



**THE HARYANA STATE COOPERATIVE SUPPLY  
AND MARKETING FEDERATION LIMITED**  
CORPORATE OFFICE, SECTOR 5, PANCHKULA HARYANA (INDIA)  
TEL: 2590520-24, FAX: 2590711 E.Mail: hafed@hry.nic.in  
Web-site: www.hafed.gov.in



**E-Tender notice of rate contract for six months regarding purchase of bags and packing materials for Packing of Rice for Export.**

Hafed invites e-tenders from the reputed manufacturers/ authorized distributors for rate contract for purchase of packing material for packing of Rice in 5 Kg, 10 Kg & 40 Kg bags along-with seal and patti etc., for Export of Rice as per details mentioned in the tender document.

SN	Name of the item	Tentative Required	Quantity	EMD
1.	40 Kg	2,00,000		1,45,000
2.	40 Kg Inner	2,00,000		53,000
3.	10 Kg bag	11,00,000		4,80,700
4.	10 x4 = 40 Kg PP Master Bag	2,75,000		2,27,700
5.	5 Kg bag	12,00,000		4,18,200
6.	5x8=40 Kg PP Master Bag	1,50,000		1,26,000
	<b>Total</b>	<b>31,25,000</b>		<b>14,50,600</b>
<b>Security Seal /Patti</b>				
SN	Name of the item	Quantity Required		EMD
1.	40 Kg, (2 Seals)	4,00,000		10,996
2.	Seal 10 Kg (5 Seals)	13,75,000		37813
3.	Seal 5 Kg (9 Seals)	13,50,000		37,125
4.	Patti	9,000 Kg		30,128
	<b>Total</b>	<b>31,34,000</b>		<b>1,16,062</b>

Note: 2% Extra Quantity of each item will be supplied by the selected bidders.

The quantities are purely tentative and can increase or decrease at the sole discretion of Hafed depending upon the on Export Orders of Rice. The above quantities of packing material shall be supplied to the Rice Mill(s) engaged by Hafed as per their requirement of packing. The tender document containing details of required material, quantity, specifications etc. and other terms & conditions are available on portal <https://etenders.hry.nic.in> and at Hafed Website [www.hafed.gov.in](http://www.hafed.gov.in). The tender document can be downloaded on deposit of Rs. 1000/- (non-refundable) as tender fee and e-service fee of Rs.1000/- (non-refundable). The tender document and the EMD must be remitted on or before 26.03.2024 upto 10:30 AM. The date of bid submission is from 14.03.2024 at 06:00 PM to 28.03.2024 upto 10:30 AM through e-Tender portal as mentioned above. All the bidders are required to get registered on the e-tendering portal and obtain a Digital Signature from NIC Office. All the bidders are requested to be present at the time of opening of the bids. The technical bid will be opened on 28.03.2024 at 11:00 AM in Hafed Corporate office, Sector-5, Panchkula.

Hafed reserves the right to reject any/all tenders without assigning any reason whatsoever.

**MANAGING DIRECTOR  
HAFED : PANCHKULA**

### **Detailed Notice e-tender.**

E-Tender is invited for rate contract for packing materials for one year in single stage two cover system i.e. request for Pre-Qualification/Technical Bid (online bid under PQQ/Technical Envelope) and request for Financial Bid (comprising of price bid Proposal under online available Commercial Envelope):

Under this process, the Pre-qualification/Technical Bid Application as well as online Price Bid shall be invited at single stage under two cover i.e. PQQ/Technical Bid & Commercial Envelope. Eligibility of the Bidders will be first examined based on the details submitted online under first cover (PQQ or Technical) with the request to eligibility and qualification criteria prescribed in the Tender document. The Price Bid under the second cover shall be opened for only those bidders whose PQQ/Technical Applications are responsive to eligibility and qualifications requirements as per Tender document.

