



**THE HARYANA STATE COOPERATIVE SUPPLY AND MARKETING FEDERATION LIMITED**  
**CORPORATE OFFICE, SECTOR 5, PANCHKULA HARYANA (INDIA)**  
TEL: 2590520-24, FAX: 2590711 E.Mail: [hafed@hry.nic.in](mailto:hafed@hry.nic.in)  
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## Notice inviting Pre-bid consultation meeting

Hafed has invited Pre-bid consultation meeting on 28.05.20 for finalization of technical criteria, eligibility criteria, financial criteria and other terms & conditions for preparing the tender for rate contract for purchase of pesticides / insecticides for trading on 100% consignment basis for Kharif-2020 and for annual rate contract for Technical materials, bulk materials & Packing materials for Hafed Pesticides Plant, Taraori on 28.05.2020 at 11:00 AM at conference Hall, Hafed Corporate office, Sector-5, Panchkula.

The interested parties may attend personally or may join through video conferencing, for which the interested parties may send their request through their official e-mail to [hafed@hry.nic.in](mailto:hafed@hry.nic.in) and the link for the same will be send to them timely before pre bid meeting consultation date.

Managing Director,  
Hafed Panchkula.

## **Products required**

### **A. For rate contract to purchase trading products on 100% consignment basis for Kharif 2020**

<b>S.N</b>	<b>Name of Product</b>	<b>Quantity Required</b>
1	Pretilachlore 37% W/W	5000 Ltr
2	Halosulfuron Methyl 75% WG with Metribuzin	1500 Acre Dose
3	Chloropyriphos 50% EC + Cypermethrin 5% EC	2000 Ltr
4	Imidaclopride 0.3% GR	3000 Kg
5	Glysophate 41% SL	1000 Ltr
6	Tricentanol 0.05% GR	10000 Kg
7	Carbendazim 46.27% SC	1000 Ltr
8	Zinc Oxide 39.5% SC	500 Ltr
9	Sulphar 90% WDG	5000 Kg
10	Fenpropathrin 30% EC	1000 Ltr
11	Butachlore 50% EW	500 Ltr
12	Phenthoate 50% EC	2500 Ltr
13	Aluminum Phosphide 56%	1200 Kg.
14	Aluminium Phosphide 16%	500 Kg
15	Tebuconazole 2% DS	70000 Pack
	Total	

### **B. For annual rate contract to purchase Bulk materials, Technical materials & Packing materials as per details given below:-**

#### **I Bulk Materials**

<b>S.N</b>	<b>Name of Product</b>	<b>Quantity Required</b>
1	Chloropyriphos 10% G	10000 Kg
2	Quinlophos 5% G	10000 Kg
3	Fipronil 0.3% GR	10000 Kg
4	Mancozeb 75% WP	1000 Kg
5	Chloropyriphos 20% EC	2000 Ltr
6	Cartap Hydrochloride 4% G	5000 Kg
	Total	

#### **II.Raw Materials**

<b>S.N</b>	<b>Name of Product</b>	<b>Quantity Required</b>
1	Chloropyriphos Technical	2000 Kg
2	Malathion Technical	3000 Kg
3	Deltamethrine Technical	500 Kg
4	Pretilachlore Technical	1000 Kg
	Total	

#### **III. Packing Materials**

<b>S.N</b>	<b>Name of Product</b>	<b>Quantity Required</b>
1	MS Drum	1000 Nos
2	Pet Bottle 1 Ltr Packing	10000 Nos
3	Pet bottle 5 Ltr Packing	3000 Nos

4	Printed Tin 5 Ltr Capacity	2000 Nos
5	Plain HDPE Bottle 1 Ltr	5000 Nos
6	Plain HDPE Bottle 500 ML	5000 Nos
7	Corrugated Box	5000 Nos
	Total	

The quantities given above are purely tentative and can increase or decrease at the sole discretion of Hafed.

**1. Technical bid for arrangement on 100% consignment basis (Raw, Bulk Materials and for trading).**

The performa of technical bid is enclosed at **Annexure-I (A)**.

