

**THE HARYANA STATE COOPERATIVE SUPPLY
AND MARKETING FEDERATION LIMITED**
CORPORATE OFFICE, SECTOR 5, PANCHKULA HARYANA (INDIA)
TEL: 2590520-24, FAX: 2590711 E.Mail : hafed@hry.nic.in
Web-site: www.hafed.gov.in

TENDER NOTICE

LEASING OUT OF HAFED WAREHOUSE AT GURGAON

Sealed Tenders are invited for leasing out Block-wise space on 1st & 2nd Floors of 93,503 square feet carpet area in Multi-storey Warehouse situated at District Hafed Office, New Anaj Mandi, Gurgaon for 3-years. Details are:

Block	Floor	Area (square feet)	Amount	
			Earnest Money	Security (BG)
1 st	1 st Floor	18,412.20	1,40,000	4,00,000
	2 nd Floor	18,412.20	1,40,000	4,00,000
2 nd	1 st Floor	13,241.60	1,00,000	3,00,000
3 rd	1 st Floor	21,718.50	1,65,000	5,00,000
	2 nd Floor	21,718.50	1,65,000	5,00,000
Total		93,503.00	7,10,000	21,00,000

Interested Parties may send their sealed offers quoting monthly rent in Rupees per square foot to District Manager, Hafed, New Anaj Mandi, Gurgaon. Offers must be accompanied with Earnest Money as given above against each Block in the shape of DD in favour of **“The Haryana State Cooperative Supply and Marketing Federation Limited”**, payable at Panchkula. Prescribed Tender Forms containing terms and conditions can be had from the above office on payment of Rs.1,000/- (non-refundable) in cash or through Demand Draft on any scheduled bank at Chandigarh/ Panchkula on any working day. Offers with required documents in the sealed envelopes must reach the above office latest by **2:00 pm on 18.2.2014**. Tenders will be opened on the same day at 3:00 pm in the presence of tenderers who wish to be present. Tender Forms, Tender Documents and terms & conditions can also be down-loaded from the Hafed's website **www.hafed.nic.in**.

Hafed reserves the right to accept or reject any/all offers without assigning any reason.

MANAGING DIRECTOR

TERMS AND CODITIONS OF THE TENDER

1. Tenders are to be submitted in prescribed proforma by 18.2.2014 by 2.00 P.M. at Distt. Office Hafed Anaj Mandi Gurgaon.
2. The period of rent for Hafed warehouse at Gurgaon shall be three years only and there after the party will have to vacate the premises
3. The period of rent will start from the date of possession of warehouse by the party.
4. The rent from the party will be charged as per Sq. feet of the carpet area on monthly basis.
5. The monthly rent shall be increased by 7% every year on yearly compounding.
6. The earnest money as per details will be deposited by the party by way of demand draft in favour of the Haryana State Cooperative Supply and Marketing Federation Limited payable at Panchkula. The Earnest Money deposited will be adjusted in security amount on finalization of successful tenderer .
7. The successful tenderer will have to furnish (including Earnest Money) bank guarantee as security for a period of three years before the premises/ warehouse is handed over to them. No interest will be paid on this amount. The security will be refunded to the party only after the successful completion of rent period i.e 3 years. In case the party fails to vacate the premises after rent period of 3 years, the security amount will stand forfeited and Bank Guarantee will be got enchased by Hafed, in addition to Legal action for eviction and monthly rent will also be increased by 7% P. A on yearly compounded basis.
8. The party shall pay the agreed amount of rent to Hafed in advance through Bank draft on or before 7th day of each month for which it is due during the period of tenancy after deducting TDS as applicable and a certificate of tax deduction will be issued by the party to Hafed. In case, the agreed rent is paid after the due date, the party shall be liable to pay interest @ 15% p.a. for the period so delayed.
9. In case of default in payment of the monthly rent or part thereof for consecutive three months, the party shall be liable for eviction immediately and Hafed will be entitled to take possession of the demised premises. The party shall also be liable to pay interest @ 15% p.a for the period of default in payment..
10. The other charges like electricity, water, telephone and insurance charges etc. shall be borne by the party itself.

11. The property tax of the warehouse, if any, shall be paid by Hafed. However all other taxes shall be borne by the party.
12. The service tax as applicable will be paid by the party.
13. The party shall in no case sub-let a part or whole of the premises to any other party.
14. The lessee will be responsible for obtaining all licenses/all consents from the authorities for Warehousing purpose.
15. The party shall not avail the loan facility by way of mortgage/pledge of the above premises against the rent agreement with Hafed from any person bank, financial institution under any circumstance.
16. The party will not alter or amend the present structure of warehouse/premises and the party shall be responsible for the maintenance of the premises and other fixture. Any loss or damaged caused to the Hafed property shall be made good from the party.
17. The Lessor/Lessee can get vacated or vacate the premises by giving 3 months notice within the agreement period of three years. If the lessee fails to vacate premises, he shall be liable to pay the monthly rentals to be enhanced @ 7% every month.
18. The party shall execute a registered rent/lease agreement with Hafed within a period of one month from the date of issue of acceptance letter by Hafed to the successful tenderer and all the expenses for the execution of rent lease agreement shall be borne by the party.
19. The tenderer is required to submit his turn over during last three years. t.
20. Hafed reserves the right to hold negotiation.
21. The Managing Director Hafed reserves the rights to reject/accept any tender without assigning any reason.
22. The validity of the offer of tenderer will be 3 months from the date of tender.
23. In case any dispute arises out of the agreement the matter shall be referred to the Sole Arbitrator i.e Managing Director, Hafed Panchkula or to his nominee, whose decision shall be final and binding upon both the parties. It shall not be open to the successful party to question this condition on any ground whatsoever.

(Signature of the party)

**THE HARYANA STATE COOPERATIVE SUPPLY AND MARKETING FEDERATION
LIMITED HAFED CORPORATE OFFICE SECTOR -5 PANCHKULA (HARYANA)**

**TENDER FORM FOR RENTING OUT WAREHOUSE AT DISTRICT OFFICE HAFED
NEW ANAJ MANDI GURGAON**

Tender Form No.

i)	Name of Tenderer	
ii)	Complete address alongwith Telephone number/Mobile number/E.Mail/Fax if any.	
iii)	PAN of the Tenderer	
iv)	Past experience of the Tenderer in Warehousing/Logistics	
v)	Business Turn over of the Tenderer during last three years	
vi)	Floor/Block wise Capacity offered by the Tenderer	
vii)	Floor/Block wise Rate offered by the Tenderer (Rs. Per sq.ft. per month)	
viii)	Detail of Earnest Money deposit(EMD) by the Tenderer(DD No/Cash Receipt No----- --Dated_____	DD No./Cash receipt No._____ Dated_____

I/We agree to abide by the terms and conditions of Hafed mentioned in the tender form

(Signature of the Tenderer)