1. **The payment for Tender Document Fee and e-Service Fee shall be made by the parties online directly through Debit Cards & Internet Banking Accounts and the payment for EMD can be made online directly through RTGS/NEFT or OTC Please refer to 'Online Payment Guideline' available at the Single e-Procurement portal of GoH (Govt. of Haryana) and also mentioned under the Tender Document.**
2. Intended parties will be mandatorily required to online sign-up (create user account) on the website <https://haryanaeprocurement.gov.in> to be eligible to participate in the e-Tender. **The Supplier will be required to make online payment of EMD fee (as per detail mention in tender notice) in due course of time. The intended parties fails to pay EMD fee under the stipulated time frame shall not be allowed to submit his/her bids for the respective event/Tenders.**
3. The interested parties/bidders must remit the funds at least T+1 working day (Transaction + One Day) in advance. The interested parties/bidders shall have to pay mandatorily e-Service fee (under document fee – Non refundable) of Rs.1000/- (Rupee One Thousand Only) online by using the service of secure electronic gateway. The secure electronic payments gateway is an online interface between bidders & online payment authorization networks.  
The Payment for each tender fee (Rs.1000/-) and e-Service fee (Rs.1000/-) can be made by eligible parties online directly through Debit Cards & Internet Banking.

The interested parties/bidders must remit the funds at least T+1 working day (Transaction + One Day) in advance before the expiry date & time of the respective events. and make payment via RTGS/NEFT to the beneficiary account number specified under the online generated challan.

## **Key Dates**

The Bidders can submit their tender documents (Online) as per the dates mentioned in the key dates:-

### **Key Dates**

SN.\	HAFED Stage	Party Stage	Date & Time
1	-	(i) Downloading of Tender Document / Online Bid Preparation. (ii) Online directly transfer of funds of <b>Rs.2000/-</b> through online directly through Debit Cards & Internet Banking Accounts (Tender document fee Rs.1,000/-, Processing Fee Rs.1,000/-) and required <b>EMD as mentioned in the tender document</b> )	<b>14.03.2024 from 06:00 PM to 28.03.2024 at 10:00 AM</b>
2	-	Submission of online Bid	<b>14.03.2024 from 06:01 PM to 28.03.2024 at 10:30 AM</b>
3	-	Manual submission of additional/supporting document	<b>29.03.2024</b>
4	Opening of Technical Bid	-	<b>28.03.2024 at 11:00 AM</b>
5	Opening of Financial Bid	-	<b>Will be intimated.</b>

### **Important Note:**

- 1) The parties/bidders have to complete 'Application/Bid Preparation & Submission' stage on scheduled time as mentioned above. If any party/bidder failed to complete his/her aforesaid stage in the stipulated online time schedule for this stage, his/her Application/bid status will be considered as 'Applications/bids not submitted'.
- 2) Party/Bidder must confirm & check his/her Application/bid status after completion of his/her all activities for e-bidding.
- 3) Party/Bidder can rework on his/her bids even after completion of 'Application/Bid Preparation & submission stage' (Application/Bidder Stage), subject to the condition that the rework must take place during the stipulated time frame of the Applicant/Bidder Stage.

## **INSTRUCTIONS TO PARTY/BIDDER ON ELECTRONIC TENDERING SYSTEM**

These conditions will over-rule the conditions stated in the tender documents, wherever relevant and applicable.

### **1. Registration of bidders on e-Procurement Portal:-**

All the parties/bidders intending to participate in the tenders process online are required to get registered on the centralized e - Procurement Portal i.e. <https://etenders.hry.nic.in>. Please visit the website for more details.

### **2. Obtaining a Digital Certificate:**

- 2.1** The Bids submitted online should be encrypted and signed electronically with a Digital Certificate to establish the identity of the party/bidder bidding online. These Digital Certificates are issued by an Approved Certifying Authority, by the Controller of Certifying Authorities, Government of India.
- 2.2** A Digital Certificate is issued upon receipt of mandatory identity (i.e. Applicant's PAN Card) and Address proofs and verification form duly attested by the Bank Manager / Post Master / Gazetted Officer. Only upon the receipt of the required documents, a digital certificate can be issued. For more details please visit the website – <https://etenders.hry.nic.in>.
- 2.3** The parties/bidders may obtain Class-II or III digital signature certificate from any Certifying Authority or Sub-certifying Authority authorized by the Controller of Certifying Authorities or may obtain information and application format and documents required for the issue of digital certificate from.
- 2.4** The party/bidder must ensure that he/she comply by the online available important guidelines at the portal <https://etenders.hry.nic.in> for Digital Signature Certificate (DSC) including the e-Token carrying DSCs.
- 2.5** Bid for a particular tender must be submitted online using the digital certificate (Encryption & Signing), which is used to encrypt and sign the data during the stage of bid preparation. In case, during the process of a particular tender, the user loses his digital certificate (due to virus attack, hardware problem, operating system or any other problem) he will not be able to submit the bid online. Hence, the users are advised to **keep a backup of the certificate** and also keep the copies at safe place under proper security (for its use in case of emergencies).
- 2.6** In case of online tendering, if the digital certificate issued to the authorized user of a firm is used for signing and submitting a bid, it will be considered equivalent to a no-objection certificate/power of attorney /lawful authorization to that User. The firm has to authorize a specific individual through an authorization certificate signed by all partners to use the digital certificate as per Indian Information Technology Act 2000. Unless the certificates are revoked, it will be assumed to represent adequate authority of the user to bid on behalf of the firm in the department tenders as per Information Technology Act 2000. The digital signature of this authorized user will be binding on the firm.

