



**THE HARYANA STATE COOPERATIVE SUPPLY AND
MARKETING FEDERATION LIMITED
CORPORATE OFFICE, SECTOR 5, PANCHKULA
HARYANA (INDIA) TEL: 2590520-24, FAX: 2590711
E.Mail: hafed@hry.nic.in Web-site: www.hafed.gov.in**



TENDER NOTICE

Short Term e-Tender notice for rate contract of packing materials for packing of Turmeric Powder, Turmeric Oil and other Spices on 01 year rate contract basis.

Hafed invites online bids from manufacturers, reputed firms for supply of packing material for packing of Turmeric Powder, Turmeric Oil and other Spices, on **Rate Contract Basis for 01 year from the date of award letter** strictly as per Hafed's specifications/terms. The tender document containing details of required Earnest money, item, required quantity, specifications and terms & conditions are available on portal <https://etenders.hry.nic.in> or at Hafed website www.hafed.gov.in. The parties / bidders can submit their bids through e-Tender portal as per dates given in the tender document.

All bidders are required to get register on e-tendering portal & obtain Digital Signature from NIC office. Technical & Financial bid will be opened on **23.06.2023** at Hafed Corporate Office, Sector-5, Panchkula (Haryana) and negotiations will be held as per Haryana Govt. instructions/guidelines. All the bidders are requested to be present at the time of opening of the tender for negotiations. Hafed reserves the right to accept/reject any/all the tenders or increase/decrease the tendered quantity without assigning any reason whatsoever.

**MANAGING DIRECTOR
HAFED PANCHKULA**

Detailed Notice Inviting Tender

Short term E-Tender is invited for **supply of packing materials for packing of Turmeric Powder, Turmeric Oil and other Spices at Hafed Turmeric Plant, Radaur (Yamuna Nagar) by preparing new Cylinders as per Hafed approved design of printing matters** in single stage two cover system i.e. request for Pre-Qualification/Technical Bid (online bid under PQQ/Technical Envelope) and request for Financial Bid (comprising of price bid Proposal under online available Commercial Envelope)

Under this process, the Pre-qualification/Technical Bid Application as well as online Price Bid shall be invited at single stage under two cover i.e. PQQ/Technical Bid & Commercial Envelope. Eligibility of the Bidders will be first examined based on the details submitted online under first cover (PQQ or Technical) with the request to eligibility and qualification criteria prescribed in the Tender document. The Price Bid under the second cover shall be opened for only those bidders whose PQQ/Technical Applications are responsive to eligibility and qualifications requirements as per Tender document.

1. **The payment for Tender Document Fee and e-Service Fee shall be made by the parties online directly through Debit Cards & Internet Banking Accounts and the payment for EMD can be made online directly through RTGS/NEFT or OTC Please refer to 'Online Payment Guideline' available at the Single e-Procurement portal of GoH (Govt. of Haryana) and also mentioned under the Tender Document.**
2. Intended parties will be mandatorily required to online sign-up (create user account) on the website <https://haryanaeprocurement.gov.in> to be eligible to participate in the e-Tender. **The Supplier will be required to make online payment of EMD fee (as per detail mention intender notice) in due course of time. The intended parties fails to pay EMD fee under the stipulated time frame shall not be allowed to submit his/her bids for the respective event/Tenders.**
3. The interested parties/bidders must remit the funds at least T+1 working day (Transaction + One Day) in advance i.e. **on or before 23.06.2023 and make payment via RTGS/NEFT or OTC to the beneficiary account number specified under the online generated challan. The intended party thereafter will be able to successfully verify their payment online, and submit their bids on or before the expiry date & time of the respective events/Tenders at <https://etenders.hry.nic.in>.**
4. The interested parties/bidders shall have to pay mandatorily e-Service fee (under document fee – Non refundable) of Rs.1000/- (Rupee One Thousand Only) online by using the service of secure electronic gateway. The secure electronic payments gateway is an online interface

between bidders & online payment authorization networks. The Payment for each tender fee (Rs.1000/-) and e-Service fee (Rs.1000/-) can be made by eligible parties online directly through Debit Cards & Internet Banking.

The interested parties/bidders must remit the funds at least T+1 working day (Transaction + One Day) in advance before the expiry date & time of the respective events. and make payment via RTGS/NEFT to the beneficiary account number specified under the online generated challan.

