



**THE HARYANA STATE COOPERATIVE SUPPLY  
AND MARKETING FEDERATION LIMITED**

**CORPORATE OFFICE, SECTOR 5, PANCHKULA HARYANA (INDIA)**

**TEL: 2590520-24, FAX: 2590711 E.Mail: hafed@hry.nic.in**

**Web-site: www.hafed.gov.in**



**Short Term e-tender / e-auction notice for Sale of approx. 1,000 MTs  
Kachchi Ghani Mustard Seed Oil (Loose) of HAFED.**

HAFED intends to sell approx. 1,000 MTs Kachchi Ghani Mustard Seed Oil (Loose) of HAFED available at different Oil Mills/ Locations as detailed in the tender documents, which are available on the e-tendering portal of Govt. of Haryana (<https://etenders.hry.nic.in>) and Hafed Website [www.hafed.gov.in](http://www.hafed.gov.in). For this purpose, HAFED invites e-tenders on the above mentioned e-tendering portal. In addition, the e-auctions are also invited through the other e-Auction Portals i.e. M/s Star Agribazaar Technology Limited Noida ([www.agribazaar.com](http://www.agribazaar.com)), M/s NCDEX – NeML Markets Ltd., New Delhi (<https://market.neml.in>) and M/s MSTC, Panchkula (<https://www.mstcecommerce.com>). The Technical & Financial bids on the above e-tendering portal will be opened on **18.12.2020** at Hafed Corporate Office, Sector-5, Panchkula (Haryana) in the presence of the bidders, who wish to be present. The financial bids of only the technically qualified bidders will be opened on the e-tendering portal whereas on the e-Auction portals, only the registered parties with these portals, can participate in the e-auctions. HAFED reserves the right to accept/reject any/all the tenders or increase/ decrease the tendered quantity without assigning any reason whatsoever.

**MANAGING DIRECTOR,  
HAFED, PANCHKULA**

## Detailed Notice Inviting Short Term e-Tender

HAFED intends to sell approx. 1,000 MTs Kachchi Ghani Mustard Seed Oil (Loose) of HAFED available at different Oil Mills/ Locations as detailed in the tender documents, which are available on the e-tendering portal of Govt. of Haryana (<https://etenders.hry.nic.in>) and Hafed Website [www.hafed.gov.in](http://www.hafed.gov.in). For this purpose, HAFED invites e-tenders on the above mentioned e-tendering portal. In addition, the e-auctions are also invited through the other e-Auction Portals i.e. M/s Star Agribazaar Technology Limited Noida ([www.agribazaar.com](http://www.agribazaar.com)), M/s NCDEX – NeML Markets Ltd., New Delhi (<https://market.neml.in>) and M/s MSTC, Panchkula (<https://www.mstcecommerce.com>). The Technical & Financial bids on the above e-tendering portal will be opened on **18.12.2020** at Hafed Corporate Office, Sector-5, Panchkula (Haryana) in the presence of the bidders, who wish to be present. The financial bids of only the technically qualified bidders will be opened on the e-tendering portal whereas on the e-Auction portals, only the registered parties with these portals, can participate in the e-auctions. HAFED reserves the right to accept/reject any/all the tenders or increase/ decrease the tendered quantity without assigning any reason whatsoever.

- 1. The payment for Tender Document Fee and Processing Fee shall be made by the bidders online directly through Debit Cards & Internet Banking Accounts and the payment for EMD can be made online directly through RTGS/NEFT or OTC Please refer to 'Online Payment Guideline' available at the Single e-Procurement portal of GoH (Govt. of Haryana) and also mentioned under the Tender Document.**
- 2. Intending bidders will be mandatorily required to online sign-up (create user account) on the website <https://etenders.hry.nic.in> to be eligible to participate in the e-Tender. He/ She will be required to make online payment of required EMD in due course of time. The intended parties fails to pay EMD fee under the stipulated time frame shall not be allowed to submit his/her bids for the respective event/Tenders.**
- 3. The interested bidders must remit the funds at least T+1 working day (Transaction + One Day) in advance as given under Key Dates and make payment via RTGS/NEFT or OTC to the beneficiary account number specified under the online generated challan. The intended bidder/agency thereafter will be able to successfully verify their payment online, and submit their bids on or before the expiry date & time of the respective events/Tenders at <https://etenders.hry.nic.in>**
- 4. The interested bidders shall have to pay mandatorily Processing Fee (under document fee – Non refundable) of Rs.1000/- (Rupee One Thousand Only) online by using the service of secure electronic gateway. The secure electronic payments gateway is an online interface between bidders & online payment authorization networks. The Payment for document fee (Rs.500/-) and Processing Fee (Rs.1000/-) can be made by eligible bidders online directly through Debit Cards & Internet Banking. The interested bidders must remit the funds at least T+1 working day (Transaction + One Day) in advance before the expiry date & time of the respective events. And make payment via RTGS/NEFT to the beneficiary account number specified under the online generated challan.**

The Bidders can submit their tender documents (Online) as per the dates mentioned in the key dates:

