



SINCE 1966  
**HAFED**

**THE HARYANA STATE COOPERATIVE SUPPLY  
AND MARKETING FEDERATION LIMITED**

**CORPORATE OFFICE, SECTOR 5, PANCHKULA, HARYANA (INDIA)**

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Web-site: [www.hafed.gov.in](http://www.hafed.gov.in)

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**Notice inviting e-tender for Empanelment of Atta Chakki Mills/Flour Mills for Production of Fortified Whole Wheat Chakki Atta for supply under PDS, ICDS and MDM or any other Scheme in the Haryana State.**

The Haryana State Cooperative Supply and Marketing Federation Limited (HAFED) invites e-tender for Empanelment of Atta Chakki Mills/Flour Mills for Production of Fortified Whole Wheat Chakki Atta for supply under PDS, ICDS and MDM or any other Scheme in the Haryana State.

The tender document containing eligibility criteria and other terms & conditions is available at Haryana Single e-procurement portal at <https://etenders.hry.nic.in> or Hafed website [www.hafed.gov.in](http://www.hafed.gov.in). The period of downloading of tender document & bid submission starts from **14.03.2023 at 5:01 PM** upto **11:00 AM on 27.03.2023** through the e-procurement portal as mentioned above. The technical bid will be opened on **27.03.2023 at 11:15 AM** at Hafed Corporate Office, Sector-5, Panchkula (Haryana) and the date/time for opening of financial bids of technically qualified bidders will be intimated later on.

Hafed reserves the right to reject any/all tenders without assigning any reason.

**MANAGING DIRECTOR**

## DETAILED NOTICE INVITING TENDER

Hafed invites e-tenders for engagement of Service Provider(s)/ reputed Agri Commodities Trading House(s) for procurement of various Agri-commodities at Hafed Corporate Office, Sector-5, Panchkula (Haryana) in single stage, two cover systems:-

Sr. No	Item	Earnest Money (in Rs.)	Tender Document Fee+ E-service Fee including GST (in Rs.)	Start Date & Time of Bid Preparation & Submission	Expiry Date & Time of Bid Preparation & Submission
1.	Empanelment of Atta Chakki Mills / Flour Mills for Production of Fortified Whole Wheat Chakki Atta for supply of Fortified Atta under ICDS / MDM/ PDS or any other Scheme	As per terms and conditions	Rs. 2360/- Rs. 1180/- Rs. 3540/-	14.03.2023 at 5:01 PM	27.03.2023 at 11:00 AM

Under this process, the Technical Bid Application as well as online Price Bid shall be invited at single stage under two covers i.e. Technical Bid & Commercial Envelope. Eligibility of the Bidders will be first examined based on the details submitted online under first cover (Technical) with respect to eligibility and qualification criteria prescribed in the Tender document. The Price Bid under the second cover shall be opened for only those bidders whose Technical Applications are responsive to eligibility and qualifications requirements as per Tender document.

- 1. The payment for Tender Document Fee and Processing Fee shall be made by the bidders online directly through Debit Cards & Internet Banking Accounts and the payment for EMD can be made online directly through RTGS/NEFT or OTC. Please refer to 'Online Payment Guideline' available at the Single e-Procurement portal of GoH (Govt. of Haryana) and also mentioned under the Tender Document.**
- Intending bidders will be mandatorily required to online sign-up (create user account) on the website <https://etenders.hry.nic.in> to be eligible to participate in the e-Tender. **He/ She will be required to make online payment of required EMD in due course of time. The intended parties fails to pay EMD fee under the stipulated time frame shall not be allowed to submit his/her bids for the respective event/Tenders.**
- The interested bidders must remit the funds at least T+1 working day (Transaction + One Day) in advance as given under Key Dates **and make payment via RTGS/ NEFT or OTC to the beneficiary account number**

**specified under the online generated challan. The intended bidder/agency thereafter will be able to successfully verify their payment online, and submit their bids on or before the expiry date & time of the respective events/Tenders at <https://etenders.hry.nic.in>**

4. The interested bidders shall have to pay mandatorily Processing Fee of Rs 1180/- and document fee of Rs. 5900/- (Non refundable) online by using the service of secure electronic gateway. The secure electronic payments gateway is an online interface between bidders & online payment authorization networks.
5. The Payment for Earnest Money Deposit (EMD) of Rs.5,00,000/- can be made by eligible bidders online directly through online system.
6. The interested bidders must remit the funds at least T+1 working day (Transaction + One Day) in advance before the expiry date & time of the respective events. And make payment via RTGS/NEFT to the beneficiary account number specified under the online generated challan.

#### **Key Dates**

<b>Sr. No.</b>	<b>Stage</b>	<b>Party Stage</b>	<b>Start Date and Time</b>	<b>Expiry date and Time</b>
1	Release of Tender	-	14.03.2023 05:00 PM	27.03.2023 11:00 AM
2	-	Downloading of Tender Document/ Online Bid Preparation, Hash Submission and Submission of online Bid and deposit of EMD	14.03.2023 05:01 PM	27.03.2023 11:00 AM
3	Opening of Technical Bid Envelope		27.03.2023 11:15 AM	
4	Opening of Financial Bid		Will be informed later	

#### **Important Note:**

- 1) The bidders have to complete 'Application/Bid Preparation & Submission' stage on scheduled time as mentioned above. If any bidder failed to complete his/her aforesaid stage in the stipulated online time schedule for this stage, his/her Application/bid status will be considered as 'Applications/bids not submitted'.
- 2) Bidder must confirm & check his/her Application/bid status after completion of his/her all activities for e-bidding.
- 3) Bidder can rework on his/her bids even after completion of 'Application/Bid Preparation & submission stage' (Application/Bidder Stage), subject to the condition that the rework must take place during the stipulated time frame of the Applicant/Bidder Stage.

## **INSTRUCTIONS TO BIDDER ON ELECTRONIC TENDERING SYSTEM**

These conditions will over-rule the conditions stated in the tender documents, wherever relevant and applicable.

### **1. Registration of bidders on e-Procurement Portal:**

All the bidders intending to participate in the tenders process online are required to get registered on the centralized e-Procurement Portal i.e. <https://etenders.hry.nic.in>. Please visit the website for more details.

### **2. Obtaining a Digital Certificate:**

- 2.1 The Bids submitted online should be encrypted and signed electronically with a Digital Certificate to establish the identity of the bidder bidding online. These Digital certificates are issued by an Approved Certifying Authority, by the Controller of Certifying Authorities, Government of India.
- 2.2 A Digital Certificate is issued upon receipt of mandatory identity (i.e. Applicant's PAN Card) and Address proofs and verification form duly attested by the Bank Manager / Post Master / Gazetted Officer. Only upon the receipt of the required documents, a digital certificate can be issued. For more details please visit the website – <https://etenders.hry.nic.in>
- 2.3 The bidders may obtain Class-II or III digital signature certificate from any Certifying Authority or Sub-certifying Authority authorized by the Controller of Certifying Authorities or may obtain information and application format and documents required for the issue of digital certificate from.
- 2.4 The bidder must ensure that he/she comply by the online available important guidelines at the portal <https://etenders.hry.nic.in> for Digital Signature Certificate (DSC) including the e-Token carrying DSCs.
- 2.5 Bid for a particular tender must be submitted online using the digital certificate (Encryption & Signing), which is used to encrypt and sign the data during the stage of bid preparation. In case, during the process of a particular tender, the user loses his digital certificate (due to virus attack, hardware problem, operating system or any other problem) he will not be able to submit the bid online. Hence, the users are advised to keep a backup of the certificate and also keep the copies at safe place under proper security (for its use in case of emergencies).
- 2.6 In case of online tendering, if the digital certificate issued to the authorized user of a firm is used for signing and submitting a bid, it will be considered equivalent to a no-objection certificate/power of attorney /lawful authorization to that User. The firm has to authorize a specific individual through an authorization certificate signed by all partners to use the digital certificate as per Indian Information Technology Act 2000. Unless the certificates are revoked, it will be assumed to represent adequate authority

of the user to bid on behalf of the firm in the department tenders as per Information Technology Act 2000. The digital signature of this authorized user will be binding on the firm.

