



The HARYANA STATE COOPERATIVE SUPPLY  
AND MARKETING FEDERATION LIMITED  
CORPORATE OFFICE, SECTOR 5, PANCHKULA HARYANA (INDIA)  
TEL2590520-24, FAX2590711 E.Mail hafed@hry.nic.in

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**E-Tender notice for rate contract on Consignment basis for trading and bulk materials for the year 2019-20 up to 30.09.2019 for Hafed Pesticides Plant, Taraori.**

The Hafed Pesticide Plant, Taraori invites e-tenders from the manufacturers/ authorizes distributor for rate contract on consignment basis for trading products & bulk materials for the year 2019-20 up to 30.09.2019 for Hafed Pesticides Plant, Taraori as per details given below:

**A) Arrangement on 100% consignment basis for trading and bulk materials**

**I For Trading**

S.N	Name of Product	Quantity Required	EMD (In Rs.)
1	Chlorantraniliprole 18.5% SC	100 Ltr	36000.00
2	Chlorantraniliprole 0.04%GR	2500 Kg	12750.00
3	Cartap Hydrochloride 4%G	5000 Kg	8250.00
4	Pretilachlore 37% W/W	1500 Ltr	15750.00
5	Fenpropathrin 30% EC	500 Ltr	16500.00
6	Thiamethoxam 1% + Chlorantraniliprole 0.5 w/w GR	1000 Kg	9600.00
7	Flubendiamide 20% WG	100 Kg	22500.00
8	Cartap Hydrochloride 4% G (As recommended in package practice of Paddy by Agriculture University)	5000 Kg	12000.00
9	Azadiraction 0.15% EC (Neem)	500 Ltr	5250.00
10	Chloropyriphos 50% EC+ Cypermethrin 5% EC	1500 Ltr	20250.00
11	Imidaclopride 0.3% GR	3000 Kg	9000.00
12	Attrazine 50% W.P	1000 Kg	10200.00
13	2,4-D Amine Salt 58% SL	500 Ltr	4050.00
14	Glysophate 71% SC	200 Kg	2700.00
15	Paraquat Dichloride 24% SL	500 Ltr	3750.00
16	Sulphar 40% SC	500 Ltr	2700.00
17	Glysophate 41% SL	1000 Ltr	7500.00

## II For Bulk Materials

S.N	Name of Product	Quantity Required	EMD (In Rs.)
1	Chloropyriphos 10% G	10000 Kg	22500.00
2	Quinlophos 5% G	10000 Kg	24000.00
3	Fipronil 0.3% GR	10000 Kg	18000.00
4	Mancozeb 75% W.P	1000 Kg	6300.00

The quantities given above are purely tentative and can increase or decrease at the sole discretion of Hafed. The tender document containing details of required material, quantity, specifications etc. and other terms & conditions are available on portal <https://haryanaeprocurement.gov.in> and at Hafed Website [www.hafed.gov.in](http://www.hafed.gov.in). The tender document can be downloaded on deposit of Rs. 1000/- (non-refundable) as tender fee and e-service fee of Rs.1000/- (non-refundable). The tender document must be accompanied with the Earnest Money. The tender document and the EMD must be remitted on or before 02.02.2019 upto 5:00 PM. The date of bid submission is from 23.01.2019 at 05.00 PM to 04.02.2019 05:00 PM through e-Tender portal as mentioned above. All the bidders are required to get registered on the e-tendering portal and obtain a Digital Signature from M/s Nextenders (India) Pvt. Ltd, Panchkula. The technical bid will be opened at 11.00 AM and the Financial bid at 02:30 PM on dated 05.02.2019 at Hafed Corporate office, Sector-5, Panchkula. Hafed reserves the right to reject any/all tenders without assigning any reason whatsoever.

MANAGING DIRECTOR  
HAFED : PANCHKULA

## **Detailed Notice Inviting Tender**

E-Tender is invited for purchase/ rate contract/consignment basis of trading and bulk purchase for Kharif-2019-20 for formulation of various pesticides/ weedicides/ insecticides in single stage two cover system i.e. request for Pre-Qualification/Technical Bid (online bid under PQQ/Technical Envelope) and request for Financial Bid (comprising of price bid Proposal under online available Commercial Envelope):-

S. N.	Particular of tender	EMD to be deposited	Tender Document Fee and E-services fees	Start Date & Time of Bid Preparation & Submission	Expiry Date & Time of Bid Preparation & Submission
1.	Supply of pesticides as per mentioned in tender notice (detail enclosed herewith.	EMD is applicable as per tender notice	1000+1000 = 2000/- Per tender	23.01.2019 at 05:01 PM	04.02.2019 at 05:00 PM

Under this process, the Pre-qualification/Technical Bid Application as well as online Price Bid shall be invited at single stage under two covers i.e. PQQ/Technical Bid & Commercial Envelope. Eligibility of the Bidders will be first examined based on the details submitted online under first cover (PQQ or Technical) with the request to eligibility and qualification criteria prescribed in the Tender document. The Price Bid under the second cover shall be opened for only those bidders whose PQQ/Technical Applications are responsive to eligibility and qualifications requirements as per Tender document.

