



**THE HARYANA STATE COOPERATIVE SUPPLY  
AND MARKETING FEDERATION LIMITED**  
CORPORATE OFFICE, SECTOR 5, PANCHKULA HARYANA (INDIA)  
TEL: 2590520-24, FAX: 2590711 E.Mail: [hafed@hry.nic.in](mailto:hafed@hry.nic.in)  
Web-site: [www.hafed.gov.in](http://www.hafed.gov.in)



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**Short Term e-tender Notice of purchase of HDPE bags of 40 kg for packing of wheat seed during Rabi 2020-21.**

Hafed invites short term e-tenders for purchase of 1,54,000 Nos HDPE bags of 40 Kg (86.5x56 cms) for packing of wheat seed during Rabi 2020-21 under two bid system (technical & financial bids), the details is as under:

The tender document containing details of required material, quantity, specifications etc. and other terms & conditions are available on portal **<https://etender.hry.nic.in>** and at Hafed Website **[www.hafed.gov.in](http://www.hafed.gov.in)**. The parties / bidders can submit their tender documents on deposit of Rs. 500/- (non-refundable) as tender fee and e- service fee of Rs. 1000/- (non-refundable) through e-Tender portal. The date of bid submission is from 15.06.2020 to 23.06.2020 upto 10.30 A.M. All bidders are required to get register on e- tendering portal & obtain Digital Signature from NIC office. Technical bid will be opened at 11:30 A.M and financial bid at 2:30 P.M on dated 23.06.2020 at Hafed Corporate Office, Sector-5, Panchkula (Haryana). All the bidders are requested to be present at the time of opening of the tender and for negotiations. Hafed reserves the right to accept/reject any/all the tenders or increase/decrease the tendered quantity without assigning any reason whatsoever.

**MANAGING DIRECTOR  
HAFED : PANCHKULA**

**HARYANA STATE COOPERATIVE SUPPLY & MARKETING FEDERATION CORPORATION LIMITED**  
(A State Government Undertaking)

Regd. & Head Office: **HAFED CORPORATE OFFICE**, Sector:5, PANCHKULA-134112 (Haryana)  
Phone:- **0172 – 2590520-26**, FAX:- **0172 - 2590711**

**Detailed Notice Inviting e-tender**

Hafed invites e-tender for purchase of 1,54,000 Nos HDPE bags of 40 Kg (86.5x56 cms) for packing of wheat seed during Rabi 2020-21 in single stage two cover systems. Under this process, the Technical Bid Application as well as online Price Bid shall be invited at single stage under two covers i.e. Technical Bid & Commercial Envelope. Eligibility of the Bidders will be first examined based on the details submitted online under first cover (Technical) with the request to eligibility and qualification criteria prescribed in the Tender document. The Price Bid under the second cover shall be opened for only those bidders whose Technical Applications are responsive to eligibility and qualifications requirements as per Tender document.

1. **The payment for Tender Document Fee and Processing Fee shall be made by the bidders online directly through Debit Cards & Internet Banking Accounts and the payment for EMD can be made online directly through RTGS/NEFT or OTC Please refer to „Online Payment Guideline“ available at the Single e-Procurement portal of GoH (Govt. of Haryana) and also mentioned under the Tender Document.**
2. Intending bidders will be mandatorily required to online sign-up (create user account) on the website <https://etenders.hry.nic.in> to be eligible to participate in the e-Tender. **He/ She will be required to make online payment of required EMD in due course of time. The intended parties fails to pay EMD fee under the stipulated time frame shall not be allowed to submit his/her bids for the respective event/Tenders.**
3. The interested bidders must remit the funds at least T+1 working day (Transaction + One Day) in advance as given under Key Dates **and make payment via RTGS/NEFT or OTC to the beneficiary account number specified under the online generated challan. The intended bidder/agency thereafter will be able to successfully verify their payment online, and submit their bids on or before the expiry date & time of the respective events/Tenders at** <https://etenders.hry.nic.in>
4. The interested bidders shall have to pay mandatorily Processing Fee of Rs 1000/- and document fee of Rs.500/- (Non refundable) online by using the service of secure electronic gateway. The secure electronic payments gateway is an online interface between bidders & online payment authorization networks.

The Payment for document fee (Rs.500/-) and Processing Fee (Rs.1000/-) can be made by eligible bidders online directly through Debit Cards & Internet Banking.

The interested bidders must remit the funds at least T+1 working day (Transaction + One Day) in advance before the expiry date & time of the respective events. And make payment via RTGS/NEFT to the beneficiary account number specified under the online generated challan.

