



SINCE 1966
HAFED

**THE HARYANA STATE COOPERATIVE SUPPLY AND
MARKETING FEDERATION LIMITED**

CORPORATE OFFICE, SECTOR 5, PANCHKULA HARYANA (INDIA)

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Web-site: www.hafed.gov.in

**SHORT TERM E-TENDER NOTICE FOR OBTAINING DISTRICT WISE
INSURANCE POLICIES FOR FOODGRAINS AGAINST FIRE, EARTHQUAKE,
FLOOD, BURGLARY, MISAPPROPRIATION, RIOTS AND STRIKES**

The Haryana State Cooperative Supply and Marketing Federation Limited (HAFED), Panchkula (Haryana) invites E-tender from IRDA licensed General Insurance Companies operating in India for obtaining DISTRICT WISE INSURANCE POLICIES FOR FOODGRAINS AGAINST FIRE, EARTHQUAKE, FLOOD, BURGLARY, MISAPPROPRIATION, RIOTS AND STRIKES for a period of one year.

The tender document containing eligibility criteria and other terms & conditions is available at Haryana single e-procurement portal at <https://etenders.hry.nic.in> and Hafed website www.hafed.gov.in. The period of downloading of tender document & bid submission starts from **at 11:00 AM on 02.02.2024 and ends at 11:00 AM on 19.02.2024** through the e-procurement portal as mentioned above. The technical bids will be opened at **11:30 AM on 19.02.2024** at Hafed Corporate Office, Sector-5, Panchkula.

Hafed reserves the right to reject any/all tenders without assigning any reason.

MANAGING DIRECTOR

DETAILED NOTICE INVITING E-TENDER

Hafed invites e-tenders from IRDA licensed General Insurance Companies only operating in India for obtaining district wise insurance policies for foodgrains against fire, earthquake, flood, burglary, misappropriation, riots and strikes as per details given in the Tender Document.

Sr. No	Item	Approx. Quantity	Earnest Money (in Rs.)	Tender Document Fee+ E-service Fee including GST (in Rs.)	Start Date & Time of Bid Preparation & Submission	Expiry Date & Time of Bid Preparation & Submission
1.	Insurance policies for foodgrains against fire, earthquake, flood, burglary, misappropriation, riots and strikes	As per Annexure- 'A'	Rs. 1,00,000/-	Rs. 5000/- Rs. 1180/- Rs. 6180/-	11:00 AM on 02.02.2024	11:00 AM on 19.02.2024

Under this process, the Technical Bid Application as well as online Price Bid shall be invited at single stage under two covers i.e. Technical Bid & Commercial Envelope. Eligibility of the Tenderers will be first examined based on the details submitted online under first cover (Technical) with respect to eligibility and qualification criteria prescribed in the Tender document. The Price Bid under the second cover shall be opened for only those tenderers whose Technical Applications are responsive to eligibility and qualifications requirements as per Tender document.

1. The payment for Tender Document Fee and Processing Fee shall be made by the tenderers online directly through Debit Cards & Internet Banking Accounts and the payment for EMD can be made online directly through RTGS/NEFT or OTC Please refer to 'Online Payment Guideline' available at the Single e-Procurement portal of GOH (Govt. of Haryana) and also mentioned under the Tender Document.
2. Intending tenderers will be mandatorily required to online sign-up (create user account) on the website <https://etenders.hry.nic.in> to be eligible to participate in the e-Tender. He/She will be required to make online payment of required EMD in due course of time. The intended parties fails to pay EMD fee under the stipulated time frame shall not be allowed to submit his/her bids for the respective event/Tenders.
3. The interested tenderers must remit the funds at least T+1 working day (Transaction + One Day) in advance as given under Key Dates and make payment via RTGS/ NEFT or OTC to the beneficiary account number specified under the online generated challan. The intended tenderer/agency thereafter will be able to successfully verify their payment online, and submit their bids on or before the expiry date & time of the respective events/Tenders at <https://etenders.hry.nic.in>

4. The interested tenderers shall have to pay mandatorily Processing Fee of Rs.1180/- and document fee of Rs. 5000/- (Non refundable) online by using the service of secure electronic gateway. The secure electronic payments gateway is an online interface between tenderers & online payment authorization networks.
5. The Payment for Earnest Money Deposit (EMD) can be made by eligible tenderer(s) online directly through online system.
6. The interested tenderers must remit the funds at least T+1 working day (Transaction + One Day) in advance before the expiry date & time of the respective events and make payment via RTGS/NEFT to the beneficiary account number specified under the online generated challan.

Key Dates

Sr. No.	Stage	Party Stage	Start Date and Time	Expiry date and Time
1	Release of Tender	-	11:00 AM on 02.02.2024	11:00 AM on 19.02.2024
2	-	Downloading of Tender Document /Online Bid Preparation, Hash Submission and Submission of online Bid and deposit of EMD	11:00 AM on 02.02.2024	
3	Opening of Technical Bid		11:30 AM on 19.02.2024	-

Important Note:

- 1) The tenderers have to complete 'Application/Bid Preparation & Submission' stage on scheduled time as mentioned above. If any tenderer failed to complete his/her aforesaid stage in the stipulated online time schedule for this stage, his/her Application/bid status will be considered as 'Applications/bids not submitted'.
- 2) Tenderer must confirm & check his/her Application/bid status after completion of his/her all activities for e-bidding.
- 3) Tenderer can rework on his/her bids even after completion of 'Application/Bid Preparation & submission stage' (Application/ Tenderer Stage), subject to the condition that the rework must take place during the stipulated time frame of the Applicant/Tenderer Stage.

INSTRUCTIONS TO TENDERER ON ELECTRONIC TENDERING SYSTEM

These conditions will over-rule the conditions stated in the tender documents, wherever relevant and applicable.

1. Registration of tenderers on e-Procurement Portal:

All the tenderers intending to participate in the tender process online are required to get registered on the centralized e-Procurement Portal i.e. <https://etenders.hry.nic.in>. Please visit the website for more details.

2. Obtaining a Digital Certificate:

- 2.1 The Bids submitted online should be encrypted and signed electronically with a Digital Certificate to establish the identity of the tenderer bidding online. These Digital certificates are issued by an Approved Certifying Authority, by the Controller of Certifying Authorities, Government of India.
- 2.2 A Digital Certificate is issued upon receipt of mandatory identity (i.e. Applicant's PAN Card) and Address proofs and verification form duly attested by the Bank Manager / Post Master / Gazetted Officer. Only upon the receipt of the required documents, a digital certificate can be issued. For more details please visit the website – <https://etenders.hry.nic.in>
- 2.3 The tenderers may obtain Class-II or III digital signature certificate from any Certifying Authority or Sub-certifying Authority authorized by the Controller of Certifying Authorities or may obtain information and application format and documents required for the issue of digital certificate from.
- 2.4 The tenderer must ensure that he/she comply by the online available important guidelines at the portal <https://etenders.hry.nic.in> for Digital Signature Certificate (DSC) including the e-Token carrying DSCs.
- 2.5 Bid for a particular tender must be submitted online using the digital certificate (Encryption & Signing), which is used to encrypt and sign the data during the stage of bid preparation. In case, during the process of a particular tender, the user loses his digital certificate (due to virus attack, hardware problem, operating system or any other problem) he will not be able to submit the bid online. Hence, the users are advised to keep a backup of the certificate and also keep the copies at safe place under proper security (for its use in case of emergencies).
- 2.6 In case of online tendering, if the digital certificate issued to the authorized user of a firm is used for signing and submitting a bid, it will be considered equivalent to a no-objection certificate/power of attorney /lawful authorization to that User. The firm has to authorize a specific individual through an authorization certificate signed by all partners to use the digital certificate as per Indian Information Technology Act 2000. Unless the certificates are revoked, it will be assumed to represent adequate authority of the user to bid on behalf of the firm in the department tenders as per Information Technology Act 2000. The digital signature of this authorized user will be binding on the firm.

- 2.7 In case of any change in the authorization, it shall be the responsibility of management/ partners of the firm to inform the certifying authority about the change and to obtain the digital signatures of the new person/ user on behalf of the firm/ company. The procedure for application of a digital certificate however will remain the same for the new user.
- 2.8 The same procedure holds true for the authorized users in a private/ Public limited company. In this case, the authorization certificate will have to be signed by the directors of the company.

3. Pre-requisites for online bidding:

In order to operate on the electronic tender management system, a user's machine is required to be set up. A help file on system setup/Pre-requisite can be obtained from NIC or downloaded from the home page of the website - <https://etenders.hry.nic.in>. The link for downloading required java applet & DC setup are also available on the Home page of the e-tendering Portal.

4. Online Viewing of Detailed Notice Inviting Tenders:

The tenderers can view the detailed N.I.T and the time schedule (Key Dates) for all the tenders floated through the single portal e-Procurement system on the Home Page at <https://etenders.hry.nic.in>.

5. Download of Tender Documents:

The tender documents can be downloaded from the e-Procurement portal <https://etenders.hry.nic.in>.

6. Key Dates:

The tenderers are strictly advised to follow dates and times as indicated in the online Notice Inviting Tenders. The date and time shall be binding on all tenderers. All online activities are time tracked and the system enforces time locks that ensure that no activity or transaction can take place outside the start and end dates and the time of the stage as defined in the online Notice Inviting Tenders.