**Key Dates**

| S.N. | Party Stage   | Date & Time   |
|------|---|---|
| 1    | (i) Downloading of Tender Document/Online Bid Preparation.<br>(ii) Online directly transfer of funds of <b>Rs.1500/-</b> through online directly through Debit Cards & Internet Banking Accounts<br>(Tender document fee Rs.500/-, Processing Fee Rs.1,000/-) and required <b>EMD</b> | <b>15.12.2020 from 12:30 hrs to 17.12.2020 upto 14:00 hrs</b> |
| 2    | Submission of online Bid  | <b>15.12.2020 from 12:31 hrs to 18.12.2020 upto 11:00 hrs</b> |
| 3    | Opening of Technical Bid  | <b>18.12.2020 at 13:30 hrs</b>                                |
| 4    | Opening of Financial Bid  | <b>18.12.2020 at 14:30 hrs</b>                                |

- 1) The bidders have to complete 'Application/Bid Preparation & Submission' stage on scheduled time as mentioned above. If any bidder failed to complete his/her aforesaid stage in the stipulated online time schedule for this stage, his/her Application/bid status will be considered as 'Applications/bids not submitted'.
- 2) Bidder must confirm & check his/her Application/bid status after completion of his/her all activities for e-bidding.
- 3) Bidder can rework on his/her bids even after completion of 'Application/Bid Preparation & submission stage' (Application/Bidder Stage), subject to the condition that the rework must take place during the stipulated time frame of the Applicant/Bidder Stage.

**INSTRUCTIONS TO BIDDER ON ELECTRONIC TENDERING SYSTEM**

**These conditions will over-rule the conditions stated in the tender documents, wherever relevant and applicable.**

**1. Registration of bidders on e-Procurement Portal:**

All the bidders intending to participate in the tenders process online are required to get registered on the centralized e-Procurement Portal i.e. **<https://etenders.hry.nic.in>** Please visit the website for more details.

**2. Obtaining a Digital Certificate:**

**2.1** The Bids submitted online should be encrypted and signed electronically with a Digital Certificate to establish the identity of the bidder bidding online. These Digital certificates are issued by an Approved Certifying Authority, by the Controller of Certifying Authorities, Government of India.

**2.2** A Digital Certificate is issued upon receipt of mandatory identity (i.e. Applicant's PAN Card) and Address proofs and verification form duly attested by the Bank Manager / Post Master / Gazetted Officer. Only upon the receipt of the required documents, a digital certificate can be issued. For more details please visit the website – **<https://etenders.hry.nic.in>**

**2.3** The bidders may obtain Class-II or III digital signature certificate from any Certifying Authority or Sub-certifying Authority authorized by the Controller of Certifying

Authorities or may obtain information and application format and documents required for the issue of digital certificate from.

- 2.4 The bidder must ensure that he/she comply by the online available important guidelines at the portal **<https://etenders.hry.nic.in>** for Digital Signature Certificate (DSC) including the e-Token carrying DSCs.
- 2.5 Bid for a particular tender must be submitted online using the digital certificate (Encryption & Signing), which is used to encrypt and sign the data during the stage of bid preparation. In case, during the process of a particular tender, the user loses his digital certificate (due to virus attack, hardware problem, operating system or any other problem) he will not be able to submit the bid online. Hence, the users are advised **to keep a backup of the certificate** and also keep the copies at safe place under proper security (for its use in case of emergencies).
- 2.6 In case of online tendering, if the digital certificate issued to the authorized user of a firm is used for signing and submitting a bid, it will be considered equivalent to a no-objection certificate/power of attorney /lawful authorization to that User. The firm has to authorize a specific individual through an authorization certificate signed by all partners to use the digital certificate as per Indian Information Technology Act 2000. Unless the certificates are revoked, it will be assumed to represent adequate authority of the user to bid on behalf of the firm in the department tenders as per Information Technology Act 2000. The digital signature of this authorized user will be binding on the firm.
- 2.7 In case of any change in the authorization, it shall be the responsibility of management / partners of the firm to inform the certifying authority about the change and to obtain the digital signatures of the new person / user on behalf of the firm / company. The procedure for application of a digital certificate however will remain the same for the new user.
- 2.8 The same procedure holds true for the authorized users in a private/Public limited company. In this case, the authorization certificate will have to be signed by the directors of the company.
3. **Pre-requisites for online bidding:**  
In order to operate on the electronic tender management system, a user's machine is required to be set up. A help file on system setup/Pre-requisite can be obtained from NIC or downloaded from the home page of the website - **<https://etenders.hry.nic.in>** The link for downloading required java applet & DC setup are also available on the Home page of the e-tendering Portal.
4. **Online Viewing of Detailed Notice Inviting Tenders:**  
The bidders can view the detailed N.I.T and the time schedule (Key Dates) for all the tenders floated through the single portal e-Procurement system on the Home Page at **<https://etenders.hry.nic.in>**
5. **Download of Tender Documents:**  
The tender documents can be downloaded free of cost from the Govt. e-Procurement portal **<https://etenders.hry.nic.in>** & Hafed's website.
6. **Key Dates:**  
The bidders are strictly advised to follow dates and times as indicated in the online Notice Inviting Tenders. The date and time shall be binding on all bidders. All online activities are time tracked and the system enforces time locks that ensure that no activity or transaction can take place outside the start and end dates and the time of the stage as defined in the online Notice Inviting Tenders.
7. **Online Payment of Tender Document Fee, Processing fee & EMD fees & Bid Preparation & Submission (Technical & Commercial/Price Bid):**
- 7.1 **Online Payment of Tender Document Fee + Processing fee:** The online payment

