

# **HAFED OIL MILLS, NARNAUL**

**Nizampur Road, Narnaul-123001 (Haryana)**

**01282-256142**

## **E-Tender Notice for Transportations work for supply of edible oils & Mustard Cake**

Hafed invites online bids from transporters for the period 01.04.2020 to 31.03.2021 for allotment of: **Transportations work for supply of edible oils & Mustard Cake in Haryana, Delhi & Chandigarh.**

The detailed terms & conditions of tender/destinations/tender fee/earnest money are available on portal <https://etenders.hry.nic.in> or at Hafed Website [www.hafed.gov.in](http://www.hafed.gov.in). The bidders can submit their bids through e-Tender portal as per dates given below:

S.N.	HAFED Stage	Party Stage	Date & Time
1		(i) Downloading of Tender Document / Online Bid Preparation. (ii) Online directly transfer of funds of <b>Rs.1500/-</b> through online directly through Debit Cards & Internet Banking Accounts (Tender document fee Rs.500/-, Processing Fee Rs.1,000/-) and required <b>EMD</b>	03.03.2020 (14:00 hrs) to 11.03.2020 (17:00 hrs)
2	-	Submission of online Bid	03.03.2020 (14:01 hrs) to 12.03.2020 (10:00 hrs)
3	Opening of Technical Bid	-	12.30.03.2020 (12:30 hrs)
4	Opening of Financial Bid	-	13.03.2020 (13:00 hrs)

All bidders are required to get register on e-tendering portal. The Technical/ financial bid will be opened in the Office of **General Manager, Hafed Oil Mills Nizampur Road, Narnaul (Haryana)**. Tender committee reserves the right to reject any/all the tenders without assigning any reason whatsoever.

**General Manager**  
Hafed Oil Mills,  
Narnaul.

### **Detailed Notice Inviting e-Tender**

Hafed invites e-tender for Transportation work for supply of edible oils & M. Cake at single stage two cover systems. Under this process, the Technical Bid Application as well as online Price Bid shall be invited at single stage under two covers i.e. Technical Bid & Commercial Envelope. Eligibility of the Bidders will be first examined based on the details submitted online under first cover (Technical) with the request to eligibility and qualification criteria prescribed in the Tender document. The Price Bid under the second cover shall be opened for only those bidders whose Technical Applications are responsive to eligibility and qualifications requirements as per Tender document.

1. **The payment for Tender Document Fee and Processing Fee shall be made by the bidders online directly through Debit Cards & Internet Banking Accounts and the payment for EMD can be made online directly through RTGS/NEFT or OTC Please refer to 'Online Payment Guideline' available at the Single e-Procurement portal of GOH (Govt. of Haryana) and also mentioned under the Tender Document.**
2. Intending bidders will be mandatorily required to online sign-up (create user account) on the website <https://etenders.hry.nic.in> to be eligible to participate in the e-Tender. **He/ She will be required to make online payment of required EMD in due course of time. The intended parties fails to pay EMD fee under the stipulated time frame shall not be allowed to submit his/her bids for the respective event/Tenders.**
3. The interested bidders must remit the funds at least T+1 working day (Transaction + One Day) in advance as given under Key Dates **and make payment via RTGS/NEFT or OTC to the beneficiary account number specified under the online generated challan. The intended bidder/agency thereafter will be able to successfully verify their payment online, and submit their bids on or before the expiry date & time of the respective events/Tenders at <https://etenders.hry.nic.in>**

4. The interested bidders shall have to pay mandatorily Processing Fee (under document fee – Non refundable) of Rs.1000/- (Rupee One Thousand Only) online by using the service of secure electronic gateway. The secure electronic payments gateway is an online interface between bidders & online payment authorization networks.

The Payment for document fee (Rs.500/-) and Processing Fee (Rs.1000/-) can be made by eligible bidders online directly through Debit Cards & Internet Banking.

The interested bidders must remit the funds at least T+1 working day (Transaction + One Day) in advance before the expiry date & time of the respective events. And make payment via RTGS/NEFT to the beneficiary account number specified under the online generated challan.