- 1. The payment for Tender Document Fee and e-Service Fee shall be made by the parties online directly through Debit Cards & Internet Banking Accounts and the payment for EMD can be made online directly through RTGS/NEFT or OTC Please refer to 'Online Payment Guideline' available at the Single e-Procurement portal of GoH (Govt. of Haryana) and also mentioned under the Tender Document.**
- 2. Intended parties will be mandatorily required to online sign-up (create user account) on the website <https://haryanaeprocurement.gov.in> to be eligible to participate in the e-Tender. The Supplier will be required to make online payment of EMD fee (as per detail mention in tender notice) in due course of time. The intended parties fails to pay EMD fee under the stipulated time frame shall not be allowed to submit his/her bids for the respective event/Tenders.**
- 3. The interested parties/bidders must remit the funds at least T+1 working day (Transaction + One Day) in advance i.e. on or before 02.02.2019 and make payment via RTGS/NEFT or OTC to the beneficiary account number specified under the online generated challan. The intended party thereafter will be able to successfully verify their payment online, and submit their bids on or before the expiry date & time of the respective events/Tenders at <https://haryanaeprocurement.gov.in>.**

4. The interested parties/bidders shall have to pay mandatorily e-Service fee (under document fee – Non refundable) of Rs.1000/- (Rupee One Thousand Only) online by using the service of secure electronic gateway. The secure electronic payments gateway is an online interface between bidders & online payment authorization networks.  
The Payment for each tender fee (Rs.1000/-) and e-Service fee (Rs.1000/-) can be made by eligible parties online directly through Debit Cards & Internet Banking.

The interested parties/bidders must remit the funds at least T+1 working day (Transaction + One Day) in advance before the expiry date & time of the respective events and make payment via RTGS/NEFT to the beneficiary account number specified under the online generated challan.

The Parties/Bidders can submit their tender documents (Online) as per the dates mentioned in the key dates:-

**Key Dates**

SN	Particulars	Remarks
1	Super scribed No. of Tender	Hafed/Inputs/
2	On line submission of EMD, Tender Fee & e-service Fee	From 23.01.2019 to 02.02.2019 upto 5:00 PM
3	On line Bid submission	From 23.01.2019 to 04.02.2019 upto 05:00 PM
4	Date and Time of opening of Technical Bids	On 05.02.2019 at 11.00 AM
5	Manual submission of additional/ supporting document only	On 05.02.2019 Upto 11:00 AM
6	Date and Time of opening of Financial Bids of only valid Bidders	On 05.02.2019 at 2:30 PM
7	Tender fee Rs.1000/-	-
8	Earnest Money required	As indicated against each item

**Important Note:**

- 1) The parties/bidders have to complete 'Application/Bid Preparation & Submission' stage on scheduled time as mentioned above. If any party/bidder failed to complete his/her aforesaid stage in the stipulated online time schedule for this stage, his/her Application/bid status will be considered as 'Applications/bids not submitted'.
- 2) Party/Bidder must confirm & check his/her Application/bid status after completion of his/her all activities for e-bidding.
- 3) Party/Bidder can rework on his/her bids even after completion of 'Application/Bid Preparation & submission stage' (Application/Bidder Stage), subject to the condition that the rework must take place during the stipulated time frame of the Applicant/Bidder Stage.

## **INSTRUCTIONS TO PARTY/BIDDER ON ELECTRONIC TENDERING SYSTEM**

**These conditions will over-rule the conditions stated in the tender documents, wherever relevant and applicable.**

### **1. Registration of bidders on e-Procurement Portal:-**

All the parties/bidders intending to participate in the tenders process online are required to get registered on the centralized e - Procurement Portal i.e. <https://haryanaeprocurement.gov.in>. Please visit the website for more details.

### **2. Obtaining a Digital Certificate:**

- 2.1** The Bids submitted online should be encrypted and signed electronically with a Digital Certificate to establish the identity of the party/bidder bidding online. These Digital Certificates are issued by an Approved Certifying Authority, by the Controller of Certifying Authorities, Government of India.
- 2.2** A Digital Certificate is issued upon receipt of mandatory identity (i.e. Applicant's PAN Card) and Address proofs and verification form duly attested by the Bank Manager / Post Master / Gazetted Officer. Only upon the receipt of the required documents, a digital certificate can be issued. For more details please visit the website – <https://haryanaeprocurement.gov.in>.
- 2.3** The parties/bidders may obtain Class-II or III digital signature certificate from any Certifying Authority or Sub-certifying Authority authorized by the Controller of Certifying Authorities or may obtain information and application format and documents required for the issue of digital certificate from.
- 2.4** The party/bidder must ensure that he/she comply by the online available important guidelines at the portal <https://haryanaeprocurement.gov.in> for Digital Signature Certificate (DSC) including the e-Token carrying DSCs.