- 2.7 In case of any change in the authorization, it shall be the responsibility of management / partners of the firm to inform the certifying authority about the change and to obtain the digital signatures of the new person / user on behalf of the firm / company. The procedure for application of a digital certificate however will remain the same for the new user.
- 2.8 The same procedure holds true for the authorized users in a private/Public limited company. In this case, the authorization certificate will have to be signed by the directors of the company.
3. **Opening of an Electronic Payment Account:**  
For purchasing the tender documents online, parties/bidders are required to pay the tender documents fees online using the electronic payments gateway service shall be integrated with the system very soon till then it will be submitted manually. For online payments guidelines, please refer to the Home page of the e-tendering Portal <https://etenders.hry.nic.in>.
4. **Pre-requisites for online bidding:**  
In order to operate on the electronic tender management system, a user's machine is required to be set up. A help file on system setup/Pre-requisite can be obtained from NIC or downloaded from the home page of the website - <http://etenders.hry.nic.in>. The link for downloading required java applet & DC setup are also available on the Home page of the e-tendering Portal.
5. **Online Viewing of Detailed Notice Inviting Tenders:**  
The bidders can view the detailed N.I.T and the time schedule (Key Dates) for all the tenders floated through the single portal e-Procurement system on the Home Page at <https://etenders.hry.nic.in>
6. **Download of Tender Documents:**  
The tender documents can be downloaded free of cost from the e-Procurement portal <https://etenders.hry.nic.in>
7. **Key Dates:**  
The bidders are strictly advised to follow dates and times as indicated in the online Notice Inviting Tenders. The date and time shall be binding on all parties/bidders. All online activities are time tracked and the system enforces time locks that ensure that no activity or transaction can take place outside the start and end dates and the time of the stage as defined in the online Notice Inviting Tenders.
8. **Online Payment of Tender Document Fee, e-Service fee & EMD fees & Bid Preparation & Submission (PQQ/Technical & Commercial / Price Bid):**
- 8.1 **Online Payment of Tender Document Fee + e-Service fee:** The online payment for Tender document fee, e-Service Fee & EMD can be done using the secure electronic payment gateway. The Payment for Tender Document Fee and eService Fee shall be made by parties/bidders/Vendors online directly through Debit Cards & Internet Banking Accounts and the Payment for EMD shall be made online directly through RTGS / NEFT & OTC.  
The secure electronic payments gateway is an online interface between contractors and Debit card / online payment authorization networks.

## 9. ASSISTANCE TO THE BIDDERS

For queries on Tenders Haryana Portal, Kindly Contact

Note: Bidders are requested to kindly mention the URL of the portal and Tender ID in the subject shall emailing any issue along with the contact detail. For any issue/clarification relating to the Tender (s) published kindly contact the respective tender Inviting Authority.

Tel:-0120-4200462,0120-4001002

Mobile:88262-46593

Email:-support.etender@nic.in

For any technical related queries please call at 24x7 Help Desk number  
0120-4001002,0120-4200462,0120-4001005,120-6277787

For support related to Haryana Tenders in addition to help desk you may also contact on email ID eproc.nichry@yahoo.com, Tel:0172-2700275

### **Timing:**

Technical support assistance will be available over telephone Monday to Friday (9:00am to 5:30pm) (Helpdesk Support in team shall not be contracted for online bidding on behalf of the contractors)

**Note:** Contact e-Procurement helpdesk on or before prior to 4 hours of the scheduled closing date and time of respective e-tendering event. Also, for queries related to e-payment of EMD kindly contact the helpdesk at least two days prior to closing date and time of the respective event.