The Bidders can submit their tender documents (Online) as per the dates mentioned in the key dates:

**Key Dates**

S.N.	HAFED Stage	Party Stage	Date & Time
1		(i) Downloading of Tender Document / Online Bid Preparation. (ii) Online directly transfer of funds of <b>Rs.1500/-</b> through online directly through Debit Cards & Internet Banking Accounts (Tender document fee Rs.500/-, Processing Fee Rs.1,000/-) and required <b>EMD</b>	03.03.2020 (14:00 hrs) to 11.03.2020 (17:00 hrs)
2	-	Submission of online Bid	03.03.2020 (14:01 hrs) to 12.03.2020 (10:00 hrs)
3	Opening of Technical Bid	-	12.30.03.2020 (12:30 hrs)
4	Opening of Financial Bid	-	13.03.2020 (13:00 hrs)

**NOTE:**

**“In case any bidder wants to apply and submit EMD for ONE or MORE ITEMS (except all items) then first he/she click to “Exemption” button and fill the exempted amount then bidder can choose the Items/amount of its EMD for which he/she wants to submit the EMD of offered items. He/she may also upload the details of Items to be quoted in the said tender.”**

**Important Note:**

- 1) The bidders have to complete 'Application/Bid Preparation & Submission' stage on scheduled time as mentioned above. If any bidder failed to complete his/her aforesaid stage in the stipulated online time schedule for this stage, his/her Application/bid status will be considered as 'Applications/bids not submitted'.
- 2) Bidder must confirm & check his/her Application/bid status after completion of his/her all activities for e-bidding.
- 3) Bidder can rework on his/her bids even after completion of 'Application/Bid Preparation & submission stage' (Application/Bidder Stage), subject to the condition that the rework must take place during the stipulated time frame of the Applicant/Bidder Stage.

### **INSTRUCTIONS TO BIDDER ON ELECTRONIC TENDERING SYSTEM**

**These conditions will over-rule the conditions stated in the tender documents, wherever relevant and applicable.**

**1. Registration of bidders on e-Procurement Portal:**

All the bidders intending to participate in the tenders process online are required to get registered on the centralized e-Procurement Portal i.e. **<https://etenders.hry.nic.in>** Please visit the website for more details.

**2. Obtaining a Digital Certificate:**

- 2.1 The Bids submitted online should be encrypted and signed electronically with a Digital Certificate to establish the identity of the bidder bidding online. These Digital certificates are issued by an Approved Certifying Authority, by the Controller of Certifying Authorities, Government of India.
- 2.2 A Digital Certificate is issued upon receipt of mandatory identity (i.e. Applicant's PAN Card) and Address proofs and verification form duly attested by the Bank Manager / Post Master /Gazetted Officer. Only upon the receipt of the required documents, a digital certificate can be issued. For more details please visit the website – **<https://etenders.hry.nic.in>**
- 2.3 The bidders may obtain Class-II or III digital signature certificate from any Certifying Authority or Sub-certifying Authority authorized by the Controller of Certifying Authorities or may obtain information and application format and documents required for the issue of digital certificate from.
- 2.4 The bidder must ensure that he/she comply by the online available important guidelines at the portal **<https://etenders.hry.nic.in>** for Digital Signature Certificate (DSC) including the e-Token carrying DSCs.
- 2.5 Bid for a particular tender must be submitted online using the digital certificate (Encryption & Signing), which is used to encrypt and sign the data during the stage of bid preparation. In case, during the process of a particular tender, the user loses his digital certificate (due to virus attack, hardware problem, operating system or any other problem) he will not be able to submit the bid online. Hence, the users are advised **to keep a backup of the certificate** and also keep the copies at safe place under proper security (for its use in case of emergencies).
- 2.6 In case of online tendering, if the digital certificate issued to the authorized user of a firm is used for signing and submitting a bid, it will be considered

equivalent to a no-objection certificate/power of attorney /lawful authorization to that User. The firm has to authorize a specific individual through an authorization certificate signed by all partners to use the digital certificate as per Indian Information Technology Act 2000. Unless the certificates are revoked, it will be assumed to represent adequate authority of the user to bid on behalf of the firm in the department tenders as per Information Technology Act 2000. The digital signature of this authorized user will be binding on the firm.