2.7 In case of any change in the authorization, it shall be the responsibility of management/ partners of the firm to inform the certifying authority about the change and to obtain the digital signatures of the new person/ user on behalf of the firm/ company. The procedure for application of a digital certificate however will remain the same for the new user.

2.8 The same procedure holds true for the authorized users in a private/ Public limited company. In this case, the authorization certificate will have to be signed by the directors of the company.

**3. Pre-requisites for online bidding:**

In order to operate on the electronic tender management system, a user's machine is required to be set up. A help file on system setup/Pre-requisite can be obtained from NIC or downloaded from the home page of the website - **<https://etenders.hry.nic.in>** The link for downloading required java applet & DC setup are also available on the Home page of the e-tendering Portal.

**4. Online Viewing of Detailed Notice Inviting Tenders:**

The bidders can view the detailed N.I.T and the time schedule (Key Dates) for all the tenders floated through the single portal e-Procurement system on the Home Page at <https://etenders.hry.nic.in>

**5. Download of Tender Documents:**

The tender documents can be downloaded free of cost from the e-Procurement portal <https://etenders.hry.nic.in>

**6. Key Dates:**

The bidders are strictly advised to follow dates and times as indicated in the online Notice Inviting Tenders. The date and time shall be binding on all bidders. All online activities are time tracked and the system enforces time locks that ensure that no activity or transaction can take place outside the start and end dates and the time of the stage as defined in the online Notice Inviting Tenders.

**7. Online Payment of Tender Document Fee, Processing fee & EMD fees & Bid Preparation & Submission (Technical & Commercial/Price Bid):**

**7.1 Online Payment of Tender Document Fee + Processing fee:** The online payment for Tender document fee, Processing Fee & EMD can be done using the secure electronic payment gateway. The Payment for Tender Document Fee and Processing Fee shall be made by bidders/Vendors online directly through Debit Cards & Internet Banking Accounts and the Payment for EMD shall be made online directly through RTGS / NEFT & OTC.

The secure electronic payments gateway is an online interface between contractors and Debit card / online payment authorization networks.

## **7.2 PREPARATION & SUBMISSION OF online APPLICATIONS/BIDS:**

- (i) Detailed Tender documents may be downloaded from e-Procurement website <https://etenders.hry.nic.in> and tender mandatorily be submitted online following the instruction appearing on the screen.
- (ii) Scan copy of Document to be submitted / uploaded for Technical bid under online Technical Envelope. The required documents (refer to DNIT) shall be prepared and scanned in different file formats (in PDF/JPEG/MS WORD format such that file size is not exceed more than 10 MB) and uploaded during the on-line submission of Technical Envelope.
- (iii) **FINANCIAL or Price Bid PROPOSAL shall be submitted mandatorily online under Commercial Envelope and original not to be submitted manually**

## **8. ASSISTANCE TO THE BIDDERS**

For queries on Tenders Haryana Portal, Kindly Contact

Note: Bidders are requested to kindly mention the URL of the Portal and Tender ID in the subject shiel emailing any issue along with the contact detail. For any issue/clarification relating to the Tender (s) published kindly contact the respective tender Inviting Authority.

[Tel:-0120-4200462,0120-4001002](tel:-0120-4200462,0120-4001002)

Mobile: 88262-46593

Email:-support.etender@nic.in

For any technical related queries please call at 24x7 Help Desk number  
0120-4001002,0120-4200462,0120-4001005,120-6277787

For support related to Haryana Tenders in addition to help desk you may also contact on email ID [eproc.nichry@yahoo.com](mailto:eproc.nichry@yahoo.com), [Tel:0172-2700275](tel:0172-2700275)

### **Timing:**

Technical support assistance will be available over telephone Monday to Friday (9:00 am to 5:30 pm) (Helpdesk Support in team shall not be contracted for online bidding on behalf of the contractors).

**Note:** Contact e-Procurement helpdesk on or before prior to 4 hours of the scheduled closing date and time of respective e-tendering event. Also, for queries related to e-payment of EMD kindly contact the helpdesk at least two days prior to closing date and time of the respective event.

Intended bidders mandatorily required to register their queries if there is any pertaining to the online bidding and the single e-Procurement portal at email address:- <https://etenders.hry.nic.in>

**NOTE:-**

***Bidders participating in online tenders shall check the validity of his/her Digital Signature Certificate before participating in the online Tenders at the portal <https://etenders.hry.nic.in>***

## (Online Payment Guidelines)

### **Guideline for Online Payments at e-Procurement Portal of Government of Haryana.**

Post registration, bidder shall proceed for bidding by using both his digital certificates (one each for encryption and signing) & Password. Bidder shall proceed to select the event/Tenders he is interested in. On the respective Department's page in the e-Procurement portal, the Bidder would have following options to make payment for tender document fee + Processing fee & EMD:

- A. Debit Card
- B. Net Banking
- C. RTGS/NEFT or Over The Counter (OTC)

#### **Operative Procedures for Bidder Payments**

##### **A) Debit Card**

**The procedure for paying through Debit Card will be as follows:**

- (i) Bidder selects Debit Card option in e-Procurement portal.
- (ii) The e-Procurement portal displays the amount and the card charges to be paid by bidder. The portal also displays the total amount to be paid by the bidder.
- (iii) Bidder clicks on "Continue" button.
- (iv) The e-Procurement portal takes the bidder to Debit Card payment gateway screen.
- (v) Bidder enters card credentials and confirms payment
- (vi) The gateway verifies the credentials and confirms with "successful" or "failure" message, which is confirmed back to e-Procurement portal.
- (vii) The page is automatically routed back to e-Procurement portal
- (viii) The status of the payment is displayed as "successful" in e-Procurement portal.
- (ix) In case of successful payment, a success message along with unique transaction ID is passed on to e-Procurement system. The e-tendering portal shall store the unique transaction number in its database along with the date and timestamp.
- (x) The e-Procurement portal allows Bidder to process another payment attempt in case payments are not successful for previous attempt.

##### **B) Net Banking**

**The procedure for paying through Net Banking will be as follows:**

- (i) Bidder selects Net Banking option in e-Procurement portal.
- (ii) The e-Procurement portal displays the amount to be paid by bidder.

- (iii) Bidder clicks on “Continue” button
- (iv) The e-Procurement portal takes the bidder to Net Banking payment gateway screen displaying list of Banks
- (v) Bidder chooses his / her Bank
- (vi) The Net Banking gateway redirects Bidder to the Net Banking page of the selected Bank
- (vii) Bidder enters his account credentials and confirms payment
- (viii) The Bank verifies the credentials and confirms with “successful” or “failure” message to the Net Banking gateway which is confirmed back to e-Procurement portal.
- (ix) The page is automatically routed back to e-Procurement portal
- (x) The status of the payment is displayed as “successful” in e-Procurement portal.
- (xi) In case of successful payment, a success message along with unique transaction ID is passed on to e-Procurement system. The e-Procurement portal shall store the unique transaction number in its database alongwith the date and timestamp.
- (xii) The e-Procurement portal allows Bidder to process another payment attempt in case payments are not successful for previous attempt.

### **C) RTGS/ NEFT**

This solution shall also allow the bidder to make the EMD payment via RTGS/NEFT this shall add to the convenience of those bidders who are not conversant to use net banking option to make the transaction.

Using this module, bidder would be able to pay from their existing bank account through RTGS/NEFT. This would offer a wide reach for more than thousands bank branches and would enable the bidder to make the payment from almost any bank branch across India.

