



THE HARYANA STATE COOPERATIVE SUPPLY

AND MARKETING FEDERATION LIMITED

DISTRICT OFFICE, HAFED COMPLEX, KONSIWAS ROAD,

PHONE No. 261795 E-MAIL: - dmhfdwr@hry.nic.in



e-TENDER NOTICE

Hafed invites e-Tenders from reputed transporters for various workss for handling & transportation of Food Grain (Wheat & Rice) under Mid Day Meal Scheme & Aaganwari Centers in Rewari District for the year 2020-21 (01.4.2020 to 31.03.2021) and can be further extended for period of three months.

Sr. No	Supply	Amount (in Rs.) of Earnest Money	Total Security Amount (in Rs.)	Date, Time & Venue
1	MDM Scheme	100000	300000	03.07.2020 at 12.00Hrs. at Room No 203, Mini Secretariat, Rewari
2	Aaganwari Scheme	50000	100000	

The bidder would remit the funds at least T + 1 day (Transaction + One day) in advance to the last day and make the payment via RTGS / NEFT to the beneficiary account number as mentioned in the challan.(e-TENDER FEES-1000+TENDER FORM FEES- 500 =1500 + EMD)

District Manager,

Hafed, Rewari.

No. Hafed/DO/RWR/Acctt/.....

Dated:-

Sr .no	Terms	Yes/no
1	proof of physical availability of at least ten trucks or an agreement of availability of trucks from any truck union/company	
2	Experience of minimum of two years.	

The Parties/Bidders can submit their tender documents (Online) as per the dates mentioned in the key dates:-

Key Dates

Sr. No.	HAFED Stage	Party Stage	Start / expiry date and Time
1		(i) Downloading of Tender Document / Online Bid Preparation. (ii) Online directly transfer of funds through RTGS/NEFT or OTC (Tender document fee Rs.500/-, e-Service fee Rs.1,000/-) and required EMD (as mentioned against each item)	From 28.06.2020 (10.00 hrs) To 02.07.2020 (17.00 hrs)
2	-	Submission of online Bid	28.06.2020 (10:00 hrs) To 03.07.2020 (10:00 hrs)
3	Opening of Technical Bid	-	03.07.2020 (12.00 hrs)
4	Opening of Financial Bid	-	03.07.2020 (14.00 hrs)

Important Note:

- 1) The parties/bidders have to complete 'Application/Bid Preparation & Submission' stage on scheduled time as mentioned above. If any party/bidder failed to complete his/her aforesaid stage in the stipulated online time schedule for this stage, his/her Application/bid status will be considered as 'Applications/bids not submitted'.

- 2) Party/Bidder must confirm & check his/her Application/bid status after completion of his/her all activities for e-bidding.
- 3) Party/Bidder can rework on his/her bids even after completion of 'Application/Bid Preparation & submission stage' (Application/Bidder Stage), subject to the condition that the rework must take place during the stipulated time frame of the Applicant/Bidder Stage.

INSTRUCTIONS TO PARTY/BIDDER ON ELECTRONIC TENDERING SYSTEM

These conditions will over-rule the conditions stated in the tender documents, wherever relevant and applicable.

1. Registration of bidders on e-Procurement Portal:

All the parties/bidders intending to participate in the tenders process online are required to get registered on the centralized e - Procurement Portal i.e. <https://etenders.hry.nic.in>. Please visit the website for more details.