**M/s Nextenders (India) Pvt. Ltd.**

**O/o. DS&D Haryana,  
SCO-09, IInd Floor,  
Sector-16,  
Panchkula-134108**

**E-mail: [Chandigarh@nextenders.com](mailto:Chandigarh@nextenders.com)**

**Help Desk: 0172-2582008-09, 2618292 &  
1800-180-2097 (Toll Free Number)**

- 2.5** Bid for a particular tender must be submitted online using the digital certificate (Encryption & Signing), which is used to encrypt and sign the data during the stage of bid preparation. In case, during the process of a particular tender, the user loses his digital certificate (due to virus attack, hardware problem, operating system or any other problem) he will not be able to submit the bid online. Hence, the users are advised **to keep a backup of the certificate** and also keep the copies at safe place under proper security (for its use in case of emergencies).

- 2.6** In case of online tendering, if the digital certificate issued to the authorized user of a firm is used for signing and submitting a bid, it will be considered equivalent to a no-objection certificate/power of attorney /lawful authorization to that User. The firm has to authorize a specific individual through an authorization certificate signed by all partners to use the digital certificate as per Indian Information Technology Act 2000. Unless the certificates are revoked, it will be assumed to represent adequate authority of the user to bid on behalf of the firm in the department tenders as per Information Technology Act 2000. The digital signature of this authorized user will be binding on the firm.
- 2.7** In case of any change in the authorization, it shall be the responsibility of management / partners of the firm to inform the certifying authority about the change and to obtain the digital signatures of the new person / user on behalf of the firm / company. The procedure for application of a digital certificate however will remain the same for the new user.
- 2.8** The same procedure holds true for the authorized users in a private/Public limited company. In this case, the authorization certificate will have to be signed by the directors of the company.
- 3. Opening of an Electronic Payment Account:**  
For purchasing the tender documents online, parties/bidders are required to pay the tender documents fees online using the electronic payments gateway service shall be integrated with the system very soon till then it will be submitted manually. For online payments guidelines, please refer to the Home page of the e-tendering Portal <https://haryanaeprocurement.gov.in>.
- 4. Pre-requisites for online bidding:**  
In order to operate on the electronic tender management system, a user's machine is required to be set up. A help file on system setup/Pre-requisite can be obtained from Nextenders (India) Pvt. Ltd. or downloaded from the home page of the website - <http://haryanaeprocurement.gov.in>.. The link for downloading required java applet & DC setup are also available on the Home page of the e-tendering Portal.
- 5. Online Viewing of Detailed Notice Inviting Tenders:**  
The bidders can view the detailed N.I.T and the time schedule (Key Dates) for all the tenders floated through the single portal eProcurement system on the Home Page at <https://haryanaeprocurement.gov.in>.
- 6. Download of Tender Documents:**  
The tender documents can be downloaded free of cost from the eProcurement portal <https://haryanaeprocurement.gov.in>
- 7. Key Dates:**  
The bidders are strictly advised to follow dates and times as indicated in the online Notice Inviting Tenders. The date and time shall be binding on all parties/bidders. All online activities are time tracked and the system enforces time locks that ensure that no activity or transaction can take place outside

the start and end dates and the time of the stage as defined in the online Notice Inviting Tenders.

**8. Online Payment of Tender Document Fee, e-Service fee & EMD fees & Bid Preparation & Submission (PQQ/Technical & Commercial / Price Bid):**

**8.1 Online Payment of Tender Document Fee + e-Service fee:** The online payment for Tender document fee, e-Service Fee & EMD can be done using the secure electronic payment gateway. The Payment for Tender Document Fee and eService Fee shall be made by parties/bidders/Vendors online directly through Debit Cards & Internet Banking Accounts and the Payment for EMD shall be made online directly through RTGS / NEFT & OTC.

The secure electronic payments gateway is an online interface between contractors and Debit card / online payment authorization networks.

**8.2 PREPARATION & SUBMISSION OF online APPLICATIONS/BIDS:**

- (i) Detailed Tender documents may be downloaded from e-procurement website (<https://haryanaeprocurement.gov.in>) from 23.01.2019 (05:01 PM) to 04.02.2019 (05:00 PM) and tender mandatorily be submitted online following the instruction appearing on the screen.
- (ii) Scan copy of Document to be submitted/uploading for Prequalification or Technical bid under online PQQ/Technical Envelope. The require documents (refer to DNIT) shall be prepared and scanned in different file formats (in PDF/JPEG/MS WORD format such that file size is not exceed more than 10 MB) and uploaded during the on-line submission of PQQ or Technical Envelope.

**A. Only Electronic Form (Refer Tender document).**

**FINANCIAL or Price Bid PROPOSAL shall be submitted mandatorily online under Commercial Envelope and original not to be submitted manually)**

**NOTE:-**

***(A) Bidders participating in online tenders shall check the validity of his/her Digital Signature Certificate before participating in the online Tenders at the portal <https://haryanaeprocurement.gov.in>.***

***(B) For help manual please refer to the 'Home Page' of the e-Procurement website at <https://haryanaeprocurement.gov.in>, and click on the available link 'How to...?' to download the file.***

In the first instance, the online payment details of tender document fee + e-Service and EMD & PQQ/Technical Envelope shall be opened. Henceforth, financial bid quoted against each of the item by the shortlisted bidder/party/Agency wherever required shall be opened online in the presence

of such parties/bidders/Agency who either themselves or through their representatives choose to be present.

The bidder can submit online their bids as per the dates mentioned in the schedule/Key Dates above.

