



**THE HARYANA STATE COOPERATIVE SUPPLY
AND MARKETING FEDERATION LIMITED**

CORPORATE OFFICE, SECTOR 5, PANCHKULA HARYANA (INDIA)
TEL: 2590520-24, FAX: 2590711 E-mail: hafed@hry.nic.in
Web-site: www.hafed.gov.in



TENDER NOTICE FOR SUPPLY OF PACKAGING MATERIAL

Sealed offers are invited from reputed manufacturers for supply of following material to Hafed Oil Mills, Rewari & Narnaul on six months rate contract basis (from 01.10.13 to 31.03.14) by **17.09.2013** upto 1:00 PM which will be opened on the same day at 1:30 PM at **Hafed Regional Office, Lawrence Road, Adjoining Wazirpur Depot, Ring Road, Delhi:-**

Sr No	Name of Item	Tentative Requirement	EMD
1	One Ltr PET bottles	500000	Rs 100000/- for Sr.No 1&2
2	½ Ltr PET Bottles	20000	
3	Printed 5 Ltr square Tin K.O type closure , ISI marked	10000	Rs 10,000/-
4	Printed 15 Ltr/Kg square Tin Newman type closure, ISI marked	30000	Rs 1.50 Lac for Sr. No 4 & 5
5	15 ltr/Kg square Tin Newman type closure, ISI marked	40000	
6	Corrugated Boxes for 1 Ltr Bottle (12 x1 Ltr)	40000	Rs 2.00 Lac for serial No 6,7, 8,9 & 10
7	Corrugated Boxes for 1 Ltr Pouch (12 x1 Ltr)	30000	
8	Corrugated Boxes for ½ Ltr Bottle (24 x ½ Ltr)	1600	
9	Corrugated Boxes for 5 Ltr Jar (3 x 5 Ltr)	100000	
10	Corrugated cover Top & Bottom for 15 ltr/kg tin	40000	
11	Pouch Film (5 layer Nylon)	5 M.T	Rs. 25000/- for S.No. 11 & 12
12	PVC Neck Sleeves for 1 ltr. bottle	500000	
13	5 ltr. HDPE jars with Embossing & Plain	300000	Rs 2.00 Lac
14	Labels for 1 ltr. bottles, jars & Tins etc.	500000 for one litre bottle, 300000 for 5 ltr Jar & 40000 for 15 ltr/Kg.Tins.	Rs 25000/-
15	PP caps and Aluminum WAD for Bottles & Jar	500000 for one litres bottle & 300000 for 5 ltr. Jar.	Rs. 10000/-
16	HDPE Bags for 50 kg. M. Cake packing of 120 gm.	40000 Bags	Rs. 50000/-
17	BOPP Self Adhesive Tapes & PVC Straps roll	3600 rolls. and 100 Kg	Rs. 10000/-

Interested parties may send their sealed offers(technical bid in one cover and financial bid in another cover) on the prescribed forms which can be obtained on payment of Rs. 500/- from the office of Hafed Oil Mill Rewari/ Narnaul/Hafed Regional Office, New Delhi or can be downloaded from our Website : www.hafed.gov.in and the cost of the tender form of Rs.500/- may be sent through DD in favour of **Hafed Oil Mill, Narnaul payable at Narnaul** along with requisite EMD as cited above. Detailed terms & conditions may be seen in tender document.

Hafed reserves the right to accept or reject any or all bids without assigning any reason.

**MANAGING DIRECTOR
HAFED PANCHKULA**

TECHNICAL BID

Tender Form No. _____

Cost of Tender Document
Scope of work

Rs.500/- (Non Refundable)
Supply of Packing Material

Last date & Time for submission Tender
Date & Time of opening Tender

17.09.2013 at 1.00 PM
17.09.2013 at 1.30 PM

Venue of Submission & opening of tenders

**Hafed Regional Office, Lawrence
Road, Adjoining Wazirpur Bus
Depot, Ring Road, Delhi.
Tel No. (011-27101087, 27190034)**

I/We hereby offer following items with quantity ticked marked and are at
Sr. No _____.

