

## **EXPRESSION OF INTEREST**

Expression of Interest (Eol) is invited from interested agencies / parties by Hafed for supply of Pulses, Spices & Ready to Eat Food in Hafed Brand, for sale of these items in the domestic market through Hafed distribution network. The complete Eol document containing eligibility criteria, procedure of getting empanelled, terms & conditions etc. can be downloaded from Hafed website i.e. <http://hafed.gov.in>

The parties fulfilling the eligibility criteria may submit their proposal, addressed to Managing Director, Hafed Panchkula on or before 06.12.2022 upto 02:00 PM alongwith the required documents, to be submitted at The Haryana State Cooperative Supply and Marketing Federation Limited (HAFED), Corporate Office, Sector-5, Panchkula, Haryana (134109) or through email to [hafedmarketing1@gmail.com](mailto:hafedmarketing1@gmail.com).

For any further clarification/ details contact 0172-2590520-26 (Ext.-204) or email at [hafedmarketing1@gmail.com](mailto:hafedmarketing1@gmail.com).

**MANAGING DIRECTOR,  
HAFED PANCHKULA.**

## 1. Eligibility Criteria and documents to be submitted:

S. No.	Criteria	Minimum Requirement
1	Total turnover on account of products sold during last 3 years	Minimum turnover should be Rs.50 Crore in each year during last three Financial Years i.e. 2019-20, 2020-21 and 2021-22 <u>Documents to be submitted:</u> Audited Balance Sheet along with Income tax returns with computation.
2	Number of years of Experience in Food products business	Minimum of 10 years during the last 15 years. <u>Documents to be submitted:</u> Authorized Certificate from the party showing experience in food product business
3	Undertaking by the party that the party has not been debarred or blacklisted by any Centre / State Government Department, Cooperative in India.	Copy of undertaking should be submitted in this regard.
4	The unit/party should have a valid FSSAI License	Copy of the FSSAI License to be attached.
5	Details of Aadhar Card/TAN Card and GST/PAN number	Copy to be attached.
6	Demand Draft/RTGS of NEFT as earnest money of Rs.10,000/- in Hafed account: THE HARYANA STATE COOP SUPPLY & MARKETING FEDERATION LIMITED, State Bank of India SCO-103-106, SECTOR 17-B, CHANDIGARH – 160017, IFSC CODE: SBIN0009926, A/C No. 34060275519	Copy to be proof to be attached.
7	Infrastructure details	The parties applying for supply of pulses, spices & ready to eat should have their own packing & processing unit for the items being supplied to Hafed. Production / Supply Capacity along with details of Registered Office and place where Manufacturing / Processing Plant (pulses & spices) is located
8	Contact details along with the email & official address	1. Authorized Person from the Management of the agency 2. Authorized person Incharge / single point of contact for Hafed

### Note:

- The EMD amount of unsuccessful participants will be returned.
- Successful empanelled parties will be required to submit security with Hafed, which will be informed later.

## 2. Procedure for getting empanelled

The interested parties will submit their documents mentioned in the eligibility criteria along with a short proposal mentioning the following:

- a) Products & packing w.r.t. pulses, spices & Ready to Eat products, the party is dealing in presently.
- b) Product list w.r.t. pulses, spices & Ready to Eat products along with packings offered to Hafed.
- c) Whether the party has in-house processing & packing capability to provide packed products in Hafed brand.
- d) Quality specification offered (like Grade I, II etc. or any other specification)
- e) Any other important information w.r.t. terms and conditions of supply mentioned below at sr. no. 3.

### Marking Scheme:

S. No.	Details	Marks Scheme
i.	Total turnover of the firm on account of processing/production/sale of during last 3 years (Maximum Marks: 15)	1. 50-70 Cr(10 Marks) 2. $\geq 70$ Cr (15 Marks) Note: Average of the three years will be taken during the last 3 FY i.e. 2019-20,2020-21 & 2021-22
ii.	Number of years Experience in Pulses/ Spices/ Ready to Eat food items Business (Maximum Marks: 15)	1. 10-15 years (10 Marks) 2. $\geq 15$ years (15 Marks)
iii.	Business Proposal (Maximum Marks: 20)	20 Marks
		Total Maximum Marks:50 Marks

After examining the business proposal, the shortlisted party may be asked to give Power Point Presentation for evaluation by Hafed.

Hafed can empanel more than one party on the basis of marks.

## 3. Procedure for Procurement / Terms & Conditions of Supply:

1. As per the requirement of Hafed from time to time, the empanelled agency (s) will be asked to submit their rates to Hafed along with the packing & quantity required by Hafed for making purchases of pulses, spices and Ready to Eat items depending upon the requirement. The intimation regarding date of submission of quotation shall be communicated minimum two days in advance.

2. The empanelled agencies will provide rate quotation, details including variety of pulses, spices and Ready to Eat items, quantity which the party can supply and quality offered along with the timeline of supply in a sealed envelope.
3. Hafed may ask the empanelled party to submit the sample along with rates quoted, which will be intimated by Hafed before-hand.
4. The offers submitted by empanelled supplier (s) shall be opened by Purchase Committee and the rates will be compared with market rates and negotiations may be done in case the rates are found to be on higher side. The party will be given supply order the same day or maximum by the next day. Therefore rates quoted shall hold good for a minimum of two days.
5. Supply of pulses, spices & ready to eat shall be received on the basis of FOR - Hafed Rice Mill, GT Road, Taraori, District Karnal premises or other destination as specified in particular indent by Hafed.
6. All suppliers should meet the requirement of Hafed's specifications (if any) and suppliers will be responsible for any legal action under FSSAI or any other statutory provision arising due to any non-conforming quality of supplies as per these specifications.
7. Hafed will endeavor to liquidate the stock in timely manner, however, provision of lifting unsold stock before expiry will be kept after mutual discussion with the party (s) before empanelment.
8. Payment: Payment for supply shall be made within 15 days of satisfactory supplies as per terms & conditions of supply order and on receiving documents.
9. The detailed quality related and delivery related terms will be mutually discussed and finalized in a transparent manner with win-win situation for both party (s) and Hafed before empanelment.
10. The above terms will be discussed with the party before their empanelment and may be revised as per mutual agreement between Hafed & the party.