### **Guideline for Online Payments at e-Procurement Portal of Government of Haryana.**

Post registration, Party/bidder shall proceed for bidding by using both his digital certificates (one each for encryption and signing) & Password. Bidder/Party shall proceed to select the event/Tenders he is interested in. On the respective Department's page in the e-Procurement portal, the Bidder would have following options to make payment for tender document fee & EMD:

- A. Debit Card
- B. Net Banking
- C. RTGS/NEFT

Operative Procedures for Bidder Payments

#### **A) Debit Card**

**The procedure for paying through Debit Card will be as follows:**

- (i) Bidder selects Debit Card option in e-Procurement portal.
- (ii) The e-Procurement portal displays the amount and the card charges to be paid by bidder. The portal also displays the total amount to be paid by the bidder.
- (iii) Bidder clicks on "Continue" button
- (iv) The e-Procurement portal takes the bidder to Debit Card payment gateway screen.
- (v) Bidder enters card credentials and confirms payment
- (vi) The gateway verifies the credentials and confirms with "successful" or "failure" message, which is confirmed back to e-Procurement portal.
- (vii) The page is automatically routed back to e-Procurement portal
- (viii) The status of the payment is displayed as "successful" in e-Procurement portal. The e-Procurement portal also generates a receipt for all successful transactions. The bidder can take a print out of the same,
- (ix) The e-Procurement portal allows Bidder to process another payment attempt in case payments are not successful for previous attempt.

#### **B) Net Banking**

**The procedure for paying through Net Banking will be as follows:**

- (i) Bidder selects Net Banking option in e-Procurement portal.
- (ii) The e-Procurement portal displays the amount to be paid by bidder.
- (iii) Bidder clicks on "Continue" button
- (iv) The e-Procurement portal takes the bidder to Net Banking payment gateway screen displaying list of Banks
- (v) Bidder chooses his / her Bank
- (vi) The Net Banking gateway redirects Bidder to the Net Banking page of the selected Bank
- (vii) Bidder enters his account credentials and confirms payment



- (viii) The Bank verifies the credentials and confirms with "successful" or "failure" message to the Net Banking gateway which is confirmed back to e-Procurement portal.
- (ix) The page is automatically routed back to e-Procurement portal
- (x) The status of the payment is displayed as "successful" in e-Procurement portal.  
The e-Procurement portal also generates a receipt for all successful transactions. The bidder can take a print out of the same.
- (xi) The e-Procurement portal allows Bidder to process another payment attempt in case payments are not successful for previous attempt.

### **C) RTGS/ NEFT/OTC**

The bidder shall have the option to make the EMD payment via RTGS/ NEFT/OTC. Using this module, bidder would be able to pay from their existing Bank account through RTGS/NEFT. This would offer a wide reach for more than 90,000 bank branches and would enable the bidder to make the payment from almost any bank branch across India.

- I. Bidder shall log into the client e-procurement portal using user id and password as per existing process and selects the RTGS/NEFT payment option.
- ii. Upon doing so, the e-procurement portal shall generate a pre-filled challan. The challan will have all the details that is required by the bidder to make RTGS-NEFT payment.
- iii. Each challan shall therefore include the following details that will be pre-populated:
  - Beneficiary account no: (unique alphanumeric code for e-tendering)
  - Beneficiary IFSC Code:
  - Amount:
  - Beneficiary bank branch:
  - Beneficiary name:
- iv. The Bidder shall be required to take a print of this challan and make the RTGS/NEFT on the basis of the details printed on the challan.
- v. The bidder would remit the funds at least T + 1 day (Transaction + One day) in advance to the last day and make the payment via RTGS / NEFT to the beneficiary account number as mentioned in the challan.
- vi. Post making the payment, the bidder would login to the e-Tendering portal and go to the payment page. On clicking the RTGS / NEFT mode of payment, there would be a link for real time validation. On clicking the same, system would do auto validation of the payment made.

**List of Net banking banks**

- |                                    |                             |
|------------------------------------|-----------------------------|
| 1. Allahabad Bank                  | 2. Axis Bank                |
| 3. Bank of Bahrain and Kuwait      | 4. Bank of Baroda           |
| 5. Bank of India                   | 6. Bank of Maharashtra      |
| 7. Canara Bank                     | 8. City Union Bank          |
| 9. Central Bank of India           | 10. Catholic Syrian Bank    |
| 11. Corporation Bank               | 12. Deutsche Bank           |
| 13. Development Credit Bank        | 14. Dhanlaxmi Bank          |
| 15. Federal Bank                   | 16. HDFC Bank               |
| 17. ICICI Bank                     | 18. IDBI Bank               |
| 19. Indian Bank                    | 20. Indian Overseas Bank    |
| 21. Indusind Bank                  | 22. ING Vysya Bank          |
| 23. J and K Bank                   | 24. Karnataka Bank          |
| 25. Kotak Mahindra Bank            | 26. Karur Vysys Bank        |
| 27. Punjab National Bank           | 28. Oriental Bank of        |
| Commerce                           |                             |
| 29. South Indian Bank              | 30. Standard Chartered Bank |
| 31. State Bank of Bikaner & Jaipur | 32. State Bank of Hyderabad |
| 33. State Bank of India            | 34. State Bank of Mysore    |
| 35. State Bank of Travencore       | 36. State Bank Of Patiala   |
| 37. Tamilnad Mercantile Bank       | 38. Union Bank of India     |
| 39. United Bank of India           | 40. Vijaya Bank             |
| 41. Yes Bank                       |                             |

**For making payment through Demand Draft against the online Challan generated for OTC:**

The intended bidders are required to draw demand draft in favour of below furnished details.