The Bidders can submit their tender documents (Online) as per the dates mentioned in the key dates:

**Key Dates**

S.N	HAFED Stage	Party Stage	Date & Time
1		(i) Downloading of Tender Document / Online Bid Preparation. (ii) Online directly transfer of funds of <b>Rs.1500/-</b> through online directly through Debit Cards & Internet Banking Accounts (Tender document fee Rs.500/-, Processing Fee Rs.1,000/-) and required <b>EMD</b>	<b>15.06.2020 upto 3:00PM</b> to <b>22.06.2020 upto 5:00PM</b>
2		Submission of online Bid	<b>23.06.2020 upto 10.30 AM</b>
3		Opening of Technical Bid	<b>23.06.2020 upto 11:30AM</b>
4		Manual Submission of supporting/additional documents only.	<b>23.06.2020 upto 2.00 PM</b>
5		Opening of Financial Bid	<b>23.06.2020 at 2.30 PM</b>
6		<b>Earnest Money required</b>	52000/-

**NOTE:**

**"In case any bidder wants to apply and submit EMD for ONE or MORE ITEMS (except all items) then first he/she click to "EXEMPTION" button and fill the exempted amount then bidder can choose the Items/amount of its EMD for which he/she wants to submit the EMD of offered items. He/she may also upload the details of Items to be quoted in the said tender"**

**Important Note:**

- 1) The bidders have to complete "Application/Bid Preparation & Submission" stage on scheduled time as mentioned above. If any bidder failed to complete his/her aforesaid stage in the stipulated online time schedule for this stage, his/her Application/bid status will be considered as "Applications/bids not submitted".
- 2) Bidder must confirm & check his/her Application/bid status after completion of his/her all activities for e-bidding.
- 3) Bidder can rework on his/her bids even after completion of "Application/Bid Preparation & submission stage" (Application/Bidder Stage), subject to the condition that the rework must take place during the stipulated time frame of the Applicant/Bidder Stage.

## **INSTRUCTIONS TO BIDDER ON ELECTRONIC TENDERING SYSTEM**

**These conditions will over-rule the conditions stated in the tender documents, wherever relevant and applicable.**

**1. Registration of bidders on e-Procurement Portal:**

All the bidders intending to participate in the tenders process online are required to get registered on the centralized e-Procurement Portal i.e. **<https://etenders.hry.nic.in>** Please visit the website for more details.

**2. Obtaining a Digital Certificate:**

The Bids submitted online should be encrypted and signed electronically with a Digital Certificate to establish the identity of the bidder bidding online. These Digital certificates are issued by an Approved Certifying Authority, by the Controller of Certifying Authorities, Government of India.

A Digital Certificate is issued upon receipt of mandatory identity (i.e. Applicant's PAN Card) and Address proofs and verification form duly attested by the Bank Manager / Post Master / Gazetted Officer. Only upon the receipt of the required documents, a digital certificate can be issued. For more details please visit the website – **<https://etenders.hry.nic.in>**

The bidders may obtain Class-II or III digital signature certificate from any Certifying Authority or Sub-certifying Authority authorized by the Controller of Certifying Authorities or may obtain information and application format and documents required for the issue of digital certificate from.

The bidder must ensure that he/she comply by the online available important guidelines at the portal **<https://etenders.hry.nic.in>** for Digital Signature Certificate (DSC) including the e-Token carrying DSCs.

Bid for a particular tender must be submitted online using the digital certificate (Encryption & Signing), which is used to encrypt and sign the data during the stage of bid preparation. In case, during the process of a particular tender, the user loses his digital certificate (due to virus attack, hardware problem, operating system or any other problem) he will not be able to submit the bid online. Hence, the users are advised **to keep a backup of the certificate** and also keep the copies at safe place under proper security (for its use in case of emergencies).

In case of online tendering, if the digital certificate issued to the authorized user of a firm is used for signing and submitting a bid, it will be considered equivalent to a no-objection certificate/power of attorney /lawful authorization to that User. The firm has to authorize a specific individual through an authorization certificate signed by all partners to use the digital certificate as per Indian Information Technology Act 2000. Unless the certificates are revoked, it will be assumed to represent adequate authority of the user to bid on behalf of the firm in the department tenders as per Information Technology Act 2000. The digital signature of this authorized user will be binding on the firm.

In case of any change in the authorization, it shall be the responsibility of management / partners of the firm to inform the certifying authority about the change and to obtain the digital signatures of the new person / user on behalf of the firm / company. The procedure for application of a digital certificate however will remain the same for the new user.