1. To choose the payment of EMD, the bidder clicks on RTGS/NEFT payment option.
2. Upon doing so, the e-Procurement portal will redirect the bidder to a page where it will generate a Challan.
3. This Challan shall include the beneficiary (virtual) account number and other details like beneficiary IFSC code each.

#### **RTGS / NEFT Payment Procedure**

The bidder shall be required to take a print of the challan and make the RTGS/ NEFT on the basis of the virtual account number period on the challan. This provision will ensure that number confidential details regarding the bidder or tender are disclosed to the bank while remitting the RTGS/NEFT.

The bidder would remit the fund at least one day in advance to the last day and make the payment via RTGS/NEFT to the beneficiary account number as mention in the challan. SBI Bank shall receive this amount and credit the payment gateway service provider intermediary Department/ PSUs Escrow Security Deposit account post validating the first part of the beneficiary account number, i.e., the client code only, In case of validation of client code is not successful, the bank shall return the fund and not credit the Techprocess intermediary Department/PSUs Escrow Security Deposit A/c.

#### **D) Over the Counter (OTC)**

This solution shall allow the bidder having account with SBI bank, to make the payment from any CMS enables Branch of SBI Bank in India. Bidders can make the payment via cash (if amount is <= [49,999), Demand Draft or SBI Bank Cheque.

The procedure for paying through OTC mode is as follows:

- (i) Bidder selects over the counter remittance option in e-Procurement portal.
- (ii) The e-Procurement portal displays the amount to be paid. The bidder chooses the bank account number for refund of the amount.
- (iii) Bidder clicks on “Continue” Button.
- (iv) The e-Procurement portal displays the details of payment. The Bidders click on “PrintChallan” and print the OTC Challan.
- (v) Bidder submits the OTC Challan at the counter of any designated bank of SBI Bank with Cash/Demand Draft/SBI Bank Cheque (Payment in Cash is allowed upto Rs. 49,999/-).
- (vi) SBI bank verifies the URL (format to be discussed and decided) and amount with e-Procurement portal prior to accepting the payment.
- (vii) On successful verification from e-Procurement portal, SBI bank accepts the payment. In case of failure, SBI bank shall return back the OTC challan and payment to the bidder.
- (viii) SBI bank commits the payment transaction (in case of successful verification from e- Procurement portal) and sends the Bank Transaction number (I-Sure Reference Number) online against the URN and Amount.
- (ix) SBI bank will generate receipt for the payment transaction and issues the same to the bidder.
- (x) The e-Procurement system update the bank transaction number against the URN and Amount based on the details sent by SBI bank online prior to generation of the receipt.
- (xi) The status of the payment will be displayed as “verification successful” in e-Procurement Portal, when the bidder clicks on the verification option in the portal.
- (xii) Bidder would be required to upload the scan copy of receipt as received from SBI Bank as part of proof in next tender portal before submitting the tender.

**TERMS AND CONDITIONS FOR EMPANELMENT OF ATTA CHAKKI MILLS / FLOUR MILLS FOR PRODUCTION OF FORTIFIED WHOLE WHEAT CHAKKI ATTA FOR SUPPLY UNDER PDS, ICDS, MDM SCHEMES OR ANY OTHER SCHEME IN THE HARYANA STATE.**

**1. DEFINITIONS**

- a) **CONFED** means The Haryana State Federation of Consumers Cooperative Wholesale Stores Ltd.
- b) **EED** means Elementary Education Department, Haryana.
- c) **Food & Supplies Department** means Food, Civil Supplies & Consumer Affairs Department, Haryana.
- d) **Fortified Atta** means Fortified Whole Wheat Chakki Atta popularly known as Atta in Indian subcontinent, which is a coarse product obtained by grinding of wheat and contains all the parts of wheat e.g. endosperm, bran and germ. Generally, whole wheat flour obtained by grinding wheat in Chakkis is used to prepare chapatti, an Indian flatbread.
- e) **HAFED** means The Haryana State Cooperative Supply & Marketing Federation Ltd.
- f) **ICDS** means Integrated Child Development Services.
- g) **MDM** means Mid-Day-Meal.
- h) **Miller** means an individual/firm/registered company etc. who has submitted the application to process the wheat for producing Fortified Atta.
- i) **PDS** means Public Distribution System.
- j) **Specifications** means the specifications of the Fortified Atta, micronutrients and packing bags, etc. as mentioned at **Annexure-A** to this document and any modification or addition made or approved by the Hafed.
- k) **WCD** means Women & Child Development Department, Haryana.

**2. BACKGROUND**

The State Government of Haryana/Food Department distributes Fortified Atta to the eligible beneficiaries under the National Food Security Act (PDS) in 5 districts

viz., Ambala, Karnal, Yamunanagar, Hisar and Rohtak while wheat is being distributed in the remaining districts. Fortified Atta is also being distributed in all the districts under the MDM and ICDS Schemes. The scheme of supply of Fortified Atta under PDS may or may not be extended to other districts by the State Govt. HAFED has been assigned the task of processing of wheat to get fortified atta for supply under the said welfare schemes. HAFED has its own flour mill at Taraori (Karnal) and is also in the process to install a new Flour Mill at Jatusana (Rewari), but the capacity of the flour mill(s) is not capable to cater to the complete requirement of supply of fortified atta under the three welfare schemes.

Accordingly, HAFED intends to empanel the private Flour/Chakki Mills throughout the State meeting the minimum eligibility criteria to achieve the objective of supply of fortified atta under the said welfare schemes. The empanelment of flour mills will be done in two parts, as under:-

- a) Empanelment for supply Fortified Atta under ICDS and MDM schemes.
- b) Empanelment for supply Fortified Atta under PDS. (The miller under this category will automatically be eligible for supply of Fortified Atta under ICDS and MDM schemes also.)

### **3. SCOPE OF WORK**

Wheat will be supplied to the Flour Mill at their Mill premises and Fortified Atta will be lifted from the mill. The scope of work covers the following activities:-

- i) Unloading of wheat bags from the vehicle, its storage in safe/scientific godowns.
- ii) Shifting of wheat from godowns to the mill for cleaning, grinding, processing, fortification, packing etc.
- iii) Grinding/Processing of wheat and supply of Fortified Atta as per specifications mentioned at **Annexure-A [Sr. No. 1(a)]** including the fortification with specified micronutrients (vitamins and minerals) as per FSSAI fortification standard as mentioned at **Annexure-A [Sr. No. 1(b)]** or as per any other specified micronutrients (vitamins and minerals) as required by the HAFED.
- iv) Testing of quality of Fortified Atta, as per given specifications and Parameters **Annexure-A (Sr. No. 1)**.

- v) Appropriate and scientific storage of wheat stocks, micronutrient premix, packing material and Fortified Atta at the mill.
- vi) Packing of Fortified Atta (in different packing variants as per requirement) made from the material and specifications as mentioned in the packing bag specifications mentioned at **Annexure-A (Sr. No. 3)**. These bags shall be further packed in master bags.
- vii) Printing on bags as per design/format to be provided.
- viii) The quality of cleaning, milling, fortification, packing etc. should be such that the shelf life of Fortified Atta supplied by the Miller is at least 60 days.
- ix) Loading of Fortified Atta into the trucks/vehicles at Mill.
- x) Any other work not specifically mentioned in the above scope of work, but may be necessary for successful completion of the job and the Miller shall be bound to execute the work(s) without any extra cost.