- 2.7 In case of any change in the authorization, it shall be the responsibility of management / partners of the firm to inform the certifying authority about the change and to obtain the digital signatures of the new person / user on behalf of the firm / company. The procedure for application of a digital certificate however will remain the same for the new user.
- 2.8 The same procedure holds true for the authorized users in a private/Public limited company. In this case, the authorization certificate will have to be signed by the directors of the company.
3. **Pre-requisites for online bidding:**  
In order to operate on the electronic tender management system, a user's machine is required to be set up. A help file on system setup/Pre-requisite can be obtained from NIC or downloaded from the home page of the website - **<https://etenders.hry.nic.in>** The link for downloading required java applet & DC setup are also available on the Home page of the e-tendering Portal.
4. **Online Viewing of Detailed Notice Inviting Tenders:**  
The bidders can view the detailed N.I.T and the time schedule (Key Dates) for all the tenders floated through the single portal e-Procurement system on the Home Page at **<https://etenders.hry.nic.in>**
5. **Download of Tender Documents:**  
The tender documents can be downloaded free of cost from the e-Procurement portal **<https://etenders.hry.nic.in>**
6. **Key Dates:**  
The bidders are strictly advised to follow dates and times as indicated in the online Notice Inviting Tenders. The date and time shall be binding on all bidders. All online activities are time tracked and the system enforces time locks that ensure that no activity or transaction can take place outside the start and end dates and the time of the stage as defined in the online Notice Inviting Tenders.
7. **Online Payment of Tender Document Fee, Processing fee & EMD fees & Bid Preparation & Submission (Technical & Commercial/Price Bid):**
- 7.1 **Online Payment of Tender Document Fee + Processing fee:** The online payment for Tender document fee, Processing Fee & EMD can be done using the secure electronic payment gateway. The Payment for Tender Document Fee and Processing Fee shall be made by bidders/Vendors online directly through Debit Cards & Internet Banking Accounts and the Payment for EMD shall be made online directly through RTGS / NEFT & OTC.  
The secure electronic payments gateway is an online interface between contractors and Debit card / online payment authorization networks.

## 7.2 **PREPARATION & SUBMISSION OF online APPLICATIONS/BIDS:**

- (i) Detailed Tender documents may be downloaded from e-Procurement website **<https://etenders.hry.nic.in>** and tender mandatorily be submitted online following the instruction appearing on the screen.
- (ii) Scan copy of Document to be submitted / uploaded for Technical bid under online Technical Envelope. The required documents (refer to DNIT) shall be prepared and scanned in different file formats (in PDF/JPEG/MS WORD format such that file size is not exceed more than 10 MB) and uploaded during the on-line submission of Technical Envelope.
- (iii) **FINANCIAL or Price Bid PROPOSAL shall be submitted mandatorily online under Commercial Envelope and original not to be submitted manually)**

## 8. **ASSISTANCE TO THE BIDDERS**

For queries on Tenders Haryana Portal, Kindly Contact  
Note: Bidders are requested to kindly mention the URL of the portal and Tender ID in the subject while emailing any issue along with the contact detail. For any issue/clarification relating to the Tender (s) published kindly contact the respective tender Inviting Authority.

[Tel:-0120-4200462,0120-4001002](tel:0120-4200462,0120-4001002)

Mobile:88262-46593

Email:-support.etender@nic.in

For any technical related queries please call at 24x7 Help Desk number  
0120-4001002,0120-4200462,0120-4001005,120-6277787

For support related to Haryana Tenders in addition to help desk you may also contact on email ID [eproc.nichry@yahoo.com](mailto:eproc.nichry@yahoo.com), Tel:0172-2700275

### **Timing:**

Technical support assistance will be available over telephone Monday to Friday (9:00am to 5:30pm) (Helpdesk Support in team shall not be contracted for online bidding on behalf of the contractors)

**Note:** Contact e-Procurement helpdesk on or before prior to 4 hours of the scheduled closing date and time of respective e-tendering event. Also, for queries related to e-payment of EMD kindly contact the helpdesk at least two days prior to closing date and time of the respective event.