The Parties/Bidders can submit their tender documents (Online) as per the dates mentioned in the key dates:-

Key Dates

SN	Party Stage	Date & Time
1	(i) Downloading of Tender Document / Online Bid Preparation. (ii) Online directly transfer of funds of Rs.2000/- through online directly through Debit Cards & Internet Banking Accounts (Tender document fee Rs.1,000/-, Processing Fee Rs.1,000/-) and required EMD Rs 50,000/-	08.06.2023 from 05:00 PM to 22.06.2023 by 04:00 PM upto 22.06.2023 by 04:00 PM
2	Submission of online Bid	08.06.2023 from 05:01 PM upto 23.06.2023 by 11 AM
3	Opening of technical Bid	23.06.2023 at 11:30 AM
4	Manual submission of additional/supporting document only	23.06.2023 at 02.45 PM
5	Opening of Financial Bid	23.06.2023 at 3:15 PM

Important Note:

- 1) The parties/bidders have to complete 'Application/Bid Preparation & Submission' stage on scheduled time as mentioned above. If any party/bidder failed to complete his/her aforesaid stage in the stipulated online time schedule for this stage, his/her Application/bid status will be considered as 'Applications/bids not submitted'.
- 2) Party/Bidder must confirm & check his/her Application/bid status after completion of

his/her all activities for e-bidding.

- 3)** Party/Bidder can rework on his/her bids even after completion of 'Application/Bid Preparation & submission stage' (Application/Bidder Stage), subject to the condition that the rework must take place during the stipulated time frame of the Applicant/Bidder Stage.

INSTRUCTIONS TO PARTY/BIDDER ON ELECTRONIC TENDERING SYSTEM

These conditions will over-rule the conditions stated in the tender documents, wherever relevant and applicable.

- 1. Registration of bidders on e-Procurement Portal:-**

All the parties/bidders intending to participate in the tender's process online are required to get registered on the centralized e-Procurement Portal i.e. <https://etenders.hry.nic.in>. Please visit the website for more details.

- 2. Obtaining a Digital Certificate:**

- 2.1** The Bids submitted online should be encrypted and signed electronically with a Digital Certificate to establish the identity of the party/bidder bidding online. These Digital Certificates are issued by an Approved Certifying Authority, by the Controller of Certifying Authorities, Government of India.
- 2.2** A Digital Certificate is issued upon receipt of mandatory identity (i.e. Applicant's PAN Card) and Address proofs and verification form duly attested by the Bank Manager / Postmaster /Gazetted Officer. Only upon the receipt of the required documents, a digital certificate can be issued. For more details please visit the website – <https://etenders.hry.nic.in>.
- 2.3** The parties/bidders may obtain Class-II or III digital signature certificate from any Certifying Authority or Sub-certifying Authority authorized by the Controller of Certifying Authorities or may obtain information and application format and documents required for the issue of digital certificate from.
- 2.4** The party/bidder must ensure that he/she comply by the online available important guidelines at the portal [https:// etenders.hry.nic.in](https://etenders.hry.nic.in) for Digital Signature Certificate (DSC) including the e-Token carrying DSCs.
- 2.5** Bid for a particular tender must be submitted online using the digital certificate (Encryption & Signing), which is used to encrypt and sign the data during the stage of bid preparation.

In case, during the process of a particular tender, the user loses his digital certificate (due to virus attack, hardware problem, operating system or any other problem) he will not be able to submit the bid online. Hence, the users are advised **to keep a backup of the certificate** and also keep the copies at safe place under proper security (for its use in case of emergencies).

- 2.6** In case of online tendering, if the digital certificate issued to the authorized user of a firm is used for signing and submitting a bid, it will be considered equivalent to a no-objection certificate/power of attorney /lawful authorization to that User. The firm has to authorize a specific individual through an authorization certificate signed by all partners to use the digital certificate as per Indian Information Technology Act 2000. Unless the certificates are revoked, it will be assumed to represent adequate authority of the user to bid on behalf of the firm in the department tenders as per Information Technology Act 2000. The digital signature of this authorized user will be binding on the firm.
- 2.7** In case of any change in the authorization, it shall be the responsibility of management / partners of the firm to inform the certifying authority about the change and to obtain the digital signatures of the new person / user on behalf of the firm / company. The procedure for application of a digital certificate however will remain the same for the new user.
- 2.8** The same procedure holds true for the authorized users in a private/Public limited company. In this case, the authorization certificate will have to be signed by the directors of the company.