Intended bidders mandatorily required to register their quires if there is any pertaining to the online bidding and the single e-Procurements portal at email address:-<https://etenders.hry.nic.in>

### **NOTE:-**

**(A) Bidders participating in online tenders shall check the validity of his/her Digital Signature Certificate before participating in the online Tenders at the portal <https://etenders.hry.nic.in>**

**(B) For help manual please refer to the 'Home Page' of the e-Procurement website at <https://etenders.hry.nic.in> , and click on the available link 'How to...?' to download the file.**

In the first instance, the online payment details of tender document fee + e-Service and EMD & PQQ/Technical Envelope shall be opened. Henceforth, financial bid quoted against each of the item by the shortlisted bidder/party/Agency wherever required shall be opened online in the presence of such parties/bidders/Agency who either themselves or through their representatives choose to be present.

The bidder can submit online their bids as per the dates mentioned in the schedule/Key Dates above.

### **Guideline for Online Payments at e-Procurement Portal of Government of Haryana.**

Post registration, Party/bidder shall proceed for bidding by using both his digital certificates (one each for encryption and signing) & Password. Bidder/Party shall proceed to select the event/Tenders he is interested in. On the respective Department's page in the e-

Procurement portal, the Bidder would have following options to make payment for tender document fee & EMD:

- A. Debit Card
- B. Net Banking
- C. RTGS/NEFT

Operative Procedures for Bidder Payments

**A) Debit Card**

**The procedure for paying through Debit Card will be as follows:**

- (i) Bidder selects Debit Card option in e-Procurement portal.
- (ii) The e-Procurement portal displays the amount and the card charges to be paid by bidder. The portal also displays the total amount to be paid by the bidder.
- (iii) Bidder clicks on "Continue" button
- (iv) The e-Procurement portal takes the bidder to Debit Card payment gateway screen.
- (v) Bidder enters card credentials and confirms payment
- (vi) The gateway verifies the credentials and confirms with "successful" or "failure" message, which is confirmed back to e-Procurement portal.
- (vii) The page is automatically routed back to e-Procurement portal
- (viii) The status of the payment is displayed as "successful" in e-Procurement portal. The e-Procurement portal also generates a receipt for all successful transactions. The bidder can take a print out of the same,
- (ix) The e-Procurement portal allows Bidder to process another payment attempt in case payments are not successful for previous attempt.

**B) Net Banking**

**The procedure for paying through Net Banking will be as follows:**

- (i) Bidder selects Net Banking option in e-Procurement portal.
- (ii) The e-Procurement portal displays the amount to be paid by bidder.
- (iii) Bidder clicks on "Continue" button
- (iv) The e-Procurement portal takes the bidder to Net Banking payment gateway screen displaying list of Banks
- (v) Bidder chooses his / her Bank
- (vi) The Net Banking gateway redirects Bidder to the Net Banking page of the selected Bank
- (vii) Bidder enters his account credentials and confirms payment
- (viii) The Bank verifies the credentials and confirms with "successful" or "failure" message to the Net Banking gateway which is confirmed back to e-Procurement portal.
- (ix) The page is automatically routed back to e-Procurement portal
- (x) The status of the payment is displayed as "successful" in e-Procurement portal. The e-Procurement portal also generates a receipt for all successful transactions. The bidder can take a print out of the same.
- (xi) In case of successful payment, a success message along with unique transaction ID is passed on to e-Procurement system. The e-Procurement portal shall store the unique transaction number in its database alongwith the date and timestamp.
- (xii) The e-Procurement portal allows Bidder to process another payment attempt in case payments are not successful for previous attempt.

### **C) RTGS/ NEFT/OTC**

The bidder shall have the option to make the EMD payment via RTGS/ NEFT/OTC. Using this module, bidder would be able to pay from their existing Bank account through RTGS/NEFT. This would offer a wide reach for more than 1,10,000 bank branches and would enable the bidder to make the payment from almost any bank branch across India.

1. To choose the payment of EMD, the bidder clicks on RTGS/NEFT payment option.
2. Upon doing so, the e-Procurement portal will redirect the bidder to a page where it will generate a Challan.
3. This Challan shall include the beneficiary (virtual) account number and other details like beneficiary IFSC code each.