7. Online Payment of Tender Document Fee, Processing fee & EMD fees & Bid Preparation & Submission (Technical & Commercial/Price Bid):

- 7.1 Online Payment of Tender Document Fee + Processing fee:** The online payment for Tender document fee, Processing Fee & EMD can be done using the secure electronic payment gateway. The Payment for Tender Document Fee and Processing Fee shall be made by tenderers/Vendors online directly through Debit Cards & Internet Banking Accounts and the Payment for EMD shall be made online directly through RTGS / NEFT & OTC.

The secure electronic payments gateway is an online interface between contractors and Debit card / online payment authorization networks.

7.2 Preparation & submission of online Applications/ Bids:

- (i) Detailed Tender documents may be downloaded from e-Procurement website <https://etenders.hry.nic.in> and tender mandatorily be submitted online following the instruction appearing on the screen.
- (ii) Scan copy of Document to be submitted / uploaded for Technical bid under online Technical Envelope. The required documents (refer to DNIT) shall be prepared and scanned in different file formats (in PDF/JPEG/MS WORD format such that file size is not exceed more than 10 MB) and uploaded during the on-line submission of Technical Envelope.
- (iii) FINANCIAL or Price Bid PROPOSAL shall be submitted mandatorily online under Commercial Envelope and original not to be submitted manually)

8. Assistance to the Tenderers:

For queries on Tenders Haryana Portal, Kindly Contact
Note: Tenderers are requested to kindly mention the URL of the Portal and Tender ID in the subject shield emailing any issue along with the contact detail. For any issue/clarification relating to the Tender (s) published kindly contact the respective tender Inviting Authority.

Tel:-0120-4200462,0120-4001002

Mobile:88262-46593

Email:-support.etender@nic.in

For any technical related queries please call at 24x7 Help Desk number
0120-4001002,0120-4200462,0120-4001005,120-6277787

For support related to Haryana Tenders in addition to help desk you may also contact on email ID eproc.nichry@yahoo.com, Tel:0172-2700275

Timing:

Technical support assistance will be available over telephone Monday to Friday (9:00am to 5:30pm) (Helpdesk Support in team shall not be contracted for online bidding on behalf of the contractors).

Note: Contact e-Procurement helpdesk on or before prior to 4 hours of the scheduled closing date and time of respective e-tendering event. Also, for queries related to e-payment of EMD kindly contact the helpdesk at least two days prior to closing date and time of the respective event.

Intended tenderers mandatorily required to register their queries if there is any pertaining to the online bidding and the single e-Procurement portal at email address:- <https://etenders.hry.nic.in>

NOTE:-

Tenderers participating in online tenders shall check the validity of his/her Digital Signature Certificate before participating in the online Tenders at the portal <https://etenders.hry.nic.in>

(Online Payment Guidelines)

Guidelines for Online Payments at e-Procurement Portal of Government of Haryana.

Post registration, Tenderer shall proceed for bidding by using both his digital certificates (one each for encryption and signing) & Password. Tenderer shall proceed to select the event/Tenders he is interested in. On the respective Department's page in the e-Procurement portal, the Tenderer would have following options to make payment for tender document fee + Processing fee & EMD:

- A. Debit Card
- B. Net Banking
- C. RTGS/NEFT or Over The Counter (OTC)

Operative Procedures for Tenderer Payments

A) Debit Card

The procedure for paying through Debit Card will be as follows:

- (i) Tenderer selects Debit Card option in e-Procurement portal.
- (ii) The e-Procurement portal displays the amount and the card charges to be paid by tenderer. The portal also displays the total amount to be paid by the tenderer.
- (iii) Tenderer clicks on "Continue" button.
- (iv) The e-Procurement portal takes the tenderer to Debit Card payment gateway screen.
- (v) Tenderer enters card credentials and confirms payment
- (vi) The gateway verifies the credentials and confirms with "successful" or "failure" message, which is confirmed back to e-Procurement portal.
- (vii) The page is automatically routed back to e-Procurement portal
- (viii) The status of the payment is displayed as "successful" in e-Procurement portal.
- (ix) In case of successful payment, a success message along with unique transaction ID is passed on to e-Procurement system. The e-tendering portal shall store the unique transaction number in its database along with the date and timestamp.
- (x) The e-Procurement portal allows Tenderer to process another payment attempt in case payments are not successful for previous attempt.

B) Net Banking

The procedure for paying through Net Banking will be as follows:

- (i) Tenderer selects Net Banking option in e-Procurement portal.
- (ii) The e-Procurement portal displays the amount to be paid by tenderer.
- (iii) Tenderer clicks on "Continue" button.

- (iv) The e-Procurement portal takes the tenderer to Net Banking payment gateway screen displaying list of Banks
- (v) Tenderer chooses his / her Bank.
- (vi) The Net Banking gateway redirects Tenderer to the Net Banking page of the selected Bank
- (vii) Tenderer enters his account credentials and confirms payment.
- (viii) The Bank verifies the credentials and confirms with “successful” or “failure” message to the Net Banking gateway which is confirmed back to e-Procurement portal.
- (ix) The page is automatically routed back to e-Procurement portal.
- (x) The status of the payment is displayed as “successful” in e-Procurement portal.
- (xi) In case of successful payment, a success message along with unique transaction ID is passed on to e-Procurement system. The e-Procurement portal shall store the unique transaction number in its database alongwith the date and timestamp.
- (xii) The e-Procurement portal allows Tenderer to process another payment attempt in case payments are not successful for previous attempt.

C) RTGS/ NEFT

This solution shall also allow the tenderer to make the EMD payment via RTGS/NEFT this shall add to the convenience of those tenderers who are not conversant to use net banking option to make the transaction.

Using this module, tenderer would be able to pay from their existing bank account through RTGS/NEFT. This would offer a wide reach for more than thousands bank branches and would enable the tenderer to make the payment from almost any bank branch across India.

1. To choose the payment of EMD, the tenderer clicks on RTGS/NEFT payment option.
2. Upon doing so, the e-Procurement portal will redirect the tenderer to a page where it will generate a Challan.
3. This Challan shall include the beneficiary (virtual) account number and other details like beneficiary IFSC code each.

RTGS / NEFT Payment Procedure

The tenderer shall be required to take a print of the challan and make the RTGS/ NEFT on the basis of the virtual account number period on the challan. This provision will ensure that number confidential details regarding the tenderer or tender are disclosed to the bank while remitting the RTGS/NEFT.

The tenderer would remit the fund at least one day in advance to the last day and make the payment via RTGS/NEFT to the beneficiary account number as mention in the challan. SBI Bank shall receive this amount and credit the payment gateway service provider intermediary Department/ PSUs Escrow Security Deposit account post validating the first part of the beneficiary account number, i.e., the client code only, In case of validation of client code is not successful, the bank shall return the fund and not credit the Tech process intermediary Department/PSUs Escrow Security Deposit A/c.

D) Over the Counter (OTC)

This solution shall allow the tenderer having account with SBI bank, to make the payment from any CMS enables Branch of SBI Bank in India. Tenderers can make the payment via cash (if amount is $\leq 49,999$), Demand Draft or SBI Bank Cheque.

The procedure for paying through OTC mode is as follows:

- (i) Tenderer selects over the counter remittance option in e-Procurement portal.
- (ii) The e-Procurement portal displays the amount to be paid. The tenderer chooses the bank account number for refund of the amount.
- (iii) Tenderer clicks on “Continue” Button.
- (iv) The e-Procurement portal displays the details of payment. The Tenderers click on “Print Challan” and print the OTC Challan.
- (v) Tenderer submits the OTC Challan at the counter of any designated bank of SBI Bank with Cash/Demand Draft/SBI Bank Cheque (Payment in Cash is allowed upto Rs. 49,999/-).
- (vi) SBI bank verifies the URL (format to be discussed and decided) and amount with e-Procurement portal prior to accepting the payment.
- (vii) On successful verification from e-Procurement portal, SBI bank accepts the payment. In case of failure, SBI bank shall return back the OTC challan and payment to the tenderer.
- (viii) SBI bank commits the payment transaction (in case of successful verification from e-Procurement portal) and sends the Bank Transaction number (I-Sure Reference Number) online against the URN and Amount.
- (ix) SBI bank will generate receipt for the payment transaction and issues the same to the tenderer.
- (x) The e-Procurement system update the bank transaction number against the URN and Amount based on the details sent by SBI bank online prior to generation of the receipt.
- (xi) The status of the payment will be displayed as “verification successful” in e-Procurement Portal, when the tenderer clicks on the verification option in the portal.
- (xii) Tenderer would be required to upload the scan copy of receipt as received from SBI Bank as part of proof in next tender portal before submitting the tender.

DETAILED TERMS AND CONDITIONS

1. BACKGROUND

HAFED is one of the State Procuring Agencies for procurement of food-grains and oil seeds and pulses such as Wheat, Paddy, Bajra, Mustard Seed, Sunflower Seed, Gram, Moong, Groundnut etc. at Minimum Support Price for central pool as well as on behalf of State Government. In view of volume of share in procurement made by Hafed in the State, the efforts are made to deliver the maximum stocks directly from Mandi to the FCI, but a huge quantity remains undelivered to the FCI, which is stored, preserved and maintained by the Hafed in its warehouses/godowns until its delivery to the FCI. Apart from this Hafed also procures above commodities on variable prices for commercial purposes which are also stored in its own godowns till disposal.