3. Opening of an Electronic Payment Account:

For purchasing the tender documents online, parties/bidders are required to pay the tender documents fees online using the electronic payments gateway service shall be integrated with the system very soon till then it will be submitted manually. For online payments guidelines, please refer to the Home page of the e-tendering Portal <https://etenders.hry.nic.in>.

4. Pre-requisites for online bidding:

In order to operate on the electronic tender management system, a user's machine is required to be set up. A help file on system setup/Pre-requisite can be obtained from NIC or downloaded from the home page of the website -<http://etenders.hry.nic.in>. The link for downloading required java applet & DC setup are also available on the Home page of the e- tendering Portal.

Online Viewing of Detailed Notice Inviting Tenders:

The bidders can view the detailed N.I.T and the time schedule (Key Dates) for all the tenders floated through the single portal eProcurement system on the Home Page at <https://etenders.hry.nic.in>

5. Download of Tender Documents:

The tender documents can be downloaded free of cost from the eProcurement portal <https://etenders.hry.nic.in>

6. Key Dates:

The bidders are strictly advised to follow dates and times as indicated in the online Notice Inviting Tenders. The date and time shall be binding on all parties/bidders. All online activities are time tracked and the system enforces time locks that ensure that no activity or transaction can take place outside the start and end dates and the time of the stage as defined in the online Notice Inviting Tenders.

7. Online Payment of Tender Document Fee, e-Service fee & EMD fees & Bid Preparation & Submission (PQQ/Technical & Commercial / Price Bid):

7.1 Online Payment of Tender Document Fee + e-Service fee: The online payment for Tender document fee, e-Service Fee & EMD can be done using the secure electronic payment gateway. The Payment for Tender Document Fee and eService Fee shall be made by parties/bidders/Vendors online directly through Debit Cards & Internet Banking Accounts and the Payment for EMD shall be made online directly through RTGS / NEFT & OTC.

The secure electronic payments gateway is an online interface between contractors and Debit card / online payment authorization networks.

7.2 PREPARATION & SUBMISSION OF online APPLICATIONS/BIDS:

- (i) Detailed Tender documents may be downloaded from e-procurement website (<https://etenders.hry.nic.in>) and tender mandatorily be submitted online following the instruction appearing on the screen.
- (ii) Scan copy of Document to be submitted/uploading for Prequalification or Technical bid under online PQQ/Technical Envelope. The require documents (refer to DNIT) shall be prepared and scanned in different file formats (in PDF/JPEG/MS WORD format such that file size is not exceed more than 10 MB) and uploaded during the on-line submission of PQQ or Technical Envelope.

A. Only Electronic Form (Refer Tender document).

FINANCIAL or Price Bid PROPOSAL shall be submitted mandatorily online under Commercial Envelope and original not to be submitted manually)

8. ASSISTANCE TO THE BIDDERS

For queries on Tenders Haryana Portal, Kindly Contact Note: Bidders are requested to kindly mention the URL of the portal and Tender ID in the subject shall be emailing any issue along with the contact detail. For any issue/clarification relating to the Tender (s) published kindly contact the respective tender Inviting Authority.

Tel:-0120-4200462,0120-

4001002 Mobile:88262-46593

Email:-

support.etender@nic.in

For any technical related queries please call at 24x7 Help Desk number 0120-4001002,0120-4200462,0120-4001005,120-6277787

For support related to Haryana Tenders in addition to help desk you may also contact on email ID eproc.nichry@yahoo.com, Tel:0172-2700275

Timing:

Technical support assistance will be available over telephone Monday to Friday (9:00am to 5:30pm) (Helpdesk Support in team shall not be contracted for online bidding on behalf of the contractors)

Note: Contact e-Procurement helpdesk on or before prior to 4 hours of the scheduled closing date and time of respective e-tendering event. Also, for queries related to e-payment of EMD kindly contact the helpdesk at least two days prior to closing date and time of the respective event. Intended bidders mandatorily required to register their queries if there is any pertaining to the online bidding and the single e-Procurement portal at email address:-<https://etenders.hry.nic.in>.

NOTE:-

(A) Bidders participating in online tenders shall check the validity of his/her Digital Signature Certificate before participating in the online Tenders at the portal <https://etenders.hry.nic.in>

(B) For help manual please refer to the 'Home Page' of the e-Procurement website at <https://etenders.hry.nic.in>, and click on the available link 'How to...?' to download the file.