#### **RTGS / NEFT Payment Procedure**

The bidder shall be required to take a print of the challan and make the RTGS / NEFT on the basis of the virtual account number period on the challan. This provision will ensure that number confidential details regarding the bidder or tender are disclosed to the bank while remitting the RTGS/NEFT.

The bidder would remit the fund at least one day in advance to the last day and make the payment via RTGS/NEFT to the beneficiary account number as mention in the challan. SBI Bank shall receive this amount and credit the payment gateway service provider intermediary Department/PSUs Escrow Security Deposit account post validating the first part of the beneficiary account number, i.e., the client code only, In case of validation of client code is not successful, the bank shall return the fund and not credit the Tech-process intermediary Department/PSUs Escrow Security Deposit A/c.

#### **Over The Counter (OTC)**

This solution shall allow the bidder having account with SBI bank, to make the payment from any CMS enables Branch of SBI Bank in India. Bidders can make the payment via cash (if amount is <= [49,999]), Demand Draft or SBI Bank Cheque.

The procedure for paying through OTC mode is as follows:

- (i) Bidder selects over the counter remittance option in e-Procurement portal.
- (ii) The e-Procurement portal displays the amount to be paid. The bidder chooses the bank account number for refund of the amount.
- (iii) Bidder clicks on "Continue" Button.
- (iv) The e-Procurement portal displays the details of payment. The Bidders click on "Print\_Challan" and print the OTC Challan.
- (v) Bidder submits the OTC Challan at the counter of any designated bank of SBI Bank with Cash/Demand Draft/SBI Bank Cheque (Payment in Cash is allowed upto Rs. 49,999/-).
- (vi) SBI bank verifies the URL (format to be discussed and decided) and amount with e-Procurement portal prior to accepting the payment.
- (vii) On successful verification from e-Procurement portal, SBI bank accepts the payment. In case of failure, SBI bank shall return back the OTC challan and payment to the bidder.
- (viii) SBI bank commits the payment transaction (in case of successful verification from e-Procurement portal) and sends the Bank Transaction number (I- Sure Reference Number) online against the URN and Amount.
- (ix) SBI bank will generate receipt for the payment transaction and issues the same to the bidder.
- (x) The e-Procurement system update the bank transaction number against the URN and Amount based on the details sent by SBI bank online prior to generation of the receipt.



- (xi) The status of the payment will be displayed as “verification successful” in e-Procurement Portal, when the bidder clicks on the verification option in the portal.
- (xii) Bidder would be required to upload the scan copy of receipt as received from SBI Bank as part of proof in next tender portal before submitting the tender.

## **TERMS AND CONDITIONS**

This is a two-bid tender to be submitted through e-tender, which can be downloaded from the website [www.hafed.gov.in](http://www.hafed.gov.in) and online from <https://etenders.hry.nic.in>

1. The technical as well as financial bid is to be submitted online on the web portal <https://etenders.hry.nic.in>. However, the firms have the option to submit the supporting documents as required to be supported along with the technical bid either through the online mode along with the technical bids or in the off line mode in physical form to the Hafed Corporate Office, Sector-5, Panchkula by the due date/time. In case the supporting documents are to be submitted off line in physical form, then it should be specified in their technical bids and the supporting documents must be deposited before the due date and time of opening of technical bids.

### **2. Eligibility Criteria for the Bidders and the Technical bid.**

The performa of technical bid is enclosed at **Annexure-II**.

The following documents are required to be submitted by the bidders with this Technical Bid:

- i. The bidder should have experience of successful supply of packing material for packing of Rice into 5 Kg, 10 Kg and 40 Kg etc., for the Export of Rice.
- ii. The bidder should not be blacklisted from any State/Central Govt. Department agencies.
- iii. The bidder should be a profit making company & will submit Income Tax Return (ITR) of last two financial years i.e. 2021-22 and 2022-23.
- v. Authority letter in favour of the participating representative indicating his designation and contact number authorizing him to submit the bid, documents and for negotiations, if any.
- vi. Self attested copy of PAN No. of the tendering company.
- vii. Self attested photocopy of the GST Registration Number.
- viii. Certificate regarding acceptance of all terms and conditions as mentioned in the Tender document.

