



**THE HARYANA STATE COOPERATIVE SUPPLY
AND MARKETING FEDERATION LIMITED**
CORPORATE OFFICE, SECTOR 5, PANCHKULA HARYANA (INDIA)
TEL: 2590520-24, FAX: 2590711 E.Mail: hafed@hry.nic.in



Invitation for Expression of Interest

Expression of Interest is invited from reputed Manufacturers / Supplier companies for entering into MOU for supply of branded Bio-Fertilizers on consignment basis through Hafed network.

The document containing details of terms & conditions are available on Hafed Website www.hafed.gov.in. EOI document fee of Rs.5000/- may be deposited through Demand Draft drawn in favor of The Haryana State Cooperative Supply & Marketing Federation Limited, Panchkula or through online bank transfer. The Shortlisted applicants may be subsequently contacted for further discussion/presentation.

The interested parties may download the document and submit the EOI alongwith all the documents and proof of fee payment, within due date addressed to Managing Director, Hafed, Hafed Corporate Office, Sector-5, Panchkula or through email hafedinputs@rediffmail.com or hafed@hry.nic.in. upto 28.09.2020 at 5:00PM.

**MANAGING DIRECTOR,
HAFED, PANCHKULA**

Details of the Expression of Interest

The Haryana State Cooperative Supply and Marketing Federation Limited (HAFED) is the Haryana's largest cooperative federation serving farmers and consumers since 1966 having annual turnover of over Rs. 12,000 crore. Procurement of food grains from farmers at MSP for delivery to the federal government, warehousing, arrangement and distribution of agri-inputs, agro-processing and marketing are its core activities. Over the years HAFED has become one of the leading organizations of the Haryana State being its largest food grain procurement agency and a premier warehousing agency for scientific storage of food grains, having largest chain of Agro-processing units, major supplier of quality, hygienic and safe consumer products, cattle/animal feeds and having a largest supply-chain network upto village level for distribution of agri-inputs like fertilizers, pesticides, seeds, etc. It is now intended to introduce branded crop protection products in Hafed sales network by making MOU with reputed manufacturers/supplier companies. The technical assessment criteria for short listing of applicants in this regard will be as under:

Technical assessment criteria:

S.N.	Minimum Criteria
1	Turnover
	The annual turnover of the applicant should be minimum 25 Crore atleast in one financial year out of last 3 (three) financial years (FY 2019-20, 2018-19, FY 2017-18) for all biological inputs. In case, the balance sheet of the year 2019-20 is not finalized, then the turnover of 2018-19, 2017-18 and 2016-17 will be considered.
2	Experience of the applicant
	Number of Years' of Experience of sale of bio-fertilizers in Haryana. Applicant with experience of Less than one year will not be considered.

Technical assessment criteria:

S N	Criteria	Documents to be submitted in the Techno-Commercial Bid	Remarks
1	Turnover		
	The annual turnover of the applicant should be minimum 25 Crore atleast in one financial year out of last 3 (three) financial years (FY 2019-20, 2018-19, FY 2017-18) for all biological inputs. In case, the balance sheet of the year 2019-20 is not finalized, then the turnover of 2018-19, 2017-18 and 2016-17 will be considered.	1. Audited annual accounts along with a certificate from statutory auditor certifying the turnover of biological inputs during the said last three financial years. 2. Product wise annual sales turnover of biological inputs for the said last three financial years shall be submitted by the applicant.	The bio-fertilizers which are duly permitted by the competent authority in India for sales in agriculture use will only be considered for assessing the sales turnover.
2	Experience of the applicant		
	Applicant with Less than one year experience of sale of Bio-Fertilizers in Haryana will not be considered.	Any appropriate proof of the claim of said experience. Example: copies of sales bills of Bio-Fertilizers sold to farmers /distributors /Institutions of Haryana.	-

The short listed parties may be considered for MOU on the following terms and conditions and will be asked to submit the rates for the short listed products:

1. Rates:

The rates offered should be F.O.R. destination i.e. various CMS/PACS anywhere in Haryana and inclusive of all taxes, i.e. entry tax freight, GST, Octrol, loading, packing charges and transit insurance etc.

2. Security Amount:

The supplier will have to give a interest free refundable security amounting to Rs. 10.00 Lacs per season i.e. Kharif Season and Rabi Season through RTGS/NEFT in favour of HAFED Pesticides, Taraori no interest shall be payable on this security.

