



**THE HARYANA STATE COOPERATIVE SUPPLY
AND MARKETING FEDERATION LIMITED**
CORPORATE OFFICE, SECTOR 5,
PANCHKULA HARYANA (INDIA)



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EXPRESSION OF INTEREST

“HAFED”, an apex Co-operative Federation of Haryana having annual turnover of approx. Rs. 17,000 crore, intends to engage services of reputed bank(s) having branches across Haryana for providing the services for development and implementation of an integrated e-Procurement solution for real-time data/information and processing/ release of the payment to the Cooperative Marketing Societies/ Arthias/ Farmers on account of procurement of different varieties of basmati paddy and other commodities to be purchased by Hafed on commercial basis from time to time, on zero-cost basis to HAFED. The interested banks must come for technical presentation along-with the EOI proposal in sealed envelop, in Hafed Corporate Office on 28.11.2022 at 3:00 PM. Further details are available on website of Hafed (<http://hafed.gov.in>).

Hafed reserves the right to reject any/all EOIs without assigning any reason at its sole discretion and shall bear no liability whatsoever consequent upon such a decision.

MANAGING DIRECTOR

Expression of Interest (EOI)

Regarding immediate requirement of a solution for online payment to Farmers on account of procurement of commercial Basmati paddy and other commodities to be purchased by HAFED from time to time

Background:

The Haryana State Cooperative Supply and Marketing Federation Limited (HAFED) is the Haryana's largest cooperative federation serving farmers and consumers since 1966. Procurement of foodgrains from farmers at MSP for delivery to the federal government, warehousing, arrangement and distribution of agri-inputs, agro-processing and marketing are its core activities. Over the years HAFED has become one of the leading organizations of the Haryana State being its largest food grain procurement agency and a premier warehousing agency for scientific storage of food-grains. The procurement related transactions of the commodities being procured on MSP/ PSS, are being captured and monitored through the e-kharid systems developed by the State Govt.

In addition to the commodities being procured by Hafed on MSP/ PSS, Hafed also procure different commodities on commercial basis from time to time for which Hafed intend to engage services of reputed bank(s) having branches across Haryana for providing the services for development and implementation of an integrated e-Procurement solution for real-time data/ information and processing/ release of the payment to the Cooperative Marketing Societies/ Arthias/ Farmers on account of procurement of different varieties of basmati paddy and other commodities to be purchased by Hafed on commercial basis from time to time, on zero-cost basis to HAFED.

The macro level food-grains procurement procedure presently being followed by the HAFED is as under:

- (i) Hafed makes procurement of foodgrains through the network of its member Cooperative Marketing Societies (CMS) at mandi/block level in the State. In case where the CMS does not have the required infrastructure to undertake

the procurement, then Hafed takes a decision whether the procurement will be done directly from the farmers or through the Billing-cum-Payment Agent (BCPA), who works directly under the Hafed.

- (ii) Food grains are purchased from the farmers at the shop of the Arhtias and also at the shop of the CMS. At the end of the day, Bidding Register, clearly showing summary of purchases, is jointly signed by the Purchaser, Manager CMS and the officials of the Market Committee etc.
- (iii) 100% truck weighment of the stocks is done. Generally double weighment of the stocks, one at the time of dispatch from the mandi and then at the time of receipt at the warehouse/ rice mill etc., is done. In exceptional cases, one time weighment is done.
- (iv) Proper account of wheat stocks packed in Jute and HDPE/PP gunny bags is separately maintained.
- (v) The packing material for packing of food grains is supplied by the Hafed to the CMS and by the CMS to the Arhtias. The CMS maintains proper record of gunnies issued to each Arhtia on day-to-day basis, gunnies used in packing and the balance gunnies with the Arhtias. Excess gunnies, if given to the Arhtias, are taken back and returned to Hafed immediately after procurement season. Gunnies account is reconciled at the end of the procurement season. The cost of balance gunnies with the CMS, if any, which are not returned to HAFED is recovered from the CMS.
- (vi) The District Office maintain a seriatim of Inward Delivery Challans while issuing the same to the concerned Cooperative Marketing Society. The concerned CMS issues these delivery challans to its lifter in seriatim order, who issue the same in chronological order. Inward Delivery Challan must state the type of bags loaded into the trucks. For this purpose, stamp of either "Jute" or "HDPE/PP" is put on the delivery Challan and bags loaded against the respective delivery Challan is ticked properly. The Jute and HDPE/PP bags of wheat are loaded in separate vehicles and in no case both the types of bags are allowed to be loaded in one truck.
- (vii) The Inward Delivery Challan (PR02/00) for each truck at the time of lifting of wheat/ other commodities stocks from mandi from the shop of each Arhtia is