3. The tentative quantity of the packing material and bags to be purchased is as under:

SN	Name of the item	Quantity Required
1	40 Kg	2,00,000
2	40 Kg Inner	2,00,000
3	10 Kg bag	11,00,000
4	10 x4 = 40 Kg Master Bag	2,75,000
5	5 Kg bag	12,00,000
6	5x8=40 Kg Master Bag	1,50,000
	<b>Total</b>	<b>31,25,000</b>

SN	Particulars	Quantity Required
1	40 Kg	4,00,000
2	Seal 10 Kg	13,75,000
3	Seal 5 Kg	13,50,000
4	Patti	9,000 Kg
	<b>Total</b>	<b>31,34,000</b>

Note: 2% Extra Quantity of each item will be supplied by the selected bidders. The quantity can increase/decrease as per requirement.

#### 4. Specifications

- The detailed specification of the 5, 10, & 40 Kg bags is mentioned at **Annexure-I**. The specification of Security seal, Handle, ZIP, Slider, Sealing Strip are also available from point 1 to 8 of **Annexure-I**.
- The bidder has to strictly ensure supply of material being odourless with maximum 11% moisture.
- The color of selling strip should be from approved Pidlite Colors having cream based.
- The bidder should go through the detailed specifications, size, color, make, approved source, density, printing etc. to avoid any rejection by Hafed or the inspection/verification agencies.
- The packing material will be jointly inspected by the team of HAFED and the IMPORTER of HAFED/ his representative (presently the importer of HAFED is M/s Saleh A Babekar Co., Riyadh). In case, the packing material or any other item, is not found conforming to the specifications prescribed in the tender document, then the entire consignment will be rejected and the material will be arranged by HAFED at the risk and cost of the bidder. Any incidental loss incurred by HAFED on this account shall also be recovered from the bidder. The inspection charges to be charged by the IMPORTER/ his representative, will also be borne by the bidder.

#### 5. GENERAL TERMS & CONDITIONS:

- i. The detailed technical specifications along with the tendered quantity of each product are enclosed at **Annexure-II**.
- ii. The rates are to be quoted in financial bids. The performa for the financial bid is enclosed at **Annexure-III**. Financial bid of only technically qualified bidders will be opened.
- iii. **EMD:** The earnest money of the unsuccessful tenderers will be refunded after the finalization of the tender. However, Hafed shall pay no interest on the earnest money.

Tenders not accompanied with earnest money are liable to be rejected. The EMD of successful tenderers will be converted in security deposit.

iv. **Security Deposit**

The bidder has to deposit security amount @ 5 % of the contract value for supply order within 7 working days of the allotment order.

6. **RATES:**

The rates offered should be F.O.R. destination i.e. HAFED Complex, TARAORI (Karnal) or any other destination decided by Hafed and inclusive of all taxes, i.e. entry tax freight, excise duties, octroi, loading, packing charges and transit insurance etc. The rates are to be quoted in the enclosed tender form clearly indicating the extent of G.S.T etc., as applicable.

7. **Delivery Period :**

The successful bidders have to supply the packing material of the requisition made by the HAFED Rice Mill Taraori as per their requirement of packing material from time to time. The total supplies have to be made within the schedule timeline to be issued by GM, Hafed Rice Mill, Taraori. In case of delay in supplies, the supplies can be taken for other sources / vendors at the risk cost of the supplier.

8. **Validity:**

Rates shall be valid for acceptance for 30 days from the date of opening /negotiations of tenders.

9. **Penalty:**

Penalty @ 1% of the value of undelivered material shall be imposed on account of delay per week or part thereof subject to maximum of two weeks on the supplies as per the confirmed order. If supplier fails to supply the ordered material to Hafed Rice Mill, Taraori even during the grace period of two weeks (with penalty) then Hafed reserves its right to cancel the supply order/ contract and will be at liberty to arrange the material from any other sources at the risk and cost of the supplier. In such case the EMD and Security of the unsuccessful vendors shall be forfeited by Hafed.

If the tenders are cancelled or recalled on any grounds, the tender document fee and e-service fee will not be refunded to the bidder.

10. **Payment term:-**

- i. Payment to the extent of 90% shall be released after receipt satisfactory materials. In case the material is found sub standard then the supplier will be informed E-mail to replace it at their cost. In case the supplier does not lift the material within a week and replace it immediately then Hafed will be at liberty to make arrangement of the material at the risk and cost of the supplier by forfeiting the security/earnest money amount. 10% payment will be released after 20 days from release of 90% payment and ascertaining that suitability for the quality of the product formulated by this material conforms to the relevant standards.