Hafed is one the largest warehousing agency of the Haryana State having covered storage capacity of 21.26 lacs MT at 133 storage locations (including 7 year guarantee godowns having capacity of 3.50 LMT) in the State of Haryana. The details of the godowns, commodity stored and its value (in Rs.) as on 31.12.2023 is at **Annexure-A**. It is pertinent to mention here that the quantity of foodgrain stocks stored in a warehouse(s) may increase or decrease during the month.

As per the directions of GOI received through the State Food Department and General Manager, Food Corporation of India, Haryana Region, Panchkula, Hafed has to get all its warehouses (including hired godowns) registered with WDRA including obtaining insurance cover of stocks as per the mandatory provision for registration of warehouses with WDRA. The Warehouse Development and Regulatory Authority (WDRA) have been constituted in 2010 under the Warehousing (Development and Regulation) Act, 2007 to promote scientific warehousing and quality standards in the sector. WDRA promotes scientific warehousing in the country. Warehouses registered with WDRA have a certification of compliance with high standards of warehousing and storage covering all important aspects like construction quality, security and maintenance, insurance etc. To get Hafed's warehouses registered with WDRA, Hafed has to obtain insurance policies for all its food-grains stocks stored in the Hafed warehouses throughout the State of Haryana. The insurance coverage with respect to the goods stored in the warehouse(s) must be against at least Fire, Earthquake, Flood, Burglary, Misappropriation, Riots and Strikes.

- i) **Fire Policy:** Hafed intends to take Fire Policy on self-declaration basis. In this case the value of the foodgrain stocks stored during the month shall be declared by Hafed by the 15th date of successive month to the insurance company.

ii) **Burglary Policy-** Hafed intends to take Burglary Policy on 10% first loss basis subject to a maximum of Rs. 15 crore per location for sum insured under this policy.

iii) **Fidelity Guarantee Insurance Policy-** Hafed intends to take Fidelity Guarantee Policy on 10% first loss basis subject to a maximum of Rs. 20 crore per location for sum insured under this policy.

2. MINIMUM ELIGIBILITY CRITERIA (TECHNICAL QUALIFICATION)

- a) The bidder must be General Insurance Company operating in India and registered with IRDA having valid license on the date of submission of bid. The intermediary/broker/ agency shall not be allowed to participate in the tender.
- b) The Bidder should have been in general insurance business for more than ten years on the date of opening of bids.
- c) The Bidder must have a valid PAN Number and GST registration certificate.
- d) The bidder should have Gross Written Premium of not less than Rs. 1000 crore during the year 2022-23.
- e) The Bidder should have solvency margin of not less than 1.50 in any three financial years during preceding 3 financial years i.e. 2020-21, 2021-22 and 2022-23.
- f) The Bidder should have a Minimum Net worth of Rs. 250 crore as on 31.03.2023.
- g) The Bidder should have given the insurance cover of sum insured of at least Rs. 2000 crore to at least one company or Public Sector Undertaking in any one of the last 3 years i.e 2020-21, 2021-22 and 2022-23.
- h) Bidder should not have been debarred or black listed by any PSU during the last three years and as on date of submission of bid.

3. INSPECTION OF GODOWNS AND FOODGRAINS STOCKS STORED THEREIN

The Bidders are advised to visit and inspect the sites of Warehouses and foodgrain stocks to be insured and their surroundings and obtain on their own any information that they may consider necessary for preparing or submitting their Bid and entering into the contract, at their own expense on any working day.

4. EARNEST MONEY DEPOSIT (EMD)

- i. The bidder shall be required to deposit EMD of Rs.1,00,000/- (One Lakh) online on which no interest shall be paid by HAFED.
- ii. The EMD of the successful bidder shall be returned only after the successful execution of the contract as per due process.
- iii. The EMD of all unsuccessful tenderers shall be refunded in due course of time. HAFED shall not be liable to pay any interest on the EMD or in case of delay in refund of EMD, if any.

- iv. In case of exemption from depositing EMD, proof to be attached.

5. FORFEITURE OF EMD

The earnest money deposited shall be liable to forfeiture, without giving any notice and without prejudice to any other right or remedies of the HAFED under the contract and law in the following cases:-

- i. if the Tenderer after submitting his Bid resiles from his offer and/or modifies the terms and conditions thereof in any manner.
- ii. if the successful Tenderer fails to complete the assignment as per the timelines.
- iii. in case of any loss caused to Hafed due to acts of omission/commission by the successful Tenderer.

6. PREPARATION OF BID

The Bid prepared by the bidder shall comprise of the following: -

6.1 Technical Bid

Technical Bid should contain all the documents mentioned against each item in form F-3 and shall be uploaded and submitted by authorized signatory, only in electronic format on the website at <https://etenders.hry.nic.in>. Form F1 to F7 should be signed by Authorized Signatory scanned and uploaded on the website at <https://etenders.hry.nic.in>.

6.2 Price Bid

The bidder has to mandatorily quote the consolidated price without insurance intermediary/broker.

Rates quoted by the Bidder, shall remain firm, fixed & valid until the completion of the contract or expiry of the policy period and will not be subject to any variation on any account, whatsoever irrespective of operation of any law/statute/direction of any regulatory authority or variation due to any other reason/matter/things of whatsoever in nature subsequent to the date of submission of tender and shall not give any right to the bidder to back out from the tender or during the currency of policy period.

For any additional coverage to be taken during the contract period, proportionate premium shall be paid at the same rate. The Bidder shall ensure that the consolidated premium is quoted by them both in figures as well as in words and there is no discrepancy or variation between them and in case of any discrepancy or variation between them, the lesser of the two amounts shall be considered as the valid amount.

Price bid digitally signed by the authorized signatory shall be uploaded and

submitted, only in electronic format on the website at <https://etenders.hry.nic.in>.

The bidder should have a valid GST registration number. Price quoted should be inclusive of all applicable taxes except GST and bidder is required to clearly indicate the rate of GST applicable. Under GST regime, the bidder is required to correctly and timely disclose/upload the details of output supplies/ services to HAFED as per GST rules in their GST returns. Non-compliance would result in mismatching of claims and denial of input tax credit to HAFED. Notwithstanding anything contained in agreement/contract, in case of such default by the bidder, the amount of input tax credit denied to HAFED along with interest and penalty shall be to the account of the bidder.

HAFED shall deduct GST at source at applicable rates in case transactions under this contract are liable to GST deduction at source.

All other duties, taxes, and statutory levies as may be levied by the Central Government/ State Government from time to time in respect of all the Policies, for which the quote is sought by HAFED, shall be included in the price quoted by the bidder in the Price Bid and the Schedule of Rates.

To obtain different insurance policies in respect of stocks lying at different locations holding different GST registrations, District wise policy to be issued by the L-1 Bidder, however consolidated premium shall be quoted by the bidders.

6.3 Conditional Bid

Conditional bids will not be entertained and shall be summarily rejected.

6.4 Bid Currency

Bidders should submit their Price Bid only in Indian rupees (INR).

6.5 Bid Validity

All the Bidders shall keep their Bids valid for a period of 60 days from the date of opening of Technical Bids and the Bid valid for a shorter period would be liable to be rejected as non-responsive. Validity of Bid can be extended further for another 15 days, if required at sole discretion of HAFED.

6.6 Signing of Bid

Bid shall be digitally signed by the authorized signatory on behalf of the Bidder.

6.7 Zero Deviation

The Bidders should note that this is a Zero Deviation Bid and the Bids submitted by them should be based on the terms & conditions indicated in the bid document.

7. PAYMENT AGAINST CLAIMS

The underwriter shall get the final survey report as per the following timeline and make the payment of the claim within 7 days from the date of final survey report:

HAFED Claim Amount (Rs./ Lakh)	Time period for submission of final survey report by Surveyor to Insurance Company from the date of submission of complete documents by HAFED as per the Letter of Requirement (LOR) by the surveyor
Up to Rs.25.00 lakh	2 weeks
Above Rs.25.00 lakh and up to Rs.100.00 lakh	3 weeks
Above Rs.100.00 lakh	4 weeks

In case of delay in settlement of insurance claims beyond 30 days of above time lines shall attract interest at 2% above SBI PLR rate.

8. INSURANCE PREMIUM

- 8.1 The Insurance premium payable is as per the Price Schedule and is inclusive of all taxes & duties net of discount except Goods and Service Tax. The premium amount shall remain firm during the Insurance period of the policy.
- 8.2 The total premium amount shall be paid by HAFED through E-Payment only on the submission of Invoice based on the sum insured and rates quoted by the L-1 Bidder to avail the GST credit of Goods and Service Tax by HAFED. Further, the bidder should give the details of his bank account.
- 8.3 The insurer will issue the receipt for the premium received, issue Cover Note(s) on the same date of premium receipt and the original Insurance policy for the cover within 15 days.
- 8.4 Insurance Premium shall be paid as under:

Sr. No.	Brief of Policies	Product	Periodicity	Due date
1.	Standard Fire and Special Perils on declaration basis, Burglary and Fidelity	Stocks	One year	

- 8.5 HAFED shall have the authority to close the warehouse or add some other warehouse. For added warehouse, additional premium will be paid as per terms and conditions of the tender document. In case of closure of Warehouse, the amount of premium paid in excess shall be refunded to HAFED.
- 8.6 In case of Declaration based policies as mentioned above, the adjustment towards premium to be paid or refunded will be done within the subsequent following week from the date of completion of the policy. Any delay in refund of

the balance premium beyond 30 days shall attract interest at 2% above SBI PLR rate.