The same procedure holds true for the authorized users in a private/Public limited company. In this case, the authorization certificate will have to be signed by the directors of the company.

3. **Pre-requisites for online bidding:**

In order to operate on the electronic tender management system, a user's machine is required to be set up. A help file on system setup/Pre-requisite can be obtained from NIC or downloaded from the home page of the website - **<https://etenders.hry.nic.in>** The link for downloading required java applet & DC setup are also available on the Home page of the e-tendering Portal.

4. **Online Viewing of Detailed Notice Inviting Tenders:**

The bidders can view the detailed N.I.T and the time schedule (Key Dates) for all the tenders floated through the single portal e-Procurement system on the Home Page at <https://etenders.hry.nic.in>

5. **Download of Tender Documents:**

The tender documents can be downloaded free of cost from the e-Procurement portal <https://etenders.hry.nic.in>

6. **Key Dates:**

The bidders are strictly advised to follow dates and times as indicated in the online Notice Inviting Tenders. The date and time shall be binding on all bidders. All online activities are time tracked and the system enforces time locks that ensure that no activity or transaction can take place outside the start and end dates and the time of the stage as defined in the online Notice Inviting Tenders.

7. **Online Payment of Tender Document Fee, Processing fee & EMD fees & Bid Preparation & Submission (Technical & Commercial/Price Bid):**  
**Online Payment of Tender Document Fee + Processing fee:**

The online payment for Tender document fee, Processing Fee & EMD can be done using the secure electronic payment gateway. The Payment for Tender Document Fee and Processing Fee shall be made by bidders/Vendors online directly through Debit Cards & Internet Banking Accounts and the Payment for EMD shall be made online directly through RTGS / NEFT & OTC.

The secure electronic payments gateway is an online interface between contractors and Debit card / online payment authorization networks.

**PREPARATION & SUBMISSION OF online APPLICATIONS/BIDS:**

- (i) Detailed Tender documents may be downloaded from e-Procurement website **<https://etenders.hry.nic.in>** and tender mandatorily be submitted online following the instruction appearing on the screen.
- (ii) Scan copy of Document to be submitted / uploaded for Technical bid under online Technical Envelope. The required documents (refer to DNIT) shall be prepared and scanned in different file formats (in PDF/JPEG/MS WORD format such that file size is not exceed more than 10 MB) and uploaded during the on-line submission of Technical Envelope.
- (iii) **FINANCIAL or Price Bid PROPOSAL shall be submitted mandatorily online under Commercial Envelope and original not to be submitted manually)**

## 8. **ASSISTANCE TO THE BIDDERS**

For queries on Tenders Haryana Portal, Kindly Contact  
Note: Bidders are requested to kindly mention the URL of the portal and Tender ID in the subject while emailing any issue along with the contact detail. For any issue/clarification relating to the Tender (s) published kindly contact the respective tender Inviting Authority.

[Tel:-0120-4200462,0120-4001002](tel:-0120-4200462,0120-4001002) Mobile:88262- 46593

Email:-support.etender@nic.in

For any technical related queries please call at 24x7 Help Desk number  
0120-4001002,0120-4200462,0120-4001005,120-6277787

For support related to Haryana Tenders in addition to help desk you may also contact on email ID eproc.nichry@yahoo.com, [Tel:0172-2700275](tel:0172-2700275)

### **Timing:**

Technical support assistance will be available over telephone Monday to Friday (9:00am to 5:30pm) (Helpdesk Support in team shall not be contracted for online bidding on behalf of the contractors)

**Note:** Contact e-Procurement helpdesk on or before prior to 4 hours of the scheduled closing date and time of respective e-tendering event. Also, for queries related to e-payment of EMD kindly contact the helpdesk at least two days prior to closing date and time of the respective event.

Intended bidders mandatorily required to register their queries if there is any pertaining to the online bidding and the single e-Procurement portal at email address:- <https://etenders.hry.nic.in>

### **NOTE:-**

- (A) ***Bidders participating in online tenders shall check the validity of his/her Digital Signature Certificate before participating in the online Tenders at the portal <https://etenders.hry.nic.in>***
- (B) ***For help manual please refer to the 'Home Page' of the e-Procurement website at <https://etenders.hry.nic.in>, and click on the available link 'How to...?' to download the file.***

### **(Online Payment Guidelines)**

#### **Guideline for Online Payments at e-Procurement Portal of Government of Haryana.**

Post registration, bidder shall proceed for bidding by using both his digital certificates (one each for encryption and signing) & Password. Bidder shall proceed to select the event/Tenders he is interested in. On the respective Department's page in

the e-Procurement portal, the Bidder would have following options to make payment for tender document fee + Processing fee & EMD:

- A. Debit Card
- B. Net Banking
- C. RTGS/NEFT or Over The Counter (OTC)

### **Operative Procedures for Bidder Payments**

#### **A) Debit Card**

**The procedure for paying through Debit Card will be as follows:**

- (i) Bidder selects Debit Card option in e-Procurement portal.
- (ii) The e-Procurement portal displays the amount and the card charges to be paid by bidder. The portal also displays the total amount to be paid by the bidder.
- (iii) Bidder clicks on "Continue" button.
- (iv) The e-Procurement portal takes the bidder to Debit Card payment gateway screen.
- (v) Bidder enters card credentials and confirms payment
- (vi) The gateway verifies the credentials and confirms with "successful" or "failure" message, which is confirmed back to e-Procurement portal.
- (vii) The page is automatically routed back to e-Procurement portal
- (viii) The status of the payment is displayed as "successful" in e-Procurement portal.
- (ix) In case of successful payment, a success message along with unique transaction ID is passed on to e-Procurement system. The e-tendering portal shall store the unique transaction number in its database along with the date and timestamp
- (x) The e-Procurement portal allows Bidder to process another payment attempt in case payments are not successful for previous attempt.

#### **B) Net Banking**

**The procedure for paying through Net Banking will be as follows:**

- (i) Bidder selects Net Banking option in e-Procurement portal.
- (ii) The e-Procurement portal displays the amount to be paid by bidder.
- (iii) Bidder clicks on "Continue" button
- (iv) The e-Procurement portal takes the bidder to Net Banking payment gateway screen displaying list of Banks
- (v) Bidder chooses his / her Bank
- (vi) The Net Banking gateway redirects Bidder to the Net Banking page of the selected Bank

- (vii) Bidder enters his account credentials and confirms payment
- (viii) The Bank verifies the credentials and confirms with "successful" or "failure" message to the Net Banking gateway which is confirmed back to e-Procurement portal.
- (ix) The page is automatically routed back to e-Procurement portal
- (x) The status of the payment is displayed as "successful" in e-Procurement portal.
- (xi) In case of successful payment, a success message along with unique transaction ID is passed on to e-Procurement system. The e-Procurement portal shall store the unique transaction number in its database alongwith the date and timestamp.
- (xii) The e-Procurement portal allows Bidder to process another payment attempt in case payments are not successful for previous attempt.

### **C) RTGS/ NEFT**

This solution shall also allow the bidder to make the EMD payment via RTGS/NEFT this shall add to the convenience of those bidders who are not conversant to use net banking option to make the transaction.

Using this module, bidder would be able to pay from their existing bank account through RTGS/NEFT. This would offer a wide reach for more than 1,10,000 bank branches and would enable the bidder to make the payment from almost any bank branch across India.

1. To choose the payment of EMD, the bidder clicks on RTGS/NEFT payment option.
2. Upon doing so, the e-Procurement portal will redirect the bidder to a page where it will generate a Challan.
3. This Challan shall include the beneficiary (virtual) account number and other details like beneficiary IFSC code each.

### **RTGS / NEFT Payment Procedure**

The bidder shall be required to take a print of the challan and make the RTGS / NEFT on the basis of the virtual account number period on the challan. This provision will ensure that number confidential details regarding the bidder or tender are disclosed to the bank while remitting the RTGS/NEFT.

The bidder would remit the fund at least one day in advance to the last day and make the payment via RTGS/NEFT to the beneficiary account number as mention in the challan. SBI Bank shall receive this amount and credit the payment gateway service provider intermediary Department/PSUs Escrow Security Deposit account post validating the first part of the beneficiary account number, i.e., the client code only, In case of validation of client code is not successful, the bank shall return the



fund and not credit the Techprocess intermediary Department/PSUs Escrow Security Deposit A/c.

**D) Over the Counter (OTC)**

This solution shall allow the bidder having account with SBI bank, to make the payment from any CMS enabled Branch of SBI Bank in India. Bidders can make the payment via cash (if amount is  $\leq$  49,999), Demand Draft or SBI Bank Cheque.