2. Obtaining a Digital Certificate:

- 2.1** The Bids submitted online should be encrypted and signed electronically with a Digital Certificate to establish the identity of the party/bidder bidding online. These Digital Certificates are issued by an Approved Certifying Authority, by the Controller of Certifying Authorities, Government of India.
- 2.2** A Digital Certificate is issued upon receipt of mandatory identity (i.e. Applicant's PAN Card) and Address proofs and verification form duly attested by the Bank Manager / Post Master / Gazetted Officer. Only upon the receipt of the required documents, a digital certificate can be issued. For more details please visit the website . <https://etenders.hry.nic.in>
- 2.3** The parties/bidders may obtain Class-II or III digital signature certificate from any Certifying Authority or Sub-certifying Authority authorized by the Controller of Certifying Authorities or may obtain information and application format and documents required for the issue of digital certificate from.
- 2.4** The party/bidder must ensure that he/she comply by the online available important guidelines at the portal . <https://etenders.hry.nic.in> for Digital Signature Certificate (DSC) including the e-Token carrying DSCs.
- 2.5** Bid for a particular tender must be submitted online using the digital certificate (Encryption & Signing), which is used to encrypt and sign the data during the stage of bid preparation. In case, during the process of a particular tender, the user loses his digital certificate (due to virus attack, hardware problem, operating system or any other problem) he will not be able to submit the bid online. Hence, the users are advised **to keep a backup of the certificate** and also keep the copies at safe place under proper security (for its use in case of emergencies).
- 2.6** In case of online tendering, if the digital certificate issued to the authorized user of a firm is used for signing and submitting a bid, it will be considered equivalent to a no-objection certificate/power of attorney /lawful authorization to that User. The firm has to authorize a specific individual through an authorization certificate signed by all partners to use the digital certificate as per Indian Information Technology Act 2000. Unless the certificates are revoked, it will be assumed to represent adequate authority of the user to bid on behalf of the firm in the department tenders as per Information Technology Act 2000. The digital signature of this authorized user will be binding on the firm.
- 2.7** In case of any change in the authorization, it shall be the responsibility of management / partners of the firm to inform the certifying authority about the change and to obtain the digital signatures of the new person / user on behalf of the firm / company. The procedure for application of a digital certificate however will remain the same for the new user.

- 2.8 The same procedure holds true for the authorized users in a private/Public limited company. In this case, the authorization certificate will have to be signed by the directors of the company.

3. Opening of an Electronic Payment Account:

For purchasing the tender documents online, parties/bidders are required to pay the tender documents fees online using the electronic payments gateway service shall be integrated with the system very soon till then it will be submitted manually. For online payments guidelines, please refer to the Home page of the e-tendering Portal . <https://etenders.hry.nic.in>

4. Pre-requisites for online bidding:

In order to operate on the electronic tender management system, a user's machine is required to be set up. A help file on system setup/Pre-requisite can be obtained from Nextenders (India) Pvt. Ltd. or downloaded from the home page of the website . <https://etenders.hry.nic.in> The link for downloading required java applet & DC setup are also available on the Home page of the e-tendering Portal.

5. Online Viewing of Detailed Notice Inviting Tenders:

The bidders can view the detailed N.I.T and the time schedule (Key Dates) for all the tenders floated through the single portal e-Procurement system on the Home Page at . <https://etenders.hry.nic.in>

6. Download of Tender Documents:

The tender documents can be downloaded free of cost from the eProcurement portal . <https://etenders.hry.nic.in>

7. Key Dates:

The bidders are strictly advised to follow dates and times as indicated in the online Notice Inviting Tenders. The date and time shall be binding on all parties/bidders. All online activities are time tracked and the system enforces time locks that ensure that no activity or transaction can take place outside the start and end dates and the time of the stage as defined in the online Notice Inviting Tenders.

8. Online Payment of Tender Document Fee, e-Service fee & EMD fees & Bid Preparation & Submission (Technical & Commercial/Price Bid):

- 8.1 Online Payment of Tender Document Fee + e-Service fee:** The online payment for Tender document fee, e-Service Fee & EMD can be done using the secure electronic payment gateway. The Payment for Tender Document Fee and eService Fee shall be made by parties/bidders/Vendors online directly through Debit Cards & Internet Banking Accounts and the Payment for EMD shall be made online directly through RTGS / NEFT & OTC.

The secure electronic payments gateway is an online interface between contractors and Debit card / online payment authorization networks.