9. DEADLINE FOR SUBMISSION OF BIDS

All Bids must be received by HAFED only through online e-tender mode after digitally signed by authorized signatory on or before the date and time fixed for the submission of bids.

10. MODIFICATION & WITHDRAWAL OF BIDS

No Bid would be permitted either to be modified or withdrawn after the expiry of date and time for submission of bids or allowed to be withdrawn during the intermittent period between the date & time for submission of bids and the expiry of the bid validity period as specified in the bidding document. Such bids will be rejected besides action shall be taken against the bidder as per clause 15.8.

11. OPENING & EVALUATION OF BIDS

11.1 Process of Opening & Evaluation

Technical Bids of all the bidders shall be opened on the date and time mentioned in the e-tender notice. Bidder's authorized representatives can also be present, if they wish, at their own cost.

After Technical Bids are evaluated as per terms and conditions of bid document, the Price Bids of only those bidders, who fulfill the prescribed technical criteria as per Clause 2 and have submitted required documents mentioned in Form F-3, would be opened on the date and time notified for that purpose. The Price Bids of the bidders not found to be technically qualified, would not be opened.

11.2 Process to be Confidential

Any effort by any bidder to influence the HAFED's bidding process or the award decisions, in any manner, shall render the Bid submitted by such bidder liable to rejection.

11.3 It is reiterated that any effort on the part of any bidder to influence the HAFED either in the matter of comparison or evaluation of bids or the award of contract, may render the Bid submitted by such bidder liable to rejection.

11.4 Examination of Bids and Determination of Responsiveness

Prior to the detailed evaluation of Bids, HAFED will determine whether the Bids are substantially responsive to the requirements of the bidding document. Any Bid submitted by a bidder shall be considered as non-responsive and rejected, if material deviations are observed.

11.5 Further evaluation of Technical Bid

- (a) HAFED shall evaluate the technical bids to determine whether they are complete, whether the required documents as asked for have been submitted and whether the technical bid is generally in order as per the qualifying

conditions of the tender.

- (b) HAFED can waive any minor infirmity, non-conformity, or irregularity like spelling mistake, signature missing on any page, which does not constitute a material deviation.

11.6 Price Bid evaluation

- a. The bidder who has quoted the lowest rate in column No. 5 and 6 of the price bid would be selected for award of tender.
- b. In Case of tie at L-1 position of two or more bidders, the bidder with highest annual turnover in the most recent financial year shall be considered as lowest bidder.
- c. HAFED reserves the right to reject unworkable/unviable rates quoted by bidders. Such bidders will be treated as disqualified and will be rejected. The decision of HAFED in this regard will be final and binding.

12. AWARD OF INSURANCE CONTRACT

12.1 Award and Signing of Contract

Subject to clause 11, HAFED shall award the contract of its insurance work to the successful bidder for 100% business, whose Technical Bid has been found to be substantially responsive and the Price Bid determined as the Lowest as per price bid evaluation criteria as per clause 11.6. The successful bidder will have to sign all the pages of tender document before award of work.

12.2 HAFED's Right to accept or reject any or All Bids

HAFED reserves the right either to accept or to reject any of the Bids, at any time prior to the award of contract, without assigning any reason whatsoever, and shall not incur any liability to the affected bidder(s).

12.3 Notification of Award

Prior to the expiry of the bid validity period, HAFED would notify the successful bidder in writing that his Bid has been accepted. The notification of award of contract will constitute the formation of the contract.

12.4 Sum Insured

HAFED may, at its sole discretion, increase or decrease the initial sum to be insured depending on its actual requirement and the amount of insurance premium payable for various insurance policies would get increased or decreased accordingly.

13. MISCELLANEOUS PROVISIONS

- 13.1 Bidders shall have to quote for entire range of insurance policies sought by HAFED.
- 13.2 Competitive bidding is being undertaken amongst insurance companies with a view to solicit the least possible premium with the best possible working arrangements.
- 13.3 In case of any dispute with regard to the evaluation of Bids or the award of insurance work of HAFED, the decision of the Managing Director of HAFED

shall be final and binding on all concerned.

- 13.4 In respect of floater policy for stocks, cover is taken on estimated value of stocks as shown in the bid document. Monthly declaration of average value of stock shall be submitted by HAFED to Insurance Company. The adjustment/ refund of premium at the end of policy period shall be as per erstwhile TAC (Tariff Advisory Committee) Mumbai clause 15 of Section-I of General Rules and Regulation for Floater policy.
- 13.5 The Bidder shall undertake the disposal of salvage on the occurrence of any accident or incident resulting into damage/loss of depositors' stocks or HAFED's property. HAFED shall not be responsible for delay in disposal of salvage and consequential loss if any due to such delay in disposal of salvage.
- 13.6 The Bidder shall keep the policies in force for the full one year period and the same shall not be allowed to be cancelled during the currency of the policy period.
- 13.7 The bidders, if found successful and thus selected, will have to sign a Pre-Contract Integrity Pact in the prescribed proforma (**Form -6**) and all the pages of tender document.

14. DOCUMENTS TO BE ATTACHED WITH TECHNICAL BID

- i. Self-attested copy of registration certificate with IRDA having valid certificate of renewal.
- ii. Self-attested copy of GST registration certificate.
- iii. Self-attested copy of PAN card of the company/firm.
- iv. Bidder should upload copy of Power of Attorney/authorization by appropriate Competent Authority of the Company authorizing for signing of the Bid document by the authorized signatory.
- v. Self attested copy of Aadhar card of authorized signatory.
- vi. The bidder should have Gross Written Premium of not less than Rs. 1000 crore for 2022-23. A certificate issued by the Chartered Accountant in this regard must be enclosed having UDIN.
- vii. The Bidder should have solvency margin of not less than 1.50 in any three financial years during preceding 3 financial years i.e. 2020-21, 2021-22 and 2022-23. A certificate issued by the Chartered Accountant in this regard must be enclosed having UDIN.
- viii. The Bidder should have a Minimum Net worth of Rs. 250 crore as on 31.03.2023. A certificate issued by the Chartered Accountant in this regard must be enclosed having UDIN.
- ix. The Bidder should have given the insurance cover of sum insured of at least Rs. 2000 crore to at least one company or Public Sector Undertaking in any one of the last 3 years i.e 2020-21, 2021-22 and 2022-23. A copy of such policy be attached.
- x. Copy of cancelled cheque of the company/firm.
- xi. Self-attested copy of affidavit from the authorized signatory of the company / firm as per Annexure-B duly notarized or attested by the first-class magistrate.

- xii. Bidder should upload the signed integrity pact as per format (F-6), duly signed by authorized signatory.
- xiii. Bidder should furnish a covering letter in prescribed format (F-1) for acceptance of all terms & conditions of tender document, Pre-contract Integrity Pact etc.
- xiv. In case of exemption for depositing EMD, proof to be attached.

15. OTHER TERMS & CONDITIONS

- 15.1 Bids submitted by the Joint Venture or Consortium of insurance companies will not be considered.
- 15.2 One insurance company is expected to submit only one Bid and in the event of receipt of multiple Bids from one insurance company/bidder, all the bids of that company shall be rejected.
- 15.3 The Bidder will have to bear all costs associated with the preparation and submission of Bid, and the HAFED will, in no case, be responsible or liable for these costs, regardless of the conduct or outcome of the bidding process.
- 15.4 The Bidders are advised to visit and inspect for themselves the sites of Warehouses and food-grain stocks to be insured and their surroundings and obtain on their own any information that they may consider necessary for preparing or submitting their Bid and entering into the contract, at their own expense.
- 15.5 Bidder is to quote for all the policies. Bids with partial quotes i.e. not quoting for all the policies will be summarily rejected.
- 15.6 The Bidders are expected to go through the instructions, terms & conditions, forms and the specifications contained in the bidding document. The bidding document for Invitation for Bids together with all its attachments shall be considered to have been read, understood and accepted by the bidders. Failure of the bidder in furnishing any information sought to be furnished in the bidding document under clause 2 (Eligibility Criteria) may render the Bid liable for rejection.
- 15.7 The Bidder may note that no change/modification in the bid would be entertained after the submission of the Bids.
- 15.8 If any bidder submits any false/forged information/document or if any bidder backs out from its offer or alters / modifies the bid after the time and date of submission of the bids, the same will not be considered and their bid would be summarily rejected and HAFED reserves the right to debar/blacklist the bidder from participating in similar bids for the next two years. Further, HAFED may inform IRDA in such eventuality for taking appropriate action by them against such defaulting insurance company. The bidder should submit a Bid Security Declaration in Form -7.
- 15.9 In case the date of opening of bid is subsequently declared as holiday, the Bids will be opened on the next working day at the appointed time.

