



**THE HARYANA STATE COOPERATIVE SUPPLY
AND MARKETING FEDERATION LIMITED**

CORPORATE OFFICE, SECTOR 5, PANCHKULA HARYANA (INDIA)

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Web-site: www.hafed.gov.in



TENDER NOTICE FOR SUPPLY OF PACKAGING MATERIAL

Sealed offers are invited from reputed manufacturers for supply of following material to Hafed Oil Mills, Rewari & Narnaul on six months rate contract basis (from 01.05.14 to 31.10.14) by **30.04.2014** upto 2:00 PM which will be opened on the same day at 2:30 PM at **Hafed Regional Office, Lawrence Road, Adjoining Wazirpur Depot, Ring Road, Delhi:-**

Sr No	Name of Item	Tentative Requirement	EMD
1	Printed 2 Ltr Square Tin Newman type closure along-with tikli.	3,20,000 nos.	Rs. 2 lac
2	Corrugated Boxes for 2 Ltr Tins (8 x 2 Ltr Tin)	40,000 nos.	Rs. 1 lac

Interested parties may send their sealed offers on the prescribed form which can be obtained on payment of Rs. 500/- from the office of Hafed Oil Mill Rewari/ Narnaul/Hafed Regional Office, New Delhi or can be downloaded from our Website www.hafed.gov.in or the cost of the tender form of Rs.500/- may be sent through DD in favour of **Hafed Oil Mill, Narnaul payable at Narnaul** along with requisite EMD as cited above. Detailed terms & conditions may be seen in tender document.

Hafed reserves the right to accept or reject any or all bids without assigning any reason.

MANAGING DIRECTOR
HAFED, PANCHKULA

TECHNICAL BID

Tender Form No.: _____

Tender cost: Rs.500/- (non refundable)

Date & Time of Submission on 30.04.2014 upto 2:00 PM

Date & Time of Opening on 30.04.2014 at 2:30 PM

at Hafed Regional Office, Lawrance Road, adjoining Wajeer pur Depot, New Delhi.

Tel No. (011-27101087, 27190034)

Terms and conditions: General conditions of contract as mentioned hereunder along with

Specification of Packing Material.

The offer should be made in two parts i.e. TECHNICAL BID and FINANCIAL in two separate sealed covers.

The first cover containing TECHNICAL BID should be super-scribed as TECHNICAL BID supply of packing material due on_____.

The second cover containing FINANCIAL BID should be super-scribed as FINANCIAL BID for supply of packing material due on_____.

Both envelopes of Technical & Financial Bids should be kept in one envelope and sealed which should be super-scribed as "Tender for supply of Packing Material due on_____" and should be addressed to General Manager, Hafed Oil Mills, Narnaul.

The Technical Bids will be opened at Hafed, Delhi on **30.04.2014** in the presence of the authorized representatives of the tenderers who may wish to be present. The Financial Bids of only those tenderers, who qualify on the basis of Technical Bid, will be opened on the same day and in case the opening date is declared as holiday than the tender will be opened on the next working day.

The tender should be accompanied by requisite earnest money mentioned against each item in the tender notice. The tenderer can submit his offer of one or more items with requisite EMD. The earnest money will be deposited through Bank Draft only in favour of Hafed Oil Mills, payable at Narnaul drawn on any scheduled bank at Narnaul. Tenders not accompanied with the earnest money/conditional tenders will be rejected.

The tenders shall only be accepted of those parties offering 25% (Minimum) of tendered quantity.

The quantity mentioned in the tender notice can be increased /decreased upto 5% during contracted period.

Offer should be valid for a period of 30 days from the date of opening of Commercial bid. The successful tenderer/tenderers shall have to deposit security within three working days from the issue of acceptance letter, a security equivalent to 5% of the total value of the tendered quantity (including earnest money already deposited) by means of Bank draft for successful execution of the supplies/contract failing which EMD already deposited by him shall be forfeited. The entire security shall be refunded within one month after the successful execution of the rate contract. However no interest whatsoever shall be paid on this security amount by Hafed.

Rate of the items should be FOR Rewari and Narnaul inclusive of all taxes/Govt. Levies while quoting rates, break up of taxes/Govt. levies be given. In case Govt. increases/decreases its duties/taxes during pendency of the rate contract, similar effect will be made on the rates quoted by the tenderer. The tax exempted units shall attach valid exemption certification from the concerned authorities with their offer.