- ii. The packing material will be jointly inspected by the team of HAFED and the IMPORTER of HAFED/ his representative (presently the importer of HAFED is M/s Saleh A Babekar Co., Riyadh). In case, the packing material or any other item, is not found conforming to the specifications prescribed in the tender document, then the entire consignment will be rejected and the material will be arranged by HAFED at the risk and cost of the bidder. Any incidental loss incurred by HAFED on this account shall also be recovered from the bidder. The inspection charges to be charged by the IMPORTER/ his representative, will also be borne by the bidder.
- iii. The bidders/ manufacturers must enclose with the offer latest notifications regarding application of taxes/duties for the items which they are quoting rates in respect of various States from where the tendering firms will effect supplies. The tendering firms should also send notifications, if revised during the finalization of the purchase.
- iv. Conditional Tenders will be summarily rejected.

**11. Refund of Earnest Money:**

The security amount/EMD will be refunded after the complete and satisfactory supply/ rate contract. If payment against supplies/ securities is made by Demand Draft, the Bank charges will be borne by the supplier.

**12. Jurisdiction of courts in case of dispute:**

The jurisdiction of Courts will be at District Karnal, Haryana.

**13. Manual Submission of documents relating to the technical bids can be considered, in case, the document uploaded are not legible or the bidder could not upload the document due to some technical problem/ error.**

**14. Arbitration:**

If any dispute of difference of any kind whatsoever shall arise between the parties in connection with or arising out of this agreement (and whether before or after the termination on breach of this agreement) parties shall promptly and in good faith negotiate with a view to arrive at amicable resolution and settlement. In the event no amicable resolution and settlement is reached within a period of 15 days from the date on which the dispute or difference arose, such dispute of differences shall be referred to a mutually acceptable sole Arbitrator, or upon the failure of the parties to agree upon a sole Arbitrator, either party may get the appointment of Sole Arbitrator from the competent court of governing jurisdiction. The Arbitration proceedings shall be conducted as per the provision of the Arbitration and Conciliation Act and rules made there under. The fees and expenses shall be borne equally by both the parties. The existence of any dispute of differences or the initiation or continuation of the arbitration proceeding shall not postpone or delay the performance by the parties of their respective obligation pursuant to this agreement. The outcome of the Arbitration shall be binding upon all the parties involved

## ANNEXURE-I

### 1) Specification of weight of unit in jute bag & size

S.No	Packing (in kg)	Standard Size (cm)	Min. Weight of Jute Bag(gm)
1	40	86X53	440 gm
2	40(Inner)	--	180 gm
3	5	39X32	140 gm
4	10	48X37	205 gm

### 2) Specification of weight of Master in PP bag & size

S.No	Packing (in kg)	Standard Size (cm)	Min. Weight of Jute Bag(gm)
1	8X5 PP	89X61	120 gm- with mouth hemming +/-5%
2	4X10 PP	89X61	120 gm- with mouth hemming +/-5%

### 3) Specification of quality of jute bag

Quality of jute	Jute
Name of jute company	Dolhousie/Bali/ Auckland
Smell	Odourless
Moisture	10 to 11 % (maximum)

Color	Pidilite texcron pigment with binder
	Pidilite - reyan
	Pidilite - fixer
	Pidilite approved brillant bright red, bright blue, dark purple, red violet, bright brown, bright orangecolor, for all different brands.
	GREEN -GG-S/C FOR ALL BRANDS

### 4) Specification of zip & slider

ZIP		
Color	Red	
Weight (one zip role)	1.80 kg to 1.90 kg	
Lenth (ine zip role)	91 mtr	
Width	34 mm	
		100 yard

Teeth	Nylon material	
Zip cloth	cotton + polyster	

Slider		
Color		
Quality		
500 slider pieces weight		
One slider pieces weight		
Packing	Zip length (in inch)	Width (in cm)
10 kg	17" inch	34 mm
5 kg	15" inch	34 mm
10 kg	8 grm	
5 kg	7 grm	

#### 5) Specification of tag

Size	Unit 8 cm x 8.6 cm	Tag	Master 6.75 cm x 10 cm	Tag
Quality	LLDPE MAINLY USED SOME LDPE AND HOPE ALSO USED WITH SOME ADDITIVES ALONG WITH MILKY MASTER BATCH			
Printing	Ultra Violet Coating & Offset			
U.V. Coating	10 Micron			
Thickness	180 Micron			
Colour	Milky White			
Printing Color	Pantone Walnut Broun, Pantone 16-6340 Classic Green Cyan+Magenta+Black (Process Color)			