In the first instance, the online payment details of tender document fee + e-Service and EMD & PQQ/Technical Envelope shall be opened. Henceforth, financial bid quoted against each of the item by the shortlisted bidder/party/Agency wherever required shall be opened online in the presence of such parties/bidders/Agency who either themselves or through their representatives choose to be present.

The bidder can submit online their bids as per the dates mentioned in the schedule/Key Dates above.

Guideline for Online Payments at e-Procurement Portal of Government of Haryana.

Post registration, Party/bidder shall proceed for bidding by using both his digital certificates (one each for encryption and signing) & Password. Bidder/Party shall proceed to select the event/Tenders he is interested in. On the respective Department's page in the e-Procurement portal, the Bidder would have following options to make payment for tender document fee & EMD:

- A. Debit Card
- B. Net Banking
- C. RTGS/NEFT

Operative Procedures for Bidder Payments

A) Debit Card

The procedure for paying through Debit Card will be as follows:

- (i) Bidder selects Debit Card option in e-Procurement portal.
- (ii) The e-Procurement portal displays the amount and the card charges to be paid by bidder. The portal also displays the total amount to be paid by the bidder.
- (iii) Bidder clicks on "Continue" button
- (iv) The e-Procurement portal takes the bidder to Debit Card payment gateway screen.
- (v) Bidder enters card credentials and confirms payment
- (vi) The gateway verifies the credentials and confirms with "successful" or "failure" message, which is confirmed back to e-Procurement portal. The page is automatically routed back to e-Procurement portal
- (vii) The status of the payment is displayed as "successful" in e-Procurement portal. The e-Procurement portal also generates a receipt for all successful transactions. The bidder can take a printout of the same,
- (viii) The e-Procurement portal allows Bidder to process another payment attempt in case payments are not successful for previous attempt.

B) Net Banking

The procedure for paying through Net Banking will be as follows:

- (i) Bidder selects Net Banking option in e-Procurement portal.
- (ii) The e-Procurement portal displays the amount to be paid by bidder.

- (iii) Bidder clicks on “Continue” button
- (iv) The e-Procurement portal takes the bidder to Net Banking payment gateway screen displaying list of Banks
- (v) Bidder chooses his / her Bank
- (vi) The Net Banking gateway redirects Bidder to the Net Banking page of the selected Bank
- (vii) Bidder enters his account credentials and confirms payment
- (viii) The Bank verifies the credentials and confirms with “successful” or “failure” message to the Net Banking gateway which is confirmed back to e-Procurement portal.
- (ix) The page is automatically routed back to e-Procurement portal
- (x) The status of the payment is displayed as “successful” in e-Procurement portal.
The e-Procurement portal also generates a receipt for all successful transactions. The bidder can take a print out of the same.
- (xi) In case of successful payment, a success message along with unique transaction ID is passed on to e-Procurement system. The e-Procurement portal shall store the unique transaction number in its database along with the date and timestamp.
- (xii) The e-Procurement portal allows Bidder to process another payment attempt in case payments are not successful for previous attempt.

C) RTGS/ NEFT/OTC

The bidder shall have the option to make the EMD payment via RTGS/ NEFT/OTC. Using this module, bidder would be able to pay from their existing Bank account through RTGS/NEFT. This would offer a wide reach for more than 1,10,000 bank branches and would enable the bidder to make the payment from almost any bank branch across India.

1. To choose the payment of EMD, the bidder clicks on RTGS/NEFT payment option.
2. Upon doing so, the e-Procurement portal will redirect the bidder to a page where it will generate a Challan.
3. This Challan shall include the beneficiary (virtual) account number and other details like beneficiary IFSC code each.

RTGS / NEFT Payment Procedure

The bidder shall be required to take a print of the challan and make the RTGS / NEFT on the basis of the virtual account number period on the challan. This provision will ensure that number confidential details regarding the bidder or tender are disclosed to the bank while remitting the RTGS/NEFT.

The bidder would remit the fund at least one day in advance to the last day and make the payment via RTGS/NEFT to the beneficiary account number as mention in the challan. SBI Bank shall receive this amount and credit the payment gateway service provider intermediary Department/PSUs Escrow Security Deposit account post validating the first part of the beneficiary account number, i.e., the client code only, In case of validation of client code is not successful, the bank shall return the fund and not credit the Tech process intermediary Department/PSUs Escrow Security Deposit A/c.

Over The Counter (OTC)

This solution shall allow the bidder having account with SBI bank, to make the payment from any CMS enables Branch of SBI Bank in India. Bidders can make the payment via cash (if amount is \leq ₹49,999), Demand Draft or SBI Bank Cheque.

