



**THE HARYANA STATE COOPERATIVE SUPPLY AND
MARKETING FEDERATION LIMITED
CORPORATE OFFICE, SECTOR 5, PANCHKULA
HARYANA (INDIA) TEL: 2590520-24, FAX: 2590711
E.Mail: hafed@hry.nic.in Web-site: www.hafed.gov.in**



TENDER NOTICE

Short Term e-Tender notice for supply of Spices for processing of Spices/Turmeric Powder, Turmeric Oil and other Spices at Hafed Turmeric Plant, Radaur.

Hafed invites online bids from reputed Traders/ contractors/FPOs/ Farmers Associations/ firms for supply of various Spices for processing of Spices/Turmeric Powder, Turmeric Oil and other Spices, as per FSSAI specifications at Hafed Turmeric Plant, Radaur, Distt. Yamuna Nagar. The tender document containing details of required Earnest money, item, required quantity and terms & conditions are available on portal <https://etenders.hry.nic.in> or at Hafed website www.hafed.gov.in. The parties / bidders can submit their bids through e-Tender portal as per dates given in the tender document.

All bidders are required to get register on e-tendering portal & obtain Digital Signature from NIC office. Technical & Financial bid will be opened on **12.10.2023** at Hafed Corporate Office, Sector-5, Panchkula (Haryana) and negotiations will be held as per Haryana Govt. instructions/guidelines. All the bidders are requested to be present at the time of opening of the tender for negotiations. Hafed reserves the right to accept/reject any/all the tenders or increase/decrease the tendered quantity without assigning any reason whatsoever.

**MANAGING DIRECTOR
HAFED PANCHKULA**

Detailed Notice Inviting Tender

Short term E-Tender is invited for **supply of various Spices for processing of Turmeric Powder, Turmeric Oil and other Spices at Hafed Turmeric Plant, Radaur (Yamuna Nagar) as per FSSAI Specifications** in single stage two cover system i.e. request for Pre-Qualification/Technical Bid (online bid under PQQ/Technical Envelope) and request for Financial Bid (comprising of price bid Proposal under online available Commercial Envelope)

Under this process, the Pre-qualification/Technical Bid Application as well as online Price Bid shall be invited at single stage under two cover i.e. PQQ/Technical Bid & Commercial Envelope. Eligibility of the Bidders will be first examined based on the details submitted online under first cover (PQQ or Technical) with the request to eligibility and qualification criteria prescribed in the Tender document. The Price Bid under the second cover shall be opened for only those bidders whose PQQ/Technical Applications are responsive to eligibility and qualifications requirements as per Tender document.

1. **The payment for Tender Document Fee and e-Service Fee shall be made by the parties online directly through Debit Cards & Internet Banking Accounts and the payment for EMD can be made online directly through RTGS/NEFT or OTC Please refer to 'OnlinePayment Guideline' available at the Single e-Procurement portal of GoH (Govt. of Haryana) and also mentioned under the Tender Document.**
2. Intended parties will be mandatorily required to online sign-up (create user account) on the website <https://haryanaeprocurement.gov.in> to be eligible to participate in the e-Tender. **The Supplier will be required to make online payment of EMD fee (as per detail mention intender notice) in due course of time. The intended parties fails to pay EMD fee under the stipulated time frame shall not be allowed to submit his/her bids for the respective event/Tenders.**
3. The interested parties/bidders must remit the funds at least T+1 working day (Transaction + One Day) in advance i.e. **on or before 12.10.2023 and make payment via RTGS/NEFT or OTC to the beneficiary account number specified under the online generated challan. The intended party thereafter will be able to successfully verify their payment online, and submit their bids on or before the expiry date & time of the respective events/Tenders at <https://etenders.hry.nic.in>.**

4. The interested parties/bidders shall have to pay mandatorily e-Service fee (under document fee– Non refundable) of Rs.1000/- (Rupee One Thousand Only) online by using the service of secure electronic gateway. The secure electronic payments gateway is an online interface between bidders & online payment authorization networks. The Payment for each tender fee (Rs.1000/-) and e-Service fee (Rs.1000/-) can be made by eligible parties online directly through Debit Cards & Internet Banking.

