



**THE HARYANA STATE COOPERATIVE SUPPLY AND
MARKETING FEDERATION LIMITED CORPORATE OFFICE,
SECTOR 5, PANCHKULA HARYANA (INDIA)**

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NOTICE INVITING TENDER

Hafed invites sealed tenders for Leasing out three blocks of Ground Floor of 53372.30 sq.ft. Carpet area for three years in the multi storey Warehouse situated at District office Hafed, Anaj Mandi, Gurgaon. The last date of submission of tender is 22.1.2013 by 2.00 PM at Hafed Corporate Office, Sector-5, Panchkula.

Interested parties for taking on lease the space of 53372.30 sq.ft. may send their sealed offer quoting the monthly rent in rupees per sq.ft. to Hafed Corporate Office, Sector-5, Panchkula. The offer must be accompanied with the Earnest Money of Rs. Two lac in the shape of Demand Draft in favour of The Haryana State Cooperative Supply and Marketing Federation Limited, payable at Panchkula. Prescribed Tender Form containing terms and conditions which can be had from Warehousing Division, Hafed Corporate Office, Sector-5, Panchkula (Haryana) on payment of Rs. 5000/- (Rupees Five Thousand only) non refundable in Cash or through Demand Draft, payable to The Haryana State Cooperative Supply and Marketing Federation Limited on any scheduled bank at Chandigarh/Panchkula, on any working day during office hours. The Tender Forms and tender documents can also be down-loaded from the Hafed's website www.hafed.nic.in and in that event the tenderer will be required to submit the Demand Draft of Rs. 5000/- in favour of Hafed/Cash receipt of Rs. 5000/- in addition to the Earnest Money along with Tender Form. The tenders will be opened at 2.30 PM on 22.1.2013 in the presence of tenderers who may wish to be present. The rent will be payable by the successful tenderer from the date of taking possession. The successful tenderer will have to deposit the security of Rs. 3.50 lacs (including Earnest Money) through Demand Draft and Bank Guarantee of Rs. 10 lacs in favour of Hafed for a period of 3 years which will be refunded/returned after completion of lease period. Hafed reserves its right to accept or reject any/all offers without assigning any reason.

**Managing Director
Hafed:Panchkula**

**THE HARYANA STATE COOPERATIVE SUPPLY AND MARKETING FEDERATION
LIMITED HAFED CORPORATION OFFICE SECTOR-5 PANCHKULA(HARYANA)**

TENDER FOR LEASING OUT OF HAFED MULTI – STOREY WAREHOUSE AT GURGAON.

Tender From No._____

Sr.no.	Particulars	Information to be filled up by the Tenderer
1)	Name of the Tenderer	
2)	Complete address of the tenderer along with Telephone number/Mobile number/ E. Mail/Fax if any.	
3	PAN of the Tenderer	
4	Past experience of the Tenderer in Warehousing / logistics.	
5	Business Turn over of the Tenderer during last three years.	
3)	Capacity offered by the Tenderer.	
4)	Rate offered by the Tenderer (Rs. per sq ft.per month)	
5)	Detail of Earnest Money deposit(EMD) by the Tenderer (DD No./ Cash Receipt No./ _____Dated_____	

I /We agree to abide by the terms and conditions stipulated by Hafed in the tender document for leasing out of Hafed Multi Storey Warehouse at Gurgaon.

Signature of the Tenderer/Authorized Signatory

Date:

Place:

TERMS AND CODITIONS OF THE TENDER

1. Tenders are to be submitted in prescribed proforma by 22.1.2013 by 2.00 P.M. at Hafed Corprate Office, Sector 5, Panchkula(Haryana).
2. The period of rent for Hafed warehouse at Gurgaon shall be three years only and thereafter the party will have to vacate the premises
3. The period of rent will start form the date of possession of warehouse by the party.
4. The rent from the party will be charged as per Sq. feet of the carpet area on monthly basis.
5. The earnest money of Rs. 2 Lac will be deposited by the party by way of demand draft in favour of the Haryana State Cooperative Supply and Marketing Federation Limited payable at Panchkula. The Earnest Money deposited will be adjusted in security amount on finalization of successful tenderer .
- 6 The successful tenderer will have to deposit the sum of Rs.3.50 lacs as security (including Earnest Money) with Hafed through Demand Draft and Rs. 10 lacs as bank guarantee for a period of three years before the premises/ warehouse is handed over to them .No interest on security amount will be paid by Hafed. The security will be refunded to the party only after the successful completion of rent period i.e 3 years. In case the party fails to vacate the premises after rent period of 3 years, the security amount of Rs. 3.50 lacs will stand forfeited and Bank Guarantee of Rs. 10 lacs will be got enchased by Hafed. Monthly rent will also be increased by 7% per month on yearly compounded basis.
- 7 The party shall pay the agreed amount of rent to Hafed in advance through Bank draft on or before 7th day of each month for which it is due during the period of tenancy after deducting TDS as applicable and a certificate of tax deduction will be issued by the party to Hafed. In case, the agreed rent is paid after the due date, the party shall be liable to pay interest @ 15% p.a. for the period so delayed.
- 8 The monthly rent shall be increased by 7% every year on yearly compounding.
- 9 In case of default in payment of the monthly rent or part thereof for consecutive three months, the party shall be liable for eviction immediately and Hafed will be entitled to take possession of the demised premises. The party shall also be liable to pay interest @ 15%p.a for the period of default in payment of the agreement.
- 10 The other charges like electricity, water, telephone and insurance charges etc. shall be borne by the party itself.
11. The property tax of the warehouse if any shall be paid by Hafed However all other taxes shall be borne by the party.
12. The service tax as applicable will be paid by the party.
13. The party shall in no case sub-let a part or whole of the premises to any other party.
14. The lessee will be responsible for obtaining all licenses/all consents from the authorities for Warehousing purpose.
15. The party shall not avail the loan facility by way of mortgage/pledge of the above premises against the rent agreement with Hafed from any person bank, financial institution under any circumstance .

16. The party will not alter or amend the present structure of warehouse/premises and the party shall be responsible for the maintenance of the premises and other fixture. Any loss or damaged caused to the Hafed property shall be made good from the party.
17. The Lessor/Lessee can get vacated or vacate the premises by giving 3 months notice.
18. The party shall execute a registered rent/lease agreement with Hafed within a period of one month from the date of issue of acceptance letter by Hafed to the successful tenderer and all the expenses for the execution of rent lease agreement shall be borne by the party.
19. The tenderer is required to submit his turn over during last three years.
20. Hafed reserve the right to negotiate the rent with the highest tenderer
21. The Managing Director Hafed reserves the right to reject/accept any tender without assigning any reason.
22. The validity of the offer of tenderer will be 3 months from the date of tender.
23. In case any dispute arise out of the agreement the matter shall be referred to the Sole Arbitrator i.e Managing Director, Hafed Panchkula or to his nominee, whose decision shall be final and binding upon both the parties. It shall not be open to the successful party to question this condition on any ground whatsoever.

(Signature of the party)