The procedure for paying through OTC mode is as follows:

- (i) Bidder selects over the counter remittance option in e-Procurement portal.
- (ii) The e-Procurement portal displays the amount to be paid. The bidder chooses the bank account number for refund of the amount.
- (iii) Bidder clicks on “Continue” Button.
- (iv) The e-Procurement portal displays the details of payment. The Bidders click on “Print_Challan” and print the OTC Challan.
- (v) Bidder submits the OTC Challan at the counter of any designated bank of SBI Bank with Cash/Demand Draft/SBI Bank Cheque (Payment in Cash is allowed upto Rs. 49,999/-).
- (vi) SBI bank verifies the URL (format to be discussed and decided) and amount with e-Procurement portal prior to accepting the payment.
- (vii) On successful verification from e-Procurement portal, SBI bank accepts the payment. In case of failure, SBI bank shall return back the OTC challan and payment to the bidder.
- (viii) SBI bank commits the payment transaction (in case of successful verification from e-Procurement portal) and sends the Bank Transaction number (I- Sure Reference Number) online against the URN and Amount.

- (ix) SBI bank will generate receipt for the payment transaction and issues the same to the bidder.
- (x) The e-Procurement system update the bank transaction number against the URN and Amount based on the details sent by SBI bank online prior to generation of the receipt.
- (xi) The status of the payment will be displayed as “verification successful” in e- Procurement Portal, when the bidder clicks on the verification option in the portal.
- (xii) Bidder would be required to upload the scan copy of receipt as received from SBI Bank as part of proof in next tender portal before submitting the

Tender Document

Introduction:

HAFED is the largest apex cooperative federation of Haryana State in India. It came into existence on November 1st, 1966 with the formation of Haryana as a separate State. Since then, it is playing a leading role in serving the farmers of the State as well as customers in India and overseas by providing hygienic and safe quality consumer products. HAFED is setting up a Turmeric/ Spices Processing plant at Radaur, District Yamuna Nagar (Haryana) having 5TPD multi spices processing capacity for which purchase packing material for packing of Turmeric Powder, Turmeric Oil and other Spices is required.

<u>Hafed Corporate Office, Panchkula</u>	<u>Hafed Turmeric Processing Plant:</u>
Phone No. 0172-2590520-26 E.Mail: hafed@hry.nic.in Website: www.hafed.gov.in	Contact: +91-9354224123 E-mail: htpradaur@gmail.com

General Information:

1. The technical as well as financial bid is to be submitted online on the web portal <https://etenders.hry.nic.in>. However, the firms have the option to submit the supporting documents as required to be supported along with the technical bid either through the online mode along with the technical bids or in the off line mode in physical form to the Hafed Corporate Office, Sector-5, Panchkula by the due date/time. In case the supporting documents are to be submitted off line in physical form, then it should be specified in their technical bids and the supporting documents must be deposited before the due date and time of opening of technical bids. Bidders will have to procure/should have a legally valid digital signature certificate as per the Information Technology Act 2000, using which they can sign their online bids. Documents for the technical bid and the financial bid shall be submitted separately as per details given below.
2. **Technical bid for purchase/rate contract for packing materials.**
The Performa of technical bid is enclosed at **Annexure-I**.
3. **FINANCIAL BID:** The rates are to be quoted in financial bids. The Performa for the

financial bid is enclosed at **Annexure-II**. Financial bid of only technically qualified bidders will be opened.

4. The detailed technical specifications along with the tentative tendered quantity of each product are enclosed at **Annexure-III**. The tentative quantity can be decreased or increased depending upon Sales of the products.
5. The draft for designs of Spices/ oil packing are attached. Final design will be given to the successful bidder at the time of issuance of allotment letter for preparation of new Cylinders by the successful bidder.