Sr No	Name of ITEM	Qty. Offered	EMD amount
1	One Ltr PET bottles		
2	½ Ltr PET Bottles		
3	Printed 5 Ltr square Tin K.O type closure , ISI marked		
4	Printed 15 Ltr/Kg square Tin Newman type closure, ISI marked		
5	15 ltr/Kg square Tin Newman type closure, ISI marked		
6	Corrugated Boxes for 1 Ltr Bottle (12 x1 Ltr)		
7	Corrugated Boxes for 1 Ltr Pouch (12 x1 Ltr)		
8	Corrugated Boxes for ½ Ltr Bottle (24 x ½ Ltr)		
9	Corrugated Boxes for 5 Ltr Jar (3 x 5 Ltr)		
10	Corrugated cover Top & Bottom for 15 ltr/kg tin		
11	Pouch Film (5 layer Nylon)		
12	PVC Neck Sleeves for 1 ltr. bottle		
13	5 ltr. HDPE jars with Embossing & Plain		
14	Labels for 1 ltr. bottles, jars & Tins etc.		
15	PP caps and Aluminum WAD for Bottles & Jar		
16	HDPE Bags for 50 kg. M. Cake packing of 120 gm.		
17	BOPP Self Adhesive Tapes & PVC Straps roll		

We enclose herewith a bank draft No. _____ dated _____ for
Rs. _____ towards earnest money. All the terms and conditions
attached with this tender form are acceptable to us and the same are enclosed herewith
duly signed each page.

Yours faithfully,

Encl: Terms and conditions with specifications

(Signature with seal)

Mobile No.:

Email ID :

Terms & Conditions of the Tender:-

The offer should be made in two parts i.e. TECHNICAL BID and FINANCIAL in two separate sealed covers.

The first cover containing TECHNICAL BID should be super-scribed as TECHNICAL BID supply of packing material due on_____.

The second cover containing FINANCIAL BID should be super-scribed as FINANCIAL BID for supply of packing material due on_____.

Both envelopes of Technical & Financial Bids should be kept in one envelope and sealed which should be super-scribed as "Tender for supply of Packing Material due on_____" and should be addressed to General Manager, Hafed Oil Mills, Narnaul.

The Technical Bids will be opened at Hafed, Delhi on **17.09.2013** in the presence of the authorized representatives of the tenderers who may wish to be present. The Financial Bids of only those tenderers, who qualify on the basis of Technical Bid, will be opened on the same day and in case the opening date is declared as holiday than the tender will be opened on the next working day.

The tender should be accompanied by requisite earnest money mentioned against each item in the tender notice. The tenderer can submit his offer of one or more items with requisite EMD. The earnest money will be deposited through Bank Draft only in favour of Hafed Oil Mills, payable at Narnaul drawn on any scheduled bank at Narnaul. Tenders not accompanied with the earnest money/conditional tenders will be rejected.

The tenders shall only be accepted of those parties offering 25% (Minimum) of tendered quantity.

The quantity mentioned in the tender notice can be increased upto 25% during contracted period.

Offer should be **valid for a period of 30 days** from the date of opening of Commercial bid. The successful tenderer/tenderers shall have to deposit security within three working days from the issue of acceptance letter, a security equivalent to 5% of the total value of the tendered quantity (including earnest money already deposited) by means of Bank draft for successful execution of the supplies/contract failing which EMD already deposited by him shall be forfeited. The entire security shall be refunded within one month after the successful execution of the rate contract. However no interest whatsoever shall be paid on this security amount by Hafed.

Rate of the items should be FOR Rewari and Narnaul inclusive of all taxes/Govt. Levies while quoting rates, break up of taxes/Govt. levies be given. In case Govt. increases/decreases its duties/taxes during pendency of the rate contract, similar effect will be made on the rates quoted by the tenderer. The tax exempted units shall attach valid exemption certification from the concerned authorities with their offer.

