



**THE HARYANA STATE COOPERATIVE SUPPLY AND MARKETING  
FEDERATION LIMITED CORPORATE OFFICE,  
SECTOR 5, PANCHKULA HARYANA (INDIA)**  
**TEL: 2590520-24, FAX: 2590711 E. Mail: hafed@hry.nic.in**  
**Web-site: www.hafed.gov.in**



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**TENDER NOTICE FOR PURCHASE OF 10000 MT MUSTARD SEED OF RABI 2013**

Hafed intends to purchase about 5000 MT Mustard Seed each for Hafed Oil Mill Rewari and Narnaul on 42% oil content basis. Sealed offers for supply of minimum 500 M.T Mustard Seed are invited from reputed parties for supply of aforesaid material **upto 2.30 P.M by 16.04.2013** to be opened on the same day **at 3.00 P.M.** at Hafed Regional Office, New Delhi. Interested parties may send their sealed offers( technical bid in one cover and financial bid in another cover) on the prescribed forms which can be obtained on payment of Rs. 1000/- from the office of Hafed Oil Mill Rewari/ Narnaul/Hafed Regional Office, New Delhi or can be downloaded from our Website: [www.hafed.gov.in](http://www.hafed.gov.in) and the cost of the tender form of Rs.1000/- may be sent through DD in favour of "The Haryana State Cooperative Supply & Marketing Federation Limited", payable at Panchkula along with requisite EMD @ Rs 50/- per qtl. of offered quantity. Detailed terms & conditions may be seen in tender documents.

Hafed reserves the right to accept or reject any or all bids without assigning any reason.

**MANAGING DIRECTOR  
HAFED: PANCHKULA**



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**TECHNICAL BID**

	Tender Form No.: _____
Tender cost:	Rs.1000/- (non refundable)
Date & Time of Submission on	16.04.2013 upto 2:30 PM
Date & Time of Opening on	16.04.2013 at 3:00 PM
	at Hafed Regional Office, Lawrance Road, adjoining Wajeer pur Depot, New Delhi.
	Tel No. (011-27101087, 27190034)

**Terms and conditions:** General conditions of contract as mentioned hereunder along with Specification of Mustard Seed.

**EARNEST MONEY AND SECURITY:-**

Sealed tenders must be accompanied with earnest money of Rs.50/- per quintal for total quantity offered by bidder in the shape of demand draft drawn on any scheduled bank in favour of Hafed Oil Mill Rewari/ Narnaul. The minimum quantity to be offered by the bidder will be 500 M.T. Tenders without earnest money are liable to be rejected. The earnest money is subject to forfeiture if after submitting the tender, the tenderer resiles from or modifies any of the terms and conditions of the tender and also if the tenderer fails to furnish the requisite security deposit within three days of the issue of the supply order. The successful tenderers shall have to furnish security equivalent to 5% of the total cost of ordered quantity in the shape of Bank Draft. Earnest money of successful tenders can be adjusted towards security deposit for the satisfactory execution of the order. No interest will be payable on EMD/security deposit. Any earnest money already lying with Hafed on account of any other contract (s) shall not be adjusted against the earnest money / security amount of this tender. Earnest money through Cheque shall not be accepted. The earnest money of the unsuccessful bidder will be returned through cheque within 7 days after finalization of the tender.

The tender should be submitted in two separate sealed covers. The technical bids along with copy of the desired documents and EMD should be in one cover and the cover should be super scribed as " technical bid" for supply of Mustard seed. The other cover should have Financial bid and will be super-scribed as Financial bid for supply of Mustard Seed. The bidder will submit the following documents along with technical form besides EMD and cost of the tender:

- i) Copy of the registration certificate.
- ii) Copy of Pan No and Tin No.
- iii) Blank cancelled cheque.
- iv) Authority letter for signing all documents on behalf of the company/firm.  
Each page/ document shall be signed by the bidder.