#### **4. ELIGIBILITY CRITERIA**

- i) The bidder should be a manufacturer of Wheat Flour and not trader. The bidder should possess the required manufacturing capability and capacity to manufacture the required product (i.e. Fortified Atta) in Haryana.
- ii) The bidder should be owner of the Mill. In case the Bidder does not own the Flour/ Chakki Atta Mill and has taken the same on lease, then the lease period of the Flour/ Chakki Atta Mill should be valid for a minimum period of 3 years from the date of submission of proposal. The lease agreement for the same must be registered as per the provisions of Indian Registration Act and unregistered lease deed shall not be considered valid for the purpose of this tender.
- iii) The bidder must have valid FSSAI Licence and its Mill must meet the safety standards as per the guidelines of the relevant Government Departments and FSSAI Norms.
- iv) The bidder must have valid GST registration and PAN/TAN number.
- v) The production capacity of the miller should not be less than 20 MT per day for being eligible to supply Fortified Atta under MDM and ICDS, whereas the

minimum production capacity of 70 MT per day is required for being eligible to supply Fortified Atta under PDS.

**Note:** For the purpose of this empanelment, the production capacity shall be uniformly assessed considering grinding of 250 kg/h for a 24" chakki, 350 kg/h for a 30" chakki and 450 kg/h for a 36" chakki @ 20 hours running per day. However, the production capacity of the mill shall not be assessed solely on the basis of the grinding capacity of the installed Chakkis. In fact, the capacity of the cleaning section, power of motors attached to the machines and capacity of plan sifters/vibro sifters should also be proportional to the grinding capacity of the installed chakkis.

- vi) The covered storage space at flour mill should be sufficient to handle both unprocessed Wheat and processed Wheat Flour equivalent to a minimum of five days of processing capacity of the mill as quoted in the tender response. For instance, if the milling capacity quoted in the tender is 70 MT/day then the total storage capacity of the Mill should be 700 MT, 350 MT for Wheat and 350 MT for processed Wheat Flour.
- vii) Weighbridge of minimum 45 MT capacity must be installed in the Mill premises for being eligible for empanelment for supply of Fortified Atta under PDS. In other case, a weighbridge of minimum 45 MT capacity should be available within 5 KM radius of the Mill premises.
- viii) Preferably, the bidder should be an experienced manufacturer of Wheat Flour and/or the Flour Mill / Chakki plant should be end-to-end fully automatic so as to achieve supply of completely safe and hygienic product.
- ix) The Miller should have all adequate infrastructure/ equipments required to accomplish the task as per the terms and conditions. The minimum infrastructure/ equipments required for being considered for empanelment are mentioned at **Annexure-B**.

## **5. OTHER TERMS AND CONDITIONS**

- i) All relevant policies of State/Centre Government related to the scope of work will be applicable and the bidder will be itself responsible for complying with all regulatory and statutory requirements of all concerned departments of the State/GOI viz. Pollution, Industries, Electricity, Labour, etc. including obtaining

any permit, license or any other statutory document in connection with the manufacturing/ processing of wheat and supply of fortified wheat flour.

- ii) The Atta Chakki/Flour Mills of the technically qualified bidders will be inspected by a duly constituted committee. The bidders who qualify the technical bid criteria as well as whose Atta Chakki/Flour Mills will be found conforming to the minimum infrastructure/ equipments requirements **(Annexure-B)** by the Committee, will be considered for empanelment. Provided that in the event of urgent requirement, HAFED reserves the right to provisionally empanel a bidder without pre-inspection of its mill premises. However, this may be done only in case of those bidders whose mill has already been empanelled with HAFED after physical inspection of their mill from a duly constituted Committee. In such cases, the empanelment will be confirmed only after conducting fresh inspection of mills.
- iii) Merely empanelment with HAFED does not guarantee any specific or minimum quantity of work. The allocation of wheat will be made to the empanelled Flour Mill(s) of the same district where fortified atta is to be supplied or to the empanelled Flour Mill(s) of the adjoining/nearby district(s) keeping in view the economy, efficiency as well as timely supply of fortified atta to the beneficiaries as per the decision that may be taken by the State Government/ HAFED. HAFED reserves the right for allocation of wheat to the empanelled flour mills based on the criteria that may be fixed/ amended in due course of time for smooth, uninterrupted and timely supply of fortified atta to the eligible beneficiaries under the Govt. Schemes.
- iv) Work performance with reference to quality and timely supply of fortified atta shall be given due consideration while allocation of wheat. However, HAFED reserves the right to increase/ decrease the allocation quantity of wheat to any empanelled Flour Mill without assigning any reason.
- v) HAFED will not be liable to pay any compensation to any flour mill(s) to make good any direct/indirect loss that may occur to the flour mill for not allocating any minimum or specific quantity of work during the agreement period.
- vi) Choker/ Wheat Bran shall be part of the final product and shall not be extracted/ separated by the Miller. Other by-products arising out of the

manufacturing of Flour shall be the property of the Miller, and any tax liability on it shall be borne by the Miller.

- vii) Miller will be required to supply Fortified Wheat Flour @ 100% of the total Wheat supplied i.e. the miller will supply 100 Kg. Fortified Atta against 100 Kg. Wheat supplied.
- viii) The wheat may be supplied to the flour mill packed in HDPE/PP or Jute bags of 50 Kg. each. The Miller will retain the empty wheat bags (Jute/HDPE) and will adjust its price while quoting rates in the financial bid.
- ix) The lab testing charges of the samples shall also be borne by the respective Miller.
- x) Proper record of processing of wheat is to be maintained and daily report of wheat stocks received, processed, ready to lift and dispatched will be submitted by the Miller to concerned district office of Hafed.
- xi) The production capacity of a flour mill taken into record at the time of empanelment shall not be allowed to be increased on account of installation of additional chakki(s) by the flour mill during the agreement period.
- xii) The successful bidders will be required to execute an Agreement with HAFED as per the terms and conditions mentioned in the tender. Further, HAFED shall have all the rights to impose any fresh terms and conditions or amend/delete any of the mentioned terms and conditions on the successful bidder(s) and shall have all rights to execute the agreement as per the revised terms and conditions in the larger public interest.
- xiii) The agreement will be for an initial period of two years. Hafed reserves the right to extend the contract for a period up to one year on the same rates and terms & conditions, subject to satisfactory performance of the Flour Mill.

## **6. SELECTION OF BIDDER**

The financial bid is to be quoted for wheat supplied in HDPE/PP bags and the rate incase wheat is supplied in Jute bags will be treated as Rs.70 per qntl. less than the rate finalized for supply of wheat in HDPE/PP bags. The financial bid of only technically qualified bidders will be opened and based the following weightage criteria, total weighted average cost will be calculated:-

S. No.	Packing variants	Weightage
1.	50 Kg. bag	5%
2.	Any packing size up to 9 Kg. bag such as packing combination of 2,4,6,8 Kg. or 3,5,7,9 Kg.	25%
3.	Any packing size of 10 Kg. and above upto 25 Kg. bag such as packing combination of 10, 15 and 20 Kg.	70%

**Selection of L-1 bidder:** The Bidder, whose total weighted average cost is lowest, shall be considered as L1 and rates quoted by respective Bidder shall be considered as L1 price. It is hereby made clear that L1 will not be determined on the basis of lesser rate of any specific variant/combination, but overall L1 will be declared based on weighted average cost of all variants/ combinations.

**Empanelment of bidders:** Financial quote of remaining technically qualified Bidders shall be considered as L2, L3, L4 and so on. For the purpose of empanelment, HAFED reserves the right to invite these technically qualified Bidder(s) to match the rates of the L1. The technically qualified Bidders (as per required capacity in a District) accepting the L1 price, would then be empanelled for award of contract.

Only one flour mill will be considered for empanelment in each district for supply of fortified atta under ICDS and MDM schemes while more than one flour mill may be considered for empanelment in a district for doing the work of processing of wheat for supply of fortified atta under PDS. The number of flour mills that may be considered for empanelment in a district will also depend upon the processing capacity of the flour mills that will be sufficient to cater to the supply of requisite quantity of fortified atta of that district maximum within 20 days.