The supplies will have to be made as per requirement of the Mills. The party will supply the material within 3 days from the date of placement of indent for Bottles, Jar & C/boxes etc. and 7 days for Pouch film, Tins and Labels etc. For delayed supply, penalty @ 2% per week or part thereof shall be imposed subject to maximum of 5% failing which Hafed have the liberty to make purchases from any other source at the risk and cost of the party. 80% payment will be released by Hafed Oil Mills, Rewari/ Narnaul immediately on receipt of the material at destination if material is physically found O.K. by concerned G.M. and balance 20% will be released after getting O.K. test report from reputed test house. In order to ascertain the correctness of the specifications of material supplied, one sample from each truck load of supply will be drawn by a Committee consisting of G.M. of concerned plant, S.O./Acctt. of the Mill and concerned Chemist for testing purposes and testing charges shall be borne by Hafed if the material is found O.K. otherwise it will be borne by the party. The party will supply the material as per specifications of all items mentioned in **Annexure-I**. The material found below specifications/leaking/damaged at the time of filling will be notified to the party and will have to be lifted back and will have to replace the same in next consignment at his risk and cost. In case of leakage of bottles/tins exceeds 2% during

filling, the entire lot will be rejected and the supplier will have to lift the same at his risk and cost and replace the same. The results of the laboratory will be conclusive and binding on both the parties.

Hafed reserves the right to negotiate the rates quoted by various tenderers, if felt necessary on the same day of opening of tender or any subsequent day. Thus the tenderers, who are not present at the time of opening of tenders/negotiations, shall be presumed to be not interested in reducing their rates and the decision will be taken accordingly.

As per FSSAI Act, any change in the printing, designing shall have to be incorporated/implemented during the course of contract.

Hafed has right to cancel the contract if the performance of the supplier is not satisfactory.

If the supplier had previously held any contract and furnished security/ earnest money with Hafed that security deposit shall not be adjusted against EMD of this tender and a fresh EMD shall be required to be furnished.

Parties should bring samples of the material for which they have offered. Parties shall ensure that designs and samples shown by them are not patented by other supplier/buyers.

GENERAL CONDITONS:-

It will be the discretion of Hafed to bifurcate order, if considered necessary with a view to ensure timely supply.

Preference will be given to such firms who have satisfactorily executed orders for supply of Govt./Coop. Sector Institutions for at least 3 years and are an ISO 9001-2000. Tenders must be accompanied with certificate of approval issued by Agmark, CFTRI, Mysore, BIS. Tenders not accompanied by such approvals are liable to be rejected. Hafed can purchase material from any tenderer even if its rates are higher; keeping in view is quality/goodwill in the market. The firm will also provide the below mentioned information.

- a) List of Clients to whom the material supplied by them recently.
- b) Annual turn over of the last three years.
- c) Technology of production and measures adopted for quality control.
- d) Since when in business. The time period required to commence the supplies as per our designs should also be indicated. In case the design offered by the tenderer is not acceptable to Hafed then the firm/firms will have to develop the required moulds at their own cost and will mention the time period required for the development of such moulds.

The rate contract can be increased for further three months with mutual consent.

ARBITRATION:

In case of any dispute the matter shall be referred to the Sole Arbitration of the Registrar, Cooperative Societies, Haryana or his nominee whose decision shall be conclusive and binding on both the parties and shall not be objected to on the ground that R.C.S. Haryana is one of the Directors of the Board of Directors of Hafed. In case of any dispute the concerned court at Rewari/Narnaul shall have the sole jurisdiction as may be the case.

Annexure - I

ITEMS AND SPECIFICATIONS:-

1 & 2:- 1 & ½ Ltr PET BOTTLES:

SBM transparent bottles having weight of naked bottles as 30 grams plus minus 1% in case of 1 Ltr. and 20 gram plus minus 1% weight of naked bottle in case 500 ml. (neck size 28 mm for both type of bottles PCO type). The manufacturer should be authorized by CFTRI, Mysore and Agmark Authority to supply food grade PET bottles, certificates of which will be provided by the supplier in the technical bid.