8.2 PREPARATION & SUBMISSION OF online APPLICATIONS/BIDS:

- (i) Detailed Tender documents may be downloaded from e-procurement website (<https://haryanaeprocurement.gov.in>) and tender mandatorily be submitted online following the instruction appearing on the screen.
- (ii) Scan copy of Document to be submitted/uploading for Technical bid under online Technical Envelope. The require documents (refer to DNIT) shall be prepared and scanned in

different file formats (in PDF/JPEG/MS WORD format such that file size is not exceed more than 10 MB) and uploaded during the on-line submission of Technical Envelope.

A. Only Electronic Form (Refer Tender document).

FINANCIAL or Price Bid PROPOSAL shall be submitted mandatorily online under Commercial Envelope and original not to be submitted manually)

NOTE:-

(A) Bidders participating in online tenders shall check the validity of his/her Digital Signature Certificate before participating in the online Tenders at the portal <https://etenders.hry.nic.in>

(B) For help manual please refer to the 'Home Page' of the e-Procurement website at <https://etenders.hry.nic.in> and click on the available link 'How to...?' to download the file.

In the first instance, the online payment details of tender document fee + e-Service and EMD & Technical Envelope shall be opened. Henceforth, financial bid quoted against each of the item by the shortlisted bidder/party/Agency

wherever required shall be opened online in the presence of such parties/bidders/Agency who either themselves or through their representatives choose to be present.

The bidder can submit online their bids as per the dates mentioned in the schedule/Key Dates above.

Guideline for Online Payments at e-Procurement Portal of Government of Haryana.

Post registration, Party/bidder shall proceed for bidding by using both his digital certificates (one each for encryption and signing) & Password. Bidder/Party shall proceed to select the event/Tenders he is interested in. On the respective Department's page in the e-Procurement portal, the Bidder would have following options to make payment for tender document fee & EMD:

- A. Debit Card
- B. Net Banking
- C. RTGS/NEFT

Operative Procedures for Bidder Payments

A) Debit Card

The procedure for paying through Debit Card will be as follows:

- (i) Bidder selects Debit Card option in e-Procurement portal.
- (ii) The e-Procurement portal displays the amount and the card charges to be paid by bidder. The portal also displays the total amount to be paid by the bidder.
- (iii) Bidder clicks on "Continue" button
- (iv) The e-Procurement portal takes the bidder to Debit Card payment gateway screen.
- (v) Bidder enters card credentials and confirms payment

- (vi) The gateway verifies the credentials and confirms with “successful” or “failure” message, which is confirmed back to e-Procurement portal.
- (vii) The page is automatically routed back to e-Procurement portal
- (viii) The status of the payment is displayed as “successful” in e-Procurement portal. The e-Procurement portal also generates a receipt for all successful transactions. The bidder can take a print out of the same,
- (ix) The e-Procurement portal allows Bidder to process another payment attempt in case payments are not successful for previous attempt.

B) Net Banking

The procedure for paying through Net Banking will be as follows:

- (i) Bidder selects Net Banking option in e-Procurement portal.
- (ii) The e-Procurement portal displays the amount to be paid by bidder.
- (iii) Bidder clicks on “Continue” button
- (iv) The e-Procurement portal takes the bidder to Net Banking payment gateway screen displaying list of Banks
- (v) Bidder chooses his / her Bank
- (vi) The Net Banking gateway redirects Bidder to the Net Banking page of the selected Bank
- (vii) Bidder enters his account credentials and confirms payment
- (viii) The Bank verifies the credentials and confirms with “successful” or “failure” message to the Net Banking gateway which is confirmed back to e-Procurement portal.
- (ix) The page is automatically routed back to e-Procurement portal
- (x) The status of the payment is displayed as “successful” in e-Procurement portal.

The e-Procurement portal also generates a receipt for all successful transactions. The bidder can take a print out of the same.
- (xi) The e-Procurement portal allows Bidder to process another payment attempt in case payments are not successful for previous attempt.

C) RTGS/ NEFT/OTC

The bidder shall have the option to make the EMD payment via RTGS/ NEFT/OTC. Using this module, bidder would be able to pay from their existing Bank account through RTGS/NEFT. This would offer a wide reach for more than 90,000 bank branches and would enable the bidder to make the payment from almost any bank branch across India.