16. AMENDMENT OF BIDDING DOCUMENT

The HAFED reserves the right to add, alter, amend, delete or modify any

clause of the bidding document at its own and amendment so made, by the HAFED shall be duly notified in writing by uploading at HAFED website as well as e-tender website only for information to all the prospective bidders and the same shall be binding on all of the prospective bidders. No separate communication will be issued.

17. ARBITRATION

The disputes, if any arising between HAFED and Insurance Companies shall be resolved amicably, failing which it shall be referred to an Arbitrator, mutually acceptable to both parties, appointed by the Managing Director, Hafed as per the relevant provisions under Arbitration and Conciliation Act, 1996 and his decision shall be binding on both the parties. The civil Court shall have no jurisdiction in case of dispute between the parties. The seat and venue of the arbitration shall be at Panchkula.

18. FORMS & FORMATS

- Form F-1: Format of Covering Letter of Bid
- Form F-2: Format of Bidder's General Information
- Form F-3: Format of Technical Bid
- Form F-4: Format of Financial Bid
- Form F-5: Format of Service Parameters
- Form F-6: Format of Pre-Contract Integrity Pact
- Form F-7: Format of Bid Security Declaration

Form F-1: Format of Covering Letter of Bid

The Managing Director,
Hafed, Corporate Office, Sector- 5,
Panchkula, Haryana.

Sub: Bid document _____

Dear Sir,

Having gone through the Bidding Document for undertaking various Insurance Covers required by the HAFED for a period one year, including the Technical Qualifications, General Bid Conditions and the Price Bid (Schedule of Rates) etc., the Receipt of which is hereby confirmed, I, (Name & Designation of Authorized Signatory), of the (Name of the company), am pleased to offer our Bid containing both our Technical Bid as well as the Price Bid (Schedule of Rates) with a view to undertake and execute the whole range of Insurance Policies, sought for by HAFED against various perils and in conformity with the said Bidding Document, for which we undertake to provide the desired insurance covers to HAFED at the Premium quoted by us in enclosed Form F-4 containing the Price Bid (Schedule of Rates).

We confirm and declare that we are registered with the Insurance Regulatory Development Authority (IRDA) for the purpose of doing the General Insurance Business and not debarred or black listed by any PSU during the last 3 years and as on the date of submission of the bid.

We further confirm and declare that we are meeting the eligibility criteria laid down by HAFED and the rates quoted by us in the Price Bid are in conformity with the guidelines issued by IRDA from time to time and there is no deviation in the rates, terms & conditions offered by us with reference to the IRDA guidelines, whatsoever. We also confirm that all the terms & conditions of bid document are acceptable to us and this confirmation should also be considered as all the pages of bid document having been signed by me, the authorized signatory. Further, we also agree to sign the Pre-Contract Integrity Pact as given in Format F-6 in the event of award of work to us.

We further confirm and declare that this bid shall be valid for a period of 60 days from the date of opening of Technical Bid, and shall remain binding upon us if the same is accepted by HAFED at any time before the expiry of 60 days period. We also agree to extend the validity period for another 15 days.

The bid together with our written acceptance thereof in your notification of award shall constitute a binding agreement between us.

Date:

Signature of Bidder's Authorized Signatory:

Name & Designation of Authorized
Signatory: _____

Note: This document must be inked signed by authorized signatory and uploaded through its digital signature.

Form F-2: Format of Bidder's General Information

1	Bidder Name	
2	Registered or Corporate Office Address	
3	Year of Incorporation	
4	Number of Years in Operation	
5	Address for communication (If not same as in 2 above):	
6	GSTIN	
7	PAN	
8	Telephone	
9	Fax No.	
10	E-mail Address for communication	
11	Name of Contact Person alongwith Mobile number	

Place:
Date:

Signature of Authorized Signatory

Form F-3: Format of Technical Information/Bid:

Sr. No.	Particulars		Documents to be uploaded								
(a)	Renewal of Registration with IRDA	No _____ Date: _____ Valid up to: _____	Scanned copy of document evidencing renewal								
(b)	Gross Written Premium for 2022-23	Rs. _____ Crore	A certificate issued by the Chartered Accountant in this regard must be enclosed having UDIN.								
(c)	Solvency Margin										
	<table border="1"> <tr> <td>FY</td><td>2020-2021</td><td>_____</td></tr> <tr> <td>FY</td><td>2021-2022</td><td>_____</td></tr> <tr> <td>FY</td><td>2022-2023</td><td>_____</td></tr> </table>	FY		2020-2021	_____	FY	2021-2022	_____	FY	2022-2023	_____
FY	2020-2021	_____									
FY	2021-2022	_____									
FY	2022-2023	_____									
(d)	Net Worth as on 31.03.2023	Rs. _____ Crore _____ _____									
(e)	Name of PSUs or Company, whom Bidder has given one Insurance Cover of at least Rs. 2000 Crore in any one of the last three years.		Scanned copy of insurance Policy issued to client								
	<table border="1"> <tr> <td>Year:</td><td>Client Name:</td><td>Sum Insured</td><td>Rs. ____ Cr</td><td>Period:</td></tr> </table>	Year:	Client Name:	Sum Insured	Rs. ____ Cr	Period:					
Year:	Client Name:	Sum Insured	Rs. ____ Cr	Period:							
(f)	Confirm whether quoted for all the Policies as per terms & conditions of tender documents and in accordance with IRDA guidelines.	Yes/No									
(g)	Copy of Power of Attorney/authorization by appropriate Competent Authority of the Company to sign the Bid document as required under eligibility criteria clause no. 12 (iv)			Scanned copy of Power of Attorney/ Authorization by appropriate competent authority be uploaded							
(h)	Confirm whether debarred or black listed by any PSU during last three years and as on the date of submission of bid	Yes/No		As per Annexure-B duly notarized or attested by the first-class magistrate be uploaded							
(i)	Confirm integrity pact duly signed			Scanned copy to be uploaded							
(j)	Acceptance of all terms and conditions of the tender documents			Scanned copy of tender document duly signed by the authorized person be uploaded.							
Place: Date:		Signature of Authorized Signatory									

Form F-4:**FINANCIAL BID**

Consolidated Insurance Premium rate should be quoted in below mentioned format exclusive of GST:

Sr. No.	Policy	Details of stocks	Total Sum Insured (in Rs.)	Consolidated Premium in figures (without GST)	Consolidated Premium in words (without GST)
1	2	3	4	5	6

Signature and Stamp:

Name:

Designation:

Insurance Co. Name:

Contact No. and mail ID

Please note that only authorized employee from Insurance company can participate in the bid.

Form F5: Format of Service Parameters

Sr. No.	Particulars	Time Frame (Days)
1	Issue of Policy Documents	15
2	Appointment of Surveyors	5
3	Salvage Disposal by Surveyors	15
4	Preliminary Survey Report (PSR)	15
5	On Account Payment after PSR, if any	7
6	Issue of Final Survey Reports (FSR)	30
7	Furnishing Status of Pending Claims	15
8	Payment after final survey report	15
	Signature of Authorized Signatory	

Form F-6 Format for Pre-Contract Integrity Pact

PRE-CONTRACT INTEGRITY PACT

This pre-bid/pre-contract Agreement (hereinafter called the Integrity Pact) is made on ____ day of the month of _____ between on one hand, the HAFED, Head Office, Sector-5, Panchkula, Haryana which expression shall mean and include, unless the context otherwise requires, his successors in office and assigns) of the First Part and M/s _____ represented by Shri _____, (Name of the authorized signatory) (hereinafter called BIDDER which expression shall mean and include, unless the context otherwise requires, his successors and permitted assigns) of the Second Part.

WHEREAS the HAFED proposes to appoint Insurance company(s) to provide insurance cover for food grain stocks at various locations and the BIDDER is willing to provide the insurance coverage as per work order issued and the terms and conditions of the tender of HAFED.

WHEREAS the BIDDER is a private company/public company/Government undertaking constituted in accordance with the relevant law in the matter and the HAFED is a cooperative organization performing various functions such as procurement of foodgrains, coarse grains, oil seed and pulses, warehousing, distribution of fertilizers, marketing of consumer products etc.

NOW, THEREFORE,

To avoid all forms of corruption by following a system that is fair, transparent and free from any influence/prejudiced dealings prior to, during and subsequent to the currency of the contract to be entered into with a view to: -

Enabling the HAFED to obtain the desired said work at a competitive price in conformity with the defined specifications by avoiding the high cost and the distortionary impact of corruption on public procurement, and enabling BIDDER to abstain from bribing or indulging in any corrupt practice in order to secure the contract by providing assurance to them that their competitors will also abstain from bribing and other corrupt practices and the HAFED will commit to prevent corruption, in any form, by its officials by following transparent procedures.

The parties hereto hereby agree to enter into this integrity Pact and agree as follows:

1. Commitments of the HAFED

- 1.1 The Hafed undertakes that no official of the HAFED, connected directly or indirectly with the contract, will demand, take a promise for or accept, directly or through intermediaries, any bribe, consideration, gift, reward, favour or any material or immaterial benefit or any other advantage from the BIDDER, either for themselves or

for any person, organization or third party related to the contract in exchange for an advantage in the bidding process, bid evaluation, contracting or implementation process related to the contract.