Sr No.	Account title
1	GOH E- PROC EMD ESCROW A/C DSND HAFED

## **TERMS AND CONDITIONS**

This is a two-bid tender to be submitted through e-tender, which can be downloaded from the website [www.hafed.nic.in](http://www.hafed.nic.in) and online from <https://haryanaeprocurement.gov.in>

**1.** The technical as well as financial bid is to be submitted online on the web portal <https://haryanaeprocurement.gov.in>. However, the firms have the option to submit the supporting documents as required to be supported along with the technical bid either through the online mode along with the technical bids or in the off line mode in physical form to the Hafed Corporate Office, Sector-5, Panchkula by the due date/time. In case the supporting documents are to be submitted off line in physical form, then it should be specified in their technical bids and the supporting documents must be deposited before the due date and time of opening of technical bids.

**2.** Bidders will have to procure/should have a legally valid digital signature certificate as per the Information Technology Act 2000, using which they can sign their online bids. Documents for the technical bid and the financial bid shall be submitted separately as per details given below.

**3. Technical bid for arrangement on 100% consignment basis (Bulk Materials and for trading).**

The performa of technical bid is enclosed at **Annexure-I (A)**.

The following documents are required to be submitted by the bidders with this Technical Bid:

- i. Self attested copies of the valid registration certificates with the Central Insecticides Board Faridabad for the product.
- ii. Self attested manufacturing / Import license issued by the competent authority of the company.
- iii. Authority letter in favour of the participating representative indicating his designation and contact number authorizing him to submit the bid, documents and for negotiations, if any.
- iv. Self attested copy of PAN No. of the tendering company
- v. Self attested photocopy of the GST Registration Number.
- vi. The manufacturer/ authorize distributor bidder will supply the material in original packing and packing should also be in accordance with guidelines of CIB.
- vii. The bidders quoting for bulk materials and trading should have manufacturing experience of at least of one year. The bidder should have an annual turnover of minimum Rs. 2 crores during last year of functioning and producing the product.
- viii. Certificate regarding acceptance of all terms and conditions as mentioned in the Tender document.

4. **FINANCIAL BID:** The rates are to be quoted in financial bids. The performa for the financial bid is enclosed at **Annexure-II**. Financial bid of only technically qualified bidders will be opened.
5. **GENERAL TERMS & CONDITIONS:**
- i. The detailed technical specifications along with the tendered quantity of each product are enclosed at **Annexure-III**.
  - ii. The original manufacturer bidder shall stand guarantee about the stability of emulsion/ formulation. Fresh material not older than three months from the date of its manufacturing will be supplied. The tenderers/bidders shall also indicate the list of product that can be formulated with same emulsifier and the percentage to dose as per their recommendations.
  - iii. **EMD:** The earnest money of the unsuccessful tenderers will be refunded after the finalization of the tender. However, Hafed shall pay no interest on the earnest money. Tenders not accompanied with earnest money are liable to be rejected. The EMD of successful tenderers will be converted in security deposit.
  - iv. **RATES:** The rates offered should be F.O.R. destination i.e. HAFED PESTICIDES PLANT, TARAORI (Karnal)/ destination anywhere in Haryana, and inclusive of all taxes, i.e. entry tax freight, excise duties, octroi, loading, packing charges and transit insurance etc. The rates are to be quoted in the enclosed tender form clearly indicating the extent of G.S.T etc., as applicable.
  - v. The tenderers shall furnish a certificate in their offer that the rates quoted by them are not more than the rates they have quoted to any of their customers during the currency of the contract period. However, if they ever feel constrained to quote lower rates to any of their customer during the said period, they undertake to intimate the same immediately to Hafed and allow the same reduction in rates automatically. If they violate this undertaking and the Hafed comes to know of such a reduction on their own/through their own resources, then the Hafed shall be entitled to recover the double the difference in such rates on the entire quantity purchased along with cost and damages from supplier.
  - vi. **Delivery Period:** The parties while quoting the rates should ensure that stocks are readily available with them for which order is placed so that they are in a position to supply the material as per the supply schedule given to them in the supply order. However, the delivery should not exceed more than 30 days of the placing of supply order.
  - vii. **Validity:** Rates shall be valid for acceptance for 90 days from the date of opening /negotiations of tenders.
  - viii. **Penalty:** Penalty @ 2% of the value of undelivered material shall be imposed on account of delay per week or part thereof subject to maximum of two weeks on the supplies as per the confirmed order. If supplier fails to supply the ordered material to Hafed Pesticides Plant even during the grace period of two weeks (with penalty) then Hafed reserves its right to cancel the supply order/ contract and will be at liberty to arrange the material from any other sources at the risk and cost of the supplier.
  - ix. If the tenders are cancelled or recalled on any grounds, the tender document fee and e-service fee will not be refunded to the bidder.