- i. Bidder shall log into the client e-procurement portal using user id and password as per existing process and selects the RTGS/NEFT payment option.
- ii. Upon doing so, the e-procurement portal shall generate a pre-filled challan. The challan will have all the details that is required by the bidder to make RTGS-NEFT payment.
- iii. Each challan shall therefore include the following details that will be pre-populated:
Beneficiary account no: (unique alphanumeric code for e-tendering)
 - Beneficiary IFSC Code:
 - Amount:
 - Beneficiary bank branch:
 - Beneficiary name:
- iv. The Bidder shall be required to take a print of this challan and make the RTGS/NEFT on the basis of the details printed on the challan.
- v. The bidder would remit the funds at least T + 1 day (Transaction + One day) in advance to the last day and make the payment via RTGS / NEFT to the beneficiary account number as mentioned in the challan.
- vi. Post making the payment, the bidder would login to the e-Tendering portal and go to the payment page. On clicking the RTGS / NEFT mode of payment, there would be a link for real time validation. On clicking the same, system would do auto validation of the payment made.

List of Net banking banks

- | | |
|-------------------------------|-------------------------------|
| 1. Allahabad Bank | 2. Axis Bank |
| 3. Bank of Bahrain and Kuwait | 4. Bank of Baroda |
| 5. Bank of India | 6. Bank of Maharashtra |
| 7. Canara Bank | 8. City Union Bank |
| 9. Central Bank of India | 10. Catholic Syrian Bank |
| 11. Corporation Bank | 12. Deutsche Bank |
| 13. Development Credit Bank | 14. Dhanlaxmi Bank |
| 15. Federal Bank | 16. HDFC Bank |
| 17. ICICI Bank | 18. IDBI Bank |
| 19. Indian Bank | 20. Indian Overseas Bank |
| 21. Indusind Bank | 22. ING Vysya Bank |
| 23. J and K Bank | 24. Karnataka Bank |
| 25. Kotak Mahindra Bank | 26. KarurVysys Bank |
| 27. Punjab National Bank | 28. Oriental Bank of Commerce |

29. South Indian Bank 30. Standard Chartered Bank
31. State Bank of Bikaner & Jaipur 32. State Bank of Hyderabad
33. State Bank of India 34. State Bank of Mysore
35. State Bank of Travencore 36. State Bank Of Patiala
37. Tamilnad Mercantile Bank 38. Union Bank of India
39. United Bank of India 40. Vijaya Bank
41. Yes Bank

For making payment through Demand Draft against the online Challan generated for OTC:

The intended bidders are requiring drawing demand draft in favour of below furnished details.

Sr No.	Account title
1	GOH E- PROC EMD ESCROW A/C DSND HAFED



**THE HARYANA STATE COOPERATIVE SUPPLY
AND MARKETING FEDERATION LIMITED**
DISTRICT OFFICE, HAFED COMPLEX, KONSIAWAS ROAD,
PHONE No. 01274-261795
E-MAIL: - dmhfdwr@hry.nic.in
Website:- hafed.nic.in



e-Tender Notice

Hafed invites online bids from registered transport and labour contractors for fertilizer transportation, MDM supply, Aanganwadi supply and its loading and unloading for the period 01.07.2020 to 31.03.2021.

Tender 1: Transportation work of fertilizer from Khori rake point to Rewari jurisdiction and other district.

Tender 2: Transportation work of fertilizer from Hafed/CMS godown Rewari & Kosli centre to Rewari jurisdiction and other district.

Tender 3: Labour & cartage work at Khori rake point for loading/unloading of fertilizer.

Tender 4: Labour work at Hafed/CMS godown at Rewari & Kosli centre for loading/unloading of fertilizer.

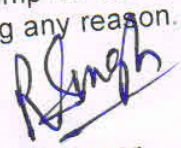
Tender 5: Transportation including labour work of MDM supply to various schools in Rewari district & lifting from other district.

Tender 6: Transportation including labour work of Aanganwadi supply to various Aanganwadi centres in Rewari & lifting from other district.