for Tender document fee, Processing Fee & EMD can be done using the secure electronic payment gateway. The Payment for Tender Document Fee and Processing Fee shall be made by bidders/Vendors online directly through Debit Cards & Internet Banking Accounts and the Payment for EMD shall be made online directly through RTGS / NEFT & OTC.

The secure electronic payments gateway is an online interface between contractors and Debit card / online payment authorization networks.

## **7.2 PREPARATION & SUBMISSION OF online APPLICATIONS/BIDS:**

- (i) Detailed Tender documents may be downloaded from e-Procurement website **<https://etenders.hry.nic.in>** and tender mandatorily be submitted online following the instruction appearing on the screen.
- (ii) Scan copy of Document to be submitted / uploaded for Technical bid under online Technical Envelope. The required documents (refer to DNIT) shall be prepared and scanned in different file formats (in PDF/JPEG/MS WORD format such that file size is not exceed more than 10 MB) and uploaded during the on-line submission of Technical Envelope.
- (iii) **FINANCIAL Bid shall be submitted mandatorily online under Commercial Envelope and original not to be submitted manually**

## **8. ASSISTANCE TO THE BIDDERS**

|  |
|--|
| <p>For queries on Tenders Haryana Portal, Kindly Contact</p> <p>Note: Bidders are requested to kindly mention the URL of the portal and Tender ID in the subject while emailing any issue along with the contact detail. For any issue/clarification relating to the Tender (s) published kindly contact the respective tender Inviting Authority.</p> <p><a href="tel:0120-4200462">Tel:-0120-4200462,0120-4001002</a><br/>Mobile:88262-46593<br/>Email:-support.etender@nic.in</p> <p>For any technical related queries please call at 24x7 Help Desk number<br/>0120-4001002,0120-4200462,0120-4001005,120-6277787</p> <p>For support related to Haryana Tenders in addition to help desk you may also contact on email ID <a href="mailto:eproc.nichry@yahoo.com">eproc.nichry@yahoo.com</a>, Tel:0172-2700275</p> |
|--|

### **Timing:**

Technical support assistance will be available over telephone Monday to Friday (9:00am to 5:30pm) (Helpdesk Support in team shall not be contracted for online bidding on behalf of the contractors)

**Note:** Contact e-Procurement helpdesk on or before prior to 4 hours of the scheduled closing date and time of respective e-tendering event. Also, for queries related to e-payment of EMD kindly contact the helpdesk at least two days prior to closing date and time of the respective event.

Intended bidders mandatorily required to register their queries if there is any pertaining to the online bidding and the single e-Procurement portal at email address:-

**<https://etenders.hry.nic.in>**

**NOTE:-**

- (A) Bidders participating in online tenders shall check the validity of his/her Digital Signature Certificate before participating in the online Tenders at the portal <https://etenders.hry.nic.in>**
- (B) For help manual please refer to the 'Home Page' of the e-Procurement website at <https://etenders.hry.nic.in>, and click on the available link 'How to...?' to download the file.**

## **(Online Payment Guidelines)**

### **Guideline for Online Payments at e-Procurement Portal of Government of Haryana.**

Post registration, bidder shall proceed for bidding by using both his digital certificates (one each for encryption and signing) & Password. Bidder shall proceed to select the event/Tenders he is interested in. On the respective Department's page in the e-Procurement portal, the Bidder would have following options to make payment for tender document fee + Processing fee & EMD:

- A. Debit Card
- B. Net Banking
- C. RTGS/NEFT or Over The Counter (OTC)

#### **Operative Procedures for Bidder Payments**

##### **A) Debit Card**

**The procedure for paying through Debit Card will be as follows:**

- (i) Bidder selects Debit Card option in e-Procurement portal.
- (ii) The e-Procurement portal displays the amount and the card charges to be paid by bidder. The portal also displays the total amount to be paid by the bidder.
- (iii) Bidder clicks on "Continue" button.
- (iv) The e-Procurement portal takes the bidder to Debit Card payment gateway screen.
- (v) Bidder enters card credentials and confirms payment
- (vi) The gateway verifies the credentials and confirms with "successful" or "failure" message, which is confirmed back to e-Procurement portal.
- (vii) The page is automatically routed back to e-Procurement portal
- (viii) The status of the payment is displayed as "successful" in e-Procurement portal.
- (ix) In case of successful payment, a success message along with unique transaction ID is passed on to e-Procurement system. The e-tendering portal shall store the unique transaction number in its database along with the date and timestamp
- (x) The e-Procurement portal allows Bidder to process another payment attempt in case payments are not successful for previous attempt.