## 7. SCHEDULING

- a) Wheat will be supplied to the Miller in 50 kg Jute/HDPE bags as per the monthly requirement of fortified Atta. Miller will acknowledge the receipt of wheat and will give a certificate of acceptance of quality and quantity of wheat stocks.
- b) Release order for wheat stocks for next supply shall only be issued after satisfactory processing and supply of fortified Atta against the previous month's release order.
- c) The allocation/work order will be provided on monthly basis after getting the schedule from the concerned Food & Supplies or EED or WCD Department, as the case may be. The quantity mentioned in the work order will be tentative

and HAFED/the concerned Department may change the same as per administrative need/convenience.

- d) The DFSC/DEEO/DPO shall give the Block-wise/School-wise/Anganwari-wise requirement of different packing sizes of atta to the concerned District Manager, Hafed and to the concerned Flour Millers by 15<sup>th</sup> of every month, so that the packing material may be arranged by the Flour Mills well in time for the next month.
- e) All communications by the Millers to the field functionaries of HAFED/ WCD/ EED or Food & Supplies/ CONFED and vice-versa for requirement of packing details, wheat, sampling of atta, vehicle for transportation of atta, etc. shall be done in writing through letter/email.
- f) Atta will be dispatched by the miller in presence of the authorized representative of the concerned indenting department under proper receipt.

## **8. TECHNICAL SPECIFICATIONS**

The specifications of the Wheat, Fortified Atta, Micronutrients & Packing material, etc. are given at **Annexure-A**.

## **9. PROCEDURE FOR PROCESSING OF WHEAT**

- a) The product shall be manufactured from fresh ingredients of good quality, which shall be free from foreign materials, substances hazardous to health, excessive moisture, insect damages and fungal contamination. The ingredients must be stored under dry and hygienic conditions.
- b) The production process shall be in accordance with the Code of Good Manufacturing Practices and Code of Hygienic Practice for Foods for Infants and Children.
- c) The Fortified Atta shall be manufactured using the following processing method:-
  - i. **Cleaning:** Cleaning of wheat by separator, de-stoner, scourer, aspiration and magnetic system.
  - ii. **Milling:** Grinding of clean Wheat by Chakki Mill and milled into fine flour/ course flour (as per requirement) by using modern technology.
  - iii. **Micronutrient Fortification:** The Atta/Flour is homogeneously mixed with the vitamins/mineral premix using micro dozer and then processed through the entoleter.

- d) In case the Miller is required to add some quantity of Wheat to fulfil the justifiable processing losses, the Miller will use only the Fair Average Quality Wheat as per the uniform specifications of Government of India. In any case, Atta should not be mixed in the Fortified Atta. The Miller should have proper record/ bill of purchase and source of purchase of such wheat and will keep such quantity of wheat separately. Further, the Miller will also get this wheat inspected from the district-level quality control committee constituted by HAFED before grinding the same.
- e) Only treated water that is certified hygienic shall be used in processing if and only required to prevent burning of atta in chakkis due to low moisture wheat. In such cases, water flow shall be equipped with a water flow meter with a regulated flow control device that shall automatically shut the water if there is no flow of wheat.
- f) The atta flow shall be regulated in such a way that the flow is uniform and there is no need for frequent change in setting or calibration of the premix feeders daily. Ideally, it is recommended that blending is done with the help of loss and weight feeder / low balancer, etc. in case the flow rate of the atta cannot be maintained uniform over a longer period.
- g) While maintaining a uniform flow, the design of the premix feeder shall allow for automatic alarming and shut off in case the premix is not being fed. The premix system should shut automatically if there is no flow and the atta flow shall shut automatically if there is no premix available.
- h) For better mixing of premix while preparing Fortified Atta, miller should use micro-dozer and then process the Fortified Atta through Entoleter to ensure desired shelf-life.
- i) The milers shall ensure the entoleter are working properly and effectively to destroy the insect eggs and larva with minimum 99% efficiency.
- j) The granulation/particle size of fortified atta should be in the range as mentioned in the specifications/ parameters. Depending on the quality of plan-sifters installed, there must be a minimum of 4 stacks each containing at least 10 sieves of approx. 1 sqm on each sieve with ASTM 60 and above mesh is recommended to achieve the desired granulation.

- k) The starch damage in fortified atta should not be less than 15%. The acceptable limit of starch damage is 15% and above.

## **10. QUALITY CONTROL AND INSPECTION**

The following method of quality assurance will be followed:-

- i) The Miller must, at all times, ensure that the Fortified Atta produced shall conform to the quality standards prescribed by FSSAI and additionally adhere to the specifications of Fortified Atta as mentioned in **Annexure-A**. Strict compliance of these quality standards is mandatory and any deviations shall not be permitted under any circumstances.
- ii) It will be the responsibility of the Miller to ensure that proper and correct dose of Micronutrients (Premix) is mixed strictly as per the prescribed norms. Any deviation shall result in strict action/ criminal proceedings against the Miller as per law.
- iii) The Miller shall buy requisite type and quantity of Micronutrients (Premix) from a reputed manufacturer as per the empanelled list of premix suppliers by the FSSAI. All millers shall maintain the inventory of premix and the details of premix purchases shall be provided to HAFED as and when required.
- iv) The Miller shall daily test the granulation and also conduct moisture and iron spot test daily to ensure that the atta is fortified prior to despatch. Such sample of the atta after the test shall be retained by the Miller for at least one month from the date of test. The Miller shall procure the necessary spot test kits at their own. Other tests to ensure that the fortified atta complies with the requirements of FSSAI should also be invariably done.
- v) To ensure successful implementation of Food Fortification for PDS/ MDM/ ICDS Schemes, a district-level quality control committee has been constituted by HAFED for ensuring the quality of fortified atta.
- vi) The district-level committee will draw samples of Premix, Packing Material and Fortified Whole Wheat Chakki Atta. Testing of the samples of Micronutrients (Premix), Packing Material and Fortified Atta will be done strictly as per the Bureau of Indian Standards (BIS), FSSAI norms and FDA

guidelines from a reputed NABL Accredited Laboratory as decided by the Committee.

- vii) To ensure the quality of a batch of Fortified Atta produced by the Miller, a random sample will be drawn by the Committee from each batch of approximately 100 MT Fortified Atta and the sealed sample will be sent for quality analysis/ testing.
- viii) Once the result of the sample given to the authorized laboratory confirms that quality of the Fortified Atta offered by the Miller in a batch is as per the requisite specifications, the batch quantity will be accepted. Any deviation from specifications shall not be allowed.
- ix) Random samples of fortified atta will also be drawn for entomological analysis/testing.
- x) Hafed/State Government also reserves the right to collect random samples of Fortified Atta from Miller's premises/Godown/warehouse and get the same tested to ensure that the quality of fortified atta is as per specifications.
- xi) In case the quality/quantity of Fortified Atta is not supplied as per the prescribed specifications or any deterioration in quality is found, it will result in non-payment of bills and initiating action(s) against the flour mill, as deemed fit, including forfeiture of the security amount, recovery of financial loss, if any, getting the work done on his risk and cost and black-listing the said miller as well as initiating legal action against the Miller.
- xii) Miller will be responsible for quality and quantity of packed bags for all times to come.
- xiii) The miller is required to get the premix feeder calibrated on at least half-yearly basis and the calibration certificate should be kept in record for checking by Hafed or its authorized representative(s) or district-level committee during visit to the mills.
- xiv) The millers will submit a copy of the Certificate of Authenticity (COA) and copy of bills of purchase of premix alongwith the monthly bills of processing.