**RATE:**

The rate offered by tenderers shall be on 42% Oil Content basis having moisture content max. 6% and foreign matter up to max. 0.5%, F.O.R. Hafed Oil Mill Rewari/ Narnaul inclusive all taxes, (Central Sales Tax, Haryana VAT, Market Fees , Dami, packing and forwarding charges etc) The rates will be quoted per qtl in 50 kg net in serviceable sound jute sugar bags.

**Quantity**

Hafed intends to purchase about 5000 MT Mustard seed each for Hafed Oil Mill Rewari/ Narnaul which can be increased/ decreased or can split the quantity according to the requirement of the Hafed.

**DELIVERY**

The party will deliver the material at Hafed oil Mill Rewari/ Narnaul as per requirement max within 15 days of the confirmed order. Loading at the station of the dispatch will be that of the firm and unloading and stacking at consignee end will be arranged by concerned consignee/indenting officers.

**Rebate**

The material can be accepted with rebate if the oil content is found below 42%, maximum up to 39% with pro rata cut. Similarly the mustard seed can be accepted up to 7% moisture with pro rata cut. The material will be rejected if the foreign matter is found above 0.5%.

**PENALTY**

If the supply is not made as per requirement/ supply order then the material will be purchased at the risk and cost of the party and security amount so deposited by the party will be forfeited.

**INSPECTION**

Inspection of stocks shall be done by the authorized officers of Hafed at the destination on receipt of stocks in the presence of supplier or his representative, if any. The material will be unloaded by the Mill after testing, if found Okay/ as per specifications. Four random samples of about 250 gms each shall be drawn from each Truck which will be sealed duly signed by both the parties. Out of these four samples, one sealed sample will be sent to Head office for record and out of remaining three samples one sample will be given to the supplier and one sample will be retained by the Mill itself as referee sample and other sample will be sent to reputed lab for testing by the mill. Hafed may have the right under the law of the land including purchases from other sources at the risk and cost of the supplier, in case the supplier fails to replace the material not conforming to specifications. Hafed may accept the stock and make

deductions – proportionately if the material is not up to prescribed specifications and within tolerance limit. If the jute bags are below standard/ prescribed specifications the mill can accept the material after imposing the quality cut and if they found the bags are very torn/ patch work the mill has the authority to reject the material. The testing charges shall be borne by the Hafed in case the material is found okay otherwise by the party.

### **PAYMENT**

Within three working days, 80% payment shall be made on actual receipt of goods in good condition and as per specifications by GM, Hafed, Oil Mill Rewari/ Narnaul and balance 20% payment shall be released within 15 days or on receipt of satisfactory test report, whichever is earlier. Bank charges shall be deducted from the payment of the supplier, if any.

### **REFUND OF SECURITY**

Security amount shall be released /refunded without interest, on satisfactory completion of supplies.

### **OTHERS**

1. Hafed will have the right to issue supply order in phases to any one or more tenderer whose tenders are accepted and rates finally agreed.
2. Hafed reserves the right to accept or reject any or all tenders without assigning any reason.
4. Any loss of quantity occurred due to poor quality of bags shall be recovered from the supplier.
5. In case of any dispute, relating to the contract/supply order due to interpretation of the terms and the conditions or due to delay in the delivery, sub-standard stocks or due to any other reason, the matter shall be referred to the Managing Director Hafed, Panchkula for arbitration whose decision shall be final and binding upon both the parties.
- 6 The validity of the offer will be for 5 days from the date of opening of tender.

**Managing Director,  
Hafed, Panchkula.**

ACCEPTED

Seal & Signature of the authorized

person on behalf of tenderer.

Name \_\_\_\_\_

Address: \_\_\_\_\_ & Mobile No

## **FINANCIAL BID**

<b>Name of material</b>	<b>Station of destination</b>	<b>Qty offered in M.T (50 kg net sound Jute sugar bags)</b>	<b>Rate inclusive all taxes like CST, Haryana VAT, Market Fees, Transportation, etc.</b>
Mustard Seed on oil Content 42%,Moisture 6% and foreign matter 0.5% in 50 kg. net bag.	HOM Rewari		
-do-	HOM Narnaul		

**Signature of the representative of the Party  
With Seal**