<u>Weight</u>	<u>Nominal Capacity</u>	<u>Brimful Capacity</u>
30 gms. Plus Minus 1%	1000 ml.	1070 Plus minus 10 ml.
20 gms. Plus Minus 1%	500 ml.	525 Plus minus 5 ml.

The party will invariably use only the virgin RELPET Grade G-5801 material manufactured by Reliance Industries Ltd., Hazira, Gujarat for making PET Bottle to be supplied to Hafed). In case the party uses perform, these should be of reputed brand such as Sunpet, Shripet, Pearlpert or equivalent quality. The Pet bottle should confirm to relevant provisions of IS 11352: 1998 and IS 14537: 1988 as amended upto date as per approved design of Hafed, sample of which can be obtained from Hafed Oil Mills, Rewari/Narnaul.

Item: Square Tins:-

The manufacturer will submit photocopy of registration with BIS and approval for manufacturing ISI marked tins. He will also give affidavit that his registration with BIS has not been cancelled any time by BIS in the technical bid. Bar code graphics are to be printed/ inbuilt on the printed tins as per instructions of Hafed. In addition to no. of ticklies equivalent to numbers of tins, 2% extra ticklies are to be supplied free of cost. As per FSSAI Act any change in the printing/designing shall have to be incorporated/ implemented during the course of contract.

3. Printed 5 Ltr. Square Tin:

The Tin should be made as per provisions of IS : 10339 : 2000 as amended upto date. The tin should be four sided printed as per our design to be supplied by Hafed. The colour so used should be good quality. The tin should be of K.O. type closures, ISI marked, suitable for packing of mustard oil Agmark Grade-I. The Tikli will be of plain type so that Agmark slip can be pasted properly on it. The manufacturer having offset printing facility will be preferred.

4. Printed 15 Ltr./15Kg. Square Tin:

The Tin should be made as per provisions of IS: 10325: 2000 as amended upto date. The Tin should be four sided printed as per our design to be supplied by Hafed. The colour so used should be good quality. The Tin should be of K.O. type closures, as per ISI Marked/specifications, suitable for packing of Mustard Oil Agmark Grade-I. The Tikli will be embossed with Hafed Logo. The manufacturer having offset printing facility will be preferred.

5. Unprinted 15Ltr./15Kg. Square Tin Newman Type Closure:

The Tin should be made as per provision of IS: 10325: 2000 as amended upto date. The tin should be Newman type closures as per ISI Marked/specification, suitable for packing of Refined edible Oils. The closure (Tikli) and Tin will be embossed with Hafed Logo.

6, 7, 8, 9 & 10 Corrugated Fibreboard Boxes:

For 500 ml. Bottle (24 X 500 ml.), 1 Ltr. bottle (12X1 Ltr.), 1 Ltr. Pouch (12 X 1 Ltr.) for 5 Ltr. Jar (3X5 Ltr.) for packing of Edible Oils. The tentative dimensions of the boxes are as under:-

Srl. No.	Packing Qty.	Box Sizes(L+W+H)	Ply	Bursting & compression strength
1	500ml X 24 Bottle (Mustard Oil)	432 X 292 X 229mm	5 Ply All semi craft	BS10 kg/cm sq \pm 5% CS 400kg \pm 5%
2	1 Ltr X 12 Bottle(Mustard Oil)	350 X 267X 292mm	5 Ply	BS10 kg/cm sq \pm 5% CS 400kg \pm 5%
3	1 Ltr X 12 Pouch(Soya+Mustard Oil)	381 X 216 X 210mm	5 Ply	BS12.5kg/cm sq \pm 5% CS 400 kg \pm 5%
4	5 Ltr X 3 Jar	483 X 223 X 282mm	5 Ply	BS10 kg/cm sq \pm 5% CS 400 Kg \pm 5%
5	Corrugated Cover Top & Bottom for 15 ltr/kg. tins		3 Ply	BS 6.5kg/cm Sq \pm 5%

The mother cartons should be duly printed one colour with arrow mark, printing matter will be provided by Hafed. Only starch based gum is to be used. The samples of bottles/Jars/Boxes can be seen/get from Hafed Oil Mills, Rewari/Narnaul. Corrugated boxes of all sizes will have stainless steel stitching, stitching pins flattened and covered with gum tape of craft paper of minimum width 1.5" to avoid punching of packs/rusting.