## **11. PACKING, MARKING, LABELLING**

- i) Packing must be in accordance with the Technical Specifications as mentioned at **Annexure-A (Sr. No. 3)** and sufficient protection of the product must be ensured to prevent its damage or deterioration during transit. The packing shall be sufficient to withstand, without limitation, rough handling during transit and exposure to extreme temperatures, sunlight, humidity, salt and precipitation during transit, storage the remoteness of the goods' final destination during transport and storage under adverse climatic conditions.
- ii) Labelling shall conform to all applicable laws and regulatory requirements and other provisions mentioned at **Annexure-A (Sr. No. 4)**.
- iii) Failure on the part of the Miller to meet the packing and labelling requirements shall entitle Hafed to reject the goods. In the event of failure is continued and not rectified by the Miller within 15 days of the failure noticed by Hafed, Hafed shall be entitled to terminate the contract and also to lodge financial and other claims against the Miller as may be warranted. Hafed will not be liable to make any payment to the Miller for any goods that have been rejected or for any other claims the Miller may raise for claiming damages or otherwise following the termination of the Contract.

## **12. INSURANCE**

- a) The Miller shall provide insurance cover from the start date to the end of contract period, in the amounts and deductibles as decided by the Hafed.
- b) Insurance policy of the value of goods shall be taken to cover the losses/theft/ damage to the wheat or Fortified Atta during storage and processing.
- c) Loss or damages due to any claims in connection with the contract.
- d) Loss due to any personal injury or death to the employees/worker/labour of the Flour miller.

## **13. DELIVERY**

The monthly ordered quantity of the Fortified Atta as per the quality and packing specifications should be made ready for supply as per the demand of Food & Supplies, EED and WCD Department. The overall period required for the preparation of required monthly quantity of Fortified Atta should not exceed three days over and

above the actual time required to process the allocated quantity of wheat as per the registered milling capacity of the Miller. In case of delay in processing of wheat than the defined period, the supply of Fortified Atta may be accepted, however, penalty as defined in the Penalty clause shall be imposed and deducted from the payment bill of the Miller. As soon as the required quantity of Fortified Atta is ready and quality test report is received, it is to be communicated in writing/email to the concerned District-level officers of Hafed and Food and Civil Supplies/CONFED/EED/WCD. The receipt regarding quality and quantity of Fortified Atta should be confirmed by documentary evidence duly signed by the district-level authorized officer of the Food & Supplies/ EED/ WCD Department, as the case may be.

#### **14. PAYMENT TERMS**

- a) The Millers will submit monthly bill to the concerned District Manager, Hafed accompanied by an invoice describing quantity of Fortified Atta delivered and services performed with complete documents stipulated in the contract. The District Manager, HAFED shall immediately submit bills with the concerned Department i.e. Food & Supplies/ EED/ WCD Department, as the case may be, for releasing payment. Payments of processing charges to the Millers shall be released by HAFED within 7 days of the receipt of payment from the concerned Department.
- b) All payments shall be released through RTGS/NEFT only.
- c) Payments to the miller will be made for the monthly quantity delivered and accepted and shall be released against submission of following documents:-
  - i) Batch wise Original Invoice (along with copy of work order).
  - ii) Quantity reconciliation statement for Wheat, Fortified Atta certified by Hafed and Food & Supplies Department/CONFED or WCD/EED as the case may be.
  - iii) Batch-wise original Quality Test Certificates issued by the authorized laboratory as a confirmation of quality of the all batches of supply.
  - iv) Copy of receipt of Fortified Atta duly signed by the authorized officer/ official of the concerned Department.
  - v) Any other document that may be required by Hafed/Food & Supplies/ EED/WCD Department/Govt. of Haryana.

## **15. PENALTY**

- a) Delayed delivery of the Fortified Atta may be accepted, however, penalty/ late delivery charges @ 5% per day of the processing charges on the late delivered quantity for the late delivery period, will be deducted from the payment bill of the Miller. The delivery period will be calculated by excluding the day of delivery of wheat to the flour mill.
- b) In case it is found that the miller has delivered under-weight package(s) of atta/ short quantity, HAFED may impose financial penalty upon the flour mills, as deems fit by the competent authority besides taking other action as per provisions of relevant act/law. In case of repetitive mistake, HAFED may cancel the empanelment of the flour mill besides black-listing of the flour Miller.
- c) If it is found in the test report that the fortified atta do not conform to the requisite specifications or there is a short/excess use of Premix in the batch, as compared to the prescribed FSSAI limits, the complete batch of Fortified Atta will be rejected and the same shall be required to be replaced by the Miller at its own cost or the cost thereof will be liable to be recovered from the Miller.
- d) If it is found that Miller has diverted the wheat provided for preparation of Fortified Atta, legal action under appropriate sections of the IPC and the Essential Commodities Act or any other relevant Act shall be initiated against the Miller, besides cancellation of empanelment and black-listing of the Miller.

## **16. EARNEST MONEY DEPOSIT/SECURITY**

- i) The bidder applying for empanelment for supply of Fortified Atta under ICDS and MDM Schemes only shall deposit Rs. 1,00,000 (One Lakh only) towards the Earnest Money Deposit (EMD) whereas the bidder applying for empanelment for supply of Fortified Atta under PDS shall deposit Rs.3,00,000 (Three Lakh only) towards the EMD.
- ii) The EMD of successful bidder will be treated as Security, on which no interest shall be paid and which shall be retained by HAFED till the expiry of the contract period. The EMD of unsuccessful bidders shall be returned/ refunded

in due course of time after finalization of the empanelment process, but HAFED shall not be liable to pay any interest thereupon.

- iii) The empanelled Millers will have to deposit additional security amount with the concerned District Manager, HAFED equivalent to 5% of the value of wheat (including Security) allocated to the mill for processing. The value of wheat will be considered @ Rs.2500/- per qtl. for the financial year 2023-24 and this valuation will be increased by Rs. 200 per qntl. after every financial year. The additional security amount will be required to be deposited by the empanelled flour miller within maximum 7 days of demand by the concerned District Manager, HAFED and before actual delivery of wheat.
- iv) In addition, two post-dated cheques of Rs. 50 Lakh each shall be submitted by the Miller with the concerned District Manager, HAFED as a security against the wheat to be supplied to the flour mill for processing.

#### **17. DELEGATION**

The Hafed may delegate any of its duties and responsibilities to other Officers'/ agencies or experts and may cancel any delegation after duly notifying the Miller.

#### **18. HAFED's DECISIONS AND INSTRUCTIONS**

Except where otherwise specifically stated, the Hafed decision shall be binding on the Miller. The Miller shall comply with all instructions of Hafed pertaining to the contract and comply with the applicable laws.

#### **19. SUB-CONTRACTING**

Subletting of the work or any part work to any other party is strictly prohibited.

#### **20. STANDARDS**

The Fortified Whole Wheat Chakki Atta produced under this Contract shall conform to the standards mentioned in the Technical Specifications.

#### **21. CHANGE ORDERS**

The Hafed may at any time, by written order to the Miller can make changes within the general scope of the Contract in the specifications of the Fortified Atta and the timing of supplies.

## **22. FORFEITURE OF SECURITY**

- a) If any document/information submitted by the Miller is found to be fake/incorrect or not as per the terms and conditions at any point of time during contract or thereafter, criminal proceedings may be initiated against the applicant and his Security will be liable to be forfeited without giving any notice.
- b) If the Miller does not act as per the terms and conditions of the Agreement or in any manner not acceptable to HAFED/against the interest of the State Government, his empanelment shall be cancelled and the Security will also be forfeited.
- c) If the Miller fails to complete the assignment as per the timelines time and again, his empanelment shall be cancelled and Security shall be liable to be forfeited.
- d) In the event of failure to adhere to the terms & conditions by the Miller causing any financial loss to the Hafed/State Government, will lead to forfeiture of Security and further realization of losses by producing post dated cheques, besides recovering the losses as per law.

## **23. COMPLIANCE OF LABOUR REGULATIONS**

The Miller shall, unless otherwise provided in the Agreement, make his own arrangements for the engagement of all staff and labour, local or otherwise, and for their payment, housing, welfare, transport and other statutory requirements. During the continuance of the Agreement, the Miller shall abide at all times by all existing labour enactments and rules made there under, regulations, notifications and bye laws of the State or Central or local authority.