- x. Regarding negotiations of rates, policy issued by the State Government vide G.O. No.2/2/2010-4-IB-II dated 18.06.2013 (Annexure-B) and 16.06.2014 will be applicable (Annexure-C). The policy guidelines are available at [https:// haryanaeprocurement.gov.in](https://haryanaeprocurement.gov.in). on home page under section as Corrigendum/Addendums click link on "Policy guidelines for procurement of stores and goods turnkey contracts-negotiation regarding."
  - xi. State Government Policy issued vide G.O. No.2/2/2010-4IB-II dated 24.03.2015 (Annexure-D) will be applicable in respect of concessions to Haryana based MSMEs and KVIs. For claiming the relevant concession/s like tender fee security or turn-over condition, the bidders are required to submit the documentary proof from Government authorities showing that they come under Haryana based MSME/KVI units as the case may be e.g. Entrepreneurs Memoranda in Haryana in bidder's name. This concession would be admissible only if the concerned Enterprises participates directly in the tender and not through any intermediaries i.e. their deals/ agents & distributors.
- 6 **Payment term for trading purchases:-** The payment shall be released on the basis actual sale after receipt of credit advice from concerned Distt. Offices as per accounting procedure. It will also be ensured through receipt of Distt. Manager that materials confirm to quality required as per test report of approved lab and 100% payment will be released to supplier on the basis of above documents.
- 7 **(I) Payment term for bulk materials:** Payment to the extent of 90% shall be released after receipt satisfactory test report. In case the material is found sub standard then the supplier will be informed E-mail/telegraphically/ by Fax to replace it at their cost. In case the supplier does not lift the material within a week and replace it immediately then Hafed will be at liberty to claim storage charges at the prevalent market rates and make arrangement of the material at the risk and cost of the supplier by forfeiting the security/earnest money amount. Supplier should therefore particularly ensure that the material of correct specifications is supplied. In case of minor variations than the prescribed specifications double pro-rata cut will be imposed on the basis of specifications, payment will be released. General Manager, Hafed Pesticides, Taraori will ensure that there is inspection cum sampling report as well as batch wise satisfactory test report of samples for which payment is being released.
- (II)** 10% payment will be released after 20 days from release of 90% payment and ascertaining that suitability for the quality of the product formulated by this material conforms to the relevant standards.
- 8 In case of evidence of cartel formation by the bidders, the EMD is liable to be forfeited along with other actions as are permissible to Govt. like filing complaints with the Competent Commission of India and/ or other appropriate forums.
- 9 The bidders/ manufacturers must enclose with the offer latest notifications regarding application of taxes/duties for the items which they are quoting rates in respect of various States from where the tendering firms will

affect supplies. The tendering firms should also send notifications, if revised during the finalization of the purchase.

- 10 The shelf life of pesticides/bulk material will conform to the period approved by Central Insecticides Board/Registration Committee.

- 11 The registration number, batch number, date of manufacturing, date of expiry should be printed on the container/packing as approved by the Central Insecticides Board.

12 **Lifting of unsold stocks:**

In case of the consignment purchases, any unsold stock will be lifted by the supplier from the Coop. Mkg. Society/Mini Banks at their cost after taking prior permission in writing from D.M. Hafed concerned or his representatives. For any leakage/defect the suppliers will be responsible and if stocks are found to be tampered then the supplier will not be responsible for the leakage and responsibility of the Distt. Office Hafed/ Society/Mini Banks, as the case may be, will be fixed.

13 **Guarantee:**

The firm will be responsible for complications arising, if any, after use of material by the farmers supplied by them. In the event of receipt of complaint from any farmer/PACS/ Society/Mini Banks/Distt. Office/ any other quarter concerned about the ineffectiveness of the product the company shall be informed. The company in turn shall take remedial measure to sort out the complaint. All the problems relating to efficacy of the product supplied will rest with the company even if the sample analysis of the product has been found satisfactory or conforming to the required specifications by any Govt. approved Lab. In case the complaint is made by any person in the Consumers Court or before any competent authority regarding ineffectiveness of the product, the responsibility to defend the case legally or otherwise shall be of the company. The supplier will be liable to indemnify Hafed/CMS/PACS for any loss caused to Hafed/CMS/PACS on a/c of defective pesticides/ insecticides and other products and in such case Hafed will be at liberty to withhold the payment of such stocks for that quantity against which such complaint is received till the finalization of the complaint. Supplier / Manufacturer will submit a Indemnity Bond on Stamp Paper as per prescribed format enclosed, duly attested by 1<sup>st</sup> class Magistrate in favour of "The Haryana State Cooperative Supply & Marketing Federation Limited, Corporate Office, Sector-5, Panchkula" before supply of the material to Hafed which is regarding assurance of quality/ efficacy of the material supplied by Supplier Company/ Manufacturer.

14 **Testing charges:**

Testing charges will be borne by Suppliers.