11&12 Pouch Film 5 layer Nylon Barrier film & PVC Neck Sleeves

The material should confirm IS 12724: 2004 as amended upto date. The overall thickness should be 120 micron plus minus 5 micron having one layer of nylon of minimum 8 micron. The pouch will be of side and central seal, the width of the film will be in accordance with the Samarpan is 3m (op) model machine and Vijay Pack Machine. The printing will be of six colour. The cost of the electronic cylinders may be quoted separately by mentioning the size of the cylinder the art work will be supplied by Hafed. You have to prepare the printing electronic cylinders, rates of which will be quoted by you along with their configuration. The PVC Neck Sleeves of 28 micron will be printed in one colour and the supplier should be authorized by Agmark Authority and Cylinders will be arranged by the manufacturer.

13. 5 ltr. HDPE jars

The 5 ltr. HDPE jars should be made from high Density Poly Ethylene, Vergin material only in 225 Gm. Weight \pm 5 Gms as per shade/colour required by Hafed. The manufactured should be authorised by CFTRI, Mysore and Agmark Authority to supply Food Grade certificates for HDPE jars which will be provided by the supplier in the Technical Bid. Imbossing on HDPE jars will be made by the supplier on their cost. Mould will be provided by Hafed on security of Mould a cheque of Rs. 1,50,000/- will have to be deposited to each Unit i.e. Narnaul and Rewari and same will be returned upon receipt of the Moulds in proper working condition by Hafed. No interest will be given on the security of Mould and it will be deposited separately from the earnest money.

14. Labels for Bottles, Jars and Tins etc.

The label should be printed in 80 GSM Cromo Paper with gumming and lamination for 1 ltr. packing and in Gum sheet paper for 5 ltr. HDPE Jar and 15 kg. tins in different multi colours and design will be provided by Hafed.

15. PP Caps and Alluminium WAD

The caps should be made of 28 mm size in virgin material and Alluminium WAD should be 39.50 mm size for HDPE jars of 5 ltr. and 26.6 mm size for 1 ltr. PET bottles with Hafed printing.

16. HDPE Bags for filling of 50 kg. Mustard Cake

The two colour HDPE bags of virgin quality (Grade-I) is required 120 gm. \pm 3 gram as per design given by Hafed.

17. BOPP Self Adhesive Tapes PVC Straps Roll

The material should conform to IS: 13262:1992 as amended upto date. The width of the tape will be 48 mm and the Roll length will be 100 mtr. The colour will be brown and the outer side of the tape will have Hafed Logo in red colour. The thickness should be of 50 micron with adhesive and 30 micron without adhesive so that the corrugated boxes may not open in transits when tape is applied on them. PVC Straps roll will be printed with Hafed Logo in Red colour. The Straps should have sufficient strength, so that the dunnage on tins may not open in transit and at the time of loading/unloading.

Signature of the Tenderer

FINANCIAL BID

S.N.	Name of Item	Qty. Offered	Basic Rate	VAT/CST	Total	Landed Cost *
	1	2	3	4	5 (3+4)	6

Note:

1. *** The landed cost should be quoted excluding VAT (For Haryana suppliers) and including CST if supplier is outside State of Haryana.**
2. The single F.O.R. rate shall be applicable for both the Oil Mills situated at Rewari & Narnaul. The bids with different rates shall not be accepted.
3. The invoices shall be raised as the VAT system. Forms required under sales tax/VAT system etc. if any shall be issued by the supplier and form C shall be issued by the buyer as the case may be.

Signature of the representative of the Party
With Seal