prepared by the Lifter of the CMS, which is signed by the Lifter/Purchaser and Manager of the CMS.

- (viii) The CMS concerned is responsible for quantity and quality of stocks purchased in the Mandi, upto its delivery at designated storage godown/ plinth/ FCI Depot/ rice mill etc.
- (ix) The CMS reconciles the quantity both in number of bags as well as in weight of wheat bags lifted from the mandi as per inward delivery challans and the numbers of bags and weight received at the receiving end at FCI/ Hafed designated godowns on daily basis. The CMS immediately recovers the shortages due from the Arhtias concerned.
- (x) **Recovery of shortages:**
 - a) The shortages observed at the time of receipt of stocks at the warehouse are recorded on the inward delivery challan by the Store Keeper both in number of bags and in weight as well.
 - b) Similarly, the Purchaser/Centre Incharge will also report immediately about the shortages, if any, in the direct delivery from mandi/purchase centre to the FCI Depot, to the Manager CMS and the District Office Hafed on day-to-day basis so that necessary recovery/deductions may be made immediately from the quarter concerned.
- (xi) **Payment procedure:**
 - a) The CMS maintains Arhtia-wise ledger and demands the payment from Hafed accordingly.
 - b) Payment to the Arhtias/ Farmers is made as per actual lifting and receipt of the stocks at the storage point. The District Managers send requisition of funds to the Head Office, Panchkula by 10:00 AM everyday through e-mail, which is examined and accordingly funds are transmitted by the Head Office to the CMS account directly.
 - c) The Hafed/ CMS accordingly transfers funds/payment to the concerned Arhtias/ Farmers.

Presently, the total procurement process of the commodities being procured on commercial basis is manual and real-time information/data is not available for monitoring and assessment of the procurement. Timely payment to the farmers/artias is an integral part of the whole procurement process. As per the Government's policy/instructions, all efforts should be made to ensure timely payment to the farmers within 48-72 hours of the procurement of the produce, however, there is generally a delay due to absence of real-time figures/ information regarding the actual procurement and lifting of food grains from a particular farmer/arhtia in a mandi/purchase centre.

In order to get real-time information/data about the procurement and to ensure timely payment to the farmers/artias, **HAFED invites Expression of Interest from the eligible Banks** to develop and implement an integrated e-Procurement solution for real-time data/information and processing/release of the payment to the Cooperative Marketing Societies/ Arthias/ Farmers on account of procurement of foodgrains, **on zero-cost basis to HAFED** i.e. the costs of application and its running and maintenance will be borne by the participating bank(s).

(i) Eligibility Criteria

The Bank(s) intending to bid for providing an integrated e-Procurement solution for real-time data/ information and processing/release of the payment to the Cooperative Marketing Societies/ Arthias/ Farmers on account of procurement of foodgrains, on zero-cost basis to HAFED, shall fulfil the following eligibility criteria:

- a) Should be a Banking Company in India registered under the Reserve Bank of India and the Banks included in the 2nd schedule of Reserve Bank of India (RBI) Act 1934.
- b) Should have extensive Branch network in Haryana having presence in all Districts - The Banks may provide the list of all the branches along with EOI.