- 1.2 The HAFED will, during the pre-contractor stage, treat all BIDDERS alike and will provide to all BIDDERS the same information and will not provide any such information to any particular BIDDER which could afford an advantage to that particular BIDDER in comparison to other BIDDERS.
- 1.3 All the officials of the HAFED will report to the appropriate authority any attempted or completed breaches of the above commitments as well as any substantial suspicion of such a breach.
2. In case any such preceding misconduct on the part of such official(s) is reported by the BIDDER to the HAFED with full and verifiable facts and the same is prima facie found to be correct by the HAFED, necessary disciplinary proceedings, or any other action as deemed fit, including criminal proceedings may be initiated by the HAFED and such a person shall be debarred from further dealings related to the contract process. In such a case while an enquiry is being conducted by the HAFED the proceedings under the contract would not be stalled.

3. Commitments of Bidders

The BIDDER commits itself to take all measures necessary to prevent corrupt practices, unfair means and illegal activities during any stage of its bid or during any pre-contract or post-contract stage in order to secure the contract or in furtherance to secure it and in particular commit itself to the following: -

- 3.1 The BIDDER will not offer, directly or through intermediaries, any bribe, gift, consideration, reward, favour, any material or immaterial benefit or other advantage, commission, fees, brokerage or inducement to any official of the HAFED, connected directly or indirectly with the bidding process, or to any person, organization or third party related to the contract in exchange for any advantage in the bidding, evaluation, contracting and implementation of the contract.
- 3.2 The BIDDER further undertakes that it has not given, offered or promised to give, directly or indirectly any bribe, gift, consideration, reward, favour, any material or immaterial benefit or other advantage, commission, fees, brokerage or inducement to any official of the HAFED or otherwise in procuring the Contract or forbearing to do or having done any act in relation to the obtaining or execution of the contract or any other contract with the HAFED for showing or forbearing to show favour or disfavor to any person in relation to the contract or any other contract with the HAFED.
- 3.3 The BIDDER, either while presenting the bid or during pre-contract negotiations or before signing the contract, shall disclose any payments he has made, is committed to or intends to make to officials of the HAFED or their family members, agents, brokers or any other intermediaries in connection with the contract and the details of services agreed upon for such payments
- 3.4 The BIDDER will not collude with other parties interested in the contract to impair the transparency, fairness and progress of the bidding process, bid evaluation, contracting and implementation of the contract.
- 3.5 The BIDDER will not accept any advantage in exchange for any corrupt practice, unfair means and illegal activities.
- 3.6 The BIDDER shall not use improperly, for purposes of competition or personal gain, or pass on to others, any information provided by the HAFED as part of the business relationship, regarding plans, technical proposals and business details, including

information contained in any electronic data carrier. The BIDDER also undertakes to exercise due and adequate care lest any such information is divulged.

- 3.7 The BIDDER commits to refrain from giving any complaint directly or through any other manner without supporting it with full and verifiable facts.
- 3.8 The BIDDER shall not instigate or cause to instigate any third person to commit any of the actions mentioned above.
- 3.9 If the BIDDER or any employee of the BIDDER or any person acting on behalf of the BIDDER, either directly or indirectly, is a relative of any of the officers of the HAFED, or alternatively, if any relative of an officer of the HAFED has financial interest/stake in the BIDDER's firm, the same shall be disclosed by the BIDDER at the time of filling of tender. The term 'relative' for this purpose would be as defined in Section 6 of the Companies Act, 2013. The BIDDER shall not lend to, borrow any money from, or enter into any monetary dealings or transactions, directly or indirectly, with any employee of the HAFED.

4. Previous Transgression

- 4.1 The BIDDER declares that no previous transgression occurred in the last three years immediately before signing of this Integrity Pact, with any other company in any country in respect of any corrupt practices envisaged hereunder or with any Public Sector Enterprise in India or any Government Department in India that could justify BIDDER's exclusion from the tender process.
- 4.2 The BIDDER agrees that if it makes incorrect statement on this subject, BIDDER can be disqualified from the tender process or the contract, if already awarded, can be terminated for such reason.

5. Sanctions for Violations

Any breach of the aforesaid provision by the BIDDER or any one employed by it or acting on its behalf (whether with or without the knowledge of the BIDDER) shall entitle the HAFED to take all or any one of the following actions, wherever required: -

- I. To immediately call off the pre-contract negotiations without assigning any reason or giving any compensation to the BIDDER. However, the proceedings with the other BIDDER(s) would continue.
- II. To immediately cancel the contract, if already signed, without giving any compensation to the BIDDER.
- III. To recover all sums already paid by the HAFED, and in case of an Indian BIDDER with interest thereon at 2% higher than the prevailing Prime Lending Rate of State Bank of India, while in case of a BIDDER from a country other than India with interest thereon at 2% higher than the LIBOR. If any outstanding payment is due to the BIDDER from the HAFED in connection with any other contract for any other stores/work such outstanding payment could also be utilized to recover the aforesaid sum and interest.
- IV. To cancel all or any other Contracts with the BIDDER. The BIDDER shall be liable to pay compensation for any loss or damage to the HAFED resulting from such cancellation/rescission and the HAFED shall be entitled to deduct the amount so payable from the money(s) due to the BIDDER.
- V. To debar the BIDDER from participating in future bidding processes of the HAFED for a minimum period of five years, which may be further extended at

the discretion of the HAFED.

- VI. In cases where irrevocable Letters of Credit have been received in respect of any contract signed by the HAFED with the BIDDER, the same shall not be opened.
- VII The HAFED will be entitled to take all or any of the actions mentioned above of this Pact also on the Commission by the BIDDER or any one employed by it or acting on its behalf (whether with or without the knowledge of the BIDDER), of an offence as defined in Chapter IX of the Indian Penal code, 1860 or Prevention of Corruption Act, 1988 or any other statute enacted for prevention of corruption.
- VIII The decision of the HAFED to the effect that a breach of the provisions of this Pact has been committed by the BIDDER shall be final and conclusive on the BIDDER. However, the BIDDER can approach the independent Monitor(s) appointed for the purposes of this Pact.

6. Fall Clause

The BIDDER undertakes that it has not supplied/is not supplying similar product/systems or subsystems at a price lower than that offered in the present bid in respect of any other Ministry/Department of the Government of India or PSU and if it is found at any stage that similar product/systems or sub systems was supplied by the BIDDER to any other Ministry/Department of the Government of India or a PSU at a lower price, then that very price, with due allowance for elapsed time, will be applicable to the present case and the difference in the cost would be refunded by the BIDDER to the HAFED, if the contract has already been concluded.

7. Facilitation of Investigation

In case of any allegation of violation of any provisions of this Pact or payment of commission, the HAFED shall be entitled to examine all the documents including the Books of Accounts of the BIDDER and the BIDDER shall provide necessary information and documents in English and shall extend all possible help for the purpose of such examination.

8. Law and Place of Jurisdiction

This Pact is subject to Indian Law. The Place of performance and jurisdiction is the seat of the Corporation.

9. Other Legal Actions

The actions stipulated in this integrity Pact are without prejudice to any other legal action that may follow in accordance with the provisions of the extant law in force relating to any civil or criminal proceedings.

10 Validity

- 10.1 The validity of this Integrity Pact shall be from date of its signing and extend up to 1 year or the complete execution of the contract to the satisfaction of both the HAFED and the BIDDER/Seller, whichever is later. In case BIDDER is

unsuccessful, this Integrity Pact shall expire after six months from the date of the signing of the contract.

10.2 Should one or several provisions of this Pact out to be invalid; the remainder of this Pact shall remain valid. In this case, the parties will strive to come to an agreement to their original intentions.

11 The parties hereby sign this Integrity Pact at _____on _____.

HAFED

BIDDER

Name of the Officer

Designation

Witness

Witness

1. _____

1. _____

2. _____

2. _____

Form F-7 Bid Security Declaration

**Performa for Bid Security Declaration
(On Letter Head of Bidder)**

Whereas..... (name of agency).....have submitted bids for
.....(name of work).....

I/we hereby submit following declaration in lieu of submitting Earnest Money Deposit.

- 1) If after the opening of tender, I/we withdraw or modify my/our bid during the period of validity of tender (including extended validity of tender) specified in the tender documents I/we shall be suspended for two years and shall not be eligible to bid for Central Warehousing Corporation tenders from date of issue of suspension order,

Or

- 2) If, after the award of work, I/we fail to sign the contract, or to submit performance guarantee/security deposit before the deadline defined in the tender documents, I/we shall be suspended for two years and shall not be eligible to bid for Central Warehousing Corporation tenders from date of issue of suspension order.

Signature of the Authorized Signatory (s) with stamp

Annexure-A

DETAIL OF GODOWNS, COMMODITY STORED AND ITS VALUE (In Rs.) AS ON 31.12.2023.