The procedure for paying through OTC mode is as follows:

- (i) Bidder selects over the counter remittance option in e-Procurement portal.
- (ii) The e-Procurement portal displays the amount to be paid. The bidder chooses the bank account number for refund of the amount.
- (iii) Bidder clicks on "Continue" Button.
- (iv) The e-Procurement portal displays the details of payment. The Bidders click on "Print\_Challan" and print the OTC Challan.
- (v) Bidder submits the OTC Challan at the counter of any designated bank of SBI Bank with Cash/Demand Draft/SBI Bank Cheque (Payment in Cash is allowed upto Rs. 49,999/-).
- (vi) SBI bank verifies the URL (format to be discussed and decided) and amount with e-Procurement portal prior to accepting the payment.
- (vii) On successful verification from e-Procurement portal, SBI bank accepts the payment. In case of failure, SBI bank shall return back the OTC challan and payment to the bidder.
- (viii) SBI bank commits the payment transaction (in case of successful verification from e-Procurement portal) and sends the Bank Transaction number (I-Sure Reference Number) online against the URN and Amount.
- (ix) SBI bank will generate receipt for the payment transaction and issues the same to the bidder.
- (x) The e-Procurement system update the bank transaction number against the URN and Amount based on the details sent by SBI bank online prior to generation of the receipt.
- (xi) The status of the payment will be displayed as "verification successful" in e-Procurement Portal, when the bidder clicks on the verification option in the portal.
- (xii) Bidder would be required to upload the scan copy of receipt as received from SBI Bank as part of proof in next tender portal before submitting the tender.

### **TERMS & CONDITIONS:-**

1. The firms are required to mention bifurcation of their rates showing the detail of basic rates, excise duty and GST in their bid. GST on the ORDERED/ CONTRACTED ITEM will be paid extra as applicable. In case, the supplies are delayed by the firm beyond the stipulated delivery period & there has been any upward revision in the rates of taxes/duties ON THE CONTRACTED ITEM, no such increase will be allowed. However, if there has been any reduction in taxes/duties, the same will be availed.
2. The Rates should be quoted on Consignee Destination basis for Hafed Seed Processing Plant, Ganaur (Sonapat), Hisar, Sirsa & Fatehabad for HAFED in Haryana at supplier's risk.
3. The Earnest Money of the un-successful Tenderers will be refunded after the finalization of the Tender(s). The successful Tenderer (s) will deposited 10% of security and the 2% EMD already deposited will be adjusted towards their Security deposit of 10% of the value of purchase order for satisfactory and faithful execution of Order. The successful bidder will deposit the security amount within 3 days of receipt of supply order.
4. Printing / Marka should be printed as mentioned in specification. Hafed will provide the design to be printed.
5. The delivery of items as per DNIT which is mentioned in specification.
6. Retesting of samples out of supplied stock may be done once in Govt. / notified lab at the cost of supplier from guard sample in same lab.
7. Intending bidders will be mandatorily required to online sign-up (create user account) on the website etenders.hry.nic.in to be eligible to participate in the Short e-Tender. He / She will be required to make online payment of EMD in due course of time. The intended bidder fails to pay EMD under the stipulated time frame the Tender will be rejected. No interest will be payable on Earnest Money and/or Security Deposit.
8. Where for any unavoidable reasons the tenders cannot be opened on the date prescribed in the NIT/ Tender Enquiry letter the date shall be extended and such extended date will be notified to all concerned. In case the specified date of opening falls on holiday or a holiday is subsequently declared on that date, the tenders will be opened on the next working day following holiday(s).
9. Regarding negotiations of rates, policy issued by the State Government vide G.O. No.2/2/2010-4-IB-II dated 18.06.2013 (Annexure-B) and 16.06.2014 will be applicable (Annexure-C).
10. The contract for the supply shall be deemed to have come into existence on the date of the supply order and entered into at destination(s) and all causes of action related to the contract will, therefore be deemed to have arisen within the jurisdiction of the Panchkula Courts.
11. The interested bidders must remit the funds at least T+1 working day (Transaction + One Day) in advance i.e. T+1 day before opening short Tender and make payment online. The intended bidder/Agency thereafter will be able to successfully verify their payment online and submit their bids on or before

the expiry date & time of the respective events/Tenders at <https://etenders.hry.nic.in>

The interested bidders shall have to pay mandatorily Processing Fee of Rs 1000/- (Non refundable) and document fee of Rs.500/- (Non refundable) online by using the service of secure electronic gateway. The secure electronic payments gateway is an online interface between bidders & online payment authorization networks.

The Payment for document fee (Rs.500/-) and Processing Fee (Rs.1000/-) can be made by eligible bidders online directly through Debit Cards & Internet Banking.