The interested parties/bidders must remit the funds at least T+1 working day (Transaction + One Day) in advance before the expiry date & time of the respective events. and make payment via RTGS/NEFT to the beneficiary account number specified under the online generated challan.

The Parties/Bidders can submit their tender documents (Online) as per the dates mentioned in the key dates:-

Key Dates

SN	Party Stage	Date & Time
1	(i) Downloading of Tender Document / Online Bid Preparation. (ii) Online directly transfer of funds of Rs.2000/- through online directly through Debit Cards & Internet Banking Accounts (Tender document fee Rs.1,000/-, Processing Fee Rs.1,000/-) and required EMD Rs.25,000/-	27.09.2023 from 05:00 PM To 11.10.2023 by 04:00 PM Upto 11.10.2023 by 04:00 PM
2	Submission of online Bid	27.09.2023 from 05:01 PM Upto 12.10.2023 by 11 AM
3	Opening of technical IBid	12.10.2023 at 11:30 AM
4	Manual submission of additional/supporting document only	12.10.2023 at 02.45 PM
5	Opening of Financial Bid	12.10.2023 at 3:00 PM

Important Note:

- 1) The parties/bidders have to complete 'Application/Bid Preparation & Submission' stage on scheduled time as mentioned above. If any party/bidder failed to complete his/her aforesaid stage in the stipulated online time schedule for this stage, his/her Application/bid status will be considered as 'Applications/bids not submitted'.

- 2) Party/Bidder must confirm & check his/her Application/bid status after completion of his/her all activities for e-bidding.
- 3) Party/Bidder can rework on his/her bids even after completion of 'Application/Bid Preparation & submission stage' (Application/Bidder Stage), subject to the condition that the rework must take place during the stipulated time frame of the Applicant/Bidder Stage.

INSTRUCTIONS TO PARTY/BIDDER ON ELECTRONIC TENDERING SYSTEM

These conditions will over-rule the conditions stated in the tender documents, wherever relevant and applicable.

1. Registration of bidders on e-Procurement Portal:-

All the parties/bidders intending to participate in the tender's process online are required to get registered on the centralized e-Procurement Portal i.e. <https://etenders.hry.nic.in>. Please visit the website for more details.

2. Obtaining a Digital Certificate:

- 2.1 The Bids submitted online should be encrypted and signed electronically with a Digital Certificate to establish the identity of the party/bidder bidding online. These Digital Certificates are issued by an Approved Certifying Authority, by the Controller of Certifying Authorities, Government of India.
- 2.2 A Digital Certificate is issued upon receipt of mandatory identity (i.e. Applicant's PAN Card) and Address proofs and verification form duly attested by the Bank Manager / Postmaster /Gazetted Officer. Only upon the receipt of the required documents, a digital certificate can be issued. For more details please visit the website – <https://etenders.hry.nic.in>.
- 2.3 The parties/bidders may obtain Class-II or III digital signature certificate from any Certifying Authority or Sub-certifying Authority authorized by the Controller of Certifying Authorities or may obtain information and application format and documents required for the issue of digital certificate from.
- 2.4 The party/bidder must ensure that he/she comply by the online available important guidelines at the portal [https:// etenders.hry.nic.in](https://etenders.hry.nic.in) for Digital Signature Certificate (DSC) including the e-Token carrying DSCs.

