equivalent to 5% of the total cost of ordered quantity in the shape of Bank Draft RTGS within 3 days of the acceptance of bid by Hafed. Earnest money of successful tenders will be adjusted towards security deposit for the satisfactory execution of the order. No interest will be payable on EMD/security deposit. Any earnest money already lying with Hafed on account of any other contract (s) will not be adjusted against the earnest money / security amount of this tender. Earnest money through Cheque shall not be accepted.

### **7. RATE:**

Only one rate should be quoted for the entire quantity to be delivered. The tenderer will have to quote the rate of 100% of the required quantity of the tendered quantity. The rate offered by bidders shall be F.O.R. at Rice Mill to be intimated by HAFED at the time of delivery, inclusive of GST/all taxes in 50 Kg. net packing in sound bags. Unloading of the material at the Mill will be done by Hafed at its own cost. Hafed will make payment of net Rice only i.e. exclusive Bardana/Packing material.

**8. Negotiations:-**

The negotiations will be held as per Govt. Instructions. All the bidders are requested to be present at the time of opening of tender for negotiation.

**9. VALIDITY:**

The offered rates will be valid for 15 days from the date of opening of the tender.

**10. DELIVERY /PENALTY:**

The successful bidder shall be required to complete the supply within 45 days of placing supply order by Hafed. It is hereby made clear that no extension in time period shall be allowed in any circumstances and in case of non supply of the requisite quantity within the time period. Hafed shall be open to purchase the requisite quantity from open market on the risk & cost of the successful bidder.

**11. INSPECTION:-**

The rice will be jointly inspected by the team of HAFED and the IMPORTER of HAFED/ his representative (presently the importer of HAFED is M/s Saleh A Babekar Co., Riyadh). In case, the rice, is not found conforming to the specifications prescribed in the tender document, then the entire consignment will be rejected and the rice will be arranged by HAFED at the risk and cost of the bidder. Any incidental loss incurred by HAFED on this account shall also be recovered from the bidder. The inspection charges to be charged by the IMPORTER/ his representative, will also be borne by the bidder.

Physical inspection of stocks shall be done by the authorized officials of HAFED at the time of receipt in the presence of the supplier or his/ her representative if any. The material will be unloaded only if the authorized officials are satisfied that the quality of the material seems to be of acceptable quality, otherwise the material will be returned back as such at the risk of cost of the supplier. During unloading of the material from each vehicle will be drawn by the authorized officials of Hafed in the presence of the supplier or his/her representative whosoever is present at the time of unloading. For the purpose of testing, lot wise testing to be done at the time of receipt of rice would be considered and one composite sample for each lot would be prepared by mixing the above said samples drawn from each of the vehicle. Out of these four sealed samples, one sealed sample will be handed over to the supplier, one will be retained by the Rice Mill Taraori and the other two will be sent to the third party inspection agency selected by Hafed for testing. Till the test results are received, the rice will be unloaded/ stored separately. The testing of material from the laboratory would be ensured within 5 working days positively and the final decision regarding acceptance/rejections will be taken on the basis of the test results. Once the material is accepted, it will be stored at a proper place by the concerned officials of HAFED.

**12. PAYMENT/ REFUND OF SECURITY :-**

100% payment shall be released within one week of the acceptance of the material on the basis of test results and satisfactory completion of total supplies. Security amount/ bank guarantee shall be released /refunded without interest, on satisfactory completion of supplies.

**13. OTHERS:-**

- a. Hafed reserves the right to hold negotiations with the bidders after opening of the financial bids. So, the bidders are requested to remain present at the time of opening of the bids. In case, any of the bidders do not remain present at time of opening of the bids, it shall be presumed that he has quoted non-negotiable rates and decision shall be taken accordingly.
- b. Hafed will have the right to issue supply order in phases to any one or more tenderers whose tenders are accepted.
- c. Hafed reserves the right to accept or reject any or all tenders without assigning any reason.
- d. In case of any dispute, relating to the contract/supply order due to interpretation of the terms and the conditions or due to delay in the delivery, due to any other reason, the matter shall be referred to the Managing Director Hafed, Panchkula or his/her nominee for arbitration whose decision shall be final and binding upon both the parties.
- e. If the tenders are cancelled or recalled on any grounds, the tender document fee and e-service fee will not be refunded to the bidder.
- f. Regarding negotiations of rates, policy issued by the State Government vide G.O. No.2/2/2010-4-IB-II dated 18.06.2013 and 16.06.2014 will be applicable. The policy guidelines are available at [etenders.hry.nic.in](http://etenders.hry.nic.in) on home page under section as Corrigendum/Addendums click link on "Policy guidelines for procurement of stores and goods turnkey contracts-negotiation regarding
- g. State Government Policy issued vide G.O. No.2/2/2010-4IB-II dated 24.03.2015 will be applicable in respect of concessions to Haryana based MSMEs and KVIs. For claiming the relevant concession/s like tender fee security or turn-over condition, the bidders are required to submit the documentary proof from Government authorities showing that they come under Haryana based MSME/KVI units as the case may be e.g. Entrepreneurs Memoranda in Haryana in bidder's name. This concession would be admissible only if the concerned Enterprises participate directly in the tender and not through any intermediaries i.e. their deals/ agents & distributors.