Intended bidders mandatorily required to register their queries if there is any pertaining to the online bidding and the single e-Procurement portal at email address:-  
**<https://etenders.hry.nic.in>**

### **NOTE:-**

- (A) ***Bidders participating in online tenders shall check the validity of his/her Digital Signature Certificate before participating in the online Tenders at the portal <https://etenders.hry.nic.in>***

**(B) For help manual please refer to the 'Home Page' of the e-Procurement website at <https://etenders.hry.nic.in>, and click on the available link 'How to...?' to download the file.**

## **(Online Payment Guidelines)**

### **Guideline for Online Payments at e-Procurement Portal of Government of Haryana.**

Post registration, bidder shall proceed for bidding by using both his digital certificates (one each for encryption and signing) & Password. Bidder shall proceed to select the event/Tenders he is interested in. On the respective Department's page in the e-Procurement portal, the Bidder would have following options to make payment for tender document fee + Processing fee & EMD:

- A. Debit Card
- B. Net Banking
- C. RTGS/NEFT or Over The Counter (OTC)

### **Operative Procedures for Bidder Payments**

#### **A) Debit Card**

**The procedure for paying through Debit Card will be as follows:**

- (i) Bidder selects Debit Card option in e-Procurement portal.
- (ii) The e-Procurement portal displays the amount and the card charges to be paid by bidder. The portal also displays the total amount to be paid by the bidder.
- (iii) Bidder clicks on "Continue" button.
- (iv) The e-Procurement portal takes the bidder to Debit Card payment gateway screen.
- (v) Bidder enters card credentials and confirms payment
- (vi) The gateway verifies the credentials and confirms with "successful" or "failure" message, which is confirmed back to e-Procurement portal.
- (vii) The page is automatically routed back to e-Procurement portal
- (viii) The status of the payment is displayed as "successful" in e-Procurement portal.
- (ix) In case of successful payment, a success message along with unique transaction ID is passed on to e-Procurement system. The e-tendering portal shall store the unique transaction number in its database along with the date and timestamp
- (x) The e-Procurement portal allows Bidder to process another payment attempt in case payments are not successful for previous attempt.

#### **B) Net Banking**

**The procedure for paying through Net Banking will be as follows:**

- (i) Bidder selects Net Banking option in e-Procurement portal.
- (ii) The e-Procurement portal displays the amount to be paid by bidder.
- (iii) Bidder clicks on "Continue" button

- (iv) The e-Procurement portal takes the bidder to Net Banking payment gateway screen displaying list of Banks
- (v) Bidder chooses his / her Bank
- (vi) The Net Banking gateway redirects Bidder to the Net Banking page of the selected Bank
- (vii) Bidder enters his account credentials and confirms payment
- (viii) The Bank verifies the credentials and confirms with “successful” or “failure” message to the Net Banking gateway which is confirmed back to e-Procurement portal.
- (ix) The page is automatically routed back to e-Procurement portal
- (x) The status of the payment is displayed as “successful” in e-Procurement portal.
- (xi) In case of successful payment, a success message along with unique transaction ID is passed on to e-Procurement system. The e-Procurement portal shall store the unique transaction number in its database alongwith the date and timestamp.
- (xii) The e-Procurement portal allows Bidder to process another payment attempt in case payments are not successful for previous attempt.

**C) RTGS/ NEFT**

This solution shall also allow the bidder to make the EMD payment via RTGS/NEFT this shall add to the convenience of those bidders who are not conversant to use net banking option to make the transaction.

Using this module, bidder would be able to pay from their existing bank account through RTGS/NEFT. This would offer a wide reach for more than 1,10,000 bank branches and would enable the bidder to make the payment from almost any bank branch across India.

1. To choose the payment of EMD, the bidder clicks on RTGS/NEFT payment option.
2. Upon doing so, the e-Procurement portal will redirect the bidder to a page where it will generate a Challan.
3. This Challan shall include the beneficiary (virtual) account number and other details like beneficiary IFSC code each.

**RTGS / NEFT Payment Procedure**

The bidder shall be required to take a print of the challan and make the RTGS / NEFT on the basis of the virtual account number period on the challan. This provision will ensure that number confidential details regarding the bidder or tender are disclosed to the bank while remitting the RTGS/NEFT.



The bidder would remit the fund at least one day in advance to the last day and make the payment via RTGS/NEFT to the beneficiary account number as mention in the challan. SBI Bank shall receive this amount and credit the payment gateway service provider intermediary Department/PSUs Escrow Security Deposit account post validating the first part of the beneficiary account number, i.e., the client code only, In case of validation of client code is not successful, the bank shall return the fund and not credit the Techprocess intermediary Department/PSUs Escrow Security Deposit A/c.