- c) Should not have been debarred or blacklisted by any Central/ State Government or Governmental Agency at the time of submission of the proposal.
- d) The interested banks must have prior experience of providing similar services - Proof of transaction done in the last 5 years along with technical solution used for the same to be attached with EOI.
- e) The selected banks will have to provide the solution/ services at zero cost to the Hafed. All the costs pertaining to solution deployment/ customization/ execution/ implementation is to be borne by the selected bank.
- f) The selected bank will also provide training and other related supports required to all concerned stakeholders of Hafed, as and when required.
- g) The selected bank will have to start the operations within 5 working days of award of the job.
- h) The interested banks will depute its representative for technical presentation along with all required details before the committee of Hafed on 28.11.2022 at 3:00 PM.

Note: Appropriate documentary proof(s) with necessary details should be attached for all above requirements.

(ii) Broad Scope of Work

The scope of work will include, but not limited to, the following activities:-

- a) The bank(s) will be responsible for development and implementation of the integrated e-Procurement solution to capture/ record all the transactions as given in the background above in an online/real-time system.
- b) Development of Terminal Grain Procurement Software with required input fields to capture purchase or procurement data as prescribed by HAFED.

- c) Deployment and smooth functioning of the terminals in designated Mandis/ Purchase Centres etc..
- d) Providing transaction details on-line to HAFED.
- e) To credit the CMS/Arhtias/Farmers' accounts as per the instructions of the HAFED.
- f) Providing web based e-Portal to HAFED for processing of payment to Arhtias/ Farmers etc after following the prescribed approval process of HAFED.
- g) To impart training to procurement officials for terminal handling.
- h) Some times the commodities are also procured by Hafed from other states.
- i) Besides the solution for payment to the CMS/farmers/arhtias, the other integrated applications required to bring in more efficiency in the procurement operations are as under:-
 - Issue of gunny bags/bardana to the Arhtia
 - Recording of agency purchase
 - Recording of movement of foodgrains from mandi
 - Payment of transportation charges
 - Payment of labour charges
 - Payment of mandi taxes i.e. Market fee & RD cess.
 - Payment of commission to the member CMS etc.

(iii) Project Schedule/Time Limit:

HAFED intends to implement the proposed solution for different varieties of basmati paddy immediately and as & when the other commodities are procured by Hafed on commercial basis by Hafed.

(iv) Submission of Proposal

All interested and eligible Banks are hereby invited to submit the documents, as under:

- a) Containing information/supporting documents as indicated in the 'Eligibility Criteria'.
- b) Detailed profile of the organization with areas of in-house expertise, experience both physical and financial in Project Management activities in industrial/ infrastructure, previous work of monitoring etc. A copy of incorporation/registration certificate and PAN must be attached with the proposal.
- c) Methodology & Work Plan proposed.
- d) Should provide a list of number of branches in the State of Haryana and the locations of these branches.
- e) Should provide details of any existing or potential conflict of interest.
- f) Proof regarding successfully implementation of at least one such or similar project in a State or Central Government Organisation.
- g) A copy of this document duly signed by the authorised signatory on each page as a token of acceptance of all the terms & conditions.
- h) Non-refundable Demand Draft of Rs. 25,000/- (Rupees Twenty Five Thousand only) plus Service Tax, in favour of The Haryana State Cooperative Supply and Marketing Federation Limited payable at Panchkula/Chandigarh towards processing fees.
- i) Any/all other information/document(s) as required in support of this document and as mentioned elsewhere.

(v) Sealing and Marking of Proposal

The applicant organization shall seal the Proposal in an envelope marked on the top as “**Application for providing an integrated e-Procurement solution for real-time data/information and processing/release of the payment to the Cooperative Marketing Societies/Arthias/Farmers on account of procurement of foodgrains on commercial basis**” and addressed so as to reach the following address:

The Managing Director,
The Haryana State Co-operative Supply and
Marketing Federation Limited (HAFED),

Sector-5, Panchkula (Haryana) – 134109
Phone No: 0172-2590520-26

(vi) Other requirements

- a) The proposal may be submitted by Registered post/Speed post/ Courier/ By hand delivery at the above mentioned address. Telex, cable, email or facsimile proposals will not be accepted under any circumstances.
- b) **The last date and time for the receipt of the proposal is 28.11.2022 by 3.00 PM.**
- c) The application received after the last date and time will not be considered in any circumstances.