##### **B) Net Banking**

**The procedure for paying through Net Banking will be as follows:**

- (i) Bidder selects Net Banking option in e-Procurement portal.
- (ii) The e-Procurement portal displays the amount to be paid by bidder.
- (iii) Bidder clicks on "Continue" button
- (iv) The e-Procurement portal takes the bidder to Net Banking payment gateway screen displaying list of Banks
- (v) Bidder chooses his / her Bank
- (vi) The Net Banking gateway redirects Bidder to the Net Banking page of the selected Bank
- (vii) Bidder enters his account credentials and confirms payment
- (viii) The Bank verifies the credentials and confirms with "successful" or "failure" message to the Net Banking gateway which is confirmed back to e-Procurement portal.

- (ix) The page is automatically routed back to e-Procurement portal
- (x) The status of the payment is displayed as “successful” in e-Procurement portal.
- (xi) In case of successful payment, a success message along with unique transaction ID is passed on to e-Procurement system. The e-Procurement portal shall store the unique transaction number in its database alongwith the date and timestamp.
- (xii) The e-Procurement portal allows Bidder to process another payment attempt in case payments are not successful for previous attempt.

### **C) RTGS/ NEFT**

This solution shall also allow the bidder to make the EMD payment via RTGS/NEFT this shall add to the convenience of those bidders who are not conversant to use net banking option to make the transaction.

Using this module, bidder would be able to pay from their existing bank account through RTGS/NEFT. This would offer a wide reach for more than 1,10,000 bank branches and would enable the bidder to make the payment from almost any bank branch across India.

1. To choose the payment of EMD, the bidder clicks on RTGS/NEFT payment option.
2. Upon doing so, the e-Procurement portal will redirect the bidder to a page where it will generate a Challan.
3. This Challan shall include the beneficiary (virtual) account number and other details like beneficiary IFSC code each.

### **RTGS / NEFT Payment Procedure**

The bidder shall be required to take a print of the challan and make the RTGS / NEFT on the basis of the virtual account number period on the challan. This provision will ensure that number confidential details regarding the bidder or tender are disclosed to the bank while remitting the RTGS/NEFT.

The bidder would remit the fund at least one day in advance to the last day and make the payment via RTGS/NEFT to the beneficiary account number as mention in the challan. SBI Bank shall receive this amount and credit the payment gateway service provider intermediary Department/PSUs Escrow Security Deposit account post validating the first part of the beneficiary account number, i.e., the client code only, In case of validation of client code is not successful, the bank shall return the fund and not credit the Tech process intermediary Department/PSUs Escrow Security Deposit A/c.

### **D) Over the Counter (OTC)**

This solution shall allow the bidder having account with SBI bank, to make the payment from any CMS enables Branch of SBI Bank in India. Bidders can make the payment via cash (if amount is <=[49,999), Demand Draft or SBI Bank Cheque.

The procedure for paying through OTC mode is as follows:

- (i) Bidder selects over the counter remittance option in e-Procurement portal.
- (ii) The e-Procurement portal displays the amount to be paid. The bidder chooses the bank account number for refund of the amount.
- (iii) Bidder clicks on "Continue" Button.
- (iv) The e-Procurement portal displays the details of payment. The Bidders click on "Print\_Challan" and print the OTC Challan.
- (v) Bidder submits the OTC Challan at the counter of any designated bank of SBI Bank with Cash/Demand Draft/SBI Bank Cheque (Payment in Cash is allowed upto Rs. 49,999/-).
- (vi) SBI bank verifies the URL (format to be discussed and decided) and amount with e-Procurement portal prior to accepting the payment.
- (vii) On successful verification from e-Procurement portal, SBI bank accepts the payment. In case of failure, SBI bank shall return back the OTC challan and payment to the bidder.
- (viii) SBI bank commits the payment transaction (in case of successful verification from e-Procurement portal) and sends the Bank Transaction number (I-Sure Reference Number) online against the URN and Amount.
- (ix) SBI bank will generate receipt for the payment transaction and issues the same to the bidder.
- (x) The e-Procurement system update the bank transaction number against the URN and Amount based on the details sent by SBI bank online prior to generation of the receipt.
- (xi) The status of the payment will be displayed as "verification successful" in e- Procurement Portal, when the bidder clicks on the verification option in the portal.
- (xii) Bidder would be required to upload the scan copy of receipt as received from SBI Bank as part of proof in next tender portal before submitting the tender.