15 **Inspection and sampling:**

Immediately on the receipt of order, the supplier will offer the material for inspection and sampling as per the following procedure:-

a) **For material to be purchased in bulk and for trading:**

- i) Three samples of the material per lot/ batch will be drawn by Committee of Hafed officers of Pesticide Plant including representatives of supplier. The samples will be drawn at firm's godown before dispatch of material. One sample will be tested in Independent lab/Govt. approved lab. Second sample will be retained by the Plant and the third will be given to the supplier after properly sealing the sample and putting the signature of the committee members. Since the material is required to be tested in any reputed Govt. approved lab or any reputed independent lab, therefore supplier firms will give us copy of registration certificate so as to enable Hafed to go for testing of various parameters at the time of receipt of material.
- ii) Supplier firm should have valid sales permission for sale of their product in Haryana State. At the time of drawing samples, a report will be prepared by the committee members indicating the batch No., Name of the supplier, quantity of material supplied, place at where sample has been taken etc.
- iii) The testing charges from Govt/Independent lab will be borne by supplier. After the receipt of satisfactory test report of samples, the supplier in consultation with concerned Distt. Manager will arrange to supply the material to Mkg. Society and Mkg. Society will ensure that material is sent to Mini Banks immediately within 3 days positively. Alternatively, the supplier after taking the consent of concerned Distt. Manager can place the material with Mini Banks directly at their level to avoid the delay in placement of material for which Hafed will not make payment of transportation charge if incurred extra by the supplier. In that case it will also be the responsibility of the supplier to provide necessary details of the material, Mini Bank – wise to concerned Distt. Manager, Hafed & Manager, Marketing Societies in writing.
- iv) In case, the material offered for inspection by the successful bidder fails to meet the specifications stipulated in NIT/Order/ Contract and the samples are rejected, the Indenting Department will have the right to levy a penalty at 1% of the total order value. The supplier will have to re-offer another lot/ batch of the equivalent quantity within 15 days. In case, the material offered for inspection fails during the 2<sup>nd</sup> inspection also, the Indenting Department will have the right to increase the penalty to 2% of the total order value and the supplier will have to re-offer another lot/ batch of the equivalent quantity within next 15 days. In case, the material offered fails during the 3<sup>rd</sup> and final inspection also, the firm will be liable for penal action including forfeiture of security, risk purchase, debarring/ blacklisting in future, and no further opportunity for inspection would be provided to the supplier firm.

- v) The supplier will give intimation in writing to concerned D.M. Hafed, Manager, Marketing Society before shifting the material from one Mini Bank to another Mini Bank during the season in case of non-sale of material at a Particular place.
- vi) In addition to this, random destination sampling from the stocks supplied at Hafed, CMS, Mini Banks/PACS will also be done by the authorized representative(s) of Hafed H.O. as per sampling procedure. The cost of sample and charges testing of these random samples shall be borne by supplier.
- 16 Conditional Tenders will be summarily rejected.
- 17 The supplier will submitted on weekly basis sale and stock statement of consignment sale to CMS/Mini Bank/PACs/Hafed RHA through Hafed Pesticides, Taraori.
- 18. Refund of Earnest Money:** EMD shall be refunded after obtaining no objection certificate from the DM Hafed concerned and from all the agencies where material has been supplied in case of consignment basis. In case of outright purchase, the security amount/bank guarantee will be refunded after the complete and satisfactory supply. If payment against supplies/ securities is made by Demand Draft, the Bank charges will be borne by the supplier.
- 19. Jurisdiction of courts in case of dispute:** The jurisdiction of Courts will be at District Karnal, Haryana.
- 20. Arbitration:** In case of arising any dispute between Hafed and the suppliers, it will be referred for arbitration to the Registrar, Cooperative Societies Haryana, whose decision shall be binding and final on both the parties.



## PERFORMA OF FINANCIAL BID

**E-Tender notice for rate contract of Consignment basis for trading & bulk materials for the year 2019-20 up to 30.09.2019 for Hafed Pesticides Plant, Taraori.**

Sr. No	Name of Product	Packing	Quantity Required	Offered rate FOR (Rs. Per unit)		
				Basic Rate	GST	Total Rate FOR including all taxes
1	Chlorantraniliprole 18.5% SC	150 ML	50 Ltr			
		300 ML	50 Ltr			
2	Chlorantraniliprole 0.04%GR	4 Kg	2500 Kg			
3	Cartap Hydrochloride 4%G	5 Kg	5000 Kg			
4	Pretilachlore 37% W/W	600 ML	1500 Ltr			
5	Fenpropathrin 30% EC	500 ML	500 Ltr			
6	Thiamethoxam 1% + Chlorantraniliprole 0.5 w/w GR	3 Kg	1000 Kg			
7	Flubendiamide 20% WG	100 Gm	20 Kg			
		250 Gm	50 Kg			
		500 Gm	30 Kg			
8	Cartap Hydrochloride 4% G (As recommended in package practice of Paddy by Agriculture University)	5 Kg	5000 Kg			
9	Azadiraction 0.15% EC (Neem)	1 Ltr	500 Ltr			
10	Chloropyriphos 50% EC+ Cypermethrin 5% EC	500 ML	1000 Ltr			
		1 Ltr	500 Ltr			
11	Imidaclopride 0.3% GR	5 Kg	3000 Kg			
12	Attrazine 50% W.P	500 GM	1000 Kg			
13	2,4-D Amine Salt 58% SL	1 Ltr	200 Ltr			
		400 ML	300 Ltr			
14	Glysofphate 71% SC	100 Gm	200 Kg			
15	Paraquat Dichloride 24% SL	1 Ltr	500 Ltr			
16	Sulphar 40% SC	1 Ltr	500 Ltr			
17	Glysofphate 41% SL	1 Ltr	1000 Ltr			
18	Chloropyriphos 10% G	Bulk	10000 Kg			
19	Quinlophos 5% G	Bulk	10000 Kg			
20	Fipronil 0.3% GR	Bulk	10000 Kg			
21	Mancozeb 75% WP	Bulk	1000 Kg			