The supplies will have to be made as per requirement of the Mills. The party will supply the material within 15 days from the date of placement of indent of packing material. For delayed supply, penalty @ 2% per week or part thereof shall be imposed subject to maximum of 5% failing which Hafed have the liberty to make purchases from any other source at the risk and cost of the party. 80% payment will be released by Hafed Oil Mills, Rewari/Narnaul immediately on receipt of the material at destination if material is physically found O.K. by concerned G.M. and balance 20% will be released after getting O.K. test report from reputed test house. In order to ascertain the correctness of the specifications of material supplied, one sample from each truck load of supply will be drawn by a Committee consisting of G.M. of concerned plant, S.O./Acctt. of the Mill and concerned Chemist for testing purposes and testing charges shall be borne by Hafed if the material is found O.K. otherwise it will be borne by the party. The party will supply the material as per specifications of all items mentioned in **Annexure-I**. The material found below specifications/leaking/damaged at the time of filling will be notified to the party and will have to be lifted back and will have to replace the same in next consignment at his risk and cost. In case of leakage of tins exceeds 2% during filling, the entire lot will be rejected and the supplier will have to lift the same at his risk and cost and replace the same. The results of the laboratory will be conclusive and binding on both the parties.

Hafed reserves the right to negotiate the rates quoted by various tenderers, if felt necessary on the same day of opening of tender or any subsequent day. Thus the tenderers, who are not present at the time of opening of tenders/negotiations, shall be presumed to be not interested in reducing their rates and the decision will be taken accordingly.

As per FSSAI Act, any change in the printing, designing shall have to be incorporated/ implemented during the course of contract.

Hafed has right to cancel the contract if the performance of the supplier is not satisfactory.

If the supplier had previously held any contract and furnished security/ earnest money with Hafed that security deposit shall not be adjusted against EMD of this tender and a fresh EMD shall be required to be furnished.

Parties should bring samples of the material for which they have offered. Parties shall ensure that designs and samples shown by them are not patented by other supplier/buyers.

GENERAL CONDITONS:-

It will be the discretion of Hafed to bifurcate order, if considered necessary with a view to ensure timely supply.

Preference will be given to such firms who have satisfactorily executed orders for supply of Govt./Coop. Sector Institutions for at least 3 years and are an ISO 9001-2000. Hafed can purchase material from any tenderer even if its rates are higher; keeping in view his quality/goodwill in the market. The firm will also provide the below mentioned information.

- a) List of Clients to whom the material supplied by them recently.
- b) Annual turn over of the last three years.
- c) Technology of production and measures adopted for quality control.
- d) Since when in business. The time period required to commence the supplies as per our designs should also be indicated.

The rate contract can be increased for further three months with mutual consent.

ARBITRATION:

In case of any dispute the matter shall be referred to the Sole Arbitration of the Registrar, Cooperative Societies, Haryana or his nominee whose decision shall be conclusive and binding on both the parties and shall not be objected to on the ground that R.C.S. Haryana is one of the Directors of the Board of Directors of Hafed. In case of any dispute the concerned court at Rewari/Narnaul shall have the sole jurisdiction as may be the case.

Annexure - I

ITEMS AND SPECIFICATIONS:-

Printed 2Ltr. Square Tin:

1. The Tins should be four side printed as per design provided by Hafed.
2. Bar code graphics are to be printed/ inbuilt on the printed tins as per instructions of Hafed
3. Weight should be 180 gms. with a variation of ± 5 gm.
4. The tin should be Newman Type Closures suitable for packing of Mustard Oil.
5. Handle of tin will be of normal wire
6. Size of tin 5" square and 6" in height approx.

In addition to no. of ticklies equivalent to numbers of tins, 2% extra ticklies are to be supplied free of cost. As per FSSAI Act any change in the printing/designing shall have to be incorporated/ implemented during the course of contract. The manufacturer having multicolored offset printing facility will be preferred.

Corrugated Fibreboard Boxes for 2 litre Tins :

The tentative dimensions of the boxes are as under:-

S.No.	Packing qty.	Box size (L+W+H)	Ply	Bursting & Compression strength
1	2 ltr x 8 tin (Mustard Oil)	20.5" x 10.5" x 6.5"	5 Ply	BS10 kg/cm sq $\pm 5\%$ CS 500kg $\pm 5\%$

The mother cartons should be duly printed one colour with arrow mark, printing matter will be provided by Hafed. Only starch based gum is to be used. The samples of Tin can be seen/get from Hafed Oil Mills, Rewari/Narnaul. Corrugated boxes will have stainless steel stitching. Stitching pins flattened and covered with gum tape of craft paper of minimum width 1.5" to avoid punching of packs/rusting.

Signature of the Tenderer