The tender documents containing details of basic rates for various labour/transportations jobs and other terms and conditions are available on portal <https://etender.nic.in> or at Hafed website www.hafed.nic.in. The bidders can submit their bids through e-tender portal as per dates given below:-

Downloading of tender document/online bid preparation & online directly transfer of funds	28.06.2020 (10:00 hrs) to 02.07.2020 (17:00 hrs)
Submission of online bids	28.06.2020 (10:00 hrs) to 03.07.2020 (10:00 hrs)
Opening of technical bids	03.07.2020 (12:00 hrs)
Opening of financial bids	03.07.2020 (14:00 hrs)

The technical/financial bids will be opened on the above said date and time at District Office Hafed, Koniwas Road, Rewari under the Chairmanship of SDM, Rewari. Hafed reserve the right to reject any/all the tenders without assigning any reason.


District Manager,
Hafed:Rewari.

PRICE BID

Proforma-I

Tender for the transportation/supply work of wheat and rice to Anganwadi centre in the Rewari district.

Sealed tender proforma for supply of wheat and rice from lifting point of wheat and rice within district and out of district to all the Anganwadi centres in the district w.e.f. **01.04.2020 to 31.03.2021**.

I have read the terms and conditions given in the proforma-II enclosed with tender form carefully and I agree for transfer of wheat and rice to Anganwadi centres in the district on the following rates:-

Sr. No.	Particulars	Offered rates per Qtl
1	Lifting of wheat & rice within district and transfer to Anganwadi centres in the district	
2	Lifting of wheat and rice out of district and to Anganwadi centres in the district	

I/We agreed to the tender terms and our rates are as per these terms.

Signature of tenderer

Note:- The tender opened in the presence of the following:-

The following documents are required with Technical Bid:-

- i) Certified copy of Partnership Deed/Registration of firm.
- ii) Certificate of work experience of minimum 3 years from concerned DC/Head of agency.
- iii) Bank Statement for the last three years.
- iv) Letter from the Bank of credit/limits enjoyed.
- v) Solvency certificate and statement of assets.
- vi) Audited Balance Sheet/Profit & Loss A/c of the last 3 years.
- vii) Earnest Money through Debit card, Netbanking or NEFT/RTGS
- viii) Copy of PAN Card and GST No.
- ix) Details along with documentary proof of immovable property other than residential house, which may not be less than 10% of the cost of contract value.
- x) Proof of physical availability of Trucks/Canters along with registration of Trucks/Canters or agreement of availability of trucks from any truck union/company.

Proforma-II

Terms and conditions for the transportation work of wheat and rice to Anganwadi centre from
01.04.2020 to 31.03.2021

- 1) The tenderers shall deposit earnest money of Rs.50000/- through Debit card, Netbanking or NEFT/RTGS with tender form which can be adjusted against the security in the case tender is allotted otherwise it will be refunded.
- 2) Successful tenderer shall deposit security of Rs.100000/- (one lac)
- 3) The tender without earnest money and conditional/through fax will be rejected.
- 4) The successful tenderer shall have to deposit the full amount of security within five working days of acceptance of tender. In case the lowest tenderer does not deposit the amount of security in time, the next lowest tenderer can be asked to deposit the security within next 48 hours, after forfeiting the earnest money of lowest one. No interest will be paid on security amount and security will be released after successful completion of the contract and internal audit.
- 5) Infringement of terms and conditions of transportation tender will make the transporter liable to be black listed and debarred from undertaking any kind of Hafed work in future and his remaining amount of pending bills apart from security will be forfeited.
- 6) The transporter will be responsible for providing the sufficient trucks in time, as per requirement of Hafed/society (to be assessed by the contractor in consultation with FI concerned). In addition, he will be responsible to compensate any loss caused to Hafed for non-delivery of stock at destination in time. In case sufficient number of trucks are not provided by the contractor, the responsibility of losses, if any imposed by PO, ICDS Cell will be of the contractor.
- 7) If the transporter fails to provide the required trucks as per requirement of Hafed then the work will be got done at his risk and cost.
- 8) Any tax liability will be of the transporter and he will be responsible to abide by all the legal formalities required for the purpose.
- 9) Contract can be extended to the period of next six months after completion of terms and conditions already settled with Hafed.
- 10) The transporter will be responsible for any type of transit shortage/loss of material after loading the same in the truck. He will also be responsible for the safe delivery of stocks.