The following documents are required to be submitted by the bidders with this Technical Bid:

- i. Self attested copies of the valid registration certificates with Central Insecticides Board Faridabad for the product only for manufacturer who are applying in the tender. If any traders or authorized distributor apply for the tender, then he/she is required to submit the attested copy of valid manufacturing license from Competent Authority and Registration Certification issued by the Central Insecticides Board Faridabad of the principal supplier from whom the material will be arranged (except the packing materials).
- ii. Self attested copy of manufacturing licenses issued by the competent authority is required only for manufacturer applying for the tender. However, If any authorized distributors/dealers/Importer apply for the tender, then he/she is required to submit the manufacturing/and import license of the principal supplier from whom the material will be arranged (except the packing materials).
- iii. Authority letter in favour of the participating representative indicating his designation and contact number authorizing him to submit the bid, documents and for negotiations, if any.
- iv. Self attested copy of PAN No. of the tendering company
- v. Self attested photocopy of the GST Registration Number.
- vi. The manufacturer/ authorize distributor bidder will supply the material in original packing and packing should also be in accordance with guidelines of CIB.
- vii. The bidders should have experience of manufacturing/trading of relevant products for at least one year. The bidder should have an annual turnover of minimum Rs. 2 crores during last year of functioning for the product of pesticides/insecticides/ Weedicides and Rs. 10.00 Lac during the last year of functioning for the packing materials.
- viii. Certificate regarding acceptance of all terms and conditions as mentioned in the Tender document.

**2. GENERAL TERMS & CONDITIONS:**

- i. The detailed technical specifications along with the tendered quantity of each product are enclosed at **Annexure-III**.
- ii. The original manufacturer bidder shall stand guarantee about the stability of emulsion/ formulation. Fresh material not older than three months from the date of its manufacturing will be supplied. The tenderers/bidders shall also indicate the list of product that can be formulated with same emulsifier and the percentage to dose as per their recommendations.
- iii. **EMD:** The earnest money of the unsuccessful tenderers will be refunded after the finalization of the tender. However, Hafed shall pay no interest on the earnest

money. Tenders not accompanied with earnest money are liable to be rejected. The EMD of successful tenderers will be converted in security deposit.

- iv. **RATES:** The rates offered should be F.O.R. destination i.e. HAFED PESTICIDES PLANT, TARAORI (Karnal)/ destination anywhere in Haryana, and inclusive of all taxes, i.e. entry tax freight, excise duties, octroi, loading, packing charges and transit insurance etc. The rates are to be quoted in the enclosed tender form clearly indicating the extent of G.S.T etc., as applicable.
- v. The tenderers shall furnish a certificate in their offer that the rates quoted by them are not more than the rates they have quoted to any of their customers during the currency of the contract period. However, if they ever feel constrained to quote lower rates to any of their customer during the said period, they undertake to intimate the same immediately to Hafed and allow the same reduction in rates automatically. If they violate this undertaking and the Hafed comes to know of such a reduction on their own/through their own resources, then the Hafed shall be entitled to recover the double the difference in such rates on the entire quantity purchased along with cost and damages from supplier.
- vi. **Delivery Period:** The parties while quoting the rates should ensure that stocks are readily available with them for which order is placed so that they are in a position to supply the material as per the supply schedule given to them in the supply order. However, the delivery should not exceed more than 30 days of the placing of supply order.
- vii. **Validity:** Rates shall be valid for acceptance for 90 days from the date of opening /negotiations of tenders.
- viii. **Penalty:** Penalty @ 2% of the value of undelivered material shall be imposed on account of delay per week or part thereof subject to maximum of two weeks on the supplies as per the confirmed order. If supplier fails to supply the ordered material to Hafed Pesticides Plant even during the grace period of two weeks (with penalty) then Hafed reserves its right to cancel the supply order/ contract and will be at liberty to arrange the material from any other sources at the risk and cost of the supplier.
- ix. If the tenders are cancelled or recalled on any grounds, the tender document fee and e-service fee will not be refunded to the bidder.
- x. Regarding negotiations of rates, policy issued by the State Government vide G.O. No.2/2/2010-4-IB-II dated 18.06.2013 and 16.06.2014 will be applicable.
- xi. State Government Policy will be applicable in respect of concessions to Haryana based MSMEs and KVIs. For claiming the relevant concession/s like tender fee security or turn-over condition, the bidders are required to submit the documentary proof from Government authorities showing that they come under Haryana based MSME/KVI units as the case may be e.g. Entrepreneurs Memoranda in Haryana in bidder's name. This concession would be admissible only if the concerned Enterprises participates directly in the tender and not through any intermediaries i.e. their deals/ agents & distributors.

- 3. Payment term for trading purchases on 100% Consignment basis:-** The payment shall be released on fortnightly on the basis of actual sale after receipt of credit advice or payment from concerned distt. Offices, CMS and Co-Op Sugar Mills as per accounting procedure. It will also be ensured through receipt of General Manager that materials confirm to quality required as per test report of approved lab and 100% payment will be released to supplier on the basis of above documents.