12. The Earnest money of the tenderers will be forfeited to HAFED account if they withdraw their offer/rates or modify the terms & conditions of the same during the validity of their offer which are adverse to the business ethics.
13. The quantities mentioned in the NIT or Tender Form may be reduced or increased at the sole discretion of the HAFED.
14. The tenderer must furnish a certificate along with their offer that the rates quoted/charged by them are their lowest rates & no way higher to those quoted/ charged from DGS&D, New Delhi, other State Governments and Institutions in India & in case, they quote/supply at lower rates to anywhere in the country during course of supply in this case, then the same rates will be applicable in this case.
15. Only the principal manufacturers or their direct subsidiary in India are eligible to quote, along with proof of manufacturing firm to be actually a manufacturer. In case manufacturer quotes his rates, then he is required to submit documentary proof to this effect that he is actually manufacturing this item.
16. a) Tender documents can be downloaded online from the Portal: **<https://etender.hry.nic.in>**  
b) As the Bids are to be submitted online and are required to be encrypted and digitally signed, the Bidders are advised to obtain Digital Signature Certificate (DSC) at the earliest. For obtaining Digital Certificate, the Bidders should follow Point No.2 under "Instructions to bidder on Electronic Tendering System".
17. The Bidders can download/upload the tender documents from the Portal: **<https://etender.hry.nic.in>**  
**Online Technical Envelope** –The bidders are required to upload scanned copy of the documents as per the technical bid Performa (Annexure-I).
18. Any sum of money due and payable to the supplier under the contract (including security) may be appropriated by the purchaser and set off claim of the purchaser for the payment of a sum of money arising out of or under this contract or any other contract entered into by the supplier with the Purchaser. If the material is dispatched by the supplier after the expiry of the delivery period, without any approval of the purchasing authority, such a supply will be liability of the supplier and will be at his own risk.
19. The time allowed for delivery will be the essence of the supply order. In case of delay in execution of the order, HAFED may cancel the order without any compensation and or the supplier may be liable to penalty as mentioned below subject to a maximum of 15% and the same shall be recoverable either from

the earnest money/security or from the pending bills of the supplier or from any other deposits/securities etc. lying with HAFED or through a court of law, as the case may be. The decision of the Managing Director of HAFED in this behalf shall be final and binding on the tenderer. In case the purchasing authority decided to accept a delayed supply, the supplier shall still remain liable to pay penalty for delay as mentioned here-under:-

Schedule of penalty on the value of undelivered material per week or part of the week.

i)	1 <sup>st</sup> week	0.5%	
ii)	2 <sup>nd</sup> week	1.0% Additional	i.e. 1.5%
iii)	3 <sup>rd</sup> week	1.5% Additional	i.e. 3.0%
iv)	4 <sup>th</sup> week	2.0% Additional	i.e. 5.0%
v)	subsequent weeks	2.0% Additional	i.e. 7.0%
	per week subject to maximum 15%.		

20. The inspection of the goods may be carried out by the authorized officer(s)/nominee(s) of HAFED before dispatch and/or after receipt of material at destinations(s) according to the terms mentioned in the purchase order. In case of pre-inspection, the inspection and test shall be arranged at the supplier's premises before the material is dispatched to HAFED or after receipt of the material at destination or both as may be decided by Hafed. A copy of the inspection/ test report in case where the inspection has been carried out prior to dispatch shall be attached by the supplier while forwarding Railway Receipt or Transport Receipt or the receipted Goods Challan as the case may be. The supplier shall be required to give at least one week notice to the purchasing authority to arrange the pre-dispatch inspection of the goods offered for dispatch on different occasions. In case the inspection team find on arrival at the supplier's premises that the material is not ready for inspection and the notice given by the supplier was in fructuous, the expenditure incurred by HAFED on arranging such inspection shall be recovered from the supplier. The Tenderer shall provide without any extra charge all material, tools, labour and assistance of every kind which the inspection officer may consider necessary for any test or examination of the goods which may be required to be made on the renderer's premises and shall pay all cost of attendant thereon. In case of stores to be inspected at some other firm's premises, the tenderer shall provide all facilities including testing appliances for making necessary test other than the special tests or independent tests. The tenderer shall also provide and deliver free of charge at such place as the aforesaid officer may direct such material as he may require for tests by any means. Further the aforesaid officer shall have the right to put all articles or material to such tests as he may think proper for the purpose of ascertaining whether the same are in accordance with the specifications of the order and to cut out or off or destroy a portion not exceeding 2% or quantity equal to that required for sampling according to norms laid down for the material for each delivery for such purpose. The quantity to cut or off or destroyed as aforesaid shall be replaced by the supplier free of charges.