## **24. LIQUIDATED DAMAGES**

In the event of the Miller fails to supply the ordered quantity as per the quality specifications and in conformity with the requirements and within given time limit and other terms and conditions of the contract, Hafed shall be at liberty to get the work done from any other Miller at the risk and cost of the defaulter Miller. Further, Hafed shall be open to recover from the Miller any other damages caused to the Hafed/Food & Supplies/EED/WCD Department due to any act of the Miller.

## **25. TITLE AND RISK**

a) All risks of loss of or damage to health, property, personal injury or death which may arise during and in consequence of the performance of the contract or any commercial risks are the specified responsibility of the Miller.

b) All risks, liabilities and obligations in the product as related to product shall be borne by the Miller. The Miller shall always ensure that the goods supplied by it under this contract shall be free from any lien, charges or other claims.

c) In case the Miller fails to complete the processing and supply of the fortified wheat flour, Hafed shall be at liberty to get the work done from the third party on the risk and cost of the Miller and the difference of expenses/amount shall be recovered from the Miller.

## **26. FORECLOSURE**

The Hafed reserves the right to foreclose the contract without assigning any reason. In such case the miller will not be entitled to any compensation for non-supply or loss of profit or any incidental costs of any kind.

## **27. APPLICABLE LAW AND ITS JURISDICTIONS**

The contract shall be governed as per laws of Republic of India and shall be subject to jurisdiction of Courts in Haryana.

## **28. ARBITRATION**

The disputes, if any, arising between consulting firm and HAFED shall be resolved amicably, failing which it shall be referred to an Arbitrator, mutually acceptable to both parties, appointed by the Managing Director, HAFED, as per the relevant provisions under Arbitration and Conciliation Act, 1996. This shall be exclusive jurisdiction of courts at Panchkula. The Civil Court shall have no jurisdiction in case of dispute between the parties.

## ANNEXURE - A

### TECHNICAL SPECIFICATIONS

#### 1. FORTIFIED WHOLE WHEAT CHAKKI ATTA:

a) **Fortified Atta** should be made by processing whole wheat and free from dirt, filth, filling and added coloring matter. It should conform to the standards for whole wheat flour, within the specification of FSSAI : –

Particulars	Range
(a) Moisture -	Not more than 12.0 percent (when determined by heating at 130-133°C for 2 hours).
(b) Total ash	Not more than 2.0 per cent (on dry weight basis)
(c) Ash insoluble in dilute HCL	Not more than 0.15 per cent (on dry weight basis)
(d) Crude fibre	Not more than 2.5 per cent (on dry weight basis)
(d) Gluten (on dry weight basis).	Not less than 6.0 per cent
(e) Alcoholic acidity (with 90 per cent alcohol) expressed as H <sub>2</sub> SO <sub>4</sub> (on dry weight basis)	Not more than 0.18 per cent at the time of production
Starch damage	Not less than 15.0 percent
Granulation size	250 microns (90% passing through 250 micron mesh and 99% passing through 354 micron mesh)

**Note:** All specifications shall accord to the latest IS standards as amended by the government from time to time.

b) For producing Fortified Atta, whole wheat flour, produced as above should be fortified with Iron, Folic Acid and Vitamin B<sub>12</sub>, as per the following fortification standards specified by FSSAI, 2018 (as amended from time to time):-

Micronutrient	Form	Level of Micronutrient in 1.00 Kg Flour
Iron	Sodium Iron (III) Ethylene diamine tetra Acetate Trihydrate (Sodium ferredetate - Na Fe EDTA)	14 mg - 21.25 mg
Folic Acid	Folic acid	75 ug - 125 ug
Vitamin B <sub>12</sub>	Vitamin B <sub>12</sub> , Cyanocobalamine, Hydroxycobalamine	0.75 ug - 1.25 ug

c) Vitamins and Minerals (micronutrients) used in the manufacture and supply of Fortified Atta should be from 100% vegetarian source. The minimum shelf life of the

finished product (Fortified Atta) should be 60 days from the date of production. The Fortified Atta must be produced in accordance with relevant Good Manufacturing Practices Standards.

d) **Certificate of Analysis:** A copy of the Certificate of Analysis from the Govt. approved and authorized Laboratory, accredited by NABL, should be provided, for each batch of 100 MT of the Fortified Atta.

## 2. RECORDING OF INVENTORY:

The miller will be required to maintain the following inventory registers:-

- (a) Wheat/Grain receipt
- (b) Wheat outgoing register for processing
- (c) Premix Incoming - Usage Register
- (d) Quality Testing of Fortified Atta
- (e) Fortified Atta Dispatch Register

## 3. PACKING:

i) The bag size of Fortified Atta should be as per the requirement to be conveyed by the Food & Supplies Department / Women & Child Development Department / Elementary Education Department / HAFED.

ii) Fortified Atta should be packed in a laminated HDPE/PP woven sack/bag. All packing shall be food grade material appropriate for the packing of Fortified Atta. Packaging must be properly sealed and machine-stitched.

iii) The bag of Fortified Atta for supply under PDS shall bear label as prescribed by giving details like shelf life of the Fortified Atta, date of packing, expiry, micronutrients added, batch no. etc. and labelled as:

**“FOR PDS/ICDS/MDM IN HARYANA ONLY. NOT FOR SALE IN OPEN MARKET”**

Miller should buy the packing material/packing bags (inner as well as outer) from reputed manufacturers only.

iv) **The specifications of some of the variants/packing sizes of bags and Master Bags is mentioned as under:-**

S. No.	Packing	Size of PP Bag	Weight	Size of Master bag	Weight of Master Bag	IS standard of material to be used
1.	2 kg. PP Bag	12" * 12"	18 gm	24" * 44"	80 gm	IS 9733/2003
2.	4 kg. PP Bag	12" * 17"	27 gm	24" * 44"	80 gm	IS 9733/2003

3.	5 kg. PP Bag	12" * 18"	30 gm	24" * 44"	80 gm	IS 9733/2003
4.	6 kg. PP Bag	12" * 20"	35 gm	24" * 44"	80 gm	IS 9733/2003
5.	8 kg. PP Bag	15" * 22"	43 gm	24" * 44"	80 gm	IS 9733/2003
6.	10 kg. PP Bag	15" * 23"	45 gm	24" * 44"	80 gm	IS 9733/2003
7.	15 kg. PP Bag	17" * 26"	55 gm	NA	NA	IS 9733/2003
8.	20 kg. PP Bag	19" * 28"	65 gm	NA	NA	IS 9733/2003
9.	25 kg. PP Bag	19" * 30"	75 gm	NA	NA	IS 9733/2003

**Note:** All specifications shall be according to the latest IS standards as amended by the government from time to time.

**4. LABELLING:** The exact detail of labelling will be given by Department at the time of award of contract. However, the label shall contain the following information in English/Hindi in a legible font type and size:-

- a) Miller's name and address
- b) Date of Manufacture/Packing Date
- c) Batch No.
- d) Net Weight
- e) Best before 60 days from the date of packing
- f) The words "Fortified Whole Wheat Chakki Atta with Iron, Folic Acid and Vitamin B-12" followed by +Fortification logo as specified in the Schedule II of the Food Fortification regulations issued by FSSAI, on the label.
- g) As per the provisions of FSSAI, each bag of Fortified Atta should have the list and quantities of added micronutrients on the label.
- h) Any other requirement as per FSSAI and applicable packaging act or any other details as required under the existing rules/orders or as may be communicated subsequently.

**Note:** The Miller must obtain the consent of the Food & Supplies Department / Women & Child Development Department / Elementary Education Department, as the case may be, before finalizing the design of the packing material. Failure to include any of the above information may result in rejection of the consignment and non-payment of the invoices against supplies. Miller will supply samples of packing and all labels for approval prior to first dispatch.