- 2.5** Bid for a particular tender must be submitted online using the digital certificate (Encryption & Signing), which is used to encrypt and sign the data during the stage of bid preparation. In case, during the process of a particular tender, the user loses his digital certificate (due to virus attack, hardware problem, operating system or any other problem) he will not be able to submit the bid online. Hence, the users are advised **to keep a backup of the certificate** and also keep the copies at safe place under proper security (for its use in case of emergencies).
- 2.6** In case of online tendering, if the digital certificate issued to the authorized user of a firm is used for signing and submitting a bid, it will be considered equivalent to a no-objection certificate/power of attorney /lawful authorization to that User. The firm has to authorize a specific individual through an authorization certificate signed by all partners to use the digital certificate as per Indian Information Technology Act 2000. Unless the certificates are revoked, it will be assumed to represent adequate authority of the user to bid on behalf of the firm in the department tenders as per Information Technology Act 2000. The digital signature of this authorized user will be binding on the firm.
- 2.7** In case of any change in the authorization, it shall be the responsibility of management / partners of the firm to inform the certifying authority about the change and to obtain the digital signatures of the new person / user on behalf of the firm / company. The procedure for application of a digital certificate however will remain the same for the new user.
- 2.8** The same procedure holds true for the authorized users in a private/Public limited company. In this case, the authorization certificate will have to be signed by the directors of the company.
- 3. Opening of an Electronic Payment Account:**
For purchasing the tender documents online, parties/bidders are required to pay the tender documents fees online using the electronic payments gateway service shall be integrated with the system very soon till then it will be submitted manually. For online payments guidelines, please refer to the Home page of the e-tendering Portal <https://etenders.hry.nic.in> .
- 4. Pre-requisites for online bidding:**
In order to operate on the electronic tender management system, a user's machine is required to be set up. A help file on system setup/Pre-requisite can

be obtained from NIC or downloaded from the home page of the website - <http://etenders.hry.nic.in>. The link for downloading required java applet & DC setup are also available on the Home page of the e- tendering Portal.

Online Viewing of Detailed Notice Inviting Tenders:

The bidders can view the detailed N.I.T and the time schedule (Key Dates) for all the tenders floated through the single portal eProcurement system on the Home Page at <https://etenders.hry.nic.in>

5. Download of Tender Documents:

The tender documents can be downloaded free of cost from the eProcurement portal <https://etenders.hry.nic.in>

6. Key Dates:

The bidders are strictly advised to follow dates and times as indicated in the online Notice Inviting Tenders. The date and time shall be binding on all parties/bidders. All online activities are time tracked and the system enforces time locks that ensure that no activity or transaction can take place outside the start and end dates and the time of the stage as defined in the online Notice Inviting Tenders.

7. Online Payment of Tender Document Fee, e-Service fee & EMD fees & Bid Preparation & Submission (PQQ/Technical & Commercial / Price Bid):

7.1 Online Payment of Tender Document Fee + e-Service fee:

The online payment for Tender document fee, e-Service Fee & EMD can be done using the secure electronic payment gateway. The Payment for Tender Document Fee and eService Fee shall be made by parties/bidders/Vendors online directly through Debit Cards & Internet Banking Accounts and the Payment for EMD shall be made online directly through RTGS / NEFT & OTC.

The secure electronic payments gateway is an online interface between contractors and Debit card / online payment authorization networks.

7.2 PREPARATION & SUBMISSION OF online APPLICATIONS/BIDS:

- (i) Detailed Tender documents may be downloaded from e-procurement website (<https://etenders.hry.nic.in>) and tender mandatorily be submitted online following the instruction appearing on the screen.
- (ii) Scan copy of Document to be submitted/uploading for Prequalification or Technical bid under online PQQ/Technical Envelope. The require documents (refer to DNIT) shall be prepared and scanned in different file formats (in PDF/JPEG/MS WORD format such that file size is not exceed more than 10 MB) and uploaded during the on-line submission of PQQ or Technical Envelope.

A. Only Electronic Form (Refer Tender document).

FINANCIAL or Price Bid PROPOSAL shall be submitted mandatorily online under Commercial Envelope and original not to be submitted manually)

8. ASSISTANCE TO THE BIDDERS

For queries on Tenders Haryana Portal, Kindly Contact Note: Bidders are requested to kindly mention the URL of the portal and Tender ID in the subject shall be emailing any issue along with the contact detail. For any issue/clarification relating to the Tender (s) published kindly contact the respective tender Inviting Authority.

[Tel:-0120-4200462,0120-4001002,](tel:0120-4200462,0120-4001002)

Mobile:88262-46593

Email:-support.etender@nic.in

For any technical related queries please call at 24x7 Help Desk number 0120-4001002,0120-4200462,0120-4001005,120-6277787

For support related to Haryana Tenders in addition to help desk you may also contact on email ID eproc.nichry@yahoo.com, [Tel:0172-2700275](tel:0172-2700275)

Timing:

Technical support assistance will be available over telephone Monday to Friday (9:00am to 5:30pm) (Helpdesk Support in team shall not be contracted for online bidding on behalf of the contractors).

Note: Contact e-Procurement helpdesk on or before prior to 4 hours of the scheduled closing date and time of respective e-tendering event. Also, for queries related to e-payment of EMD kindly contact the helpdesk at least two days prior to closing date and time of the respective event. Intended bidders mandatorily required to register their queries if there is any pertaining to the online bidding and the single e-Procurement portal at email address:-<https://etenders.hry.nic.in>.

NOTE:-

- (A) ***Bidders participating in online tenders shall check the validity of his/her Digital Signature Certificate before participating in the online Tenders at the portal <https://etenders.hry.nic.in>***
- (B) ***For help manual please refer to the 'Home Page' of the e-Procurement website at <https://etenders.hry.nic.in> , and click on the available link 'How to...?' to download the file.***

In the first instance, the online payment details of tender document fee + e-Service and EMD & PQQ/Technical Envelope shall be opened. Henceforth, financial bid quoted against each of the item by the shortlisted bidder/party/Agency wherever required shall be opened online in the presence of such parties/bidders/Agency who either themselves or through their representatives choose to be present.

The bidder can submit online their bids as per the dates mentioned in the schedule/Key Dates above.

Guideline for Online Payments at e-Procurement Portal of Government of Haryana.

Post registration, Party/bidder shall proceed for bidding by using both his digital certificates (one each for encryption and signing) & Password. Bidder/Party shall proceed to select the event/Tenders he is interested in. On the respective Department's page in the e-Procurement portal, the Bidder would have following options to make payment for tender document fee & EMD:

- A. Debit Card
- B. Net Banking
- C. RTGS/NEFT

Operative Procedures for Bidder Payments

A) Debit Card

The procedure for paying through Debit Card will be as follows:

- (i) Bidder selects Debit Card option in e-Procurement portal.
- (ii) The e-Procurement portal displays the amount and the card charges to be paid by bidder. The portal also displays the total amount to be paid by the bidder.
- (iii) Bidder clicks on "Continue" button
- (iv) The e-Procurement portal takes the bidder to Debit Card payment gateway screen.
- (v) Bidder enters card credentials and confirms payment
- (vi) The gateway verifies the credentials and confirms with "successful" or "failure" message, which is confirmed back to e-Procurement portal. The page is automatically routed back to e-Procurement portal.
- (vii) The status of the payment is displayed as "successful" in e-Procurement portal. The e- Procurement portal also generates a receipt for all successful transactions. The bidder can take a printout of the same,
- (viii) The e-Procurement portal allows Bidder to process another payment attempt in case payments are not successful for previous attempt.

B) Net Banking

The procedure for paying through Net Banking will be as follows:

- (i) Bidder selects Net Banking option in e-Procurement portal.
- (ii) The e-Procurement portal displays the amount to be paid by bidder.
- (iii) Bidder clicks on “Continue” button
- (iv) The e-Procurement portal takes the bidder to Net Banking payment gateway screen displaying list of Banks
- (v) Bidder chooses his / her Bank
- (vi) The Net Banking gateway redirects Bidder to the Net Banking page of the selected Bank
- (vii) Bidder enters his account credentials and confirms payment
- (viii) The Bank verifies the credentials and confirms with “successful” or “failure” message to the Net Banking gateway which is confirmed back to e-Procurement portal.
- (ix) The page is automatically routed back to e-Procurement portal
- (x) The status of the payment is displayed as “successful” in e-Procurement portal.
The e-Procurement portal also generates a receipt for all successful transactions. The bidder can take a print out of the same.
- (xi) In case of successful payment, a success message along with unique transaction ID is passed on to e-Procurement system. The e-Procurement portal shall store the unique transaction number in its database along with the date and timestamp.
- (xii) The e-Procurement portal allows Bidder to process another payment attempt in case payments are not successful for previous attempt.

C) RTGS/ NEFT/OTC

The bidder shall have the option to make the EMD payment via RTGS/ NEFT/OTC. Using this module, bidder would be able to pay from their existing Bank account through RTGS/NEFT. This would offer a wide reach for more than 1,10,000 bank branches and would enable the bidder to make the payment from almost any bank branch across India.

1. To choose the payment of EMD, the bidder clicks on RTGS/NEFT payment option.
2. Upon doing so, the e-Procurement portal will redirect the bidder to a page where it will generate a Challan.
3. This Challan shall include the beneficiary (virtual) account number and other details like beneficiary IFSC code each.

RTGS / NEFT Payment Procedure

The bidder shall be required to take a print of the challan and make the RTGS / NEFT on the basis of the virtual account number period on the challan. This provision will ensure that number confidential details regarding the bidder or tender are disclosed to the bank while remitting the RTGS/NEFT.

The bidder would remit the fund at least one day in advance to the last day and make the payment via RTGS/NEFT to the beneficiary account number as mention in the challan. SBI Bank shall receive this amount and credit the payment gateway service provider intermediary Department/PSUs Escrow Security Deposit account post validating the first part of the beneficiary account number, i.e., the client code only, In case of validation of client code is not successful, the bank shall return the fund and not credit the Tech process intermediary Department/PSUs Escrow Security Deposit A/c.

Over The Counter (OTC)

This solution shall allow the bidder having account with SBI bank, to make the payment from any CMS enables Branch of SBI Bank in India. Bidders can make the payment via cash (if amount is <=₹49,999), Demand Draft or SBI Bank Cheque.

The procedure for paying through OTC mode is as follows:

- (i) Bidder selects over the counter remittance option in e-Procurement portal.
- (ii) The e-Procurement portal displays the amount to be paid. The bidder chooses the bank account number for refund of the amount.
- (iii) Bidder clicks on “Continue” Button.
- (iv) The e-Procurement portal displays the details of payment. The Bidders click on “Print_Challan” and print the OTC Challan.
- (v) Bidder submits the OTC Challan at the counter of any designated bank of SBI Bank with Cash/Demand Draft/SBI Bank Cheque (Payment in Cash is allowed upto Rs. 49,999/-).
- (vi) SBI bank verifies the URL (format to be discussed and decided) and amount with e-Procurement portal prior to accepting the payment.

- (vii) On successful verification from e-Procurement portal, SBI bank accepts the payment. In case of failure, SBI bank shall return back the OTC challan and payment to the bidder.
- (viii) SBI bank commits the payment transaction (in case of successful verification from e-Procurement portal) and sends the Bank Transaction number (I- Sure Reference Number) online against the URN and Amount.
- (ix) SBI bank will generate receipt for the payment transaction and issues the same to the bidder.
- (x) The e-Procurement system update the bank transaction number against the URN and Amount based on the details sent by SBI bank online prior to generation of the receipt.
- (xi) The status of the payment will be displayed as “verification successful” in e- Procurement Portal, when the bidder clicks on the verification option in the portal.
- (xii) Bidder would be required to upload the scan copy of receipt as received from SBI Bank as part of proof in next tender portal before submitting the tender.

1. **General Information:**

1. The technical as well as financial bid is to be submitted online on the web portal <https://etenders.hry.nic.in>. However, the firms have the option to submit the supporting documents as required to be supported along with the technical bid either through the online mode along with the technical bids or in the off line mode in physical form to the Hafed Corporate Office, Sector-5, Panchkula by the due date/time. In case the supporting documents are to be submitted off line in physical form, then it should be specified in their technical bids and the supporting documents must be deposited before the due date and time of opening of technical bids. Bidders will have to procure/should have a legally valid digital signature certificate as per the Information Technology Act 2000, using which they can sign their online bids. Documents for the technical bid and the financial bid shall be submitted separately as per details given below.

2. **Technical bid for purchase/rate contract for packing materials.**

The Performa of technical bid is enclosed at **Annexure-I**.

3. **FINANCIAL BID:** The rates are to be quoted in financial bids. The Performa for the financial bid is enclosed at **Annexure-II**. Financial bid of only technically qualified bidders will be opened.

4. The tentative tendered quantity of each product are enclosed at **Annexure-III**.

5. The tentative quantity can be decreased or increased by Hafed.

Introduction:

HAFED is the largest apex cooperative federation of Haryana State in India. It came into existence on November 1st, 1966 with the formation of Haryana as a separate State. Since then, it is playing a leading role in serving the farmers of the State as well as customers in India and overseas by providing hygienic and safe quality consumer products.

HAFED is setting up a Turmeric/ Spices Processing plant at Radaur, District Yamuna Nagar (Haryana) having 5TPD multi spices processing capacity. For running of this Processing Plant, Hafed has to purchase Spices as per FSSAI specifications from the reputed Traders/ Contractors/FPOs/ Farmers Associations/ Co-op. Societies/ Suppliers firms meeting the minimum eligibility criteria for supply of various Spices(whole) through e-tender.

2. Eligible Criteria:

The eligibility criteria for submission of Tender for supply of various Spices (**whole**) & Turmeric Fingers is as under:

1. Certificate from the proprietor/partner/firm authorizing firm's representative to sign/participate in opening and negotiation of the Tender document/bid (signature duly attested).
2. Should have valid GST registration certificate.
3. Should have valid PAN card and bank account.
4. Bidder must have experience of at least 1 year in the similar work / Spices business.
5. The legal status of bidder; FPO/ Farmers Associations / Co- Op. Societies/ companies / firms exclusively working in the Spices sourcing and supply since last One year.
6. The bidder must have minimum annual turnover of Rs.25.00 lacs in last 1 Assessment year.
7. The bidder must have procurement arrangement / tie ups of quality spices from farmers/firms, pre cleaning sorting, go-down facilities or have FSSAI registration number and is able to supply the spices as per terms and conditions of the tender.
8. Bidder must not be blacklisted by any Central/ State Department / organization in last 5 years.
9. Bidder must have uploaded the signed copy of the Tender document confirming that the entire Tender document has read carefully and agreed with.

3. General Information:

- i. Hafed Turmeric Processing Plant is having ISO 22000: 2018 Certifications and also registered with Spices Board of India for export of its Products.

<u>Hafed Corporate Office, Panchkula</u>	<u>Hafed Turmeric Processing Plant:</u>
Phone No. 0172-2590520-26 E.Mail: hafed@hry.nic.in Website: www.hafed.gov.in	Contact: +91-9354224123 E-mail: htpradaur@gmail.com

- i. It will be the discretion of Hafed to bifurcate order, if considered necessary, with a view to ensure timely supply.
- ii. Tender offer should be valid for a period of 15 days from the date of opening of the financial bid.

4. TENDER TERMS AND CONDITIONS:

- i. Application without EMD deposit proof shall be rejected straight way.
- ii. The EMD of the successful bidder shall be refunded only after successful execution of the contract. No interest shall be payable by HAFED on the EMD amount. The EMD shall be liable to forfeiture, without giving any notice and without prejudice to any other right or remedies or the HAFED under the contract and law if the supplier fails to execute the contract strictly in accordance with the terms and conditions of the agreement / contract with HAFED.
- iii. The quantity mentioned in the Tender document is tentative and can be increased or decreased as per Hafed's requirement.
- iv. The successful bidder(s) shall have to deposit 2% security amount of the equal amount of supply order within 3 bank working days from the date of issuance of supply order by Hafed for every supply period of the materials, by means of RTGS / NEFT/ Bank draft in Hafed Bank Account or Bank Guarantee or FDR endorsed in name of Hafed failing which EMD shall be forfeited. The security amount shall be deposited for the supply period only, till the material is supplied at Hafed Turmeric Processing Plant Radaur and the same shall be released to the supplier after receipt of the material at Hafed Turmeric Processing Plant, Radaur and satisfactory Lab analyses report as per specifications after its sampling by Hafed. However, no interest whatsoever shall be paid on the EMD/ security amount by Hafed.
- v. Hafed will issue the supply order for supply of Spices in 3 equal consignments. 1st consignment will have to supply within 10 days of issuance of supply order, 2nd in next 10 days and 3rd in further next 10 days. However, the bidder can supply all the materials as early as possible, if he can do before the time schedule of 3 consignments. The rates will be finalized by Hafed for supply of species, based on the quality / specification as per the FSSAI updated standards & Hafed specifications. For the quoted quantity for each item, the specific order will be issued to the successful bidders whose rates are low (The rates shall be invited Rs. per quintal including GST, mandi cess and or all Taxes on F.O.R. basis at Hafed Turmeric plant, Radaur, Distt. Yamuna Nagar, Haryana). Hafed can issue purchase order of the material to one or more successful bidders to meet the requirement.
- vi. Rate of the items may be offered will be on F.O.R. at Hafed Turmeric Plant, Radaur (Yamuna Nagar) inclusive of GST, mandi cess and or all Taxes/Govt. levies while quoting the rates. In case, Govt. increases/decreases the GST during pendency of the contract, similar effect will be made on the rates quoted by the supplier.

- vii. The supplies will have to be made as per tender document time period. For delayed supply, penalty @ 2% per week or part thereof shall be imposed subject to maximum of 5%, failing which Hafed have the liberty to make purchases from any other source at the risk and cost of the party.
- viii. 90% payment will be released after receipt of material at Hafed godown Radaur and on the basis of visual inspection of the material as per sample already submitted by the bidder and test report results provided by the supplier, if it is as per required specifications. Balance 10% payment will be released on the satisfactory lab analysis report through Hafed internal lab/outside lab by lot wise sampling of the material supplied within 10-15 days of receipt of the material.
- ix. Each lot supplied will accompany test certificate related to moisture and other ingredients specific to each spice as per FSSAI standard/ specifications and as per tender document. The material found below specifications / improper packaging, not cleaned/ graded will be notified to the party and will have to be lifted back and will have to be replaced immediately at his risk and cost. Payment of that “below specification” supplies will be with held till its receipt as per specification, the supplier will be responsible to lift the material back at his expenses.
- x. In case party is not satisfied with the result of Hafed/outside lab report then only after written request of the party within 3 days of receipt of Hafed/outside lab report, referee sample will be sent to another BIS approved lab and average of two nearest labs results will be taken as reference and that will be acceptable to supplier and Hafed. The cost payment of sample test will be deducted from the supplier account.
- xi. In case of tax exempted units, they shall provide valid tax exemption certification from the concerned authorities well in time.
- xii. If the bidder(s) previously held any contract and furnished security/ earnest money with Hafed that security/earnest money deposit shall not be adjusted against EMD of this tender and a fresh EMD shall be required to be furnished.

5. Transit Risk

The bidder is bound to send the materials at the prescribed locations as stated in the Supply/ Work order issued to the bidder/firms at his own risk and cost. The transportation cost, transits risk, insurance etc. are to be borne by bidder.

6. Foreclosure

The Hafed reserves the right to foreclose the contract without assigning any reason. In such case the bidder will not be entitled to any compensation for non-supply or loss of profit or any incidental costs of any kind.

7. Force majeure:

In case of occurrence of any of the force majeure circumstances, namely act of God, natural calamity, fire, Govt. of India Policy/restriction (excluding any stock limits), strikes or lockouts by workmen, war, military operations of any nature and blockage preventing the seller/buyer or the exchange from wholly or partially carrying out their contractual obligation, the period stipulated for the performance of the contract shall be extended in the event of the circumstances continuing for more than 15 days, either party shall have the right to refuse to fulfill contractual obligation without title to indemnification of any losses, it may the re-by sustain. The party unable to carry out its contractual obligation shall immediately advise the other party of the commencement or termination of the circumstances preventing the performance of contract.”

8. Arbitration

- i. If any dispute of difference of any kind whatsoever shall arise between the parties in connection with or arising out of this agreement (and whether before or after the termination on breach of this agreement) parties shall promptly and in good faith negotiate with a view to arrive at amicable resolution and settlement. In the event no amicable resolution and settlement is reached within a period of 15 days from the date on which the dispute or difference arose, such dispute of differences shall be referred to a mutually acceptable sole Arbitrator, or upon the failure of the parties to agree upon a sole Arbitrator, either party may get the appointment of Sole Arbitrator from the competent court of governing jurisdiction. The Arbitration proceedings shall be conducted as per the provision of the Arbitration and Conciliation Act and rules made there under. The fees and expenses shall be borne equally by both the parties.
- ii. The existence of any dispute of differences or the initiation or continuation of the arbitration proceeding shall not postpone or delay the performance by the parties of their respective obligation pursuant to this agreement. The outcome of the Arbitration shall be binding upon all the parties involved.”

TECHNICAL BID :

Annexure - I

SN	Particulars	Proof to be submitted	Proof attached YES or NO
1	Certificate from the proprietor / partner / firm authorizing firm's representative to sign/participate in opening and negotiation of the tender document/bid (signature duly attested).	Self attested certificate.	
2	Valid GST registration certificate.	Copy of registration.	
3	PAN card and Bank Account.	Copy of PAN card and bank.	
4	Bidder must have experience of at least 1 year in the similar work / business.	Copy of registration / certificate of incorporation of the bidder firm/company, document showing experience etc.	
5	The legal status of bidder; FPO/ Farmers Associations / Co- Op. Societies/ company/ firms/traders working in the Spices sourcing and supply since last One year.	Copy of relevant document/ certificate to be provided / uploaded.	
6	The bidder of must have minimum average annual turnover of Rs.25.00 lacs of Last 1 assessment year.	CA certified balance sheets of last 1 year	
7	The bidder must have procurement arrangement / tie ups of quality spices from farmers/firms, pre cleaning sorting, godown facilities or have FSSAI registration number and is able to supply the spices as per terms and condition of the tender	Tie ups with FPO's/ farmer associations / Firms / Co- Op. Societies, etc. or FSSAI registration number. Documents be provided / uploaded..	
8	Bidder must not be blacklisted by any Central/ State Department / organization in last 5 years.	Self-attested undertaking to be provided / uploaded.	
9	Bidder must have uploaded the signed copy of the Tender document confirming that the entire Tender document has read carefully and agreed with.	Self-attested/signed copy of tender document	

FINANCIAL BID:

Annexure -II

Sr. No.	Name of Spices (To be packed in HDPE/Cartoon packing to avoid moisture)	Rates per quintal, including all Taxes, F.O.R. HTP. Radaur
1.	Turmeric Finger – Dry & Polished <ul style="list-style-type: none"> ➤ Essential/Volatile Oil contents more than $\geq 5\%$ ➤ Curcumin $\geq 6\%$ Like <ul style="list-style-type: none"> ▪ IISR-Pragati, ▪ Prathibha, ▪ Prabha, ▪ Sudarshana ▪ Suguna ▪ Suvarna, etc. 	
2.	Red Chilli (Teja variety with stem)	
3.	Kashmiri Chilli	
4.	Coriander (Scooter Plus and single parrot variety)	
5.	Black Pepper (550 G/L)	

Note:

The bidder will quote the rates for supply of the fresh and best quality spices as per FSSAI Standard and as per tender document. The bidder will submit the sealed samples (2 nos. samples of the same quality, at least 200 gram each) of every item in the Processing Division, Hafed Corporate Office, Sector-5 Panchkula before opening of the Technical Bid of the tender. One sample will be opened before opening of the Technical Bid of each spice of the bidder, another sample will be kept matching the quality of spices supplied by the successful bidders.

Annexure-III

The Quantity for supply of various spices are as under:

Sr. No.	Name of Spices (To be packed in HDPE/Cartoon packing)	Tentative Quantity (in Qtls.)
1.	Turmeric Finger – Dry & Polished	1500
2.	Red Chilli	400
3.	Kashmiri Chilli	120
4.	Coriander	400
5.	Black Pepper	50

The quantity can be increased or decreased based on the production planning, and market requirements.