**E - Tender document and Terms and Conditions for Sale of approx. 1,000 MTs Kachchi Ghani Mustard Seed Oil (Loose) of HAFED available at following Oil Mills:**

| <b>S. No.</b> | <b>Name and address of the Oil Mills where Kachchi Ghani Mustard Oil - loose will be available (M/s)</b> | <b>Approx. quantity of Kachchi Ghani Mustard Seed Oil – loose (in MTs)</b> |
|---------------|--|--|
| 1             | Shri Bala Ji Oil Mill,<br>opposite Radha Swami Satsang Ashram,<br>Kanina Road, Charkhi Dadri (Haryana)   | <b>200</b>   |
| 2             | Jai Radha Swami Oil Mill,<br>Bhiwani Road, Kharak Kalan, Distt Bhiwani<br>(Haryana)                      | <b>100</b>   |
| 3             | Himgiri Industries,<br>170 HSIIDC Kutana, Rohtak (Haryana)   | <b>50</b>  |
| 4             | Shakti Industries,<br>Jagera Road, Ahmedgarh (Punjab)  | <b>200</b>   |
| 5             | Laximi Oil and Ginning Factory,<br>Kanina Road, Charkhi Dadri (Haryana)                                  | <b>50</b>  |
| 6             | Energy Aahar Pvt. Ltd.,<br>Village-Jassia, District-Rohtak (Haryana)                                     | <b>100</b>   |
| 7             | Shree Mahavir Oil & Gen. Mills,<br>Near Shiv Chowk, Surangarh Road,<br>Sri-Ganganagar (Rajasthan)        | <b>100</b>   |
| 8             | Hafed Oil Mill,<br>Konsiwas Road, Rewari (Haryana)   | <b>100</b>   |
| 9             | Hafed Oil Mill,<br>Nizampur Road, Narnaul (Haryana)  | <b>100</b>   |
|               | <b>Total</b>   | <b>1,000</b>   |

**TERMS & CONDITIONS:-**

**1. INVITATION FOR BIDS**

Haryana State Cooperative Supply & Marketing Federation Limited (HAFED) invites bids from interested Buyers of **Kachchi Ghani Mustard Seed Oil (loose)**, through Online e-tendering portal <https://etenders.hry.nic.in> as per

the terms and conditions prescribed hereunder.

**2. ITEMS, QUANTITY AND QUALITY**

- Approx. 1,000 MT Kachchi Ghani Mustard Oil (loose) is offered on “**AS IS WHERE IS BASIS**” at the above mentioned 9 Oil Mills. The e-tender will be opened on **18.12.2020** at Hafed Corporate Office, Sector-5, Panchkula.
- The specifications of Mustard Seed Oil is given at **Annexure-I**.

**3. PRICE TO BE QUOTED :**

Price is to be quoted for the above mentioned quantity and specifications of Kachchi Ghani Mustard Oil (loose) on ‘**AS IS WHERE IS BASIS**’, ex-respective Oil Mills. The evaluation of technical and financial bids received shall be made on the basis of the highest price quoted by the bidder. Price quotation should be in **Rs. per Quintal**. The **GST/TCS** will be charged extra from the bBuyer(s) and will be over and above the price quoted. In case, any change in the rate of GST/TCS, the same will be applicable on the date of invoice. Other taxes, Levies, Cess, etc. if any, will be charged extra from the buyer(s) as applicable as per actual.

**4. VALIDITY OF BID:**

The Bids of all Bidders must remain valid for a period of **05 working days** from the date of opening of tender.

**5. PRE-REQUISITES FOR BIDDING:**

Bidder referred to in this notice is any real individual or legal entity who wishes to buy Kachchi Ghani Mustard Seed Oil (loose). All bidders are required to get registered on e-tendering portal & obtain Digital Signature from NIC office. Only technically qualified bidders would be eligible for purchase of Kachchi Ghani Mustard Seed Oil (loose). For any clarification regarding quantity, quality of Oils, locations of the Oil Mills or any other query, bidders may contact GM, Hafed Oil Mill, Rewari **M.9354224155** & GM, Hafed Oil Mill, Narnaul **M.9354224145**.

**6. SAMPLING AND INSPECTION OF OILS:**

The Kachchi Ghani Mustard Seed Oil stocks are stored at the above

mentioned 9 Oil Mills. In case the buyers/bidders are keen to verify the quality before participating, they may inspect the offered Oil stocks in the above mentioned 9 Oil Mills. For any clarification, they may contact GM, Hafed Oil Mill, Rewari **M.9354224155** email: [omhfdwr@gmail.com](mailto:omhfdwr@gmail.com) or GM, Hafed Oil Mill, Narnaul **M.9354224145**. email: [omhfdnrl@gmail.com](mailto:omhfdnrl@gmail.com).

**7. EARNEST MONEY DEPOSIT (EMD):**

Each bidder(s) will have to deposit EMD of **Rs.10,00,000/- (Rs. Ten Lac only)**. The EMD/Security already lying with HAFED in any account will not be adjusted in this e-tender.

**8. SECURITY DEPOSIT (SD):**

- a) The Successful bidder(s) shall deposit **5% Security (including EMD) for the offered quantity within 2 Bank working days** from the date of sale confirmation by HAFED in the Bank / details etc. given in this tender.
- b) In case, non deposit of 5% security deposit (including EMD) within stipulated time, the allotment shall be cancelled and Earnest Money would be forfeited.
- c) In case, non deposit of full amount of the Sale value and applicable GST/TCS with HAFED within **05 Bank working days** from the date of sale confirmation, the EMD and Security of the successful bidder(s) would be forfeited.
- d) For lifting of Oils, no extension shall be granted beyond maximum period of **15 days** from the date of Sale Confirmation and the deals shall be treated as cancelled and the EMD and Security would be forfeited without any notice.