- 11) The dala charges, if any will be paid by the tenderer with mutual settlement with labour. Hafed work should not be suffered due to dispute of any problem otherwise the tenderer will be responsible for the losses suffered by Hafed in this regard.
- 12) Contractor shall have to execute an agreement on non-judicial paper of Rs.100/-.
- 13) If the committee considered that the rates are not genuine, then negotiations will be held by the committee
- 14) Non-compliance of the terms of the tender will make the contractor black listed, thereby debarring him from taking any future work with Hafed. Pending bills and security too will be forfeited.
- 15) Any dispute in this regard will be referred to the worthy Managing Director Hafed Panchkula and his decision will be final and binding on both the parties.

Place:-

Signature of Transporter

Dated:-

Full address

शपथ पत्र

मैं पुत्र श्री गावं/शहर
डाकघरतहसील.....जिला हल्फ से ब्यान करता हूँ की :-

- 1 यह की ट्रांसपोर्टर हैफेड गोदाम से गेहूँ/चावल विभिन्न स्कूलों एवं आंगनवाडी केन्द्रों पर सप्लाई करने के पहले तोल कर उपरोक्त सामग्री लेगा तथा विभिन्न स्कूलों एवं आंगनवाडी केन्द्रों पर आपूर्ति करते समय इलेक्ट्रॉनिक कांटे पर तोल कर गेहूँ/चावल देगा ।
- 2 ट्रांसपोर्टर विभिन्न स्कूलों एवं आंगनवाडी केन्द्रों पर सम्बंधित विभागों द्वारा दी गयी सूची के अनुसार गेहूँ/चावल की सप्लाई करने के बाद स्कूल एवं आंगनवाडी केंद्र इंचार्ज/प्रतिनिधि से उचित प्राप्ति की रसीद मोहर सहित लेकर हैफेड में जमा करवाएगा ।
- 3 यदि किसी स्कूल एवं आंगनवाडी केंद्र द्वारा सम्बंधित विभाग द्वारा दी गयी सूची के अनुसार ट्रांसपोर्टर द्वारा आपूर्ति कम की गयी या पाई गयी उस स्थिति में स्कूल एवं आंगनवाडी केंद्र के इंचार्ज द्वारा शिकायत प्राप्त होने पर ट्रांसपोर्टर पूरी तरह जिम्मेदार होगा तथा उसके खिलाफ एफ़0आई0आर0 दर्ज कराकर कड़ी कार्यवाही की जायेगी ।
- 4 ट्रांसपोर्टर द्वारा विभिन्न स्कूल/आंगनवाडी केन्द्रों पर दिए गए समय के अन्दर ही गेहूँ/चावल की सप्लाई करनी होगी । यदि किसी स्कूल/आंगनवाडी केंद्र द्वारा टेलीफोन एवं पत्र के माध्यम से मांग आती है तो उस स्थिति में हैफेड द्वारा ट्रांसपोर्टर को टेलीफोन पर सूचित किया जायेगा जिस पर उसे 24 घंटे के अन्दर उपरोक्त मांग पूरी करनी होगी अन्यथा उसके जोखिम पर किसी दुसरे माध्यम से कार्य करवा लिया जायेगा और ठेकेदार पर विभाग द्वारा 1000/- रुपए प्रतिदिन के हिसाब से जुर्माना वसूल किया जायेगा ।

मैंनेउपरोक्त शर्तें पूरी तरह

पढ़ एवं समझ ली है तथा पूरी तरह सहमत हूँ और इनकी पालना करूँगा । अगर उपरोक्त शर्तों में कोई भी कोताही पाई गयी तो उसका मैं पूरी तरह जिम्मेदार रहूँगा ।