**TECHNICAL BID (II)****TECHNICAL BID FOR ARRANGEMENT ON 100% CONSIGNMENT BASIS FOR TRADING, RAW & BULK SUPPLIES**

Name of the Party: \_\_\_\_\_

Address : \_\_\_\_\_  
\_\_\_\_\_

Following documents are to be submitted for technical qualification:

SN	Particulars	Remarks
1	Details of the items for which Bid is submitted	
	<b>Name of the Item</b>	<b>Quantity</b>
		<b>Amount of EMD</b>
2	Total amount of EMD deposited	Rs.....
3	Self attested copies of the valid registration certificates with Central Insecticides Board Faridabad for the product.	
4	Self attested manufacturing / Import license issued by the competent authority of the company.	
5	Authority letter in favour of the participating representative indicating his designation in the company, and his contact number authorizing him to bid on behalf of the company/ firm, for submission of documents and negotiations, if any	
6	Self attested copy of PAN No. of the tendering company along-with a performa invoice.	
7	Self attested photocopy of the GST Registration Number.	
8	The manufacturer/ authorize distributor bidder will supply the material in original packing and packing should also be in accordance with guidelines of CIB	
9	The bidders quoting for bulk materials and trading should have manufacturing experience of at least of one year. The bidder should have an annual turnover of minimum Rs. 2 crores during last year of functioning and producing the product	
10	Certificate regarding acceptance of all terms and conditions as mentioned in the Tender document	

**Note:** Certified scanned copy of the above noted documents should be uploaded.**Authorized Signatory**

Name: \_\_\_\_\_

Mb.No. \_\_\_\_\_

E-Mail \_\_\_\_\_

**ANNEXURE-III**

**A) Arrangement on 100% consignment basis for trading products and bulk supplies.**

**I Product for trading**

<b>S.N</b>	<b>Name of Product</b>	<b>Quantity Required</b>	<b>Specification</b>
1	Chlorantraniliprole 18.5% SC	100 Ltr	Chlorantraniliprole 18.5% SC as per product specification
2	Chlorantraniliprole 0.04%GR	2500 Kg	Chlorantraniliprole 0.04%GR as per product specification
3	Cartap Hydrochloride 4%G	5000 Kg	IS: 14184-1994 (With up to date amendments)
4	Pretilachlore 37% W/W	1500 Ltr	Pretilachlore 37% W/W as per product specification
5	Fenpropathrin 30% EC	500 Ltr	IS: 15162-2002 (With up to date amendments)
6	Thiamethoxam 1% + Chlorantraniliprole 0.5 w/w GR	1000 Kg	Thiamethoxam 1% + Chlorantraniliprole 0.5 w/w GR as per product specification
7	Flubendiamide 20% WG	100 Kg	Flubendiamide 20% WG as per product specification
8	Cartap Hydrochloride 4% G (As recommended in package practice of Paddy by Agriculture University)	5000 Kg	IS: 14184-1994 (With up to date amendments)
9	Azadiraction 0.15% EC (Neem)	500 Ltr	Azadiraction 0.3% EC (Neem) as per product specification
10	Chloropyriphos 50% EC+ Cypermethrin 5% EC	1500 Ltr	Chloropyriphos 50% EC+ Cypermethrin 5% EC as per product specification
11	Imidaclopride 0.3% GR	3000 Kg	Imidaclopride 0.3% GR as per product specification
12	Attrazine 50% W.P	1000 Kg	Attrazine 50% W.P as per product specification
13	2,4-D Amine Salt 58% SL	500 Ltr	2,4-D 58% SL as per product specification
14	Glysophate 71% SC	200 Kg	Glysophate 71% SC as per product specification
15	Paraquat Dichloride 24% SL	500 Ltr	Paraquat Dichloride 24% SL as per product specification
16	Sulphar 40% SC	500 Ltr	Sulphar 40% SC as per product specification
17	Glysophate 41% SL	1000 Ltr	Glysophate 41% SL as per product specification

**II Product for Bulk supplies**

<b>S.N</b>	<b>Name of Product</b>	<b>Quantity Required</b>	<b>Specification</b>
1	Chloropyriphos 10% G	10000 Kg	Chloropyriphos 10% G as per

			product specification
2	Quinlophos 5% G	10000 Kg	Quinalphos 5% GR as per product specification
3	Fipronil 0.3% GR	10000 Kg	Fipronil 0.3% GR as per product specification
4	Mancozeb 75% WP	1000 Kg	IS: 8708-2006 (With up to date amendments)

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