Eligibility criteria

1. The bidder(s) will have to deposit the EMD of **Rs.50,000/- (Rs. Fifty thousand only)** online.
2. Should have authority letter from the firm to submit the bid/documents, to sign all document and for further negotiations, if any.
3. Should have valid GST registration certificate.
4. Should have valid PAN card and bank account.
5. Bidder must not be blacklisted by any Central/ State Department / organization in last 5 years.
6. The bidders quoting for packing materials should have manufacturing experience of at least of one year.
7. The bidder should have an annual turnover of minimum Rs. 5 lacs during last year of functioning and producing the product i.e. during the Financial year 2021-22.
8. Certificate regarding acceptance of all terms and conditions as mentioned in the Tender document

OTHER TERMS & CONDITIONS OF THE TENDER:

1. This is rate contract and supply order will be given by Hafed as per requirement of packing material. Finalization of rate contract does not guarantee issuance of Supply Order by Hafed.
2. Conditional Tenders will be summarily rejected.
3. The earnest money of the unsuccessful tenderers will be refunded after the finalization of the tender. However, Hafed shall pay no interest on the earnest money. Tenders not accompanied with earnest money are liable to be rejected. The EMD of successful tenderers will be converted in security deposit.
4. This tender is for rate Contract, the successful bidder will be asked to deposit security amount (5% of total tender cost) within three working days of Issuance of specific requirement order by Hafed time to time. However, a revolving Security deposit after adjusting EMD can be deposited by successful vendor and will be refunded after successful completion of the contract. No interest will be paid on the security deposit.
5. The successful bidder(s) are required to make into an agreement with in Five working days of issuance of Award letter by Hafed with the Manager, Hafed turmeric plant, Radaur for supply of packing materials for packing of Turmeric Powder, Turmeric Oil and other Spices at Hafed Turmeric Plant, Radaur (Yamuna Nagar) failing which his Security amount will be forfeited and tender will be cancelled.
6. The rates offered should be F.O.R. destination i.e. HAFED Turmeric Plant, Radaur (Yamuna Nagar) and inclusive of all taxes, i.e. entry tax freight, excise duties, octroi, loading, packing charges and transit insurance etc. The rates are to be quoted in the enclosed tender form clearly indicating the extent of G.S.T etc., as applicable.
7. The parties while quoting the rates should ensure that stocks are readily available with them for which order is placed so that they are in a position to supply the material as per the supply schedule given to them in the supply order. However, the delivery should not exceed more than 20 days of the placing of supply order.

8. Rates shall be valid for acceptance for 30 days from the date of opening/negotiations of tenders.
9. Penalty @ 2% of the value of undelivered material shall be imposed on account of delay per week or part thereof subject to maximum of two weeks on the supplies as per the confirmed order. If supplier fails to supply the ordered material to Hafed Turmeric Plant Radaur even during the grace period of two weeks (with penalty) then Hafed reserves its right to cancel the supply order/ contract and will be at liberty to arrange the material from any other sources at the risk and cost of the supplier.
10. If the tenders are cancelled or recalled on any grounds, the tender document fee and e- service fee will not be refunded to the bidder.
11. Negotiations will be held as per Haryana Govt. instructions/guidelines. All the bidders are requested to be present at the time of opening of tender for negotiation.
12. The tenders shall only be accepted of those parties who will offer total required quantity of individual item.
13. In order to ascertain the correctness of the specifications of material supplied, one sample from each supplied packing material will be drawn by a Committee consisting of Representative of supplier/Driver, Manager, Accountant of the plant and Store keeper for house lab testing purposes. The sample test from outside lab randomly one & two times of the tender and testing charges shall be borne by Hafed if the material is found O.K. otherwise it will be borne by the party. The party will supply the material as per specifications of all items mentioned in **Annexure-III**. The material found below specifications / leaking / damaged at the time of filling will be notified to the party and will have to be lifted back and will have to be replaced in the next consignment at his risk and cost. In case party is not satisfied with the result of outside lab report then only after written request of party within 3 days of receipt of outside lab report, referee sample will be sent to another NABL approved labs and average of two nearest labs results will be taken as reference and that will be acceptable to supplier and Hafed. The payment of referee sample will be deducted from the supplier account.

14. In case of leakage of bottles exceeding 2% during filling, the entire lot will be rejected and the supplier will have to lift the same at his risk and cost and replace the same.
15. As per FSSAI Act, any change in the printing, designing shall have to be incorporated/ implemented during the course of contract.
16. In case of tax exempted units, they shall provide valid tax exemption certification from the concerned authorities well in time.
17. Hafed has right to cancel the contract if the performance of the supplier is not satisfactory.
18. If the bidder(s) previously held any contract and furnished security/ earnest money with Hafed that security deposit shall not be adjusted against EMD of this tender and a fresh EMD shall be required to be furnished.
19. Parties shall ensure that designs and samples of bottles shown by them are not patented by other supplier/buyers.
20. The bidders/ manufacturers must enclose with the offer latest notifications regarding application of taxes/duties for the items which they are quoting rates in respect of various States from where the tendering firms will affect supplies. The tendering firms should also send notifications, if revised during the finalization of the purchase.