#### **D) Over The Counter (OTC)**

This solution shall allow the bidder having account with SBI bank, to make the payment from any CMS enables Branch of SBI Bank in India. Bidders can make the payment via cash (if amount is  $\leq$  ₹49,999), Demand Draft or SBI Bank Cheque.

The procedure for paying through OTC mode is as follows:

- (i) Bidder selects over the counter remittance option in e-Procurement portal.
- (ii) The e-Procurement portal displays the amount to be paid. The bidder chooses the bank account number for refund of the amount.
- (iii) Bidder clicks on "Continue" Button.
- (iv) The e-Procurement portal displays the details of payment. The Bidders click on "Print\_Challan" and print the OTC Challan.
- (v) Bidder submits the OTC Challan at the counter of any designated bank of SBI Bank with Cash/Demand Draft/SBI Bank Cheque (Payment in Cash is allowed upto Rs. 49,999/-).
- (vi) SBI bank verifies the URL (format to be discussed and decided) and amount with e-Procurement portal prior to accepting the payment.
- (vii) On successful verification from e-Procurement portal, SBI bank accepts the payment. In case of failure, SBI bank shall return back the OTC challan and payment to the bidder.
- (viii) SBI bank commits the payment transaction (in case of successful verification from e-Procurement portal) and sends the Bank Transaction number (I-Sure Reference Number) online against the URN and Amount.
- (ix) SBI bank will generate receipt for the payment transaction and issues the same to the bidder.
- (x) The e-Procurement system update the bank transaction number against the URN and Amount based on the details sent by SBI bank online prior to generation of the receipt.
- (xi) The status of the payment will be displayed as "verification successful" in e-Procurement Portal, when the bidder clicks on the verification option in the portal.

- (xii) Bidder would be required to upload the scan copy of receipt as received from SBI Bank as part of proof in next tender portal before submitting the tender.

**TENDER DOCUMENT FOR TRANSPORTATION WORK FOR SUPPLY OF  
EDIBLE OILS AND MUSTARD CAKE OF HAFED OIL MILLS, NARNAUL FOR  
THE PERIOD FROM 01/04/2020 TO 31/03/2021.**

**Invitation of bids:**

Hafed invites online bid for transportation work for Hafed Oil Mills, Narnaul, Haryana for the period 01.04.2020 to 31.03.2021 which may be extended up to three months by GM of unit. **The bidder is at liberty to either quote rates:**

**for supply to edible oil & Mustard Cake in Haryana, Chandigarh & Delhi.**

Bidders are advised to study all technical and commercial aspects, instructions, forms, terms and specifications carefully mentioned in the tender document. Failure to furnish all information required in the Tender Document or submission of a bid not substantially responsive to the Tender document in every respect will be at the tenderer's risk and may result in the rejection of the bid.

**1.0** Tenderer/Bidder will be responsible for compliance of provisions of all type of taxes/Levies or any other taxes as applicable from time to time

**2.0 The Payment:**

- i) For Tender Document Fee Rs.500/- (Rs.Five hundred only)
  - ii) For e-service fees Rs. 1000/- (Rs. One thousand only)
- above both fees Non- refundable

**3.0 The EMD will be Rs.1,70, 000/- for tender (Rs. One lakh Seventy thousands only).**

**4.0 Procedure for submission of Bids:**

The bids shall be submitted online in two separate envelopes:

“Envelope 1: Technical Bid

The parties/bidders shall upload the required details online in the Technical Bid

“Envelope 2: Commercial Bid”

The bidders shall quote the prices in price bid format under Commercial Bid only.

**5.0 Bidders are mandatorily required to submit the technical and financial bid in the prescribed online format only.**

**6.0 NEGOTIATIONS:**

Negotiations will be held as per CVC guidelines/Govt. instructions. All the bidders are requested to be present at the time of opening of tender for negotiation.