**9. ONLINE SUBMISSION OF BIDS:**

- a. **Date and Time of e-tender:** Refer to the **Dates and Time** given under Key Dates as mentioned above.
- b. Bidders should quote **both Price and Oil Quantity** intended to purchase in the financial bid.

- c. Bidders have to bid for minimum **50 MT Kachchi Ghani Mustard Oil (Loose)**.
- d. The Bidders are required to quote price in **Indian Rupees per Quintal** for the offered quantity.
- e. The incremental tick size shall be **Rs.1.00 per qtl**.
- f. The highest valid bid(s) shall be declared as the H-1 bidder(s) by HAFED for the e-tender. HAFED has sole discretion of declaring the H-1 bidder(s) as winner(s) or rejecting the H-1 bid(s). Declaration of H-1 price/rate will be done for the Oils at respective Oil Mills as mentioned above. The negotiations if any, will be held as per Haryana Govt. instructions. All the bidders are requested to be present at the time of opening of tender for negotiations if any.
- g. The sale of Kachchi Ghani Mustard Oil (loose) would be on price and quantity basis.
- h. HAFED reserve the right to accept/reject any/all bid(s) received in the e-tender without assigning any reason whatsoever.
- i. The bidders participating in the e-tendering process should participate diligently and submit bids in a fair manner. The bidders should not conduct any act or submit bids which are detrimental to the bidding process and likely to cause disruption or disturb the market equilibrium. In case of any act or omission on the part of any bidders, including participation and entering bids in the e-tendering process, is likely to cause disruption, effect market equilibrium or result in malpractice or manipulation of the bidding process. HAFED may at its sole and absolute discretion, in the best interest of the entire e-tendering process and other participants at large, with or without giving notice to any such bidder(s) and/or without assigning any reasons whatsoever, may debar/disqualify any bidder or restrict participation of such bidder in the e-tendering process. The decision of HAFED in this regard shall be final and binding on all the bidders. Such non-serious bidders may further be debarred or blacklisted from participating in future e-tendering process.
- j. EMD/Security of buyer(s) will be released after completion of lifting process of Kachchi Ghani Mustard Oil (loose) and confirmation of lifting from the

concerned Oil Mills/HAFED.

**10. INTIMATION TO THE SUCCESSFUL BIDDER:**

The bids of the highest bidder(s) in online e-tendering process may be declared as the Successful bidder(s) by HAFED. The confirmation to the successful bidder(s) will be sent by HAFED through e-mail or other means of communications.

**11. INTERNET CONNECTIVITY:**

HAFED and Govt. e-tendering portal shall not be responsible for any failure of Power, Network Server, Bandwidth problems, Hosting Server, Internet Connectivity, ISP or otherwise or the slowness to access Platform.

**12. DOCUMENTS CONSISTITUTING CONTRACT:**

The invitation of Bids, the terms and conditions of the e-tender, Bid of the Successful bidder, Letter / Email confirmation / Acceptance issued by the HAFED to the Successful bidder(s)/Buyer(s) along with any amendment through email ID of the Buyers.

**13. PAYMENT AND LIFTING OF THE OIL STOCK:**

- The successful bidder shall lift the entire stock within **15 working days from the date of sale confirmation.**
- No extension shall be granted beyond maximum period of **15 days** from the date of Sale Confirmation and the bargain shall be treated as cancelled and the EMD/Security would be forfeited without any notice.
- The **delivery** of Oils will be made after receipt of full payment by electronic remittance system within **5 (Five) Bank working days** from the date of sale confirmation in response to the e-tender. However, in case the payment is not made within **5 bank working days** as mentioned above, due to certain unavoidable circumstances beyond control, then further extension of **5 days** shall be granted on specific request from the Buyer(s) to HAFED in writing but

**interest at the rate of 12%** shall be payable from the date of extension. No extension shall be granted beyond maximum period of **10 days** from the date of Sale Confirmation and even after the Buyer(s) fails to deposit full amount of deals within above extended period, the bargain shall be treated as cancelled and the EMD/ Security shall stand forfeited without any notice.

- Delivery of the stocks would be made in presence of representative of HAFED/above mentioned Oil Mills within the normal working hours. Any shortage/variation in weight at a later stage/in party's storage premises shall not be considered. The contracted quantity will be delivered as per Delivery Order subject to availability of Oil stock in the above mentioned Oil Mills.
- In cases where delivery falls short of the quantity paid for, on account of less Oils available with HAFED, the costs to that extent will be refunded to buyer(s) by HAFED. No interest shall be paid by HAFED.