21. Payment terms:-

Payment to the extent of 80% shall be released after receipt satisfactory materials. In case the material is found sub-standard then the supplier will be informed through E-mail/ Phone call to replace it at their cost. In case the supplier does not lift the material within a week and replace it immediately then Hafed will be at liberty to claim storage charges at the prevalent market rates and make arrangement of the material at the risk and cost of the supplier by forfeiting the security/earnest money amount. 20% payment will be released after getting O.K. test report from approved lab house.

22. Refund of Security: The security amount will be refunded after the complete and

satisfactory supply/ rate contract. If payment against supplies/ securities is made by Demand Draft, the Bank charges will be borne by the supplier.

23. **Arbitration:** The disputes, if any, arising between the Firm / Contractor and HAFED shall be resolved amicably, failing which it shall be referred to an Arbitrator, mutually acceptable to both parties, appointed by the Managing Director, HAFED, as per the relevant provisions under Arbitration and Conciliation Act, 1996 and his decision shall be binding on both the parties. The Civil Court shall have no jurisdiction in case of dispute between the parties.

TECHNICAL BID-I

TECHNICAL BID FOR Rate Contract for supply of packing materials for packing of Turmeric Powder, Turmeric Oil bottles and Spices at Hafed Turmeric Plant, Radaur (Yamuna Nagar)

Name of the Party: _____
Address : _____

Following documents are to be submitted for technical qualification:

SN	Particulars	Remarks
1.	Total amount of EMD deposited	Rs.....
2.	Authority letter in favour of the participating representative indicating his designation in the company, and his contact number authorizing him to bid on behalf of the company/ firm, for submission of documents and negotiations, if any	
3.	Self-attested copy of PAN No. and bank account of the tendering company.	
4.	Self-attested photocopy of The GST Registration Number.	
5.	The bidders quoting for packing materials should have manufacturing experience of at least of one year.	
6.	The bidder should have an annual turnover of minimum Rs. 5 Lac during last year of functioning and producing the product i.e. during the Financial year 2021-22.	
7.	Certificate regarding acceptance of all terms and conditions as mentioned in the Tender document	
8.	Bidder must not be blacklisted by any Central/ State Department / organization in last 5 years.	

Note: Certified scanned copy of the above noted documents should be uploaded.

ANNEXURE-II

PERFORMA OF FINANCIAL BID

E-Tender notice for Rate Contract for supply of packing materials for packing of Turmeric Powder, Turmeric Oil and other Spices at Hafed Turmeric Plant, Radaur (Yamuna Nagar)

Sr. No	Name of Product and Packing Size	Annually Tentative Quantity Required (KG)	Offered rate of Packing Rolls (Rs. Per unit/Kg.) F.O.R. Hafed Turmeric Plant, Radaur (Yamuna Nagar)		
			Basic Rate	GST	Total Rate including all taxes
1.	Turmeric Powder 10 Kg	885			
2.	Turmeric Powder 5 Kg	1035			
3.	Turmeric Powder 500 Gm	2000			
4.	Turmeric Powder 200 Gm	1250			
5.	Turmeric Powder 100 Gm	1250			
6.	Other Spices 500 Gm	2520			
7.	Other Spices 200 Gm	3150			
8.	Other Spices 100 Gm	2100			
9.	Other Spices 50 Gm	2525			
10.	Blended Spices 100 Gm with Box	150000- box			
11.	Blended Spices 50 Gm with Box	300000-box			
12.	Cylinder for printing matters as per approved design of Hafed (One-time cost for one Cylinder)	As per requirement			
13.	Turmeric Oil (Round shape Glass Bottle)- 100ML	100000 Nos.			
14.	Label/Stickers for 100ML Turmeric Oil	100000 Nos.			
15.	Cap (Dia 25mm or 28mm)	100000 Nos.			
16.	350GSM Printed cover box for 100ml Bottle	100000 Nos.			
17.	Dropper cap 25 or 28 mm as per bottle neck size, round with internal thread self seal type of HDPE material	100000 Nos			
18.	Turmeric Oil (Round shape Glass Bottle)- 1000M	8000 Nos.			
19.	Label/Stickers for 1000ML Turmeric Oil	8000 Nos.			
20.	Cap (Dia31.5mm)	8000 Nos.			