**5. SAMPLING PROCEDURE TO GET REPRESENTATIVE SAMPLE OF FORTIFIED WHOLE WHEAT CHAKKI ATTA FROM A BATCH:**

The fundamental procedure mentioned in **IS 14818: 2000** (as amended from time to time) shall be followed to get the representative sample from the **batch/ lot of approximately 100 MT Fortified Atta** produced. The sample shall be taken from

different bags of that lot randomly. Approx. 2.5 Kg. to 3.0 Kg. of **Fortified Atta** should be collected to get the representative sample having weight of 500 grams by “sample divider” or “coning and quartering method” for quality checking and keeping the sample for reference in the presence of representative of the Miller.

**6. TESTING:**

All such tests necessary to determine the conformity of the product with prescribed standard specifications will be conducted. The quality of Fortified Atta of the representative samples drawn from the offered stock for supply shall be tested as specified by FSSAI.

## ANNEXURE - B

### MINIMUM INFRASTRUCTURAL REQUIREMENT FOR CHAKKI/FLOUR MILLS

1. **Mill location:** Free from encroachments, environmental issues, should not be low-lying to prevent water logging, and adequate drains and pollution controls.
2. **Mill access:** Should allow movement of large/multi-axle trucks of 20 MT capacity and above.
3. **Access to weighbridge:** Weighbridge of minimum 45 MT capacity must be installed in the Mill premises for being eligible for empanelment for supply of Fortified Atta under PDS. In other case, a weighbridge of minimum 45 MT capacity should be available within 5 KM radius of the Mill premises.
4. **Covered Storage Space:** The covered storage space at flour mill should be sufficient to handle both unprocessed Wheat and processed Wheat Flour equivalent to a minimum of five days of processing capacity of the mill as quoted in the tender response. For instance, if the milling capacity quoted in the tender is 70 MT/day then the total storage capacity of the Mill should be 700 MT, 350 MT for Wheat and 350 MT for processed Wheat Flour.
5. **Equipments:** The following equipments/machineries are essentially required:

S. No.	Name of Equipment/Machinery
1.	<b>Wheat Grain Cleaner</b> – to remove coarse impurities like straw and fine impurities like dust, dirt, muds, etc. Typically they consist of two sieves for coarse and fine. The equipment needs to be supported by dust aspiration.
2.	<b>De-stoner</b> – for removal of all type of stones, pebbles and other high-density impurities from wheat grains.
3.	<b>Emery Scourer or Reel M/C</b> – used for removal of surface skin and mud of wheat grains.
4.	Emery Roller M/C
5.	Vibro Separator
6.	Conveyor
7.	Elevators
8.	Stone Chakki (Size 24"/30"/36")
9.	Centrifugal Suction M/C
10.	Premix Feeder
11.	<b>Entoleter</b> – operating at high speed and tangential impact velocity that can destroy more than 99% insects and their eggs.
12.	<b>Plan Sifter</b> – for Mill having processing capacity of 70 TPD and above. <b>Vibro Sifter</b> – for Mill having processing capacity less than 70 TPD.
13.	<b>Packing Scale</b> – The packaging scale and stitching should be done effectively to prevent any external infestation that can give the product a full shelf life of at least 60 days from the date of packing without any infestation.

6. **Mill and operating condition:** The mill should be capable of operation for at least 20 hours/day.
7. **Quality Control Laboratory:** Internal quality control lab must be available in the mill premises containing equipments to check the moisture content of grain and atta, sieves to check the granulation and spot test kits to detect fortification, etc.
8. **FSSAI Requirements:** Mill hygiene, sanitation and safety standards should be as per the norms FSSAI norms.

**FORMAT OF TECHNICAL BID**

<b>S. No.</b>	<b>Particulars</b>	<b>Detail</b>
1	Particulars of the Applicant	
	a. If proprietorship Name of the Proprietor with address, phone/ email no.	
	b. If Partnership firm Name of all the Partners with their address, phone/fax/email nos. Is partnership deed registered Yes/No If yes, Date of registration and name of registering authority (copy to be enclosed)	
	c. If a Ltd. company under Indian Companies Act, etc. Please state Organization detail: Private Ltd./Public Ltd. Registered Name & Office Address	
2	Whether applicant has applied for MDM/ ICDS supply OR PDS supply	
3	Year of establishment of Flour Mill	
4	Location/Address of Mill	
5	Self attested copy of PAN/ TAN	
6	Self attested copy of GST	
7	Whether owner of the Chakki plant or the same has been taken on lease (enclose self-attested copy of relevant document to prove ownership or registered lease agreement)	
8	Self-attested copy of Power of Attorney/Letter of authorization of the Signatory of the application document, in case of Partnership firm or Company.	

9	Self-attested copy of manufacturing license issued by the government approved regulatory authority/DIC and should be valid on the date of application, the applicant whose license has expired and has applied for renewal shall not be considered.	
10	Valid FSSAI License No. (Self-attested copy of FSSAI License to be attached)	
11	Self-attested details of functional Chakkis with stone size of each Chakki and the actual production/working capacity to be mentioned in Ton Per Day (TPD)	
12	Whether the flour mill is end-to-end automatic to achieve target of safe and hygienic product (State Yes/No).	
13	Self-attested certificate that it has minimum infrastructure/ equipments to accomplish required to achieve the task as per terms and conditions mentioned in <b>Annexure-B</b> .	
14	Self-attested certificate of the Miller to guarantee the shelf-life of 60 days of Fortified Atta from the date of packing	
15	Self-attested certificate declaring that the bidder and/or any of its partners/ directors has not been debarred or blacklisted from any state/central authority (in any other firm also) till the due date of submission of application	
16	Covered storage space (in MT) available in the mill premises for storage of wheat and processed Atta.	
17	Weighbridge of 45 MT installed in the Mill premises (Yes/No)	
	Weighbridge of 45 MT is within the 5 KM radius from the Mill Premises. (Yes/No)	

I/we hereby state/ declare/ certify as under:-

1. That I/we have read and understood all the terms and conditions of this Tender documents including all annexures.

2. That I/ we have signed each & every page of the technical bid alongwith annexed documents.

3. That I/ we understand that the above technical qualifications are minimum and will have to be fulfilled by me/ us to be eligible to participate in the price bid.

4. That I/we hereby agree to abide by all the terms & conditions laid down in the e-tender document.

5. That I/ we hereby verify that all the details given above and the attached documents with this technical bid are true to the best of my/our knowledge and belief. If any, discrepancy is found at any stage or if any information/ document submitted is found to be incorrect/ false, my/our Bid is bound to be rejected and empanelment will be cancelled and also liable for any other action as a result thereof.

Signatures: .....

Seal/ Stamp :

Full Name of the authorized signatory : .....

Designation of the signatory : .....

Contact No. of signatory : .....

E-Mail ID of signatory : .....

**ANNEXURE - D**

**FINANCIAL BID**

I/We agree to offer services as per the terms and conditions of the tender on the below mentioned price/rates:-

<b>S. No.</b>	<b>Packing variants</b>	<b>Rate for the complete job/operations as per the complete scope of work and terms and conditions</b> (in Rs. per quintal of wheat inclusive of GST & all taxes for Wheat supplied in <b>HDPE</b> bag)
1.	50 Kg. bags	
2.	Any packing size up to 9 Kg. bag such as packing combination of 2,4,6,8 Kg. or 3,5,7,9 Kg.	
3.	Any packing size of 10 Kg. and above upto 25 Kg. bag such as packing combination of 10, 15 and 20 Kg.	

**Place:** .....

**Date:** .....

**Signature of the Bidder**

**Name** \_\_\_\_\_

**Designation** \_\_\_\_\_

**Address:** \_\_\_\_\_

**Phone/Mobile No.** \_\_\_\_\_

**E-Mail:** \_\_\_\_\_