- 4. (I) Payment term for bulk materials, technical materials & packing materials:** Payment to the extent of 90% shall be released after receipt satisfactory test report. In case the material is found sub standard then the supplier will be informed E-mail/telegraphically/ by Fax to replace it at their cost. In case the supplier does not lift the material within a week and replace it immediately then Hafed will be at liberty to claim storage charges at the prevalent market rates and make arrangement of the material at the risk and cost of the supplier by forfeiting the security/earnest money amount. Supplier should therefore particularly ensure that the material of correct specifications is supplied. General Manager, Hafed Pesticides, Taraori will ensure that there is inspection cum sampling report as well as batch wise satisfactory test report of samples for which payment is being released.
- (II)** Balance 10% payment will be released after 20 days from release of 90% payment and ascertaining that suitability for the quality of the product formulated by this material conforms to the relevant standards.
- 5.** In case of evidence of cartel formation by the bidders, the EMD is liable to be forfeited along with other actions as are permissible to Govt. like filing complaints with the Competent Commission of India and/ or other appropriate forums.
- 6.** The manufacturers/authorized distributor must enclose with the offer latest notifications regarding application of taxes/duties for the items which they are quoting rates in respect of various States from where the tendering firms will effect supplies. The tendering firms should also send notifications, if revised during the finalization of the purchase.
- 7.** The shelf life of pesticides/bulk material will conform to the period approved by Central Insecticides Board/Registration Committee.
- 8.** The registration number, batch number, date of manufacturing, date of expiry should be printed on the container/packing as approved by the Central Insecticides Board.
- 9. Lifting of unsold stocks:**

In case of the consignment purchases, any unsold stock will be lifted by the supplier from the Coop. Mkg. Society/Mini Banks at their own risk & cost.

**10. Guarantee:**

The firm will be responsible for complications arising, if any, after use of material by the farmers supplied by them. In the event of receipt of complaint from any farmer/PACS/ Society/Mini Banks/Distt. Office/ any other quarter concerned about the ineffectiveness of the product the company shall be informed. The company in turn shall take remedial measure to sort out the complaint. All the problems relating to efficacy of the product supplied will rest with the company even if the sample analysis of the product has been found satisfactory or conforming to the required specifications by any Govt. approved Lab. In case the complaint is made by any person in the Consumers Court or before any competent authority regarding ineffectiveness of the product, the responsibility to defend the case legally or otherwise shall be of the company. The supplier will be liable to indemnify Hafed/CMS/PACS for any loss caused to Hafed/CMS/PACS on a/c of defective pesticides/ insecticides and other products and in such case Hafed will be at liberty to withhold the payment of such stocks for that quantity against which such complaint is received till the finalization of the complaint. Supplier / Manufacturer will submit a Indemnity Bond on Stamp Paper as per prescribed format enclosed, duly attested by 1<sup>st</sup> class Magistrate in favour of "The Haryana State Cooperative Supply & Marketing Federation Limited, Corporate Office, Sector-5, Panchkula" before supply of the material to Hafed which is regarding

assurance of quality/ efficacy of the material supplied by Supplier Company/ Manufacturer.

**11. Testing charges:**

Testing charges will be borne by Suppliers.

**12. Inspection and sampling:**

Immediately on the receipt of order, the supplier will offer the material for inspection and sampling as per the following procedure:-

**a) For material to be purchased in bulk and for trading:**

- i) Three samples of the material per lot/ batch will be drawn by Committee of GM, Hafed Pesticides Plant, Quality Incharge, Hafed Pesticides Plant, Taraori and T.O(S), Hafed Karnal by including representatives of supplier. The samples will be drawn at firm's godown before dispatch of material. One sample will be tested in Independent lab/Govt. approved lab. Second sample will be retained by the Plant and the third will be given to the supplier after properly sealing the sample and putting the signature of the committee members. Since the material is required to be tested in any reputed Govt. approved lab or any reputed independent lab, therefore supplier firms will give us copy of registration certificate so as to enable Hafed to go for testing of various parameters at the time of receipt of material.
- ii) Supplier firm should have valid sales permission for sale of their product in Haryana State. At the time of drawing samples, a report will be prepared by the committee members indicating the batch No., Name of the supplier, quantity of material supplied, place at where sample has been taken etc.
- iii) The testing charges from Govt/Independent lab will be borne by supplier. After the receipt of satisfactory test report of samples, the supplier in consultation with concerned Distt. Manager will arrange to supply the material to Mkg. Society and Mkg. Society will ensure that material is sent to Mini Banks immediately within 3 days positively. Alternatively, the supplier after taking the consent of concerned Distt. Manager can place the material with Mini Banks directly at their level to avoid the delay in placement of material for which Hafed will not make payment of transportation charge if incurred extra by the supplier. In that case it will also be the responsibility of the supplier to provide necessary details of the material, Mini Bank – wise to concerned Distt. Manager, Hafed & Manager, Marketing Societies in writing.
- iv) In case, the material offered for inspection by the successful bidder fails to meet the specifications stipulated in NIT/Order/ Contract and the samples are rejected, the Indenting Department will have the right to levy a penalty at 1% of the total order value. The supplier will have to re-offer another lot/ batch of the equivalent quantity within 15 days. In case, the material offered for inspection fails during the 2<sup>nd</sup> inspection also, the Indenting Department will have the right to increase the penalty to 2% of the total order value and the supplier will have to re-offer another lot/ batch of the equivalent quantity within next 15 days. In case, the material offered fails during the 3<sup>rd</sup> and final inspection also, the firm will be liable for penal action including forfeiture of security, risk purchase, debarring/