**7.0** Hafed reserves the right to reject any/all tenders without assigning any reason whatsoever.

## **TERMS AND CONDITIONS OF TRANSPORTATION TENDER:-**

1. **Basic rates are given in Annexure I** and will be fixed as under:
  - a) A single rate for all stations in a Distt, in Haryana for transportation of edible oils & Mustard Cake to Anganwaries (WCD department Haryana) & PDS supply to Confed in Haryana from the mills.
  - b) A single rate for all stations in a Distt. in Haryana for transportation of edible oils oil and Mustard Cake to Hafed Offices/ Sale Points/ Societies in Haryana.
2. The transporter will supply as per permissible limit. Hafed will not be responsible for overloading liabilities.
3. **The tenderer will quote rates as only %age in the financial bid.**
  - i) **The Security amount will be 4,25,000/-(Four Lakhs twenty five thousand only), The EMD Rs. 1,70,000/- (One Lakh seventy thousand only) deposited by successful bidders will be converted into security amount, the balance security amount will have to be deposited within 24 hrs of allotment contract :**
  - ii) The earnest money so deposited by the successful bidder will be converted into security. No interest will be paid on security deposit. An agreement on non-judicial stamp paper of Rs.100/- or as applicable will be executed within seven days from the date of communication of approval.
  - iii) If the performance of transporter is not found satisfactory the contract can be terminated at any time by giving one month's notice.
  - iv) If the transporter had previously held any contract and furnished security deposit with the Hafed, that security deposit shall not be adjusted against this tender and a fresh security deposit shall be required to be furnished.
  - v) Transporter should have an **experience of at least 2 years of transportation** of goods for a reputed company. Experience certificate should be attached with the tender.
  - vi) That the transporter has to transport the edible oils & M. Cake in Haryana, Chandigarh, Delhi, any other station if required by unit. The list of stations is enclosed at **Annexure-I** for reference.
  - vii) That the transporter has to obtain proper receipt from dealer/consignee in token of goods delivered and the payment will be made only after submission of proper receipts and he shall also be responsible for misplacement / shortage of goods.
  - viii) The vehicles of transporter should remain ready to be requisitioned at one hour's notice on telephone. In case of delay, Hafed shall obtain/arrange the vehicles from other sources at the risk & cost of contractor.
  - ix) TDS/Income tax/GST as applicable will be deducted as per Govt. rules/notification. Copy of PAN No./GST number will be submitted by the transporter to the plant alongwith the tender.
  - x) The recovery shall be affected from the transporter in case of damage to the property of the plant. In case of theft/loss of goods/shortage the recovery will be made on billing price from the contractor.
  - xi) In case of parts supply to a destination in HP, clubbing will be done with other destination which fall on the way to make full truck load and Rs.600/- shall be paid extra per additional destination (maximum 2 nos.)
  - xii) No extra freight will be given on account of night halt at any place/stage.

- xii) Transporter agrees that Hafed will first utilize its own vehicles/society vehicle for the transportation of goods and his vehicles will be utilized for transportation of stocks for which Hafed/Society vehicles are not available.
- xiii) Conditional tender or tenders by email/by fax and tenders without earnest money will not be entertained.
- xiv) The transporter will not be allowed to sublet this contract wholly or partially. However, this condition can be relaxed with written permission of Hafed. If permitted by Hafed, the party to whom the contract is sublet shall be under obligation to carry out any additional conditions which Hafed may impose from time to time. However, final responsibility will be of the original contractor.
- xv) All legal matters, relating to vehicles, land, employees of transporter shall be the exclusive responsibility of the transporter. In case of vehicle being detained by authorities or any other reasons, the loss of good/or their quality shall be made good by transporter.
- xvi) The transporter will be under obligation to allow the representative of the mill/dealer of Oil Mills to travel on vehicles as per rules of Motor Vehicle Act.
- xvii) Cost of shortages will be recovered from the transporter without any notice.
- xviii) The transporter will have to submit his rates for the trucks having capacity 2 MT to 9 MT & above.
- xix) The transporter will carry the material as per permissible limit.
- xx) The payment will be made on net billing weight of the edible oil & M. Cake
- xxi) Edible Oils will be unloaded by the transporter at Blocks level for Anganwari supply/PDS. Transporter will be paid Rs. 1.80/- per carton (12 to 18 Ltr.) towards unloading/stacking. In case any Anganwari centre is located in narrow streets where vehicle cannot reach upto unloading destination or such station where the stocks are unloaded on 1<sup>st</sup> or 2<sup>nd</sup> floor then Rs. 3/-per carton (12 to 18 Ltr.) will be paid after getting certificate with the clear description location of unloading point from the concerned CDPO (WCD Department) and Focal point (Confed).
- xxii) In case of delay in supplying the vehicles against confirmed booking on telephone on the same day, the transporter or contractor will be liable for late penalty @ Rs. 500/- per day per canter and Rs. 1000/- per day per truck/if any late delivery will be charged by the dealer/party the same will be deducted from the bills of transporter.
- xxiii) Payment will be made within ten working days after submission of bills alongwith GTRs duly signed through RTGS only on fortnightly basis.
- xxiv) That in the event of formation of truck/canter union presently or in future the transport contractor will be bound to provide vehicles during the period of contract on the tendered rates terms and conditions. In case of his failure to provide the vehicles, the same will be arranged from open market at the risk and cost of transporter. Amount so spent will be adjusted towards his pending bills and security deposits.
- xxv) Any conditions intimated to the transporters at the time of opening the tender by the committee will also be applicable.
- xxvi) The transporter has to abide by the terms and conditions of Hafed while submitting the tender to the committee.
- xxvii) In case of dispute arising between the mill and contractor, the matter will be referred to the sole arbitration of the Managing Director, Hafed, Panchkula, whose decision shall be final and binding on both the parties.