#### 6) Specification of security seal

Color	Red
Quality	Nylon 6 Gsfc
Weight	3.92 gm
Upper Cup Diameter	37.55 mm
Upper Cup thickness	3.12 mm
Lower Circle Diameter	20.3 mm
Lower Circle Thickness	3.12 mm
No. of Groves	11 Locking Grove/14 Small Groves
Total Length	181 mm
Lock	Self Lock(Non metallic Lock)
Blank Seal	3.92 gm
Lock	Self Lock (Non metallic Lock)

## 7) Specification of handle

HANDLE		
Quality	Cotton niwar thread	
Color shade	Red- Abukass cup	
Color fasting	Yes	
Packing	Size (Length)	Size (Width)
10 kg	10" inch	1"(inch) or 2.54cm
5 kg	10" inch	1"(inch) or 2.54cm
3 kg	10" inch	1"(inch) or 2.54cm

## 8) Specification of sealing strip

Size	Total Length in One Roll = 250mtr
Width	18mm
Weight	680gm per strip Roll
Color	Approved Colors ( Red, Green having White base)
Printing	Roto Gravure Print
Layer	3 Layer
GSM / Micron	122 gsm / 120micron
Printed Matter	Babaker Logo & 1st Grade



**TECHNICAL BID****TECHNICAL BID FOR RATE CONTRACT OF PACKING MATERIALS****Name of the Party:** \_\_\_\_\_**Address** :

:

Following documents are to be submitted for technical qualification:

SN	Particulars	Remarks
1	Details of the items for which Bid is submitted	
	<b>Name of the Item</b>	<b>Quantity</b>
		<b>Amount of EMD</b>
2	Total amount of EMD deposited	Rs.....
3	Authority letter in favour of the participating representative indicating his designation in the company, and his contact number authorizing him to bid on behalf of the company/ firm, for submission of documents and negotiations, if any	
4	Self attested copy of PAN No. of the tendering company.	
5	Self attested photocopy of the GST Registration Number.	
6	The bidder should have experience of successful supply of packing material for packing of Rice into 5 Kg, 10 Kg and 40 Kg etc., for the Export of Rice.	
7	Self Attested Undertaking that the bidder has not been blacklisted from any State/Central Govt. Department agencies.	
8	Proof that the bidder is a profit making company & will submit Income Tax Return (ITR) of last two financial years i.e. 2021-22 and 2022-23.	
9	Certificate regarding acceptance of all terms and conditions as mentioned in the Tender document	

**Note:** Certified scanned copy of the above noted documents should be uploaded.**Authorized Signatory**

Name: \_\_\_\_\_  
 Mob.No. \_\_\_\_\_  
 E-Mail \_\_\_\_\_

**Annexure-III**

**PERFORMA OF FINANCIAL BID**

**e-Tender notice for rate contract for packing materials for the one year for Hafed Rice Mill & Hafed Flour Mill Taraori.**

<b>S N</b>	<b>Name of the item</b>	<b>Quantity of Bags</b>	<b>Offered Quantity</b>	<b>Basic Rate FOR (Rs. Per unit)</b>	<b>GST</b>	<b>Total Rate FOR including all taxes</b>
1.	40 Kg	2,00,000				
2.	40 Kg Inner	2,00,000				
3.	10 Kg bag	11,00,000				
4.	10 x4 = 40 Kg PP Master Bag	2,75,000				
5.	5 Kg bag	12,00,000				
6.	5x8=40 Kg PP Master Bag	1,50,000				
	<b>Total</b>	<b>31,25,000</b>				
<b>Security Seal /Patti</b>						
<b>S N</b>	<b>Particulars</b>	<b>Quantity of Bags</b>	<b>Offered Quantity</b>	<b>Basic Rate FOR (Rs. Per /Kg)</b>	<b>GST</b>	<b>Total Rate FOR including all taxes</b>
1.	40 Kg, (2 Seals)	4,00,000				
2.	Seal 10 Kg (5 Seals)	13,75,000				
3.	Seal 5 Kg (9 Seals)	13,50,000				
4.	Patti	9,000 Kg				
	<b>Total</b>	<b>31,34,000</b>				