21.	350GSM Printed cover box for 1000ml Bottle	8000 Nos.			
22.	Any other Label/sticker required for export	As per requirement			

Note:

1. The quantity shown above are tentative and can be increased/ decreased depending on requirement during plant operation.
2. The requirement will be issued to the vendor selected at the beginning of every month and as per the production plan/ cycle
3. The draft for designs of Spices/ oil packing are attached. Final design will be given to the successful bidder at the time of issuance of allotment letter.

ANNEXURE-III

Specifications and Quantity of Packing Materials required.

Turmeric Powder (Bulk Packing)										
SR. No	Packing Weight- (Kg)	No. of Rolls	Estimated weight of Rolls Kg	Packaging Size (mm)		Composition			No. of Layers	Required Properties for packaging material
				W	H	Polyester	Metalized	LD Polly		
1	5	30	1035	680	450	12	12	90	3 layers	Recyclable ➤ Moisture Proof
2	10	28	885	800	570	12	12	110	3 layers	

Turmeric Powder (Small Packing)										
Sr. No	Packing Weight (Gms)	No. of Rolls	Estimated weight of Rolls (Kg)	Paper Size (mm)		Composition			No. of Layers	Required Properties for packaging material
				W	H	Polyester	Metalized	LD Polly		
1	500	80	2000	400	260	12	12	55	3 layers	➤ Recyclable ➤ Moisture Proof
2	200	57	1250	300	200	12	12	45	3 layers	
3	100	60	1250	240	170	12	12	40	3 layers	

Other Spices/ Blended Spices										
Sr. No	Packing Weight (Gms)	No. of Rolls	Estimated weight of Rolls (Kg)	Paper Size (mm)		Composition			No. of Layers	Required Properties for packaging material
				W	H	Polyester	Metalized	LD Polly		
1	500	101	2520	400	260	12	12	55	3 layers	➤ Recyclable ➤ Moisture Proof
2	200	143	3150	300	200	12	12	45	3 layers	
3	100	105	2100	240	170	12	12	40	3 layers	
4	50	140	2525	200	140	12	12	40	3 layers	

Turmeric Oil			
Sr. No	Packaging Size (ML)	Number of Bottles	Required Properties for packaging material
1	100	100000	<ul style="list-style-type: none"> ➤ 25 mm or 28mm outer threaded neck (preferred 25mm) ➤ Round shape Glass Bottle ➤ Height 11.5 ±1.5mm ➤ Dia: 47.5 ±1.5mm ➤ weight: 105 ±10Gms
2	1000	8000	<ul style="list-style-type: none"> ➤ 31.5 mm outer threaded neck ➤ Round shape Glass Bottle ➤ Height 302 ±1.5mm ➤ Dia: 81.5 ±1.5mm ➤ weight: 570 ±10Gms

Cap for Turmeric Oil

Sr. No	Packaging Size (ML)	Number of Caps	Required Properties
1.	100	100000	Material: Aluminum Dia 25mm or 28mm (as per Bottle neck)
2.	100	100000	Dropper cap 25 or 28 mm as per bottle neck size, round with internal thread self seal type of HDPE material
3.	1000	8000	Material: Aluminum Dia 31.5mm

Label/ Stickers for Turmeric Oil			
Sr. No	Packaging Size (ML)	Number of Bottles	Required Properties
1	100	100000	Hafed will Provide the design for labels
2	1000	8000	Hafed will Provide the design for labels

Box for Blended Spices			
Sr. No	Packaging Size (Gm)	Number of Boxes	Required Properties
1	100	150000	The vendor will submit 5 design to HAFED for selection of one design
2	50	300000	

Box for Turmeric oil glass bottle			
Sr. No	Packaging Size (Gm)	Number of Boxes	Required Properties
1	100 MI Glass bottle	100000	<ul style="list-style-type: none"> ➤ 350GSM Board Paper ➤ Mat Type ➤ Lamination: After printing ➤ Hafed will provide the printing design ➤ The vendor will submit 5 design to HAFED for selection of one design
2	1000 MI Glass bottle	8000	

Note:

The quantity given at annexure-III is purely tentative and can increase or decrease at the sole discretion of Hafed. Design for various spices packing are attached, these can be modified before the placement of the rate contract and number of designs can also be increased or decreased by Hafed.

The qty shown above is indicative annual requirement, HAFED will procure monthly/ quarterly basis and will issue to the successful bidder supply/ delivery schedule offtake plan based on monthly/ quarterly production plan.