21. The goods required to be inspected either prior to dispatch at the premises of supplier or after dispatched at the destination of HAFED or both the cases as may be decided by Hafed. In case material is not found as per the specification will not be accepted and shall be liable to be returned to the supplier at their

risk and cost. The supplier shall draw bills/ invoices on HAFED for full/ part supplies, as may be agreed to and the same shall be supported with the Railway Receipt/ Goods Receipt Note of Transport Company (which must be accredited with the Indian Bank Association) and a copy of the satisfactory inspection/ test performance report carried out by HAFED's authorized officer(s)/ nominee(s) of HAFED along with a copy of the cover note issued by the Insurance Company.

- 22 The sample of the material will be drawn by HAFED from pre- destination or destination or both the cases as may be decided by Hafed where the material supplied for testing from Government Lab. The testing charges of the samples of the material will be borne by the suppliers.
- 23 HAFED agrees to make 90% payment of the value of the invoice within 30 days of receipt of goods at destination(s) and the bill/ invoice supported with above documents will be submitted in Hafed Seed Processing Plant, Ganaur for all the centres. The balance 10% payment will be released after 30 days of the complete and satisfactory execution of the order. However, all the payments shall be subject to deduction of tax at source under Section 194 C or other taxes under the Income Tax Act, 1961/other taxes at the rates applicable from time to time, if supply of material is accompanied with some job work like printing, labeling etc.
- 24 HAFED reserves the right to accept or reject any or all tenders without assigning any reason thereof or entrust the work to more than one tendered.
- 25 The offer should be valid for acceptance for a period of not less than 30 days from the date of opening of tender. In the absence of any explicit indication to the contrary, the offer will be considered to be valid for a period of **30** days from the date of opening of tenders.
- 26 The Tender signed by a person (other than the authorized tenderer) on behalf of the tenderer without disclosing his authority to do so shall not be deemed to be valid tender and may be liable to be rejected.
27. High Density (Anti Skid) Poly Ethylene Sack (Non Laminated) Woven bag 40 kg capacity):
  - (a) Penalty for breaking strength: - The penalty on this account shall be operated as the table given below. Separate penalties would be imposed for breaking strength in warp and weft way, as per the penalty level given in column-3 of the table below. (Testing method as per schedule "A" of HAFED with upto date amendment).

Warp strength (Kgf)	Weft strength (Kgf)	Penalty (%)
90.0	80.00	0.0
82.00	76.00	0.5
74.00	73.00	1.0
58.00	67.00	3.0

- (b) Seam strength:- The penalty on this account shall be operated as per the table given below: Separate penalties would be imposed for bottom strength, as per

the penalty level given in column-2 of the table below. Testing method as per schedule "A" with upto date amendment.

Bottom seam strength(kgf)	Penalty (%)
35.00	0.0
33.00	0.25
32.00	0.50
30.00	2.00

- (c) Fabric weights:- Penalty on this account shall be imposed as per the table given below. (Method of test as per schedule "A").

Variation from prescribed standards	% Penalty
Upto 5%	0.00
Upto 6%	2.00
Beyond 6%	3.00

28. Bidders will have to procure/ should have legally valid Digital Signature Certificate as per Information Technology Act 2000, using which they can sign their electronic bids. Bidders can procure the same from any of the license certifying Authority of India or for Help, bidders can visit "Bidder Manual Kit" on the portal i.e. **<https://etender.hry.nic.in>**

For queries on Tenders Haryana Portal, Kindly Contact  
Note: Bidders are requested to kindly mention the URL of the portal and Tender ID in the subject while emailing any issue along with the contact detail. For any issue/clarification relating to the Tender (s) published kindly contact the respective tender Inviting Authority.

**[Tel:-0120-4200462,0120-4001002](tel:0120-4200462)** Mobile:88262- 46593

Email:-support.etender@nic.in

For any technical related queries please call at 24x7 Help Desk number 0120-4001002,0120-4200462,0120-4001005,120-6277787

For support related to Haryana Tenders in addition to help desk you may also contact on email ID eproc.nichry@yahoo.com, **[Tel:0172-2700275](tel:0172-2700275)**

29. The quantity of stores can be decreased or increased.  
**IMPORTANT NOTE:-** Offer without prescribed Earnest Money, Tender Form/ Tender Fee, Registration/Manufacturing Certificate will be summarily rejected. (OTHER TERMS & CONDITIONS AS PER Tender Forms available at "Download" option on portal <https://etender.hry.nic.in>  
(For Guideline of online payment please referred to instruction at "Bidder Manual Kit" at the portal on <https://etender.hry.nic.in>).

29. **ARBITRATION:** In case any dispute arises in between the party in connection with the purchases, the matter will be referred for arbitration to the Managing Director, HAFED or his authorized nominee and his award will be final on both parties.