#### **14. PENALTY:**

- In a situation where the Buyer(s) makes full payment of the settled bargain within 05 bank working days but does not lift the stocks within the 15 working days, in that case, the **penalty @ 1% per week or part thereof subject to maximum 2% shall be charged after delivery free period of 15 working days.**
- In case the Buyer(s) fails to lift the confirmed quantity with penalty as mentioned above, the bargain shall be treated as cancelled and HAFED has the right to sale such quantity of Oils on the risk & cost and responsibility of the Buyer(s).
- HAFED shall not be responsible or liable for any storage charges, damages, loss on account of deterioration of quality, shortage due to driage, theft, fire or any natural calamity, etc. or any other consequences thereupon.
- The successful bidders shall have to deposit the BID VALUE + GST + TCS (if applicable), storage charges, interest etc in the below noted bank / account number:

|              |                                      |
|--------------|--------------------------------------|
| <b>Name:</b> | <b>The Haryana State Cooperative</b> |
|--------------|--------------------------------------|

|                     |   |
|---------------------|---|
|                     | <b>Supply and Marketing Federation Ltd.</b> |
| <b>Name of Bank</b> | <b>HDFC, Sector-35-B, Chandigarh</b>        |
| <b>Account No.:</b> | <b>00350310000229</b>                       |
| <b>IFSC Code:</b>   | <b>HDFC0000035</b>                          |

- The amount deposited by the Buyer would determine the quantity which can be lifted by the Buyer. However the minimum lot size for which the delivery order (DO) will be issued for **50 MT or the available stock of** Kachchi Ghani Mustard Oil (loose) whichever is less.
- Sale is on ex- above mentioned Oil Mills and **“AS IS WHERE IS BASIS”**, The specifications of Kachchi Ghani Mustard Oil given in **Annexure-I** are indicative only. All the Buyers are suggested to check the quality of Oil at their own before participating in the tender. Buyer may visit the above mentioned Oil Mills and make assessment of the quality. Hafed shall not be responsible for any quality claim. No complaint of any nature regarding quality, weight etc. would be entertained after sale confirmation/delivery since the sale is on “As is where is basis”. Parties desirous of inspecting the stocks may do so before participation in e-tender.
- All expenses such as labor charges, loading charges, Weighment charges, Transportation, Transit Insurance etc. will be on buyer’s account.
- The HFEED responsibility shall cease once the Oils leave the above mentioned Oil Mills premises and no claim of quality, quantity and or any other nature, from the Buyer will be entertained thereafter.
- The Buyer shall make payment for the purchased stock during the Banking hours.
- The Seller (HAFED) shall issue the Performa invoice at the time of lifting of goods before cargo leaves the Oil Mills.

**15. ISSUANCE OF DELIVERY ORDER:**

HAFED will issue delivery order in favor of the successful Buyer(s) only on receipt of 100% payment of value of sale transaction inclusive of GST/TCS & applicable taxes, charges etc. in HAFED bank account from the successful

bidder(s)

**16. FORCE MAJEURE:**

In case of occurrence of any of the force majeure circumstances, namely act of God, natural calamity, fire, Govt of India Policy/restriction (excluding any stock limits), strikes or lockouts by workmen, war, military operations of any nature and blockage preventing the seller/buyer or the exchange from wholly or partially carrying out their contractual obligation, the period stipulated for the performance of the contract shall be extended in the event of the circumstances continuing for more than 15 days, either party shall have the right to refuse to fulfill contractual obligation without title to indemnification of any losses, it may thereby sustain. The party unable to carry out its contractual obligation shall immediately advise the other party of the commencement or termination of the circumstances preventing the performance of contract.”

**17. LIQUIDATING DAMAGES:**

In case buyer fails to comply with the payment and delivery condition as mentioned in the above document, the payment received by the HAFED will be forfeited without notice. The payment received by Portal against such auction will be transferred to HAFED. In case of such default bargains, Portal will be entitled for transaction charges on the actual payment received and forfeited by HAFED.

**18. ARBITRATION:**

- a. This Tender document shall constitute the legal relation between the parties hereto shall be determined and governed according to the laws of Republic of India and only courts Hon’ble Punjab & Haryana at High Court of Chandigarh shall have the jurisdiction in all matters arising out of/touching and/or concerning this Tender Document and parties to this Tender Document agree to irrevocably submit to the exclusive jurisdiction of those courts for purpose of any such proceeding. The aforementioned exclusive and irrevocable jurisdictions of aforesaid courts are irrespective of place of occurrence of any cause of action pertaining to any dispute between the parties.



- b.** All or any disputes arising out or touching upon or in relation to the terms of this tender document including the interpretation and validity of the terms thereof and the respective rights and obligations of the parties shall be settle amicably by mutual discussion failing which the same shall be settled through arbitration. The arbitration proceedings shall be governed by the Arbitration and Conciliation Act 1996 (as amended up to date) or any statutory amendments/modifications thereof for the time being in force r/w relevant provision of Multi State Cooperative Societies Act of 2002, The venue of the arbitration shall be at Chandigarh, India and language of arbitration shall be English.