District	No. of Complex	Name of Complex	Total Storage Capacity (in MT)	Commodity Stored (wheat, Rice, Sunflower seed, Mustard Seed and Bajra etc. (in MT)	Quantity (in MT)	Value in Rs.
Ambala	1	Hafed Storage Complex Ambala city	5,670	stock articles, gunny bales and consumer products stored		
	2	Hafed Godwon Shazadpur	3,650	Sunflower	1,992	10,49,18,640
				Mustard	209	1,22,70,390
	3	Bharat Agro Food Developers Barara (7 Year GG)	20,000	wheat	10,877	28,05,17,830
	4	Raghav Warehouse Naraingarh (7 Year GG)	20,000	gunny bales stored	nil	
	5	Hafed Storage Complex Bawani Khera-II	3,450	Mustard	3,485	20,89,29,447
	6	Hafed Storage Complex Bawani Khera-III	500	Mustard	615	3,68,72,243
	7	Hafed Storage Complex Behal	5,400	Mustard	5,206	31,21,27,725
	8	Hafed Storage Complex Bhiwani	600	nil		
	9	Mohan Lal Manish Kumar Bhiwani (7 Year GG)	15,000	Mustard	7,427	59,57,13,046
				Bajra	3,372	9,27,45,660
	10	Hafed Storage Complex Ghasola	16,200	Mustard	8,752	76,30,44,667
				Bajra	1,461	4,01,94,389
	11	Waheguru Warehousing Loharu (7 Year GG)	10,000	Mustard	4,548	56,85,40,417
Faridabad	12	Hafed Storage Complex Kuslipur	29,500	Bajra	26,824.00	6,97,424
				Mustard	98.77	59,26,200
	13	Hafed Storage Complex Hathin	3,000	Bajra	3,281.00	8,53,06,000
	14	Hafed Storage Complex Hodal	9,000	nil		
	15	Hafed Storage Complex Ballabgarh	2,500	Bajra KMS 2022	3.50	87,500
				Bajra KMS 2023	342.70	89,10,200
	16	Hafed Storage Complex Sevli	30,000	Bajra KMS 2023	23,366.00	60,75,16,000
				Wheat RMS	773.00	17,79,000

District	No. of Complex	Name of Complex	Total Storage Capacity (in MT)	Commodity Stored (wheat, Rice, Sunflower seed, Mustard Seed and Bajra etc. (in MT)	Quantity (in MT)	Value in Rs.
				2023		
	17	Hafed Complex Palwal	9,500	nil		
Fatehabad	18	Hafed D.O. Storage Complex Fatehabad	4,500	Commercial Wheat (RMS 2022-23)	8	2,13,600
				Commercial Wheat (RMS 2023-24)	1,278	3,41,22,600
	19	Hafed Storage Complex Bhattu	17,100	Mustard (2023-24)	2,206	12,02,27,000
	20	Hafed Storage Complex Tohana	35,000	Commercial Wheat (RMS 2022-23)	9	2,40,300
				MSP Wheat (RMS 2023-24)	61	13,42,000
				Commercial Wheat (RMS 2023-24)	125	33,37,500
				1121 Basmati Paddy (KMS 2022)	87	43,12,590
				1718 Basmati Paddy (KMS 2022)	3,166	29,44,38,000
	21	Hafed Storage Complex Tohana Road Bhuna	3,650	Mustard (2023-24)	2,438	13,28,71,000
	22	Hafed Storage Complex Uklana Road Bhuna	57,514	Commercial Wheat (RMS 2022-23)	54	14,41,800
				MSP Wheat (RMS 2023-24)	8,991	19,78,02,000
				1401 Basmati Paddy (KMS 2022)	398	1,60,47,360
				1718 Basmati Paddy (KMS 2022)	24	10,86,240
	23	Hafed Storage Complex city Ratia	6,500	nil	0	0
	24	Hafed Storage Complex Sehna Road Ratia	42,955	MSP Wheat (RMS 2023-24)	11,486	25,26,92,000
	25	Hafed Storage Complex Fatehabad Road Ratia	37,800	MSP Wheat (RMS 2023-24)	6,139	13,50,58,000
	26	Hafed Storage Complex Nagpur	5,000	Commercial Wheat (RMS 2022-23)	16	4,27,200
	27	Hafed Guarantee Godown Balara Road Jakhal	25,000	MSP Wheat (RMS 2023-24)	650	1,43,00,000
				Rice (2022-23)	901	3,35,08,190
				Wheat (RMS 2023-24)	365	80,30,000
Gurugram	28	Hafed Storage Complex Haily Mandi	16,650	Bajra (KMS-22)	42	9,90,260

District	No. of Complex	Name of Complex	Total Storage Capacity (in MT)	Commodity Stored (wheat, Rice, Sunflower seed, Mustard Seed and Bajra etc. (in MT)	Quantity (in MT)	Value in Rs.
				Bajra (KMS-23)	5,282	12,27,28,496
				Mustard (RMS-23)	2,301	12,89,32,324
Mewat	29	Hafed Storage Complex Alwar Road Nuh	5,800	Bajra (KMS-23)	614	1,42,55,971
				Mustard (RMS-23)	2,571	14,40,65,008
	30	Hafed Storage Complex Tauru	2,250	nil	0	0
	31	Hafed Storage Complex F. Zhirka	2,800	Bajra (KMS-23)	306	71,14,392
				Mustard (RMS-23)	2,009	11,25,54,692
Hisar	32	Hafed Storage Complex Barwala	13,750	Bajra	12,510	32,75,36,933
				Mustard	86	51,11,924
	33	Hafed Storage Complex opp. NGM Uklana	25,000	Bajra	9,194	24,07,18,293
				Mustard	557	3,27,94,853
	34	Hafed Storage Complex Daulatpur Road Uklana	2,000	Mustard	457	2,69,09,321
	35	Hafed Dal Mill Storage Complex Hisar	3,500	nil		
	36	Hafed Cold Storage godown	10,000	nil		
	37	Hafed Storage Complex Umra Road Hansi	6,000	Bajra	2,156	5,64,47,617
				Mustard	2,942	17,30,03,019
	38	Hafed Storage Complex Near Anaj Mandi Hansi	17,500	Bajra	10,825	28,34,27,821
				Mustard	305	1,79,72,859
	39	Hafed Storage Complex Sainipura	8,000	Bajra	3,021	7,91,26,170
	40	Hafed Storage Complex Jind Road Bass	10,880	Bajra	8,075	21,14,07,165
	41	Hafed Storage Complex Near water works Kheri Jalab	18,670	Bajra	11,483	30,06,50,361
				Mustard	6,541	38,45,56,510
	42	Hafed Storage Complex Bhadra Road Adampur	44,500	Bajra	15,554	40,72,27,293
				Mustard	7,635	44,88,65,884
	43	Hafed Storage Complex New Anaj Mandi Narnaund	16,680	Bajra	7,949	20,81,23,408
				Paddy Basmati	1,026	5,16,79,620
Jind	44	Hafed Storage Complex Baroda	25,000	Bajra	7,598	20,89,00,000
				Mustard	750	4,58,00,000
	45	Hafed Storage Complex Pillukhera	7,200	Bajra	5,494	15,10,00,000
	46	Hafed Storage Complex Saffidon	10,000	Bajra	5,042	13,86,00,000
				Mustard	36	21,00,000

District	No. of Complex	Name of Complex	Total Storage Capacity (in MT)	Commodity Stored (wheat, Rice, Sunflower seed, Mustard Seed and Bajra etc. (in MT)	Quantity (in MT)	Value in Rs.
	47	Hafed Storage Complex Near Gas Agency Saffidon	10,000	nil		
	48	Hafed Old Storage Complex Narwana	3,950	Paddy	2,227	9,76,00,000
	49	Hafed New Storage Complex Narwana	12,000	Paddy	64	28,00,000
	50	M/s Dalip Warehousing Narwana (7 Year GG)	15,000	nil		
Kaithal	51	Hafed Storage Complex Jind Road Kaithal	21,500	nil		
	52	Hafed Old Storage Complex Kaithal	7,500	nil		
	53	Hafed Storage Complex Peoda Road Kaithal	30,000	nil		
	54	Gill Warehousing, Kaithal (7 Year GG)	20,000	nil		
	55	Hafed Storage Complex Badsui Road Cheeka	30,000	wheat	899	2,25,10,960
	56	Hafed Storage Complex Guhla Road Cheeka	13,700	wheat	224	56,08,960
	57	Hafed Rice Mill Complex Dhand	3,500	wheat	1,637	4,09,90,480
	58	Yash Mehla and Co. Dhand (7 Year GG)	20,000	wheat	6,595	16,51,38,800
	59	Hafed Rice Mill Complex Kalayat	9,000	wheat	2,529	6,33,26,160
	60	Hafed Storage Complex Pai Raod Pundri	4,500	nil		
	61	M/s Jai Shree Raam Godown Pundri (7 Year GG)	20,000	wheat	10,728	26,86,29,120
karnal	62	Hafed Storage Complex Taraori	27,250	wheat	3,957	9,04,00,000
				Rice	1,642	5,57,00,000
	63	Harpreet Singh Taraori (7 Year GG)	20,000	wheat	120	27,00,000
	64	Gurinder Singh Gill Newal (7 Year GG)	20,000	wheat	3	1,00,000
	65	Hafed Storage Complex Gharaunda	3,000	wheat	36	8,00,000
				mustard	1,066	5,81,00,000
	66	Hafed Buffer Assandh	8,500	wheat	69	16,00,000
	67	Hafed Buffer Karnal	29,850	wheat	80	1,85,00,000
				mustard	20	11,00,000
	68	Hafed Storage Complex Indri	29,595	wheat	1,443	3,30,00,000
				mustard	94	51,00,000
kuruks hetra	69	HafedStorage Complex, Pipli	25,000	wheat	36	8,00,000
				sunflower	4,559	24,29,00,000
				wheat (FCI account)	6,135	13,70,00,000
	70	Hafed Storage Complex Kirmich	7,500	wheat	20	4,00,000
				sunflower	942	5,02,00,000