**MANAGING DIRECTOR  
HAFED, PANCHKULA**

**HARYANA STATE COOPERATIVE SUPPLY & MARKETING FEDERATION  
LIMITED, PANCHKULA**

**SCHEDULE 'A' (TENDER No. 1/2020)**

**SPECIFICATIONS FOR HIGH DENSITY (ANTI SKID) POLY ETHYLENE  
SACK(Non- LAMINATED) WOVEN BAGS ON CIRCULAR LOOM**

Capacity (kg)	40
Size (LXW)cm	86.5x56
Weight of bags (gram)	117
Mesh	12x12
Denier	1000
Tolerance in weight	+ -5%. However in bundle of 500 bags it should be less than+ - 3%
Tolerance (acceptable) in length(cm)	+3,-0
Fabric	Single piece pure white in colour as per IS-6192-1971
Mouth of bags	Hammed and folded (minimum 25mm inside and stitched) so that taped do not fray
Stitching	Only bottom stitched (Double fold double row reversed folded inwards and stitched from inside only outside by a minimum 25 mm. the bag should be bottom stitched with two row of chain/lock stitches with tape of 1200 denier with first row stitches 12+-2 per dm, uniform without any loose thread or knot. In case of lock stitches, number of stitches shall be 16+-2 per dm.
Breaking Strength (kgf)	Tested on 5x20cm leveled strip method at constant rate of traverse machine @ 300+15mm per dm. Testing method as per IS-1969-1968 and IS 6192-1971
Wrap way	90
Weft way	80
Seam Breaking Load (kgf)	Testing method IS-9030-1979
Bottom	35
Seam	37
Specified values for fabric and seam are average breaking load value of samples under test. However individual value shall not be below 10% of specified value	
Printing	Bags should be branded by printing as per monogram and design provide by the HAFED in Red & Black colours on the bags. Ink and ingredients used should be alcoholic resistant, smudge free, bright and should not smear in contact with water and will not affect the fabric.
Delivery period	Supply is to be completed within 15 days from the date of purchase order.
Place of delivery	The rate should be quoted for FOR destination(s) i.e. Ganaur (Sonapat), Hisar, Sirsa & Fatehabad for HAFED in Haryana.

**Annexure-I**

**TECHNICAL BID**

**Technical bid E-Tender notice for Purchase of HDPE bags (40 Kg.) for Hafed Seed Processing Plant, Ganaur (Sonepat), Hisar, Sirsa & Fatehabad for HAFED in Haryana.**

Name of the Party: \_\_\_\_\_

Address : \_\_\_\_\_

Following documents are to be submitted for technical qualification:

SN	Particulars	Remarks						
1	Details of the items for which Bid is submitted							
	<table><tr><th>Name of the Item</th><th>Quantity</th><th>Amount of EMD</th></tr><tr><td>HDPE Bags 40 kg. size (86.5x56 cms)</td><td>1,54,000 bags</td><td></td></tr></table>	Name of the Item	Quantity	Amount of EMD	HDPE Bags 40 kg. size (86.5x56 cms)	1,54,000 bags		
Name of the Item	Quantity	Amount of EMD						
HDPE Bags 40 kg. size (86.5x56 cms)	1,54,000 bags							
2	Self attested copy of manufacturing license issued by the competent authority.							
3	Authority letter in favour of the participating representative indicating his designation in the company, and his contact number authorizing him to bid on behalf of the company/ firm, for submission of documents and negotiations, if any							
4	Self attested copy of PAN No. of the tendering company along-with a performa invoice.							
5	Self attested photocopy of the GST Registration Number.							
6	Copy of ITR for last two years (2017-18 & 2018-19)							
7	The bidders should have experience of manufacturing of relevant item for at least one year.							
8	Self signed copy for Certificate regarding acceptance of all terms and conditions as mentioned in the Tender document							
9	Self declaration by the bidder that the firm is not black listed by any of the Govt./Department.							

**Note:** Certified scanned copy of the above noted documents should be uploaded.

**Authorized Signatory**

Name: \_\_\_\_\_

Mobile No. \_\_\_\_\_

E-Mail \_\_\_\_\_



## PERFORMA OF FINANCIAL BID

**E-Tender notice for rate contract to purchase HDPE Bags 40 kg. size (86.5x56 cms) for Hafed Seed Processing Plant, Ganaur (Sonepat), Hisar, Sirsa & Fatehabad for HAFED in Haryana.**

HDPE Bags 40 kg. size (86.5x56 cms)	Quantity offered	Offered rate FOR (Rs. Per bag)		
		Basic Rate	GST/any other taxes	Total Rate FOR including all taxes