**Annexure-I**

**(A) Specification of D.B. Sella (PB-1) Rice**

**STANDARDS FOR RICE  
PRODUCT SPECIFICATON FOR PUSA WHITE SELA**

Rice shall be well-milled, sorted, clean, graded, free from moulds, weevils, obnoxious smell, wholesome and free from poisonous substances.

Variety as per Brand				
Parameters	Unit	Standard	Minimum	Maximum
PUSA Sella Rice	%	96.00	94.00	-
* Field Admixture	%	4.00	-	6.00
Moisture contents (Digital meter)	%	12.00	10.00	12.50
Broken Fregments (3/4th)	%	0.70	-	0.80
Pin Broken Grains	%	2.00	-	3.00
Immature Grains	%	1.50	-	2.00
Damaged / Discoloured Grains	%	0.50	-	0.70
Whiteness	%	31.50	31.00	33.00
Chalky Grains	%	Nil	Nil	Nil
Black Grains	%	Nil	Nil	Nil
Foreign Matter (Inorganic organic)	%	Nil	Nil	Nil
Cooking	gm	No Foul Smell	No Foul Smell	No Foul Smell
Stones	Pcs/Kg	Nil	Nil	Nil
Paddy	Pcs/Kg	Nil	Nil	Nil
Average length	mm	7.50	7.46	-
L/B Ratio	mm	4.63	4.52	5.00
Cooking test 100gm basic-	gm	160	150	-
Below 6.50mm Grains- 2.00%(Maximum)	%	2.00	-	3.00
Infestation	-	Absent	Absent	Absent

Overall Cooking Results	Taste/Texture/ Appearance/Elongation	Excellent-05	Good-03	-
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1. Moisture – The amount of water in the grain which can determined as a loss in mass caused as a result of heating for two hours at 130 to 133 deg. C in air oven under specified conditions, expressed as moisture percentage.
2. Broken – Pieces of sound kernels that are less than three-fourth of the size of the full kernels.
3. Other Food Grains – Food Grains other than the grain under consideration.
4. Chalky – Kernels or pieces of which at least 3/4th the portion is opaque, milky white in colour and brittle in nature.
5. Immature – Kernels or pieces of grain kernels that are not fully developed.
6. Damaged- Kernels or pieces of kernels that are sprouted or internally damaged as a result of process, heat, moisture, weather or microbes.
7. Discoloured – Kernels or pieces of kernels that have changed the colour in dark grey, black, yellow as a result of deteriorative changes.
8. Kernels with husk – Kernels or pieces of kernels carrying husk on one sixteenth or larger portion.
9. Foreign Matter – Includes inorganic and organic matter. The inorganic matter shall include sand, gravel, dirt, pebbles, stones, glass and metallic pieces, lumps of earth clay and mud. Organic matter shall include husk, chaff, straw, weed seeds and other inedible grains.
10. Avg. Length – Average length of 100 whole grains selected randomly from the sample & measured between the most distant tips of the kernel.

The rice should be free from any bad smell.

Free from bad smell Raw/cooked state.

Milling should be well milled and free from milling defects.

The rice should be free from objectionable matter.

The rice should be hygienically packed.

The rice be packed as packing standard.



**ANNEXURE-II**

**TECHNICAL**

**TECHNICAL BID FOR PURCHASE OF DB SELLA RICE (PB-1)**

**Name of the Party** : \_\_\_\_\_

**Address** : \_\_\_\_\_  
\_\_\_\_\_

Following documents are to be submitted for technical qualification:

<b>SN</b>	<b>Particulars</b>	<b>Remarks</b>	
1	Details of the items for which Bid is submitted		
	<b>Name of the Item</b>	<b>Quantity</b>	<b>Amount of EMD</b>
2	Total amount of EMD deposited	Rs.....	
3	Authority letter in favour of the participating representative indicating his designation in the company, and his contact number authorizing him to bid on behalf of the company/ firm, for submission of documents and negotiations, if any		
4	Copy of PAN No. of the tendering company along with a Performa invoice.		
5	Copy of GST Registration Number.		
6	Certificate regarding acceptance of all terms and conditions as mentioned in the Tender document		
7	Bidders will submit the Affidavit regarding none black listed/defaulters by any State/ Central Govt.		

**Note:** Certified scanned copy of the above noted documents should be uploaded.

Name of Authorized Signatory.

Mob.No.

E-Mail

**Annexure-III**

**Performa of Financial Bid**

Rates per qtl. including tax (Basic rate including GST) F.O.R. in 50 Kg net packing in sound Bag.

<b>Sr. No.</b>	<b>Variety of Rice</b>	<b>Required Qty. (in MT)</b>	<b>Rate in Rs. per MT (Including GST/ all applicable taxes)</b>
1	DB Sella Rice (PB 1)	4500 MT	