- xxviii) In case of any dispute, the matter shall be referred to the Sole Arbitration of the MD, Hafed or his/her nominee, whose decision shall be conclusive and binding on both the parties. All legal disputes if any will be under the legal jurisdiction at Narnaul only.
- xxix) The contractor should not have been blacklisted/debarred from doing business by Govt. Dept. and Agency/Board/Corporation/Federation/EPF/ESI/Income tax/Service tax or any other statutory authority concerned.
- xxx) Hafed reserves the right to accept or reject any of tender without assigning any reason, whatsoever.

**Annexure-I**

**Basic Rates for supply of edible Oils & Mustard Cake per Quintal from HOM Narnaul. to:**

<b>Sr. No.</b>	<b>Station</b>	<b>Rate Rs. per qtl.</b>
1	Rewari	25
2	Narnaul	15
3	Bhiwani	35
4	Hissar	45
5	Fatehabad	55
6	Sirsa	65
7	Jajjar	40
8	Rohtak	45
9	Sonepat	50
10	Panipat	55
11	Gurgaon	45
12	Faridabad	50
13	Mewat	50
14	Jind	45
15	Kaithal	65
16	Kurukshetra	65
17	Karnal	60
18	Ambala	70
19	Y.Nagar	70
20	Panchkula	75
21	Palwal	50
22	Chandigarh	75
23	Delhi	60

**Note: These basic rates are for the blocks of the District where stocks of Oil will be delivered to Anganwaries, PDS, Hafed Sale counters, distributors, CMS and others at Block level. The basic rates will be same for each block in a District.**

**Technical Bid:**

<b>S.N</b>	<b>Documents to be uploaded</b>	<b>Bidders Response (Yes/No)</b>
1	Certificate having 2 years experience in respect transportation work in reputed company/firm	
2	Copy of PAN Card	
3	Copy of GST certification	
4	Copy of proprietor/partnership deed	
5	Certificate regarding acceptance of all terms & conditions as mentioned in tender document	
6	Non black listed/ debarred affidavit	
7	Full address detail (I.D. Proof) along with mobile no. and email id	
8	Proof Copy of R.C. of 5 trucks/vehicles physical availability of trucks as mentioned below, alongwith registration of trucks in the name of tenderer, firm and partners of the firm submitting the tender. These trucks should be registered in the name of tender, Firm or partnership firm or he/she should have agreement with any transport company/truck owners having trucks in their own name will be expected with proof of ownership.	
9	Solvency certificate issued by the banker.	
10	Duly audited Balance sheet/profit and loss account of preceding last two financial years.	
11	EMD, e-service fees, & Form fees will be through online (Copy of receipt as Form fees, e-service fees & EMD)	



**Financial Bid:**

Financial Bid will be opened of those bidders who will qualify in technical bid.

S. No	Particulars	Loading capacity	Quoted Rate in %age i.e. above / below / at par of Basic Rates (Annexure-I) and GST will be extra as applicable
1	Financial Bid for <u>supply of edible oils&amp; Mustard Cake</u> from HOM, Narnaul to various station of <u>Haryana, Chandigarh &amp; Delhi</u>	2 MT to 9 MT and above	