3. **Undertaking of the rates:**

The supplier will give an undertaking that the rates quoted by them are not more than the rates quoted to any of their customer/distributors/Govt. Institutions during the contract period. However, if they ever feel constrained to quote lower rates to any of their customer during the said period, they undertake to intimate the same immediately to Hafed and allow the same reduction in rates automatically to Hafed also. If they violate this undertaking and the Hafed comes to know of such a reduction on their own/through their own resources, then the Hafed shall be entitled to recover the double the difference in such rates on the entire quantity sold along with cost and damages from supplier.

4. **Stocking:**

Supplier will inform on fortnightly basis to GM Hafed Pesticides Taraori regarding stocking of material/sale/balance quantity in a prescribed Performa that will be given by the Hafed to the supplier.

5. **Payment terms:**

The payment shall be released on monthly basis of actual sale after receipt of payment/credit advice from concerned CMS/PACs/others as per accounting procedure.

6. The shelf life of Bio-fertilizers will confirm to the period approved by FCO.

7. The registration number, batch number, date of manufacturing date of expiry should be printed on the container/packing as approved by the FCO.

8. **Lifting of unsold stocks:**

The unsold stock will be lifted by the supplier from the coop. Mkg. Society/Mini Banks/Hafed/others at their own cost. For any leakage/defect the supplier will be responsible.

9. **Guarantee:**

The manufacturer/Supplier company shall stand guarantee about the stability of the emulsion / formulation. The company will also be responsible for complication arising, if any, after use of the material by the farmers supplied by them. CMS/Mini Bank/Govt. Department/Sugarfed or any other quarter about the ineffectiveness/

defect/ discrepancy, etc. of the product the company/ supplier shall be informed for taking immediate remedial measures to sought out the problem/complaint. All the complaints/problems relating to efficacy of the product supplied will rest with the company/ supplier even if the sample analysis of the product has been found satisfactory or conforming to the required specification by any Govt. approved lab.

In case the complaint is made by any person in the consumer court or before any other competent authority regarding ineffectiveness/ defect/ discrepancy of the product, the responsibility to defend the case legally or otherwise shall be of the company/ supplier/ distributor. All the expenses such as advocate fee/ court fees or any type of fine/ compensation will be by the suppliers.

General Terms:

1. The applicant will submit the said expression of Interest along with the duly authenticated copy of required documents including the list of products offered for supply through this channel along with the application fees Rs. 5000/- in the form of bank draft or through RTGS in favour of The Haryana State Cooperative Supply and Marketing Federation Limited, payable at Panchkula.
2. The Bio-fertilizers offered by the parties must be permitted/ recommended by the Agriculture Department, Haryana and covered under Fertilizer Control Order.
3. Hafed reserved the rights to decide on the number of manufacturers/supplier companies to be considered for making the MOU. The products to be considered and taken up under this sales supply channel will be sole discretion of Hafed. Hafed may or may not enter into MOU with applicant parties. Hafed does not guarantee for making MOU with the parties meeting out the minimum eligibility criteria and Hafed reserve the right to take the decision on the same.
4. The MOU to be signed with to be finalized parties will be signed for the duration of one year initially which may be extended further on annual basis with mutual consent.
5. The applicant may be called for discussion/presentation at the office of Hafed.
6. In case the applicant is not a manufacturer but is with channel Partner Company, then the manufacturer of the product will be part of the agreement through tripartite MOU.

7. Applying against EOI does not automatically give right to MOU.
8. The manufacturer/supplier company will submit an undertaking that they have not been blacklisted/de-barred by the Govt./other PSUs/any ministry/any other Govt. Agency/any other department.
9. Each page of the application and enclosed documents should be duly signed with date and seal.
10. Self attested copies of the valid manufacturing license of the product from competent authority as per FCO. If the applicant is not the manufacturing company, then they will submit the attested copy of valid manufacturing license (of the Principal Supplier) for the offered products from Competent Authority.
11. Self attested copy of PAN No. of the applicant to be attached.
12. Self attested copy of the GST Registration Number to be attached.

The interested parties may download the document and submit the EOI alongwith all the documents and proof of fee payment, within due date addressed to Managing Director, Hafed, Hafed Corporate Office, Sector-5, Panchkula on any working day or through email hafedinputs@rediffmail.com or hafed@hry.nic.in. upto 28.09.2020 at 5:00 PM.