(vii) Evaluation of Bids

- a) The EOI shall be opened after the scheduled presentations on **28.11.2022 at 3:00 PM** at Hafed Corporate Office, Panchkula.
- b) The representatives of the interested bidders may be present during presentations/ opening of EOI.

(viii) General Terms and condition of work

- a) Prior to the commencement of the contract, the applicant organization is required to sign an agreement on non-disclosure, confidentiality and IPR to which access is provided to the Bank's resources.
- b) No charges shall be incurred by HAFED other than those specifically specified herein, if any and the Bank(s) shall be responsible for insurance and any other statutory requirements of the personnel deputed for carrying out the activities to accomplish the objective and the scope of work.
- c) No subjective condition will be accepted in the bid.
- d) On the basis of evaluation of proposal(s) submitted by the Bank(s), the competent authority of HAFED will assign the work to the selected Bank(s) only as per the suitability of their proposal to HAFED. If the

competent authority deems fit, the work may also be divided and allotted to more than one Bank. The decision taken by such Authority of HAFED will be final and binding on the participating Bank(s).

- e) The competent authority of HAFED shall be the only authority to accept and/or reject any of the proposal(s) and no further queries will be entertained.

(ix) Amendment in the terms & conditions

At any time, prior to the deadline for submission of applications, HAFED either on its own or on request of any participating Bank may amend this document, which will be informed to all by way of publication on the HAFED'S website.

(x) Processing fee

- a) The applicants shall pay a non-refundable amount of Rs. 25,000/- (Rupees Twenty Five Thousand only) plus applicable service tax etc. as processing fee. This amount shall be paid through a demand draft drawn on any scheduled bank in favour of the Haryana State Cooperative Supply and Marketing Federation Limited payable at Panchkula/ Chandigarh and shall be enclosed with the application at the time of submission, failing which the application shall be rejected.
- b) The applicant shall bear all costs associated with the preparation and submission of its Application. HAFED will in no case be responsible or liable for those costs, regardless of the conduct or outcome.

(xi) Right to Accept/ Reject any or all Applications

HAFED reserves the right to accept and / or reject any or all proposals/applications and to annul the qualification process at any time without any liability or any obligation for such acceptance, rejection or annulment, without assigning any reasons.

(xii) Court Jurisdiction

The disputes, if any, arising between the Bank(s) and HAFED shall be resolved amicably, failing which it shall be referred to an Arbitrator appointed by the Managing Director, HAFED, as per the relevant

provisions under Arbitration and Conciliation Act, 1996 subject to the exclusive jurisdiction of courts at Chandigarh/Panchkula.

(xiii) Clarification

For any further clarification please contact – the Addl.GM (Systems) , HAFED, Sector-5, Panchkula (Haryana). Contact No: 0172-2590520-26.

(xiv) Number of Proposals

No bidder or its Associate shall submit more than one proposal for the engagement.

(xv) Cost of Proposals

The applicant/bidder shall be responsible for all of the costs associated with the preparation of their proposals and their participation in the bid process including subsequent negotiations/ visits to HAFED Office, Project Site etc. HAFED will not be responsible or in any way liable for such costs, regardless of the conduct or outcome of the Selection Process.

(xvi) Commencement of Assignment

The selected Bank(s) shall commence the services/assignment within five working days from the date of award of the job/ signing of the Agreement.

(xvii) Indemnity

The Bank(s) shall, subject to the provisions of the Agreement, indemnify HAFED for any direct loss or damage that is caused due to any deficiency in services.

(xviii) Drop Dead Fee

The Bank(s) shall, subject to the provisions of the Agreement, indemnify HAFED for any direct loss or damage that is caused due to any deficiency in services.

(xix) Language of Application

The language of the Application as well as the supporting documents shall be in English / Hindi.