District	No. of Complex	Name of Complex	Total Storage Capacity (in MT)	Commodity Stored (wheat, Rice, Sunflower seed, Mustard Seed and Bajra etc. (in MT)	Quantity (in MT)	Value in Rs.
	71	Hafed Rice Mill Pehowa	8,500	wheat	112	25,00,000
	72	Hafed Storage Complex KKR Road Pehowa	7,000	nil		0
	73	M/s Arjun Graneries & Warehousing Pehowa (7 Year GG)	20,000	wheat	16,171	36,12,00,000
	74	Hafed Storage Complex Ajrana Kalan	18,540	wheat	13,352	29,82,00,000
				sunflower	2,086	11,11,00,000
	75	Hafed Storage Complex Shahabad	15,500	wheat	620	19,39,00,000
				sunflower	2,815	15,00,00,000
	76	Hafed Rice Mill Ladwa	22,100	wheat	2,354	5,26,00,000
				sunflower	6,955	37,05,00,000
	77	Hafed RHA Complex Ladwa	5,000	mustard	101	62,00,000
				sunflower	494	2,63,00,000
	78	Hafed Storage Complex Bhaini	30,850	wheat (FCI account)	15,459	34,53,00,000
				sunflower	5,438	28,97,00,000
Narnaul	80	Hafed Oil Mill Complex Narnaul	6,670	Bajra	5,216	12,17,88,669
				Mustard	1,280	7,17,44,150
	81	Hafed Storage Complex Ateli	10,010	Bajra	5,559	12,98,16,924
				Mustard	3,425	19,19,71,210
	82	Hafed Storage Complex Kanina	13,340	Bajra	2,558	5,97,33,797
				Mustard	8,256	46,27,03,332
	83	Hafed Storage Complex Majra Khurd	11,670	Bajra	0	0
				Mustard	10,664	59,76,31,966
Panipat	84	Hafed Storage Complex Near Khadi Aashram Panipat	7,000	Mustard	309	1,73,16,854
	85	Hafed Storage Complex Near Railway crossing Samalkha	7,000	Mustard	131	73,41,450
				wheat	100	22,32,730
				Paddy	165	38,53,146
	86	Hafed Storage Complex back side of Railway Station Madlauda	7,000	Mustard	22	12,17,448
				Paddy	226	52,77,642
	87	Hafed Storage Complex Shink Road Chhichrana	7,500	Mustard	2,032	11,38,76,531
Rewari	88	Hafed D.O Complex Rewari	2,250	mustard	489	2,73,72,694

District	No. of Complex	Name of Complex	Total Storage Capacity (in MT)	Commodity Stored (wheat, Rice, Sunflower seed, Mustard Seed and Bajra etc. (in MT)	Quantity (in MT)	Value in Rs.
	89	Hafed Oil Mill Complex Rewari	8,000	mustard	1,340	7,49,80,854
				Bajra	4,113	9,67,48,226
	90	Hafed BMP Complex Jatusana	6,750	Bajra	4,184	9,84,17,299
	91	Hafed Storage Complex Rampura	14,198	Bajra	3,556	8,36,38,230
Rohtak	92	Hafed Storage Complex Sampla	3,700	Wheat	0	0
				Bajra	1,182	30,98,779
				Mustard	1,825	1,07,31,081
	93	Hafed Storage Complex KBR Rohtak	500	nil		
	94	Hafed Storage Complex Sukhpura chowk Rohtak	1,500	Mustard	1,492	87,70,215
	95	Hafed CFP Complex Rohtak	34,800	Bajra	3,984	1,04,40,832
				Mustard	7,467	4,39,01,475
	96	Hafed Guarantee Godown Madina	25,000	Bajra	26,534	6,95,33,422
				Paddy	525	24,50,386
Jhajjar	97	Hafed Storage Complex Talav Jhajjar	20,350	Wheat	5,896	1,36,16,268
				Mustard	806	47,38,428
Sirsa	98	Hafed Storage Complex Baragura	10,000	nil		
	99	Hafed Rice Mill Storage Complex Kalanwali	70,068	wheat	3	68,594
				mustard	2,903	17,29,89,770
	100	Hafed Storage Complex Haboli Rania	34,160	Bajra	85	22,27,468
	101	Hafed WSD Storage Complex Rania	3,000	nil		
	102	M/s Balaji Warehouse Rania (7 Year GG)	15,000	Paddy	9,236	47,19,29,349
	103	Hafed Storage Complex Sirsa Road Ellenabad	2,500	nil		
	104	Hafed 9 Year Guarantee Godown Ellenabad	55,000	wheat	15	3,42,968
				mustard	2,273	13,54,48,070
				bajra	215	56,34,183
	105	Jhorar warehouse Ellenabad (7 Year GG)	15,000	nil		
	106	Hafed Storage Complex Panniwala Mota-I	91,700	nil		
	107	Hafed Guarantee Godown Panniwala Mota-II	99,895	mustard	2,980	17,75,78,200

District	No. of Complex	Name of Complex	Total Storage Capacity (in MT)	Commodity Stored (wheat, Rice, Sunflower seed, Mustard Seed and Bajra etc. (in MT)	Quantity (in MT)	Value in Rs.
	108	Hafed Storage Complex Ram Nagaria Sirsa	25,000	nil		
	109	Hafed Storage Complex Kelnia Road Sirsa	2,000	nil		
	110	Hafed Storage Complex Dabwali Road Sirsa	2,500	mustard	1,060	6,31,65,400
	111	Hafed D.O. Storage Complex Sirsa	6,000	wheat	45	10,28,903
				mustard	2,123	12,65,09,570
				bajra	780	2,04,40,290
	112	Hafed Guarantee Godown Sirsa	16,600	mustard	2,462	14,67,10,580
	113	Namdhari Warehouse Sirsa (7 Year GG)	15,000	mustard	9,213	54,90,02,670
	114	Hafed Storage Complex Chautala	32,500	mustard	1,678	9,99,92,020
	115	Hafed Storage Complex Shaktakhera	23,512	nil		
	116	Hafed Storage Complex Dabwali	6,020	mustard	796	4,74,33,640
	117	DRD Godowns Dabwali (7 Year GG)	15,000	nil		
	118	M/s Kamera Logistics Dabwali (7 Year GG)	15,000	mustard	6,748	40,21,13,320
	119	Hafed Storage Complex Kharia-I	15,000	wheat	23	5,25,884
				mustard	2,163	12,88,93,170
	120	Hafed Storage Complex Kharia-II	5,800	nil		
	121	SDN Group Odhan (7 Year GG)	15,000	mustard	7,569	45,10,36,710
	122	Hafed WSD Storage Complex kalanwali	3,000	mustard	2,759	1,64,40,810
Sonapat	123	Hafed Storage Complex Sonapat	3,000	Fertilizer	50	12,60,714
	124	Hafed Storage Complex Murthal	34,050	Bajra	17,251	47,16,78,705
				Mustard	6,426	39,20,75,964
	125	Hafed Storage Complex Deepalpur	8,550	Bajra	8,270	22,48,22,435
	126	Hafed Storage Complex Garhi Kesri Road	14,600	Bajra	96	26,42,352
				Mustard	4,956	30,23,85,384
				Commercial wheat	50	11,44,750
	127	Hafed Storage Complex Seed Plant Gannuar	12,000	Mustard	151	92,13,114
	128	Hafed Storage Complex Pugthala	7,650	Bajra	6,183	16,73,61,348
Yamuna Nagar	129	Hafed Storage Complex Jagadhari	9,900	wheat	5,830	15,04,00,000
				mustard	12	7,00,000
	130	Hafed Storage Complex Mustafabad	21,265	wheat	5,137	13,25,00,000
	131	Hafed Rice Mill Radaur	5,000	wheat	3,122	8,05,00,000
	132	Hafed Storage Complex Sadhura	5,000	nil		0
	133	M/s Raman Warehousing Khizrabad (7 Year GG)	20,000	wheat	481	1,24,00,000
	133	Grand Total	21,26,512			20,63,60,39,204.47

AFFIDAVIT

(To be furnished on non-judicial stamp paper of Rs. 10/- duly notarized/attested by the Executive Magistrate)

I/We son/daughter/wife of Sh.
Director(s)/ Employee of (Name of Insurance
Company) do hereby solemnly affirm, declare and undertake as under:-

1. That (name of the company) shall abide by all the provisions of all Acts/Laws/Rules as are applicable for providing insurance coverage as per requirement of Hafed.
2. That no criminal proceedings are pending against (name of company) in any court of the law.
3. That (name of company) is not black-listed by any Central/ State government/ Union Territory/ Department/ Office/ Statutory Body/ Autonomous Organization and not prosecuted by any court of law during the past three years.

DEPONENT

Place:

Dated:

VERIFICATION

Verified that contents of above affidavit are true and correct to the best of my knowledge and belief. No part of it is false and nothing material has been kept concealed therefrom.

Place:

DEPONENT

Dated: