



**THE HARYANA STATE COOPERATIVE SUPPLY
AND MARKETING FEDERATION LIMITED**
CORPORATE OFFICE, SECTOR 5, PANCHKULA HARYANA (INDIA)
TEL: 2590520-24, FAX: 2590711 E.Mail: hafed@hry.nic.in
Web-site: www.hafed.gov.in



No. Hafed/ EE(HQ)/Drg/621

Dated: 03.07.2023

Notice Inviting E-Tender

(E-Tendering Website: <https://etenders.hry.nic.in>)

Online bids are hereby invited for the following works:

Sr. No	Description	Time Limit	Earnest Money (in Rs.)	Start Date & Time of Bid Preparation & Submission	Expiry Date & Time of Bid Preparation & Submission
1.	Renting out Hafed Showroom measuring 947 Sq.ft. + 50% (445 Sq.ft. Mezzanine floor) at F-2 & F-3, CIT Complex Ghariahat Road (South), Dakshinapan Dhakuria, Kolkata.	1 Year	50,000	04-07-2023 17:01 Hrs.	18-07-2023 12:00 Hrs.

The tender document containing details of specifications etc. and other terms & conditions are available on portal <https://etenders.hry.nic.in> or at Hafed Website <http://hafed.gov.in>. The interested parties may download the tender document and must remit the funds on or before **18.07.2023 at 12:00 Hrs.** The date of bid submission is from **04.07.2023 at 17.01 Hrs to 18.07.2023 at 12:00 Hrs** through e-Tender portal as mentioned above. All bidders are required to get registered on e-tendering portal & obtain Digital Signature from NIC office. The technical bid will be opened on **18.07.2023** and the date for opening of the financial bid will be informed later on.

Hafed reserves the right to reject any / all tenders without assigning any reason whatsoever.

*** [Tenders can be purchased/downloaded/opened as per the schedule given above.](#)**

(Non Refundable) For purchasing the tender documents online, contractors are required to pay the Tender Documents Fees of Rs.1000/- online by using the electronic payments gateway service. The interested parties/bidders shall have to pay mandatorily Processing Fee of Rs.1000/- (Rupee One Thousand Only) online by using the service of secure electronic gateway. For online payments, Rent refer to the Home page of the e-tendering Portal <https://etenders.hry.nic.in>

ELIGIBILITY, TERMS AND CONDITIONS:-

1. Earnest money amounting to Rs.50,000/- through online which will be adjusted towards security deposit. The successful Bidder will have to deposit 3 Months rent (offered by the bidder) as security deposit at the time of allotment.

2. The bidder also furnish the Bank Guarantee within 15 days of the allotment letter in favour of The Haryana Cooperative Supply and Marketing Federation Limited, Panchkula (HAFED) equal to the rent of 1 month (offered by the bidder) for the period of 1 year.
3. The lease can be extended with mutual consent of both the parties with increase of 10% in monthly rent every year on compounding basis.
4. The charges of water supply/electricity bills will be borne by the Tenant.
5. The periodical repairs/minor repairs will be borne by the Tenant.
6. The Tenant will not be allowed to make any addition/alteration in the property against the norms of Kolkata / West Bengal Govt. However, they can make the changes inside the showroom according to their decoration / placing of material etc. without changing the existing walls, floor and roof etc. If any loss or damage is caused to the premises, the party shall be liable to make good any losses to Hafed. If any approval is required by the Tenant from Kolkata Authority / department concerned, it will be their own responsibility to get the same.
7. The Tenant can vacate the complex by serving one month notice to Landlord in advance. However, payment will be made by Tenant upto last day of the month of vacation of the complex. The security shall be refunded only if Tenant gives one month notice in advance, if he / she wish to vacate the premises.
8. In case the day of opening of offers happens to be a holiday, the tender will be opened on the next working day. The time and place of opening of tenders and other conditions will remain unchanged.
9. The validity of the tender is 90 days extendable by 45 days purely at the discretion of Hafed. The contractors who modify their rates, terms and conditions or withdraw within the validity period of tenders, their tenders are liable to be rejected and earnest money will be forfeited”.
10. The bidders must specify their GST No. and Permanent Account No. (PAN).
11. This is subject to without prejudice to Hafed's right for change in calculation and typing mistake, if any, occurs which is noticed lateron.
12. The jurisdiction of the Court will be at Panchkula / Chandigarh.
13. Agreement will be got registered from the Revenue Department / M.C/ concerned authority and the expenses in this regard will be borne by the Tenant.
14. Hafed reserves the right to reject any/all tenders without assigning any reason whatsoever.

**MANAGING DIRECTOR,
HAFED, PANCHKULA**

3. Key Dates (Schedule)

Sr. No.	HAFED Stage	Contractor Stage	Start Date and Time	Expiry Date and Time
1	Release of Tender	-	04.07.2023 10:00 Hrs	04.07.2023 17:00 Hrs
2	-	Downloading of Tender Document	04.07.2023 17:01 Hrs	18.07.2023 12:00 Hrs
3	Open EMD / Technical Envelope	-	18.07.2023 12:01 Hrs	18.07.2023 17:00 Hrs
4	Open Financial / Price-Bid Envelope	-	Will be informed later on.	