blacklisting in future, and no further opportunity for inspection would be provided to the supplier firm.

- v) The supplier will give intimation in writing to concerned D.M. Hafed, Manager, Marketing Society before shifting the material from one Mini Bank to another Mini Bank during the season in case of non-sale of material at a Particular place.
- vi) In addition to this, random destination sampling from the stocks supplied at Hafed, CMS, Mini Banks/PACS will also be done by the authorized representative(s) of Hafed H.O. as per sampling procedure. The cost of sample and charges testing of these random samples shall be borne by supplier.

**13.** Conditional Tenders will be summarily rejected.

**14.** The supplier will submitted on weekly basis sale and stock statement of consignment sale to CMS/Mini Bank/PACs/Hafed RHA through Hafed Pesticides, Taraori to General Manager, HPT.

**15. Refund of Earnest Money:** EMD shall be refunded after obtaining no objection certificate from all the agencies where material has been supplied in case of consignment basis. In case of outright purchase, the security amount/bank guarantee will be refunded after the complete and satisfactory supply. If payment against supplies/ securities is made by Demand Draft, the Bank charges will be borne by the supplier.

**16. Jurisdiction of courts in case of dispute:** The jurisdiction of Courts will be at District Karnal, Haryana.

**17. Arbitration:** In case of arising any dispute between Hafed and the suppliers, it will be referred for arbitration to the Registrar, Cooperative Societies Haryana, whose decision shall be binding and final on both the parties.

**TECHNICAL BID (II)**

**Technical bid E-Tender notice for rate contract to purchase pesticides/insecticides for trading on 100% Consignment basis for Kharif-2020 and annual rate contract for raw, bulk materials & packing materials for Hafed Pesticides Plant, Taraori**

**Name of the Party:** \_\_\_\_\_

**Address:** \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Following documents are to be submitted for technical qualification:

SN	Particulars	Remarks									
1	Details of the items for which Bid is submitted										
	<table> <tr> <th>Name of the Item</th><th>Quantity</th><th>Amount of EMD</th></tr> <tr> <td> </td><td> </td><td> </td></tr> <tr> <td> </td><td> </td><td> </td></tr> </table>	Name of the Item	Quantity	Amount of EMD							
Name of the Item	Quantity	Amount of EMD									
2	Total amount of EMD deposited	Rs. - _____									
3	Self attested copies of the valid registration certificates with Central Insecticides Board Faridabad for the product only for manufacturer who are applying in the tender. If any traders or authorized distributor apply for the tender, then he/she is required to submit the attested copy of valid manufacturing license from Competent Authority and Registration Certification issued by the Central Insecticides Board Faridabad of the principal supplier from whom the material will be arranged (except the packing materials)										
4	Self attested copy of manufacturing licenses issued by the competent authority is required only for manufacturer applying for the tender. However, If any authorized distributors/dealers/Importer apply for the tender, then he/she is required to submit the manufacturing/and import license of the principal supplier from whom the material will be arranged (except the packing materials)										
5	Authority letter in favour of the participating representative indicating his designation in the company, and his contact number authorizing him to bid on behalf of the company/ firm, for submission of documents and negotiations, if any										
6	Self attested copy of PAN No. of the tendering company along-with a performa invoice.										
7	Self attested photocopy of the GST Registration Number.										
8	The manufacturer/ authorize distributor bidder will supply the material in original packing and packing should also be in accordance with guidelines of CIB										
9	The bidders should have experience of manufacturing/trading of relevant products for at least one year. The bidder should have an annual turnover of minimum Rs. 2 crores during last year of functioning for the product of pesticides/insecticides/ Weedicides and Rs. 10.00 Lac during the last year of functioning for the packing materials										
10	Certificate regarding acceptance of all terms and conditions as mentioned in the Tender document										