**TECHNICAL BID:-**

Under the technical bid, following documents must be uploaded through e-tender portal <https://etenders.hry.nic.in>

| S. No. | Document to be uploaded   |
|--------|---|
| 1      | Copy of GST registration  |
| 2      | Copy of PAN card  |
| 3      | Self attested undertaking to the effect that the bidder is not blacklisted by any Central / State Govt. / Institutions or any Co-operative Agency in Central / State etc. |

**FINANCIAL BID:**

The financial bid will be quoted on **'AS IS WHERE IS BASIS'**, ex-respective Oil Mills. Price quotation will be in **Rs. per Quintal**. The **GST/TCS** will be applicable on Buyer(s) over and above the price quoted. In case, change in the rate of GST/TCS, the same will be applicable on the date of invoice. Other taxes, Levies, Cess etc. if any, will be charged extra from the buyer as applicable as per actual.

The rates in the financial bid shall be quoted as mentioned above separately in respect of each of the above Oil Mills as under :-

| <b>S. No.</b> | <b>Name and locations of the Oil Mills where Kachchi Ghani Mustard Oil – loose will be available. (M/s)</b> | <b>Offered quantity of Mustard Seed Oil for which rates are being quoted (in quintals – Minimum for 500 Quintals )</b> | <b>Offered rates excluding GST/TCS/other taxes (in Rs. per Quintal of Kachchi Ghani M. Seed Oil - Loose)</b> |
|---------------|---|--|--|
| 1             | Shri Bala Ji Oil Mill,<br>Opposite Radha Swami Satsang Ashram,<br>Kanina Road, Charkhi Dadri (Haryana)      |  |  |
| 2             | Jai Radha Swami Oil Mill,<br>Bhiwani Road, Kharak Kalan, Distt Bhiwani<br>(Haryana)                         |  |  |
| 3             | Himgiri Industries,<br>170 HSIIDC Kutana, Rohtak (Haryana)  |  |  |
| 4             | Shakti Industries,<br>Jagera Road, Ahmedgarh (Punjab)   |  |  |
| 5             | Laximi Oil and Ginning Factory,<br>Kanina Road, Charkhi Dadri (Haryana)                                     |  |  |
| 6             | Energy Aahar Pvt. Ltd.,<br>Village- Jassia, Distt. Rohtak (Haryana)   |  |  |
| 7             | Shree Mahavir Oil & Gen. Mills,<br>Near Shiv Chowk, Surangarh Road,<br>Sri-Ganganagar (Rajasthan)           |  |  |
| 8             | Hafed Oil Mill,<br>Konsiwas Road, Rewari (Haryana)  |  |  |
| 9             | Hafed Oil Mill,<br>Nizampur Road, Narnaul (Haryana)   |  |  |

**Annexure-I****Specifications of Mustard Oil  
(As per FSSAI Norms and Govt. Guidelines)**

| <b>Sr. No.</b> | <b>Parameter</b>                                      | <b>Value</b>           |
|----------------|---|------------------------|
| <b>1</b>       | <b>Moisture &amp; Insoluble Impurities %age by wt</b> | <b>0.25 Max.</b>       |
| <b>2</b>       | <b>Colour in 1/4" Cell (Y+5R)</b>                     | <b>50 Unit Max.</b>    |
| <b>3</b>       | <b>Specific Gravity (30/30C)</b>                      | <b>0.907- 0.910</b>    |
| <b>4</b>       | <b>Refractive index at 40°C</b>                       | <b>1.4646 - 1.4662</b> |
| <b>5</b>       | <b>Saponification Value</b>                           | <b>168 - 177</b>       |
| <b>6</b>       | <b>Iodine Value</b>                                   | <b>98 - 112</b>        |
| <b>7</b>       | <b>USM %Age by wt</b>                                 | <b>1.20 Max.</b>       |
| <b>8</b>       | <b>Acid value (%age by wt)</b>                        | <b>2.0 Max.</b>        |
| <b>9</b>       | <b>Beliers Test (Turbidity Temp)</b>                  | <b>23 - 27.5 C</b>     |
| <b>10</b>      | <b>Poly Bromide Test</b>                              | <b>Negative</b>        |
| <b>11</b>      | <b>Test for Hydrocyanic Acid</b>                      | <b>Negative</b>        |
| <b>12</b>      | <b>Test for Argemone Oil (TLC)</b>                    | <b>Negative</b>        |
| <b>13</b>      | <b>Test for Mineral Oil (TLC)</b>                     | <b>Negative</b>        |
| <b>14</b>      | <b>Test for Rancidity</b>                             | <b>Negative</b>        |
| <b>15</b>      | <b>Suspended and Foreign Matter</b>                   | <b>Negative</b>        |
| <b>16</b>      | <b>Taste and flavour</b>                              | <b>Characteristic</b>  |
| <b>17</b>      | <b>%age of Natural Oil (as ATC) wt %age</b>           | <b>0.20 - 0.60</b>     |
| <b>18</b>      | <b>Shelf life</b>                                     | <b>12 months</b>       |