**Note:** Certified scanned copy of the above noted documents should be uploaded.

**Authorized Signatory**

Name: \_\_\_\_\_

Mb.No. \_\_\_\_\_

E-Mail \_\_\_\_\_



**ANNEXURE-III**

**Specifications For rate contract to purchase pesticides/insecticides for trading on 100% Consignment basis for Kharif-2020 and annual rate contract for raw, bulk materials & packing materials for Hafed Pesticides Plant, Taraori.**

**I Trading**

<b>S.N</b>	<b>Name of Product</b>	<b>Quantity Required</b>	<b>Specification</b>
1	Tebuconazole 2% DS	70000 Pack	Tebuconazole 2% DS as per product specification
2	Pretilachlore 37% W/W	5000 Ltr	Pretilachlore 37% W/W as per product specification
3	Halosulfuron Methyl 75% WG with Metribuzin	1500 Acre Dose	Halosulfuron Methyl 75% WG as per product specification
4	Chloropyriphos 50% EC + Cypermethrin 5% EC	2000 Ltr	Chloropyriphos 50% EC + Cypermethrin 5% EC as per product specification
5	Imidaclopride 0.3% GR	3000 Kg	Imidaclopride 0.3% GR as per product specification
6	Glysophate 41% SL	1000 Ltr	Glysophate 41% SL as per product specification
7	Tricentanol 0.05% GR	10000 Kg	Tricentanol 0.05% GR as per product specification
8	Carbendazim 46.27% SC	1000 Ltr	Carbendazim 46.27% SC as per product specification
9	Zinc Oxide 39.5% SC	500 Ltr	As per FCO 1985
10	Sulphar 90% WDG	5000 Kg	As per FCO 1985
11	Fenpropathrin 30% EC	1000 Ltr	IS: 15162-2002 (With up to date amendments)
12	Butachlore 50% EW	500 Ltr	Butachlore 50% EW as per product specification
13	Phenthoate 50% EC	2500 Ltr	Phenthoate 50% EC as per product specification
14	Aluminum Phosphide 56%	1200 Kg.	Aluminum Phosphide 56% as per product specification
15	Aluminum Phosphide 16%	500 Kg	Aluminum Phosphide 16% as per product specification

**II Bulk Materials**

<b>S.N</b>	<b>Name of Product</b>	<b>Quantity Required</b>	<b>Specification</b>
1	Chloropyriphos 10% G	10000 Kg	Chloropyriphos 10% G as per product specification
2	Quinlophos 5% G	10000 Kg	Quinalphos 5% GR as per product specification
3	Fipronil 0.3% GR	10000 Kg	Fipronil 0.3% GR as per product specification
4	Mancozeb 75% WP	1000 Kg	IS: 8708-2006 (With up to date amendments)
5	Chloropyriphos 20% EC	2000 Ltr	IS: 8963-1978 (With up to date

			amendments)
6	Cartap Hydrochloride 4%	5000 Kg	IS: 14184-1994 along with latest amendments

### III Technical Materials

S.N	Name of Product	Quantity Required	Specification
1	Chloropyriphos Technical	2000 Kg	IS: 8963-1978 (With up to date amendments)
2	Malathion Technical	3000 Kg	IS: 1832-1978 ( With up to date amendments)
3	Deltamethrine Technical	500 Kg	IS: 12005-1987 ( With upto date amendments)
4	Pretilachlore Technical	1000 Kg	IS: 15158-2002 ( With upto date amendments)

### III Packing Materials

S.N	Name of Product	Quantity Required	Specification
1	MS Drum	1000 Nos	IS:2552-1989 with upto date amendments
2	Pet Bottle 1 ltr Packing	10000 Nos	IS:9754-1981 with upto date amendments
3	Pet Bottle 5 Ltr Packing	3000 Nos	IS:9754-1981 with upto date amendments
4	Printed Tin 5 Ltr capacity	2000 Nos	IS:9992 with upto date amendments
5	Plain HDPE Bottle 1 Ltr	5000 Nos	IS:9754-1981 with upto date amendments
6	Plain HDPE Bottle 500 ML	5000 Nos	IS:9754-1981 with upto date amendments
7	Corrugated Box	5000 Nos	5 Ply, Semi craft grammage 100 gm per meter square

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